MINUTES OF THE EVERGREEN MEMORIAL CEMETERY

BOARD OF TRUSTEES MEETING

February 12, 2018

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

The meeting was called to order by Board President Eugene Lorch and the following were present:

Trustees: Eugene Lorch, President, Gregory Fraley, Vice President and Joseph Gibson, Secretary/Treasurer.

Staff: Tina Crow, Cemetery Manager, Gabrielle Nichols, Cemetery Administrative Assistant and Deb Skillrud, Township Supervisor.

“Consent Agenda”

1. Approval of Minutes of the January 8, 2018 Board Meeting as submitted by Staff. (Recommend that the Minutes of the January 8, 2018 Meeting be approved as presented.)
2. Approval of Anticipated Expenditures as presented with addendum to pay request for the month February 2018. (Recommend that the Anticipated Expenditures to be approved as presented.)

Motion by Trustee Fraley, seconded by Trustee Gibson to approve the Consent Agenda as presented.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Approval by Board on Monthly Cemetery Audit of January 2018.

Motion by Trustee Gibson, seconded by Trustee Fraley to approve the Monthly Cemetery Audit of January 2018 as presented and forward on to Township Board for action and approval at their February 26, 2018 meeting.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Discussion and approval of Preliminary FY 2018-2019 Budget.

Motion by Trustee Fraley, seconded by Trustee Gibson to approve the FY 2018-2019 Budget.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Review and adoption of the Resolution that the Executive Session Minutes from those meetings set forth on Schedule A attached hereto and incorporated by reference, remain confidential.

Motion by Trustee Fraley and seconded by Trustee Gibson that the Resolution that the Executive Session Minutes from those meetings set forth on Schedule A attached hereto and incorporated by reference, remain confidential.

Motion carried, (viva voce.)

Discussion and approval by Cemetery Board to rescind the approval to purchase a $100,000 18 month Certificate of Deposit from Flanagan State Bank at 1.25% for 18 months or at the current rate of interest at the time of investment.

Motion by Trustee Fraley, seconded by Trustee Gibson to rescind the approval to purchase a $100,000 18 month Certificate of Deposit from Flanagan State Bank at 1.25% for 18 months or at the current rate of interest at the time of investment.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Discussion and approval by Cemetery Board to purchase a $100,000 Certificate of Deposit from Flanagan State Bank at 1.25% for 24 months or at the current rate of interest at the time of investment.

Motion by Trustee Gibson and seconded by Trustee Fraley to approve the purchase a $100,000 Certificate of Deposit from Flanagan State Bank at 1.25% for 24 months or at the current rate of interest at the time of investment.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Discussion and approval by Board to accept the Investment Policy for the Town of the City of Bloomington as Evergreen Memorial Cemetery’s Investment Policy.

Motion by Trustee Fraley and seconded by Trustee Gibson that the Policy for the Town of the City of Bloomington as Evergreen Memorial Cemetery’s Investment Policy be accepted.

Motion carried, (viva voce).

Discussion and approval of making changes to the Cemetery Price Sheet.

Motion by Trustee Fraley and seconded by Trustee Gibson that the changes to the Cemetery Price Sheet be accepted.

Motion carried, (viva voce).

Discussion and approval of design proposal for the future Helen L. Cooper Memorial Garden.

Motion by Trustee Fraley and seconded by Trustee Gibson the design proposal for the future Helen L. Cooper Memorial Garden be accepted.

Motion carried, (viva voce).

Discussion and approval of contracting Bill Baker of Top Notch Chainsaw Carving to carve Dorothy, Toto and the yellow brick road into tree in Section 7.

Motion by Trustee Fraley and seconded by Trustee Gibson that the contracting of Bill Baker of Top Notch Chainsaw Carving to carve Dorothy, Toto and the yellow brick road into tree in Section 7 be approved.

Motion carried, (viva voce).

Discussion to start search for new credit card processing company for processing credit card payments to the Cemetery.

Update on progress towards hiring a payroll service for Cemetery payroll.

Update of 1210 S. Wright St. property.

2017 Year to Date Burials: Evergreen Memorial Cemetery – 9

East Lawn Memorial Gardens Cemetery – 16

Park Hill Cemetery – 13

Evergreen Memorial Pet Cemetery – 0

Public Comments: No one came forward to address the Board.

Motion by Trustee Fraley, seconded by Trustee Lorch to adjourn. Time: 7:13 p.m.

Respectfully submitted,

Eugene Lorch, President

Gregory Fraley, Vice President

Joseph Gibson, Secretary/Treasurer

Passed and approved this 12th day of March, 2018.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Secretary/Treasurer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ President

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Vice President

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