

EVERGREEN MEMORIAL CEMETERY

MEETING NOTICE AND AGENDA

Meeting: Board of Trustees, Evergreen Memorial Cemetery
Date: 05/08/2017
Place: Evergreen Memorial Cemetery Office
302 E. Miller St., Bloomington, IL 61701
Time: 6:00 P.M.

- I. Call to order: Gene Lorch
- II. Roll Call of Attendance
- III. Motion to Recess to Executive Session - 5ILCS 120/2(c)(1) Performance of specific employee including compensation.
- IV. Motion to Adjourn Executive Session and Return to the Regular Meeting.
- V. "Consent Agenda"

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Township Supervisor, Cemetery Board or staff.)

- A. Approval of Minutes of the April 10, 2017 Board Meeting, as submitted by Cemetery staff. (Recommend that the Minutes of the April 10, 2017 Meeting Minutes be approved as presented.)
- B. Approval of anticipated expenditures as presented for the month of May 2017. (Recommend that the Anticipated Expenditures be approved as presented.)
- VI. Approval by Board on Monthly Cemetery Audit of April 2017. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their May 24, 2017 meeting.)
- VII. Discussion and approval of a line item transfer to the FY 2018 Budget for a \$50,000 payment to the Mausoleum Loan Principal. (Recommend that the draft Ordinance for a line item transfer to the FY 2018 Budget for \$50,000 Mausoleum Loan principal payment be approved as presented and forwarded on to the Township Board for action and approval at their May 22, 2017 meeting.)
- VIII. Discussion and approval of an updated Intergovernmental Agreement for the Disposal of Leaves and Brush with the City of Bloomington. (Recommend that the updated Intergovernmental Agreement for the Disposal of Leaves and Brush be approved and the Township Supervisor be authorized to execute the necessary documents.)
- IX. Update by Gaye Nichols on the reclamation of grave spaces.
- X. Discussion of new Veterans Area.

XI. 2017 Year to Date Burials: Evergreen Memorial Cemetery - 20
East Lawn Memorial Gardens Cemetery - 68
Park Hill Cemetery - 56
Evergreen Memorial Pet Cemetery – 0

XII. Comment

XIII. Public Comment

XIV. Adjournment

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES
April 10, 2017

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

The meeting was called to order by Board President Eugene Lorch and the following were present:

Trustees: Eugene Lorch, President, Greg Fraley, Vice President, and Joe Gibson, Secretary/Treasurer.

Staff/Elected Official: Tina Crow, Cemetery Manager, Deborah Skillrud, Township Supervisor, and Gabrielle Nichols, Cemetery Administrative Assistant.

“Consent Agenda”

- A. Approval of Minutes of the March 13, 2017 Board Meeting, as submitted by Cemetery staff. (Recommend that the Minutes of the March 13, 2017 Meeting Minutes be approved as presented.)
- B. Approval of anticipated expenditures as presented for the month of March 2017. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Gibson, seconded by Trustee Fraley to approve the Consent Agenda as presented.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Approval by Board of Monthly Cemetery Audit of March 2017. (Recommend approval as presented and forwarded on to Township Board for action and approval at their April 24, 2017 meeting.)

Motion by Trustee Gibson, seconded by Trustee Fraley to approve the Monthly Cemetery Audit of March 2017 as presented.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Approval to cancel contract with Merchants' Choice and utilize the Square Card Reader as the Cemetery's credit card terminal. (Recommend approval to cancel contract with Merchants' Choice and utilize the Square Card Reader as the cemetery's credit card terminal.)

Motion by Trustee Gibson, seconded by Trustee Fraley to approve canceling contract with Merchants' Choice and utilize the Square Card Reader as the Cemetery's credit card terminal.

Motion carried, (viva voce).

Approval for Cemetery staff to build an Ossuary on cemetery grounds. (Recommend approval for Cemetery staff to build and Ossuary on cemetery grounds.)

Motion by Trustee Fraley, seconded by Trustee Gibson to approve cemetery staff building an Ossuary on cemetery grounds.

Motion carried, (viva voce).

Approval by Board to make an additional \$50,000 payment to Heartland Bank and Trust toward principle of the Mausoleum Loan. (Recommend approval by Board to make an additional \$50,000 payment to Heartland Bank and Trust toward principle of the Mausoleum Loan.)

Motion by Trustee Gibson and seconded by Trustee Fraley to make an additional \$50,000 payment to Heartland Bank and Trust toward principle of the Mausoleum Loan.

Ayes: Trustee Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Update by Gabrielle Nichols, Cemetery Administrative Assistant, regarding progress of the reclamation of grave spaces.

Discussion regarding the following 2018 budget items: roads, planting oak trees, removing tree branches, David Davis family plot repairs and purchase of Wright St. property.

Discussion regarding proper disposal of obsolete Cemetery property.

2017 Year to Date Burials: Evergreen Memorial Cemetery – 15
East Lawn Memorial Gardens – 57
Park Hill Cemetery – 39
Evergreen Memorial Pet Cemetery – 0

Public Comment: No one came forward to address the Board.

Motion by Trustee Gibson, seconded by Trustee Fraley to adjourn. Time 7:23 p.m.

Motion carried, (viva voce).

Respectfully submitted,

Eugene Lorch, President

Gregory Fraley, Vice President

Joseph Gibson, Secretary/Treasurer

Passed and approved this 8th day of May 2017.

Attest: _____ Secretary/Treasurer

_____ President

_____ Vice President

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CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

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Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from April 11, 2017, to May 8, 2017.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this 8th day of May 2017.

Supervisor of the Town of the City of Bloomington,
McLean County, Illinois.

Notary Public

This 8th day of May 2017.

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the CEMETERY BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the CEMETERY BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:
Eugene C Lorch

Cemetery Board Vice President:
Gregory E Fraley

Secretary/Treasurer for Cemetery Board:
Joseph B Gibson

Board of Trustees of the Evergreen Memorial Cemetery,
Town of the City of Bloomington, McLean County,
Illinois

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Cemetery Manager

Evergreen Memorial Cemetery: Exhibit "A"

REQUEST FOR PAYMENT: **May 8, 2017** Meeting

COMPENSATION & BENEFITS	DESCRIPTION	Date Due	Amount
Wages: Administrative			
Wages: Administrative BONUS	G Nichols	5/31/17	\$250.00 NET
Wages: Administrative BONUS	T Crow	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	A Anderson	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	C Anderson	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	B Crow	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	K Durlinger	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	T Hansen	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	R Redfairn	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	R Rusher	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	D Tucker	5/31/17	\$250.00 NET
Total Compensation & Benefits Requested			\$2,500.00 NET

VENDOR PAYMENTS	DESCRIPTION	Date Due	Amount
Ameren Illinois	Utility (estimated)	5/31/17	\$1,000.00
American Cemetery Supplies/VISA	Grave Markers/Mausoleum Supplies	5/31/17	\$635.49
AT&T Mobility/VISA	Utility (estimated)	5/13/17	\$750.00
Bellas Landscaping	Grass Seed	5/31/17	\$137.50
BL Pest Control	Contractual Service: Pest Control	4/30/17	\$35.00
Bloomington Meats/VISA	Employee Lunch	5/31/17	\$35.92
Carrot-Top Industries	Cemetery Grave Flags	5/31/17	\$135.85
Casey's General Store	Employee Appreciation	5/31/17	\$25.00
City of Bloomington	Intergovernmental Agreement	5/31/17	\$2,200.00
City of Bloomington (water)	Utility (estimated)	5/31/17	\$800.00
Cold Spring Memorial Group	Grave Markers	5/12/17	\$426.60
Dave Capodice Excavating	Topsoil	5/31/17	\$468.86
Evergreen FS Inc	Fuel (estimated)	5/31/17	\$977.77
Frontier Communications	Utility (estimated)	5/31/17	\$500.00
Grimsley's Flowers/VISA	Rusher Memorial Flowers	5/31/17	\$55.00
Heartland Bank & Trust (mausoleum note)	Mausoleum Note: principal & interest	5/31/17	\$5,066.00
Jewel/VISA	Employee Lunch	5/31/17	\$30.54
Lowe's/VISA	Grounds Maintenance	5/31/17	\$252.03
Lowe's/VISA	Cemetery Supplies & Maintenance	5/31/17	\$4.23
Martin Sullivan	Equipment Repairs	5/10/17	\$70.17
McLean County Historical Society	Cemetery Walk Advertising	5/31/17	\$5,000.00
Midwest Equipment	power washer repair	5/17/17	\$67.28
NICOR Gas	Utility (estimated)	5/31/17	\$400.00
Owen Nursery And Florist	Grounds Maintenance	5/31/17	\$126.73
Peoria Flag & Decorating Co.	Flag Poles, flags	5/31/17	\$6,414.08
Ron Smith Printing Co.	Cemetery Booklets	5/18/17	\$1,488.95
RP Lumber Company Inc	Supplies	5/31/17	\$39.92
TOIRMA	Insurance	5/31/17	\$20,048.00
Triple H Company	Maus Vases/Rings	5/14/17	\$118.23
Walmart/VISA	Coffee shop/ rubber gloves	5/31/17	\$26.81
Woodforest National Bank	Monthly CC Fees (estimated)	5/31/17	\$500.00
Xerox/VISA	Office Supplies	5/31/17	\$449.96
Total Vendor Payments Requested			\$48,285.92

TOTAL Payments Requested		\$50,785.92
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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

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Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of April 2017**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **8th day of May 2017**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois

Notary Public

This **8th day of May 2017**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$50.00** in Petty Cash held at Evergreen Memorial Cemetery Office, **\$157,114.73** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$124,145.87** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$108,981.26** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$202,241.30** in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:
Eugene C Lorch
Secretary/Treasurer for Cemetery Board:
Joseph B Gibson

Cemetery Board Vice President:
Gregory E Fraley
Board of Trustees of the Evergreen Memorial Cemetery, Town of the
City of Bloomington, McLean County, Illinois

This **22nd day of May 2017**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner
Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: APRIL 2017

Funds at Commencement

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	38,650	
Cash: Heartland Bank 7782 (Reserve)	\$	274,092	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) - as of 03/31/2017	\$	202,241	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	108,968	
Trust Account: Heartland Bank 3189 (Irrevocable Trust)	\$	176,364	
		<u>\$</u>	800,366

Public Funds Received This Month

Personal Property Replacement Tax	\$	4,344	\$ 4,344
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Other Funds Received This Month

Opening/Closing Fees	\$	4,860	
Sale of Lots	\$	9,273	
Sale of Crypts	\$	2,575	
Sale of Niches	\$	1,160	
Sale of Burial Supplies	\$	200	
Interest: Reserve/Checking/Back Taxes	\$	54	
Income from Trusts	\$	13	
Other Income	\$	2,887	
Inspection Fees	\$	600	

Total Funds Received This Month	\$	25,966
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Total Funds Available	\$	826,332
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	\$	57,434
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	<u>\$</u>	<u>768,897</u>
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Funds Expended This Month

TOTAL Funds at Month End

Funds at Month End

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	157,115	
Cash: Heartland Bank 7782 (Reserve)	\$	124,146	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) - as of 03/31/2017	\$	202,241	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	108,981	
Trust Account: Heartland Bank 3189 (Irrevocable Trust)	\$	176,364	
		<u>\$</u>	<u>768,897</u>

TOTAL Funds at Month End

	<u>\$</u>	<u>768,897</u>
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Checking Account Activity

Checkbook Balance at Commencement		\$	38,650
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Deposits	Personal Property Replacement Tax	\$	4,344	
	Opening/Closing Fees	\$	4,860	
	Sale of Lots	\$	9,273	
	Sale of Crypts	\$	2,575	
	Sale of Niches	\$	1,160	
	Sale of Burial Supplies	\$	200	
	Other Income	\$	2,887	
	Inspection Fee	\$	600	
	Transfer from Reserve Account 7782	\$	150,000	
	Total Deposits for Month		<u>\$</u>	175,899

Total Funds Available	\$	214,549
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Checks Written

Compensation & Benefits	\$	34,672	
Administrative Expenses	\$	1,986	
Cemetery Improvements, Maintenance & Repair	\$	18,212	
Cemetery Operations	\$	2,564	
Total Checks Written		<u>\$</u>	57,434

Total Checks Written	\$	57,434
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Checkbook Balance at Month End	<u>\$</u>	<u>157,115</u>
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Bank Reconciliation at Month End

Balance per Bank Statement	\$	175,223	
Less Outstanding Checks	\$	(18,108)	

Checkbook Balance per Reconciliation	<u>\$</u>	<u>157,115</u>
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Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Apr-17

Revenue			
41000	Personal Property Replacement Tax	\$	4,344
42000	Opening/Closing Fee	\$	4,860
42500	Sale of Lots	\$	9,273
43000	Sale of Crypts	\$	2,575
43100	Sale of Niches	\$	1,160
44700	Sale of Burial Supplies	\$	200
43500	Interest: Savings/Checking/Back Taxes	\$	54
49000	Income from Trusts	\$	13
49002	Other Income - Veteran Flags	\$	2,887
49021	Inspection Fees	\$	600
	Total Revenue		\$ 25,966
		Total Income	\$ 25,966
Expense			
Compensation & Benefits			
50101	Wages: Administrative Staff	\$	6,781
50102	Wages: Cemetery Staff	\$	18,044
50103	Trustee Compensation	\$	750
50201	Payroll Taxes	\$	1,821
50202	IMRF	\$	3,140
50204	Employee Health Insurance	\$	4,098
50205	Direct Deposit Transmittal Fees	\$	39
	Total Compensation & Benefits		\$ 34,672
Administrative Expenses			
51500	Contractual Services	\$	35
52000	Office Supplies	\$	147
52500	Utilities	\$	1,092
54000	Advertising	\$	139
54500	Dues/Seminars	\$	25
55450	Other Admin Expenses	\$	548
	Total Administrative Expenses		\$ 1,986
Cemetery Improvements, Maintenance & Repair			
57601	Flags & Flag Poles	\$	2,700
57800	Operating Equipment	\$	10,446
58000	Mausoleum (including debt service)	\$	5,066
	Total Cemetery Improvements, Maintenance & Repair		\$ 18,212
Cemetery Operations			
55500	Fuel, Oil and Equipment	\$	172
56500	Equipment Repairs	\$	455
56600	Cemetery Supplies & Maintenance	\$	220
57602	Grounds Maintenance/Repair	\$	185
57603	Road, Fence, Lot, Drains	\$	617
58100	Grave Markers	\$	914
	Total Cemetery Operations		\$ 2,564
		Total Expense	\$ 57,434
Net Income			<u><u>\$ (31,468)</u></u>

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income	<u>Apr-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ -	\$ 506,600	\$ (506,600)	0.0%
41000 Personal Property Replacement Tax	\$ 4,344	\$ 39,000	\$ (34,656)	11.1%
42000 Opening/Closing Fee	\$ 4,860	\$ 55,000	\$ (50,140)	8.8%
42100 Marker Commission	\$ -	\$ 7,000	\$ (7,000)	0.0%
42500 Sale of Lots	\$ 9,273	\$ 72,200	\$ (62,927)	12.8%
43000 Sale of Crypts	\$ 2,575	\$ 12,000	\$ (9,425)	21.5%
43100 Sale of Niches	\$ 1,160	\$ 20,000	\$ (18,840)	5.8%
44700 Sale of Burial Supplies	\$ 200	\$ 2,500	\$ (2,300)	8.0%
44800 Chapel Fee	\$ -	\$ 1,000	\$ (1,000)	0.0%
42400 Sales - Other	\$ -	\$ 2,400	\$ (2,400)	0.0%
43500 Interest: Reserve/Checking/Back Taxes	\$ 54	\$ 4,000	\$ (3,946)	1.3%
49000 Income from Trusts	\$ 13	\$ 2,500	\$ (2,487)	0.5%
49020 Other Income & Special Events	\$ 2,887	\$ 2,500	\$ 387	115.5%
49021 Inspection Fees	\$ 600	\$ 4,000	\$ (3,400)	15.0%
Total Revenue	<u>\$ 25,966</u>	<u>\$ 730,700</u>	<u>\$ (704,734)</u>	<u>3.6%</u>
Total Income	\$ 25,966	\$ 730,700	\$ (704,734)	3.6%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 6,781	\$ 81,000	\$ (74,219)	8.4%
50102 Wages: Cemetery Staff	\$ 18,044	\$ 233,000	\$ (214,956)	7.7%
50103 Trustee Compensation	\$ 750	\$ 3,000	\$ (2,250)	25.0%
50201 Payroll Taxes	\$ 1,821	\$ 24,250	\$ (22,429)	7.5%
50202 IMRF	\$ 3,140	\$ 40,000	\$ (36,860)	7.9%
50203 IDES - Unemployment Insurance	\$ -	\$ 20,000	\$ (20,000)	0.0%
50204 Employee Health Insurance	\$ 4,098	\$ 60,000	\$ (55,902)	6.8%
50205 Direct Deposit Transmittal Fees	\$ 39	\$ 700	\$ (662)	5.5%
50206 TASC Annual Fees	\$ -	\$ 300	\$ (300)	0.0%
Total Compensation & Benefits	<u>\$ 34,672</u>	<u>\$ 462,250</u>	<u>\$ (427,578)</u>	<u>7.5%</u>
Administrative Expenses				
51100 Casualty Insurance	\$ -	\$ 23,000	\$ (23,000)	0.0%
51500 Contractual Services	\$ 35	\$ 5,000	\$ (4,965)	0.7%
52000 Office Supplies	\$ 147	\$ 2,500	\$ (2,353)	5.9%
52500 Utilities	\$ 1,092	\$ 16,000	\$ (14,908)	6.8%
54000 Advertising	\$ 139	\$ 4,000	\$ (3,861)	3.5%
54500 Dues/Seminars	\$ 25	\$ 600	\$ (575)	4.2%
55500 Legal Expense	\$ -	\$ 1,000	\$ (1,000)	0.0%
55100 Audit Expense	\$ -	\$ 6,850	\$ (6,850)	0.0%
55200 Financial Administration	\$ -	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$ -	\$ 10,000	\$ (10,000)	0.0%
55450 Other Admin Expenses	\$ 548	\$ 4,500	\$ (3,952)	12.2%
57900 Office Equipment	\$ -	\$ 1,000	\$ (1,000)	0.0%
Total Administrative Expenses	<u>\$ 1,986</u>	<u>\$ 86,650</u>	<u>\$ (84,664)</u>	<u>2.3%</u>
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 2,700	\$ 8,500	\$ (5,800)	31.8%
57800 Operating Equipment	\$ 10,446	\$ 12,000	\$ (1,554)	87.1%
58000 Mausoleum (including debt service)	\$ 5,066	\$ 60,792	\$ (55,726)	8.3%
58150 Real Estate for Parking Lot	\$ -	\$ 30,000	\$ (30,000)	0.0%
58300 Veterans Memorial	\$ -	\$ 10,000	\$ (10,000)	0.0%
Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 18,212</u>	<u>\$ 121,292</u>	<u>\$ (103,080)</u>	<u>15.0%</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Apr-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 172	\$ 15,000	\$ (14,828)	1.1%
56000 Tree Removal/Monument Repair	\$ -	\$ 19,000	\$ (19,000)	0.0%
56500 Equipment Repairs	\$ 455	\$ 4,000	\$ (3,545)	11.4%
56600 Cemetery Supplies & Maintenance	\$ 220	\$ 2,500	\$ (2,280)	8.8%
56700 Rental Equipment & Short-term Leases	\$ -	\$ 1,000	\$ (1,000)	0.0%
56800 IGA for Leaves/Branches	\$ -	\$ 7,200	\$ (7,200)	0.0%
56900 Abandoned Lot Reclamation	\$ -	\$ 7,200	\$ (7,200)	0.0%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 185	\$ 35,700	\$ (35,515)	0.5%
57603 Road, Fence, Lot, Drains	\$ 617	\$ 40,000	\$ (39,383)	1.5%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 914	\$ 6,000	\$ (5,086)	15.2%
59900 Other Cemetery Expenses	\$ -	\$ 10,000	\$ (10,000)	0.0%
Total Cemetery Operations	\$ 2,564	\$ 149,100	\$ (146,536)	1.7%
Total Expense	\$ 57,434	\$ 819,292	\$ (761,858)	7.0%
Net Income	\$ (31,468)	\$ (88,592)	\$ 57,124	

Town of the City of Bloomington--Cemetery Fund

<u>Date</u>	<u>Number</u>	<u>Checking Account Activity</u>	<u>Amount</u>
10500 Heartland (7774)			
04/01/2017	EFT	Woodforest National Bank	-451.82
04/05/2017	Deposit	HBT - Heartland Bank & Trust	385.00
04/06/2017	Deposit	HBT - Heartland Bank & Trust	50.00
04/07/2017	Deposit	HBT - Heartland Bank & Trust	1,568.00
04/10/2017	Deposit	HBT - Heartland Bank & Trust	10.00
04/11/2017	40888	Heartland Bank & Trust - mausoleum	-5,066.00
04/11/2017	40889	Ameren Illinois	-374.22
04/11/2017	40890	BL Pest Control	-35.00
04/11/2017	40891	CNH Capital	-13.03
04/11/2017	40892	Cold Spring Memorial Group	-914.40
04/11/2017	40893	Evergreen FS Inc	-172.14
04/11/2017	40894	Office Depot Inc	-146.72
04/11/2017	40895	OSF Occupational Health	-76.50
04/11/2017	40896	Pantagraph; Lee Industries - Central IL	-139.00
04/11/2017	40897	Peoria Flag & Decorating Company	-2,700.00
04/11/2017	40898	RP Lumber Company Inc	-11.97
04/11/2017	40899	VISA Elan...6929	-399.99
04/11/2017	40900	Midwest Equipment	-10,446.00
04/11/2017	40901	VISA BMCU...1484	-295.27
04/13/2017	TXFR	Transfer	150,000.00
04/13/2017	20170415	Payroll Direct Deposit	-8,041.76
04/13/2017	Deposit	HBT - Heartland Bank & Trust	10,045.00
04/13/2017	20101175	EFTPS - IRS	-2,472.38
04/13/2017	71088838	EFTPS - IRS	-35.06
04/17/2017	Deposit	HBT - Heartland Bank & Trust	5,469.29
04/18/2017	Deposit	HBT - Heartland Bank & Trust	3,160.00
04/20/2017	Deposit	HBT - Heartland Bank & Trust	25.00
04/21/2017	Deposit	HBT - Heartland Bank & Trust	1,200.00
04/21/2017	Deposit	HBT - Heartland Bank & Trust	812.00
04/25/2017	40902	City of Bloomington TWP - Reimburse	-10,123.99
04/25/2017	40903	Dave Capodice Excavating Inc	-184.97
04/25/2017	40904	All Types Fence Inc	-617.13
04/25/2017	40905	Frontier Communications	-229.02
04/25/2017	40906	NICOR Gas	-162.00
04/25/2017	40908	City of Bloomington Water Dept	-326.77
04/28/2017	Deposit	HBT - Heartland Bank & Trust	3,075.00
04/28/2017	Deposit	HBT - Heartland Bank & Trust	100.00
04/28/2017	20170430	Payroll Direct Deposit	-10,072.68
04/28/2017	70803535	EFTPS - IRS	-3,004.84
04/28/2017	1-533-698-4	IL Dept of Revenue	-801.50
04/28/2017	40907	IL State Disbursement Unit	-120.25
Total			<u><u>118,464.88</u></u>

Deposit Date	Name of Payee	Account #	QB REVENUE Account #	Deposit Description	Amount	Payment Method	Check #	Receipt #	For Payments on Charge Accounts ONLY				
									Previous Balance	Payment Amount	New Charges	New Balance	
4/5/2017	Walden, Scott & Angie		49002	Vet Flag: Billy Walden	\$250.00	Credit Card		2086					
4/5/2017	Firmand, Louis	EMC034	43000	Paid on Acct	\$50.00	Credit Card		2083	\$2,770.00	\$50.00			\$2,720.00
4/5/2017	McDonald-Evans, Angie	EMC004	43000	Paid on Acct	\$50.00	Credit Card		2082	\$65.00	\$50.00			\$15.00
4/5/2017	Scott, Thomas	EMC014	43100	Paid on Acct	\$10.00	Credit Card		2084	\$156.00	\$10.00			\$146.00
4/5/2017	Wunder, Alma	EMC030	42500	Paid on Acct	\$25.00	Credit Card		2085	\$878.00	\$25.00			
	Subtotal					\$385.00							
4/6/2017	Dillman, Bruce	EMC003	42500	Paid on Acct	\$50.00	Credit Card		2081	\$3,600.00	\$50.00			\$3,550.00
	Subtotal					\$50.00							
4/5/2017	Wunder, Alma	EMC030	42500	Paid on Acct	\$3.00	Cash		2085		\$3.00			\$850.00
4/7/2017	Pontiac Granite		49021	Inspection Fee: Susan Gibson	\$75.00	Check	70873	2074					
4/7/2017	Jannusch, Shirley		49002	Vet Flag: Richard Jannusch	\$250.00	Check	3831	2077					
4/7/2017	Bentley, Peggy		49002	Vet Flag: Ralph Bentley	\$250.00	Check	1653	2078					
4/7/2017	Osborne, Lee Ora		49002	Vet Flag: Richard Osborne	\$125.00	Check	6711	2080					
4/7/2017	Pontiac Granite		49021	Inspection Fee: Maria Cortez	\$75.00	Check	70897	2091					
4/7/2017	Roop-Lawler, Angela		49002	Vet Flag: Frank Roop	\$250.00	Check	4222	2092					
4/7/2017	Allen, Marcia	EMC056	42500	New Account	\$100.00	Check	8961	2075		\$100.00	\$750.00		\$650.00
4/7/2017	Duggon, Mamie L	EMC050	42500	Paid on Acct	\$40.00	Check	2965	2089	\$1,320.00	\$40.00			\$1,280.00
4/7/2017	Evans, Geraldine	EMC05	42500	New Account	\$100.00	Check	4634	2076		\$100.00	\$750.00		\$650.00
4/7/2017	Hall, Sandy & Carl	EMC048	42500	Paid on Acct	\$100.00	Check	1803	2088	\$2,400.00	\$100.00			\$2,300.00
4/4/2017	Howard, Jessie & Bobby	EMC022	42500	Paid on Acct	\$50.00	Check	5884	2087	\$1,729.86	\$50.00			\$1,679.86
4/7/2017	Learned, John & Nicole	EMC027	42500	Paid on Acct	\$50.00	Check	3430	2073	\$2,850.00	\$50.00			\$2,800.00
4/7/2017	Rusk, Beatrice Brown-	EMC032	42500	Paid on Acct	\$100.00	Check	3055	2090	\$840.00	\$100.00			\$740.00
	Subtotal					\$1,568.00							
4/10/2017	Douglas, Patty	EMC035	42500	Paid on Acct	\$10.00	Credit Card		2094	\$1,440.00	\$10.00			\$1,430.00
	Subtotal					\$10.00							
4/13/2017	Beer, Holly		42500	4 Ground Spaces	\$4,000.00	Check	3118	2093					
4/13/2017	Beer, Holly		42000	O/C Fee: Beer, Daniel	\$1,300.00	Check	3118	2093					
4/13/2017	Sweeney, Paula		49002	2 Flags	\$500.00	Check	2135	2097					
4/13/2017	Hotz, Christopher		42000	O/C Fee: Hotz, Penelope	\$300.00	Check	1703	2100					
4/13/2017	Raber, Randy		43000	Crypt: Raber, Robert Lee	\$2,450.00	Check	6307	2102					
4/13/2017	Raber, Randy		42000	O/C (Holiday) Fee: Raber, Robert Lee	\$1,160.00	Check	6307	2102					
4/13/2017	Raber, Randy		44700	Vase: Raber, Robert Lee	\$100.00	Check	6307	2102					
4/13/2017	Pontiac Granite		49021	Inspection Fee: Shultz, Richard & Nancy	\$75.00	Check	70930	2103					
4/13/2017	Christensen, Neil D & Liesl T	EMC029	42500	Paid on Acct	\$50.00	Check	6728	2101	\$3,020.00	\$50.00			\$2,970.00
4/13/2017	Cornejo, Patricia	EMC054	42500	Paid on Acct	\$50.00	Credit Card	2784	2099	\$1,320.00	\$50.00			\$1,270.00
4/13/2017	Daughenbaugh, Howard & Judith	EMC044	43100	Paid on Acct	\$50.00	Check	4827	2098	\$1,750.00	\$50.00			\$1,700.00
4/13/2017	Theobald, Treva; Joyce Ann Hall	EMC036	42500	Paid on Acct	\$10.00	Check	443	2096	\$585.00	\$10.00			\$575.00
	Subtotal					\$10,045.00							
4/17/2017	Darnell, Gene		49002	3 flags/ avenue	\$750.00	Cash		2104					
4/17/2017	Town of the City of Bloomington		41000	PPRT #2-2017	\$4,344.29	Check	7653	2105					
4/17/2017	Manley, Dena		49021	Ins. Fee Williams, Terry	\$75.00	Check	7317	2108					
4/17/2017	Foster, Kathryn	EMC043	42500	Paid on Acct	\$200.00	Check	6089	2106	\$1,400.00	\$200.00			\$1,200.00
4/17/2017	Sessions, Robert	EMC051	42500	Paid on Acct	\$100.00	Check	10285	2107	\$945.00	\$100.00			\$845.00
	Subtotal					\$5,469.29							
4/18/2017	Woodard II, Thomas		42500	Ground space	\$900.00	Credit Card		2110					
4/18/2017	Woodard II, Thomas		42000	open/close full body	\$1,000.00	Credit Card		2110					
4/18/2017	Rhoades, Scott	EMC057	42500	Paid on Acct	\$1,260.00	Credit Card		2109		\$1,260.00	#####		
	Subtotal					\$3,160.00							
4/20/2017	Butler, Debbie (Olson)	EMC002	43000	Paid on Acct	\$25.00	Credit Card		2115	\$1,010.00	\$25.00			\$985.00
	Subtotal					\$25.00							
4/21/2017	Lucas, Susan		43100	Niche #7 N Columbarium #1	\$1,100.00	Credit Card		2116					
4/21/2017	Lucas, Susan		44700	Niche Vase	\$100.00	Credit Card		2116					
	Subtotal					\$1,200.00							
4/21/2017	Pontiac Granite		49021	3 Ins. Fees Buckley, Matthews, Schroeder	\$225.00	Check		2113					
4/21/2017	Dillow, Wayne		49002	Vet Flag	\$250.00	Check	14064	2112					
4/21/2017	Peterson, Phyllis		49002	Vet Flag additional Vet plaque	\$262.00	Check	13883	2111					
4/21/2017	Rice, Rebecca Neely	EMC049	42500	Paid on Acct	\$75.00	Check	2395	2114	\$1,065.00	\$75.00			\$990.00
	Subtotal					\$812.00							
4/28/2017	Rhoades, Scott	EMC057	42500	Paid on Acct	\$840.00	Check	133	2120		\$840.00			\$4,200.00
4/28/2017	Youngs, Faith		42500	Ground space	\$1,000.00	Check	414	2117					
4/28/2017	Youngs, Faith		42000	open/close full body	\$1,100.00	Check	414	2117					
4/28/2017	Pontiac Granite		49021	Ins Fee Bell, Theresa	\$75.00	Check	70949	2118					
4/28/2017	Koester, Stacie	EMC046	42500	Paid on Acct	\$50.00	Check	2119		\$3,070.00	\$50.00			\$3,020.00
4/28/2017	Morrow, Coletta	EMC010	42500	Paid on Acct	\$10.00	Check	995141	2122	\$140.00	\$10.00			\$130.00
	Subtotal					\$3,075.00							
4/28/2017	Buckley, Percy	EMC055	42500	Paid on Acct	\$100.00	Credit Card		2121	\$810.00	\$100.00			\$710.00
	Subtotal					\$100.00							
	Durbin, Charles Sr	EMC043	42500	Paid on Acct		Credit Card			\$1,365.00	\$0.00			\$1,365.00
	Massetti, Sandra	EMC045	42500	Paid on Acct		Credit Card			\$1,410.00	\$0.00			\$1,410.00
	Nichols, Gabrielle	EMC020	42500	Paid on Acct		Check			\$925.00	\$0.00			\$925.00
	Subtotal					\$0.00			\$3,863.86	\$3,558.00	\$7,800.00		\$41,105.86

Reconciliation of Receivables as of 04/30/2017:

\$25,899.29 \$25,899.29

Evergreen Memorial Cemetery
Deposit Detail
April 2017

Type	Num	Date	Name	Memo	Account	Amount
Deposit	Credit	4/2/2017	Interest	Interest	11000 Heartland 7782 Reserve	34.70
				Interest	43500 Interest~ Reserve Acct	-34.70
TOTAL						-34.70
Deposit	Deposit	4/5/2017	HBT - Heartland Bank & Trust	Deposit	10500 Heartland 7774 Checking	385.00
			Walden, Scott & Angie	Vet Flag: Billy Walden	49002 Veteran Flags	-250.00
			Firmand, Louis	Paid on Acct (2770-50=2720)	43000 Sale of Crypts	-50.00
			McDonald-Evans, Angie	Paid on Acct (65-50=15)	43000 Sale of Crypts	-50.00
			Scott, Thomas K	Paid on Acct (156-10=146)	43100 Sale of Niches	-10.00
			Wunder, Alma	Paid on Acct (878-25=853)	42500 Sale of Lots	-25.00
TOTAL						-385.00
Deposit	Deposit	4/6/2017	HBT - Heartland Bank & Trust	Deposit	10500 Heartland 7774 Checking	50.00
			Dillman, Bruce	Paid on Acct (3600-50=3550)	42500 Sale of Lots	-50.00
TOTAL						-50.00
Deposit	Deposit	4/7/2017	HBT - Heartland Bank & Trust	Deposit	10500 Heartland 7774 Checking	1,568.00
			Wunder, Alma	Paid on Acct (853-3=850)	42500 Sale of Lots	-3.00
			Pontiac Granite -	Inspection Fee: Susan Gison	49021 Inspection Fee	-75.00
			Jannusch, Shirley	Vet Flag: Richard Jannusch	49002 Veteran Flags	-250.00
			Bentley, Peggy	Vet Flag: Ralph Bentley	49002 Veteran Flags	-250.00
			Osborne, Lee Ora	Vet Flag: Richard Osborne	49002 Veteran Flags	-125.00
			Pontiac Granite -	Inspection Fee: Maria Cortez	49021 Inspection Fee	-75.00
			Roop-Lawler, Angela	Vet Flag: Frank Roop	49002 Veteran Flags	-250.00
			Allen, Marcia	New Acct (750-100=650)	42500 Sale of Lots	-100.00
			Duggon, Mamie L	Paid on Acct (1320-40=1280)	42500 Sale of Lots	-40.00
			Evans, Geraldine	New Acct (750-100=650)	42500 Sale of Lots	-100.00
			Hall, Sandy & Carl	Paid on Acct (2400-100=2300)	42500 Sale of Lots	-100.00
			Howard, Jessie & Bobby	Paid on Acct (1729.86-50=1679.86)	42500 Sale of Lots	-50.00
			Learned, John & Nicole	Paid on Acct (2850-50=2800)	42500 Sale of Lots	-50.00
			Rusk, Beatrice Brown-	Paid on Acct (840-100=740)	42500 Sale of Lots	-100.00
TOTAL						-1,568.00
Deposit	Deposit	4/10/2017	HBT - Heartland Bank & Trust	Deposit	10500 Heartland 7774 Checking	10.00
			Douglas, Patty	Paid on Acct (1440-10=1430)	42500 Sale of Lots	-10.00
TOTAL						-10.00
Deposit	Deposit	4/13/2017	HBT - Heartland Bank & Trust	Deposit	10500 Heartland 7774 Checking	10,045.00
			Beer, Holly	4 Ground Spaces	42500 Sale of Lots	-4,000.00
			Beer, Holly	O/C Fee: Beer, Daniel	42000 Opening/Closing Fee	-1,300.00
			Sweeney, Paula	2 Veteran Flags	49002 Veteran Flags	-500.00

Evergreen Memorial Cemetery Deposit Detail April 2017

Type	Num	Date	Name	Memo	Account	Amount
			Hotz, Christopher	O/C Fee: Hotz, Penelope	42000 Opening/Closing Fee	-300.00
			Raber, Randy	Crypt: Raber, Robert Lee	43000 Sale of Crypts	-2,450.00
			Raber, Randy	O/C (Holiday) Fee: Raber, Robert Lee	42000 Opening/Closing Fee	-1,160.00
			Raber, Randy	Vase: Raber, Robert Lee	44700 Sale of Burial Supplies	-100.00
			Pontiac Granite -	Inspection Fee: Shultz, Richard & Nancy	49021 Inspection Fee	-75.00
			Christensen, Neil D & Liesl T	Paid on Acct (3020-50=2970)	42500 Sale of Lots	-50.00
			Cornejo, Patricia	Paid on Acct (1320-50=1270)	42500 Sale of Lots	-50.00
			Daughenbaugh, Howard & Judith	Paid on Acct (1750-50=1700)	43100 Sale of Niches	-50.00
			Theobald, Treva for Joyce Ann Hall	Paid on Acct (585-10=575)	42500 Sale of Lots	-10.00
TOTAL						-10,045.00
Deposit	Deposit	4/17/2017	HBT - Heartland Bank & Trust	Deposit	10500 Heartland 7774 Checking	5,469.29
			Darnell, Gene	3 Veteran Flags @ \$250	49002 Veteran Flags	-750.00
			City of Bloomington TWP - PPRT	PPRT #2-2017	41000 PPRT	-4,344.29
			Manley, Dena	Inspection Fee: Terry Williams	49021 Inspection Fee	-75.00
			Foster, Kathryn	Paid on Acct (1400-200=1200)	42500 Sale of Lots	-200.00
			Sessions, Robert & Karen	Paid on Acct (945-100=845)	42500 Sale of Lots	-100.00
TOTAL						-5,469.29
Deposit	Deposit	4/18/2017	HBT - Heartland Bank & Trust	Deposit	10500 Heartland 7774 Checking	3,160.00
			Woodard II, Thomas	Ground Space	42500 Sale of Lots	-900.00
			Woodard II, Thomas	O/C Fee: full body	42000 Opening/Closing Fee	-1,000.00
			Rhoades, Scott	New Acct (6300-1260=5040)	42500 Sale of Lots	-1,260.00
TOTAL						-3,160.00
Deposit	Deposit	4/20/2017	HBT - Heartland Bank & Trust	Deposit	10500 Heartland 7774 Checking	25.00
			Butler, Debbie (Olson)	Paid on Acct (1010-25=985)	43000 Sale of Crypts	-25.00
TOTAL						-25.00
Deposit	Deposit	4/21/2017	HBT - Heartland Bank & Trust	Deposit	10500 Heartland 7774 Checking	1,200.00
			Lucas, Susan	Niche #7, N Columbarium #1	43100 Sale of Niches	-1,100.00
			Lucas, Susan	Niche Vase	44700 Sale of Burial Supplies	-100.00
TOTAL						-1,200.00
Deposit	Deposit	4/21/2017	HBT - Heartland Bank & Trust	Deposit	10500 Heartland 7774 Checking	812.00
			Pontiac Granite -	Inspection Fee: Buckley	49021 Inspection Fee	-75.00
			Pontiac Granite -	Inspection Fee: Matthews	49021 Inspection Fee	-75.00
			Pontiac Granite -	Inspection Fee: Schroeder	49021 Inspection Fee	-75.00
			Dillow, Wayne	Veterans Flag	49002 Veteran Flags	-250.00
			Peterson, Phyllis	Veterans Flag & additiona Veterans Plaque	49002 Veteran Flags	-262.00
			Rice, Rebecca Neely	Paid on Acct (1065-75=990)	42500 Sale of Lots	-75.00
TOTAL						-812.00

Evergreen Memorial Cemetery
Deposit Detail
 April 2017

Type	Num	Date	Name	Memo	Account	Amount
Deposit	Credit	4/23/2017	Interest	Interest	10800 Heartland 7114	12.95
				Interest	49000 Income from Trusts	-12.95
TOTAL						-12.95
Deposit	Deposit	4/28/2017	HBT - Heartland Bank & Trust	Deposit	10500 Heartland 7774 Checking	3,075.00
			Rhoades, Scott	Paid on Acct (5040-840=4200)	42500 Sale of Lots	-840.00
			Youngs, Faith	Ground Space	42500 Sale of Lots	-1,000.00
			Youngs, Faith	O/C Fee: full body	42000 Opening/Closing Fee	-1,100.00
			Pontiac Granite -	Inspection Fee: Theresa Bell	49021 Inspection Fee	-75.00
			Koester, Stacie	Paid on Acct (3070-50=3020)	42500 Sale of Lots	-50.00
			Morrow, Coletta	Paid on Acct (140-10=130)	42500 Sale of Lots	-10.00
TOTAL						-3,075.00
Deposit	Deposit	4/28/2017	HBT - Heartland Bank & Trust	Deposit	10500 Heartland 7774 Checking	100.00
			Buckley, Percy	Paid on Acct (810-100=710)	42500 Sale of Lots	-100.00
TOTAL						-100.00
Deposit	Credit	4/30/2017	Interest	Interest	11000 Heartland 7782 Reserve	19.08
				Interest	43500 Interest~ Reserve Acct	-19.08
TOTAL						-19.08

Evergreen Memorial Cemetery Transaction Detail by Account April 2017

Type	Date	Num	Name	Memo	Split	Amount	Balance
Bank Accts							
10500 Heartland 7774 Checking							
Check	4/1/2017	EFT	Woodforest National Bank	5428-141600291940	Credit Card Processing	-451.82	-451.82
Deposit	4/5/2017	Deposit	HBT - Heartland Bank & Trust	Deposit	-SPLIT-	385.00	-66.82
Deposit	4/6/2017	Deposit	HBT - Heartland Bank & Trust	Deposit	42500 Sale of Lots	50.00	-16.82
Deposit	4/7/2017	Deposit	HBT - Heartland Bank & Trust	Deposit	-SPLIT-	1,568.00	1,551.18
Deposit	4/10/2017	Deposit	HBT - Heartland Bank & Trust	Deposit	42500 Sale of Lots	10.00	1,561.18
Check	4/11/2017	40888	Heartland Bank & Trust - mausoleum	6590078122	-SPLIT-	-5,066.00	-3,504.82
Check	4/11/2017	40889	Ameren Illinois	31550-11532,58315-81938,74145-28330	-SPLIT-	-374.22	-3,879.04
Check	4/11/2017	40890	BL Pest Control	Inv#10820	Pest Control	-35.00	-3,914.04
Check	4/11/2017	40891	CNH Capital	5043-9311-2717-0474	-SPLIT-	-13.03	-3,927.07
Check	4/11/2017	40892	Cold Spring Memorial Group	13248-202543; Inv#2068063,2068064,2069629	-SPLIT-	-914.40	-4,841.47
Check	4/11/2017	40893	Evergreen FS Inc	Inv#78569	-SPLIT-	-172.14	-5,013.61
Check	4/11/2017	40894	Office Depot Inc	Acct#63548504; Inv#913402049001,9134020480...	-SPLIT-	-146.72	-5,160.33
Check	4/11/2017	40895	OSF Occupational Health	Inv#8169-00	-SPLIT-	-76.50	-5,236.83
Check	4/11/2017	40896	Pantagraph; Lee Industries - Central IL	Acct #111-60073769	-SPLIT-	-139.00	-5,375.83
Check	4/11/2017	40897	Peoria Flag & Decorating Company	50% Deposit	57601 Flags & Poles	-2,700.00	-8,075.83
Check	4/11/2017	40898	RP Lumber Company Inc	Acct #3098276950; Inv#1703-132256	56600 Cem Supplies & Maint	-11.97	-8,087.80
Check	4/11/2017	40899	VISA Elan...6929	...6929	-SPLIT-	-399.99	-8,487.79
Check	4/11/2017	40900	Midwest Equipment	118475; Inv#271613,271614,271653	-SPLIT-	-10,446.00	-18,933.79
Check	4/11/2017	40901	VISA BNCU...1484	...1484	-SPLIT-	-295.27	-19,229.06
General Jou...	4/13/2017	20170415	Payroll Direct Deposit	2017/04/15 Payroll	-SPLIT-	-8,041.76	-27,270.82
Check	4/13/2017	20101175	EFTPS - IRS	xxxxx1993 2017/04/15 Payroll	-SPLIT-	-2,472.38	-29,743.20
Check	4/13/2017	71088838	EFTPS - IRS	xxxxx1993 2017/04/15 Payroll ~ Correction	-SPLIT-	-35.06	-29,778.26
Check	4/13/2017	TXFR	Transfer	Transfer from Reserve; approved at 02/13/2017 ...	11000 Heartland 7782 Reserve	150,000.00	120,221.74
Deposit	4/13/2017	Deposit	HBT - Heartland Bank & Trust	Deposit	-SPLIT-	10,045.00	130,266.74
Deposit	4/17/2017	Deposit	HBT - Heartland Bank & Trust	Deposit	-SPLIT-	5,469.29	135,736.03
Deposit	4/18/2017	Deposit	HBT - Heartland Bank & Trust	Deposit	-SPLIT-	3,160.00	138,896.03
Deposit	4/20/2017	Deposit	HBT - Heartland Bank & Trust	Deposit	43000 Sale of Crypts	25.00	138,921.03
Deposit	4/21/2017	Deposit	HBT - Heartland Bank & Trust	Deposit	-SPLIT-	1,200.00	140,121.03
Deposit	4/21/2017	Deposit	HBT - Heartland Bank & Trust	Deposit	-SPLIT-	812.00	140,933.03
Check	4/25/2017	40902	City of Bloomington TWP - Reimburse	2017/05 Insurance; 2017/04 TASC & IMRF	-SPLIT-	-10,123.99	130,809.04
Check	4/25/2017	40903	Dave Capodice Excavating Inc	2017/03 partial payment	57602 Grounds Maint/Repair	-184.97	130,624.07
Check	4/25/2017	40904	All Types Fence Inc	2017/03/20, Inv#11696	57603 Road, Fence, Lot, Drains	-617.13	130,006.94
Check	4/25/2017	40905	Frontier Communications	309-827-6950-010165-5	Telephone	-229.02	129,777.92
Check	4/25/2017	40906	NICOR Gas	86-30-51-2000-7,87-30-51-2000-5	-SPLIT-	-162.00	129,615.92
Check	4/25/2017	40908	City of Bloomington Water Dept	Acct #005484-000,063339-000	-SPLIT-	-326.77	129,289.15
Check	4/28/2017	1-533-698-4	IL Dept of Revenue	2017/04 SIT withheld (Q2/2017)	-SPLIT-	-801.50	128,487.65
General Jou...	4/28/2017	20170430	Payroll Direct Deposit	2017/04/30 Payroll	-SPLIT-	-10,072.68	118,414.97
Check	4/28/2017	70803535	EFTPS - IRS	xxxxx1993 2017/04/30 Payroll	-SPLIT-	-3,004.84	115,410.13
Check	4/28/2017	40907	IL State Disbursement Unit	2017/04/30 Deonte Tucker: 1711300/2016-F-0280	707997 State Disbursement Unit	-120.25	115,289.88
Deposit	4/28/2017	Deposit	HBT - Heartland Bank & Trust	Deposit	-SPLIT-	3,075.00	118,364.88
Deposit	4/28/2017	Deposit	HBT - Heartland Bank & Trust	Deposit	42500 Sale of Lots	100.00	118,464.88
Total 10500 Heartland 7774 Checking						118,464.88	118,464.88
11000 Heartland 7782 Reserve							
Deposit	4/2/2017	Credit	Interest	Interest	43500 Interest~ Reserve Acct	34.70	34.70
Check	4/13/2017	TXFR	Transfer	Transfer from Reserve	10500 Heartland 7774 Checking	-150,000.00	-149,965.30
Deposit	4/30/2017	Credit	Interest	Interest	43500 Interest~ Reserve Acct	19.08	-149,946.22
Total 11000 Heartland 7782 Reserve						-149,946.22	-149,946.22
Total Bank Accts						-31,481.34	-31,481.34
Trust Accts							
10800 Heartland 7114							
Deposit	4/23/2017	Credit	Interest	Interest	49000 Income from Trusts	12.95	12.95
Total 10800 Heartland 7114						12.95	12.95
Total Trust Accts						12.95	12.95

11:19 AM

05/04/17

Accrual Basis

Evergreen Memorial Cemetery
Transaction Detail by Account
April 2017

Type	Date	Num	Name	Memo	Split	Amount	Balance
TOTAL						<u>-31,468.39</u>	<u>-31,468.39</u>

Evergreen Memorial Cemetery
Transaction List by Vendor
 April 2017

Type	Date	Num	Memo	Account	Split	Amount
All Types Fence Inc						
Check	4/25/2017	40904	2017/03/20, Inv#11696	10500 Heartland 7774 Checking	57603 Road, Fence, Lot, Drains	-617.13
Ameren Illinois						
Check	4/11/2017	40889	31550-11532,58315-81938,74145-28330	10500 Heartland 7774 Checking	-SPLIT-	-374.22
BL Pest Control						
Check	4/11/2017	40890	Inv#10820	10500 Heartland 7774 Checking	Pest Control	-35.00
City of Bloomington TWP - Reimburse						
Check	4/25/2017	40902	2017/05 Insurance; 2017/04 TASC & IMRF	10500 Heartland 7774 Checking	-SPLIT-	-10,123.99
City of Bloomington Water Dept						
Check	4/25/2017	40908	Acct #005484-000,063339-000	10500 Heartland 7774 Checking	-SPLIT-	-326.77
CNH Capital						
Check	4/11/2017	40891	5043-9311-2717-0474	10500 Heartland 7774 Checking	-SPLIT-	-13.03
Cold Spring Memorial Group						
Check	4/11/2017	40892	13248-202543; Inv#2068063,2068064,2069629	10500 Heartland 7774 Checking	-SPLIT-	-914.40
Dave Capodice Excavating Inc						
Check	4/25/2017	40903	2017/03 partial payment	10500 Heartland 7774 Checking	57602 Grounds Maint/Repair	-184.97
EFTPS - IRS						
Check	4/13/2017	20101175	xxxxx1993 2017/04/15 Payroll	10500 Heartland 7774 Checking	-SPLIT-	-2,472.38
Check	4/13/2017	71088838	xxxxx1993 2017/04/15 Payroll ~ Correction	10500 Heartland 7774 Checking	-SPLIT-	-35.06
Check	4/28/2017	70803535	xxxxx1993 2017/04/30 Payroll	10500 Heartland 7774 Checking	-SPLIT-	-3,004.84
Evergreen FS Inc						
Check	4/11/2017	40893	Inv#78569	10500 Heartland 7774 Checking	-SPLIT-	-172.14
Frontier Communications						
Check	4/25/2017	40905	309-827-6950-010165-5	10500 Heartland 7774 Checking	Telephone	-229.02
Heartland Bank & Trust - mausoleum						
Check	4/11/2017	40888	6590078122	10500 Heartland 7774 Checking	-SPLIT-	-5,066.00
IL Dept of Revenue						
Check	4/28/2017	1-533-698-4	2017/04 SIT withheld (Q2/2017)	10500 Heartland 7774 Checking	-SPLIT-	-801.50
IL State Disbursement Unit						
Check	4/28/2017	40907	2017/04/30 Deonte Tucker: 1711300/2016-F-0280	10500 Heartland 7774 Checking	707997 State Disbursement Unit	-120.25
Midwest Equipment						
Check	4/11/2017	40900	118475; Inv#271613,271614,271653	10500 Heartland 7774 Checking	-SPLIT-	-10,446.00
NICOR Gas						
Check	4/25/2017	40906	86-30-51-2000-7,87-30-51-2000-5	10500 Heartland 7774 Checking	-SPLIT-	-162.00
Office Depot Inc						
Check	4/11/2017	40894	Acct#63548504; Inv#913402049001,913402048001	10500 Heartland 7774 Checking	-SPLIT-	-146.72
OSF Occupational Health						
Check	4/11/2017	40895	Inv#8169-00	10500 Heartland 7774 Checking	-SPLIT-	-76.50
Pantagraph; Lee Industries - Central IL						
Check	4/11/2017	40896	Acct #111-60073769	10500 Heartland 7774 Checking	-SPLIT-	-139.00
Peoria Flag & Decorating Company						
Check	4/11/2017	40897	50% Deposit	10500 Heartland 7774 Checking	57601 Flags & Poles	-2,700.00
RP Lumber Company Inc						
Check	4/11/2017	40898	Acct #3098276950; Inv#1703-132256	10500 Heartland 7774 Checking	56600 Cem Supplies & Maint	-11.97
VISA BMCU...1484						
Check	4/11/2017	40901	...1484	10500 Heartland 7774 Checking	-SPLIT-	-295.27
VISA Elan...6929						
Check	4/11/2017	40899	...6929	10500 Heartland 7774 Checking	-SPLIT-	-399.99
Woodforest National Bank						
Check	4/1/2017	EFT	5428-141600291940	10500 Heartland 7774 Checking	Credit Card Processing	-451.82

2017		9/15/2017	9/29/2017	10/13/2017	10/31/2017	11/15/2017	11/___/2017	11/___/2017	11/30/2017	12/15/2017	12/28/2017	IMRF Total	≤1560 hrs for seasonal	
Employee	Pay Type	08/25-09/08/2017	09/09-09/22/2017	09/23-10/06/2017	10/07-10/24/2017	10/25-11/08/2017	Paper Check BONUS: NET=\$	11/09-11/___/2017	11/09-11/23/2017	11/24-12/08/2017	12/09-12/21/2017	01/01-12/31/2017	last year: 11/01-11/31/2016	TOTAL 11/01/16-10/31/2017
1 Anderson, Aaron M	Regular OT x1.5 OT x2.0 Personal Holiday						NET = \$___		Seasonal Employees Laid Off on 11/___/2017; Paid Bonus on 11/___/2017; Final Check (thru 11/___) on 11/___/2017			72.00 0.00 0.00 0.00 0.00 8.00	0.00 0.00 0.00 0.00 0.00 8.00	72.00 0.00 0.00 0.00 0.00 8.00
	Total	0.00	0.00	0.00	0.00	0.00		0.00				80.00	0.00	80.00 <1,560 hrs
2 Anderson, Christopher D	Regular OT x1.5 OT x2.0 Personal Holiday						NET = \$___		Seasonal Employees Laid Off on 11/___/2017; Paid Bonus on 11/___/2017; Final Check (thru 11/___) on 11/___/2017			264.00 0.00 0.00 0.00 0.00 8.00	160.00 0.00 0.00 8.00 24.00 32.00	424.00 0.00 0.00 8.00 32.00 464.00
	Total	0.00	0.00	0.00	0.00	0.00		0.00				272.00	192.00	464.00 <1,560 hrs
3 Crow, Billy D	Regular OT x1.5 OT x2.0 Personal Holiday						NET = \$___		Seasonal Employees Laid Off on 11/___/2017; Paid Bonus on 11/___/2017; Final Check (thru 11/___) on 11/___/2017			376.00 0.00 0.00 0.00 0.00 8.00	40.00 0.00 0.00 0.00 0.00 8.00	416.00 0.00 0.00 0.00 0.00 8.00
	Total	0.00	0.00	0.00	0.00	0.00		0.00				384.00	40.00	424.00 <1,560 hrs
4 Crow, Tina M	Regular OT x1.5 OT x2.0 Sick Vacation Holiday						NET = \$___	N/A				588.00 24.00 0.00 52.00 0.00 48.00		
	Total	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	712.00		
5 Durlflinger, Kyle J	Regular OT x1.5 OT x2.0 Sick Vacation Holiday						NET = \$___	N/A				620.00 19.50 4.00 20.00 0.00 48.00		
	Total	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	711.50		
6 Hansen, Terry L	Regular OT x1.5 OT x2.0 Sick Vacation Holiday						NET = \$___	N/A				608.00 19.50 4.00 32.00 0.00 48.00		
	Total	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	711.50		
7 Nichols, Gabrielle Y (Hired full time effective 01/01/201)	Regular OT x1.5 OT x2.0 Sick Vacation Holiday						NET = \$___	N/A				576.00 16.00 0.00 48.00 0.00 48.00		
	Total	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	688.00		
8 Redfairn, Rick D	Regular OT x1.5 OT x2.0 Sick Vacation Holiday						NET = \$___	N/A				316.00 6.75 0.00 64.00 76.00 8.00		
	Total	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	470.75		
9 Rusher, Richard A	Regular OT x1.5 OT x2.0 Personal Holiday						NET = \$___		Seasonal Employees Laid Off on 11/___/2017; Paid Bonus on 11/___/2017; Final Check (thru 11/___) on 11/___/2017			180.25 0.00 0.00 0.00 0.00 8.00	148.00 0.00 0.00 16.00 24.00 32.00	328.25 0.00 0.00 16.00 32.00 376.25 <1,560 hrs
	Total	0.00	0.00	0.00	0.00	0.00		0.00				188.25	188.00	376.25 <1,560 hrs
10 Scrivner, Triston	Regular OT x1.5 OT x2.0 Personal Holiday								Seasonal Employees Laid Off on 11/___/2017; Paid Bonus on 11/___/2017; Final Check (thru 11/___) on 11/___/2017			56.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00	56.00 0.00 0.00 0.00 0.00 0.00
	Total	0.00	0.00	0.00	0.00	0.00		0.00				56.00	0.00	56.00 <1,560 hrs
11 Tucker, Deonte A	Regular OT x1.5 OT x2.0 Personal Holiday						NET = \$___		Seasonal Employees Laid Off on 11/___/2017; Paid Bonus on 11/___/2017; Final Check (thru 11/___) on 11/___/2017			248.00 0.00 0.00 0.00 0.00 8.00	156.00 0.00 0.00 8.00 24.00 32.00	404.00 0.00 0.00 8.00 32.00 444.00 <1,560 hrs
	Total	0.00	0.00	0.00	0.00	0.00		0.00				256.00	188.00	444.00 <1,560 hrs
TOTAL		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	4,530.00	608.00	1,844.25
CALENDAR YEAR TO DATE		4,530.00	4,530.00	4,530.00	4,530.00	4,530.00	4,530.00	4,530.00	4,530.00	4,530.00	4,530.00			
12 Fraley, Gregory E						\$250.00						1,000.00		
13 Gibson, Joe						\$250.00						1,000.00		
14 Lorch, Eugene C						\$250.00						1,000.00		

ORDINANCE NO. 2017 - _____

AN ORDINANCE APPROVING A LINE ITEM TRANSFER TO THE FISCAL YEAR 2018 BUDGET FOR EVERGREEN MEMORIAL CEMETERY

WHEREAS, the City of Bloomington Township (“Township”) has prepared a line item transfer to the Fiscal Year 2018 Budget for Evergreen Memorial Cemetery as provided by the Township Code (60 ILCS 1/80 – 60) and by the Municipal Budget Law (50 ILCS 330/3); and

WHEREAS, Evergreen Memorial Cemetery experienced an increase in sales which staff believes was a direct result of the AVTT Wall event held at the Cemetery in the fall of 2016; and

WHEREAS, Township staff believes that the success of this event should be seen as a onetime occurrence; and

WHEREAS, Township staff believes that debt reduction brings benefit to the property taxpayers of the City of Bloomington;

NOW THEREFORE BE IT ORDAINED by the Township Board of the City of Bloomington Township as follows:

Section 1. The City of Bloomington Township shall make a line item transfer to the Fiscal Year 2018 Budget for Evergreen Memorial Cemetery as follows:

Transfer from: Account #10500 Heartland Checking Account 7774 in the amount of \$50,000.

Transfer to: Account #58000 Mausoleum – Including Debt Service in the amount of \$50,000.

Section 2. \$50,000 payment shall be for the Mausoleum Loan Principal.

Section 3. This Ordinance shall take effect immediately upon passage and approval.

PASSED this ____nd day of May, 2017.

APPROVED this ____th day of May, 2017.

APPROVED: _____

Deborah L. Skillrud
Township Supervisor

ATTEST: _____

Cherry Lawson
Township Clerk

EVERGREEN MEMORIAL CEMETERY **INTERGOVERNMENTAL AGREEMENT**

This Intergovernmental Agreement is made and entered into on this 22 day of May 2017, by and with the City of Bloomington, McLean County, Illinois, herein referred to as “City” and Evergreen Memorial Cemetery, herein referred to as “Cemetery”.

WHEREAS, the City has collaborated for the past few years with Evergreen Memorial Cemetery to dispose of Cemetery leaves and branches; and

WHEREAS, the City has recently covered the cost of expenses associated with the disposal of Cemetery leaves and branches; and

THEREFORE, IT IS AGREED BY THE CITY AND CEMETERY AS FOLLOWS:

Section 1. Interim. The Cemetery delivered leaves to the City for a flat fee of \$2,200 for Fiscal Year 2016 and Fiscal Year 2017, and during that time the amount of debris was tracked by the City and the Cemetery.

Section 2. Tracking and Payment. Effective May 1, 2017 through April 30, 2018, the Cemetery will continue to deliver leaves to the City transfer station and unchipped branches to the corner of East Street and Jackson Street in Bloomington for a flat fee of \$5,000 for Fiscal Year 2018. Accomplished in a series of phases, the City intends to receive \$10,000 for services provided to the Cemetery by Fiscal Year 2023. This fee should be paid in a lump sum payable by June 1, 2017 to the City from the Cemetery. After tracking the amount of debris delivered to the City transfer station from the Cemetery, it was realized that the volume of debris was much larger than anticipated. In 2016, the Cemetery hauled 161 brush trips and 77 trips with leaves for the City to dispose of at a cost of \$100 per dump truck load of brush trips and \$85 for every load of leaves. After Fiscal Year 2018, the City requests that the flat fee increase by \$1,000 per year in the following years.

Section 3. Term of Agreement and Amendments to Agreement.

This Agreement shall remain in full force and effect from the date first above written until March 31, 2018. Thereafter, this Agreement shall roll-over for successive one-year periods (expiring on March 31 of the subsequent year). However, at any time after October 31, 2017, this Agreement can be terminated/cancelled by either party for any reason by notifying the other party of its intent to terminate/cancel the Agreement. Such notice of intent to terminate/cancel the Agreement shall be provided in writing to the representative of the other party who signed this Agreement (or their duly qualified successor) at least ninety (90) calendar days' prior to the proposed date of cancellation.

Any automatic roll-over or notice of intent to terminate/cancel the Agreement does not prohibit the parties from renegotiating a future agreement or an amendment to this Agreement. Should this Agreement roll-over past March 31, 2018, or should this Agreement be amended by the parties in the future, the parties agree that the fee structure as outlined in Section 2 shall be replaced with an amount based on full and partial costs associated with the disposal of the material.

Specifically, the structure may include, but shall not exceed:

- a. Charging the Cemetery full cost based on cubic yards of debris delivered to the City during the tracking period, in addition to labor and equipment expenses incurred as well as charges assessed to the City by external entities to dispose of the debris, or
- b. Charging the Cemetery partial costs to cover the costs of disposal only. These costs would include City labor expenses as well as payments to external entities for disposal of unchipped branches and the disposal of leaf debris, or
- c. Providing the service free of charge to the Cemetery.

EXECUTED and ADOPTED this _____ day of May, 2017, at Bloomington, Illinois.

City of Bloomington, Illinois
A Municipal Corporation

Evergreen Memorial Cemetery
Board of Trustees

By: _____
David A. Hales, City Manager

By: _____
Eugene C. Lorch, Evergreen
Memorial Cemetery Board
President