

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES
April 10, 2017

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

The meeting was called to order by Board President Eugene Lorch and the following were present:

Trustees: Eugene Lorch, President, Greg Fraley, Vice President, and Joe Gibson, Secretary/Treasurer.

Staff/Elected Official: Tina Crow, Cemetery Manager, Deborah Skillrud, Township Supervisor, and Gabrielle Nichols, Cemetery Administrative Assistant.

“Consent Agenda”

A. Approval of Minutes of the March 13, 2017 Board Meeting, as submitted by Cemetery staff. (Recommend that the Minutes of the March 13, 2017 Meeting Minutes be approved as presented.)

B. Approval of anticipated expenditures as presented for the month of March 2017. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Gibson, seconded by Trustee Fraley to approve the Consent Agenda as presented.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Approval by Board of Monthly Cemetery Audit of March 2017. (Recommend approval as presented and forwarded on to Township Board for action and approval at their April 24, 2017 meeting.)

Motion by Trustee Gibson, seconded by Trustee Fraley to approve the Monthly Cemetery Audit of March 2017 as presented.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Approval to cancel contract with Merchants' Choice and utilize the Square Card Reader as the Cemetery's credit card terminal. (Recommend approval to cancel contract with Merchants' Choice and utilize the Square Card Reader as the cemetery's credit card terminal.)

Motion by Trustee Gibson, seconded by Trustee Fraley to approve canceling contract with Merchants' Choice and utilize the Square Card Reader as the Cemetery's credit card terminal.

Motion carried, (viva voce).

Approval for Cemetery staff to build an Ossuary on cemetery grounds. (Recommend approval for Cemetery staff to build and Ossuary on cemetery grounds.)

Motion by Trustee Fraley, seconded by Trustee Gibson to approve cemetery staff building an Ossuary on cemetery grounds.

Motion carried, (viva voce).

Approval by Board to make an additional \$50,000 payment to Heartland Bank and Trust toward principle of the Mausoleum Loan. (Recommend approval by Board to make an additional \$50,000 payment to Heartland Bank and Trust toward principle of the Mausoleum Loan.)

Motion by Trustee Gibson and seconded by Trustee Fraley to make an additional \$50,000 payment to Heartland Bank and Trust toward principle of the Mausoleum Loan.

Ayes: Trustee Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Update by Gabrielle Nichols, Cemetery Administrative Assistant, regarding progress of the reclamation of grave spaces.

Discussion regarding the following 2018 budget items: roads, planting oak trees, removing tree branches, David Davis family plot repairs and purchase of Wright St. property.

Discussion regarding proper disposal of obsolete Cemetery property.

2017 Year to Date Burials: Evergreen Memorial Cemetery – 15
East Lawn Memorial Gardens – 57
Park Hill Cemetery – 39
Evergreen Memorial Pet Cemetery – 0

Public Comment: No one came forward to address the Board.

Motion by Trustee Gibson, seconded by Trustee Fraley to adjourn. Time 7:23 p.m.

Motion carried, (viva voce).

Respectfully submitted,

Eugene Lorch, President
Gregory Fraley, Vice President
Joseph Gibson, Secretary/Treasurer

Passed and approved this 8th day of May 2017.

Attest: _____ *J. Fraley 5-8-17* Secretary/Treasurer

_____ *E. Lorch 5-8-17* President

_____ Vice President

GYN