

**EVERGREEN MEMORIAL CEMETERY**  
**MEETING NOTICE AND AGENDA**

Meeting: Board of Trustees, Evergreen Memorial Cemetery  
Date: 09/10/2018  
Place: Evergreen Memorial Cemetery Office  
302 E. Miller St., Bloomington, IL 61701  
Time: 6:00 P.M.

- I. Call to order: Joe Gibson
- II. Roll Call of Attendance
- III. Opening of sealed bids for new 1-ton, full size truck with aluminum hydraulic dump bed.
- IV. "Consent Agenda

*(All Items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Cemetery Board, Township Supervisor, or staff.)*

- A. Approval of Minutes of the August 13, 2018 Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the August 13, 2018 Meeting be approved as presented.)
  - B. Approval of anticipated expenditures as presented for the month of September 2018. (Recommend that the Anticipated Expenditures be approved as presented.)
- V. Approval by the Board on Monthly Cemetery Audit of August 2018. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their September 24, 2018 meeting.)
- VI. Approval by Board to transfer up to \$125,000.00 in multiple transfers from Reserve Account (7782) to Business Checking Account (7774). (Recommend the transfer of up to \$125,000.00 in multiple transfers from the Reserve Account (7782) to Business Checking Account (7774) be approved.)
- VII. Approval by Board to increase the pet burial fee to \$600.00. Recommend approval of increasing the pet burial fee to \$600.00.)
- VIII. Discussion and approval of moving Cemetery bank accounts from Heartland Bank and Trust to Prairie State Bank and Trust. (Recommend approval of moving Cemetery bank accounts from Heartland Bank and Trust to Prairie State Bank and Trust.)
- IX. Cemetery Board approval to request that the Township Board adopt the Ordinance Approving Line Item Transfers to the FY 2019 Budget for Evergreen Memorial

Cemetery. (Recommend approval to request that the Township Board adopt the Ordinance Approving Line Item Transfers to the FY 2019 Budget for Evergreen Memorial Cemetery.

- X. 2018 Year to Date Burials: Evergreen Memorial Cemetery -  
East Lawn Memorial Gardens Cemetery -  
Park Hill Cemetery -  
Evergreen Memorial Pet Cemetery –
- XI. Comment
- XII. Public Comment
- XIII. Adjournment

# STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

## OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of August 2018**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **10th day of September 2018**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean  
County, Illinois.

\_\_\_\_\_  
Notary Public

This **10th day of September 2018**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$300.00** in Petty Cash held at Evergreen Memorial Cemetery Office, **\$88,209.06** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$212,259.91** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$126,426.50** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$206,302.05** in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

\_\_\_\_\_  
Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

\_\_\_\_\_  
Garrett Thalgot

Cemetery Board Vice President:

\_\_\_\_\_  
Gregory E Fraley

\_\_\_\_\_  
Board of Trustees of the Evergreen Memorial Cemetery, Town of the City  
of Bloomington, McLean County, Illinois

This **24th day of September 2018**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

\_\_\_\_\_  
WARD 1: Jamie Mathy

\_\_\_\_\_  
WARD 6: Karen Schmidt

\_\_\_\_\_  
WARD 2: David Sage

\_\_\_\_\_  
WARD 7: Scott Black

\_\_\_\_\_  
WARD 3: Mboka Mwilambwe

\_\_\_\_\_  
WARD 8: Diana DeSio Hauman

\_\_\_\_\_  
WARD 4: Amelia Buragas

\_\_\_\_\_  
WARD 9: Kimberly Bray

\_\_\_\_\_  
WARD 5: Joni Painter

\_\_\_\_\_  
Trustee Tari Renner

\_\_\_\_\_  
Board of Trustees of the Town of the City of Bloomington, McLean  
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

\_\_\_\_\_  
Town Clerk

# Town of the City of Bloomington--Cemetery Fund

Month of: **AUGUST 2018**

## Funds at Commencement

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	123,607	
Cash: Heartland Bank 7782 (Reserve)	\$	119,723	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 07/31/2018	\$	206,302	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	126,400	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2018	\$	199,898	
			Funds at Commencement
			\$ 775,980

## Public Funds Received This Month

Real Estate Tax Levy	\$	92,504	
Personal Property Replacement Tax	\$	6,193	\$ 98,697

## Other Funds Received This Month

Opening/Closing Fees	\$	1,990	
Sale of Lots	\$	4,095	
Sale of Crypts	\$	150	
Sale of Niches	\$	100	
Sale of Burial Supplies	\$	200	
Sales - Pet Cemetery Spaces	\$	200	
Sales - Other	\$	11	
Interest: Reserve/Checking/Back Taxes	\$	61	
Income from Trusts	\$	27	
Other Income	*	\$ 33,226	
Inspection Fees	\$	375	\$ 40,434

Total Funds Received This Month

Total Funds Available

## Funds Expended This Month

**TOTAL Funds at Month End**

## Funds at Month End

Cash: Petty Cash	\$	300	
Cash: Heartland Bank 7774 (Checking)	\$	88,209	
Cash: Heartland Bank 7782 (Reserve)	\$	212,260	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 07/31/2018	\$	206,302	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	126,427	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2018	\$	199,898	
			<b>TOTAL Funds at Month End</b>
			<b>\$ 833,395</b>

## Checking Account Activity

Checkbook Balance at Commencement			\$ 123,607
Deposits			
Personal Property Replacement Tax	\$	6,193	
Opening/Closing Fees	\$	1,990	
Sale of Lots	\$	4,295	
Sale of Crypts	\$	150	
Sale of Niches	\$	100	
Sale of Burial Supplies	\$	200	
Other Sales	\$	11	
Interest: Checking	\$	28	
Other Income	\$	33,226	
Inspection Fee	\$	375	
Transfer to Petty Cash (for Sr Expo)	\$	(250)	
Total Deposits for Month			\$ 46,318

Total Funds Available

## Checks Written

Compensation & Benefits	\$	39,169	
Administrative Expenses	\$	2,893	
Cemetery Improvements, Maintenance & Repair	\$	33,109	
Cemetery Operations	\$	6,544	
Total Checks Written			\$ 81,716

Total Checks Written

**Checkbook Balance at Month End**

## Bank Reconciliation at Month End

Balance per Bank Statement	\$	108,067	
Less Outstanding Checks	\$	(19,858)	
			<b>Checkbook Balance per Reconciliation</b>
			<b>\$ 88,209</b>

# Town of the City of Bloomington--Cemetery Fund

## Statement of Receipts and Disbursements

Aug-18

### Revenue

40100 Real Estate Tax Levy	\$ 92,504	
41000 Personal Property Replacement Tax	\$ 6,193	
42000 Opening/Closing Fee	\$ 1,990	
42500 Sale of Lots	\$ 4,095	
43000 Sale of Crypts	\$ 150	
43100 Sale of Niches	\$ 100	
44700 Sale of Burial Supplies	\$ 200	
44900 Other Sales	\$ 11	
44800 Chapel Fee	\$ 200	
43500 Interest: Reserve	\$ 28	
49000 Income from Trusts	\$ 27	
49020 Other Income & Special Events	\$ 33,226	
49021 Inspection Fees	\$ 375	
	<hr/>	
Total Revenue		\$ 139,098
Total Income		<b>\$ 139,098</b>

### Expense

#### Compensation & Benefits

50101 Wages: Administrative Staff	\$ 8,708	
50102 Wages: Cemetery Staff	\$ 19,495	
50103 Trustee Compensation	\$ 83	
50201 Payroll Taxes	\$ 1,971	
50202 IMRF	\$ 3,556	
50204 Employee Health Insurance	\$ 5,322	
50205 Direct Deposit Transmittal Fees	\$ 33	
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Total Compensation & Benefits		\$ 39,169

#### Administrative Expenses

51500 Contractual Services	\$ 607	
52000 Office Supplies	\$ 480	
52500 Utilities	\$ 725	
54000 Advertising	\$ 60	
55400 Special Event Expenses	\$ 391	
57900 Office Equipment	\$ 630	
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Total Administrative Expenses		\$ 2,893

#### Cemetery Improvements, Maintenance & Repair

57800 Operating Equipment	\$ 28,043	
58000 Mausoleum (including debt service)	\$ 5,066	
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Total Cemetery Improvements, Maintenance & Repair		\$ 33,109

#### Cemetery Operations

55500 Fuel, Oil and Equipment	\$ 435	
56000 Tree Removal/Monument Repair	\$ 200	
56500 Equipment Repairs	\$ 324	
56600 Cemetery Supplies & Maintenance	\$ 531	
57602 Grounds Maintenance/Repair	\$ 179	
58100 Grave Markers	\$ 4,875	
	<hr/>	
Total Cemetery Operations		\$ 6,544

#### Total Expense

**\$ 81,716**

### Net Income

**\$ 57,382**

# Town of the City of Bloomington--Cemetery Fund

## Year to Date Budget Comparison

Income	<u>Aug-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 356,409	\$ 506,600	\$ (150,191)	70.4%
41000 Personal Property Replacement Tax	\$ 22,275	\$ 40,000	\$ (17,725)	55.7%
42000 Opening/Closing Fee	\$ 23,320	\$ 60,000	\$ (36,680)	38.9%
42100 Marker Commission	\$ 6,933	\$ 8,000	\$ (1,067)	86.7%
42500 Sale of Lots	\$ 25,293	\$ 75,000	\$ (49,707)	33.7%
43000 Sale of Crypts	\$ 625	\$ 16,000	\$ (15,375)	3.9%
43100 Sale of Niches	\$ 2,650	\$ 15,000	\$ (12,350)	17.7%
44700 Sale of Burial Supplies	\$ 1,150	\$ 1,000	\$ 150	115.0%
44800 Chapel Fee	\$ -	\$ 500	\$ (500)	0.0%
44850 Sale of Pet Cemetery Spaces	\$ 375	\$ 1,000	\$ (625)	37.5%
42400 Sales - Other	\$ 11	\$ 2,400	\$ (2,389)	0.5%
43500 Interest	\$ 1,338	\$ 6,000	\$ (4,662)	22.3%
49000 Income from Trusts	\$ 129	\$ 2,500	\$ (2,371)	5.2%
49020 Other Income & Special Events	\$ 54,168	\$ 2,500	\$ 51,668	2166.7%
49021 Inspection Fees	\$ 975	\$ 5,000	\$ (4,025)	19.5%
Total Revenue	\$ 495,652	\$ 741,500	\$ (245,848)	66.8%
Total Income	\$ 495,652	\$ 741,500	\$ (245,848)	66.8%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 42,977	\$ 100,370	\$ (57,393)	42.8%
50102 Wages: Cemetery Staff	\$ 96,961	\$ 210,000	\$ (113,039)	46.2%
50103 Trustee Compensation	\$ 1,583	\$ 3,000	\$ (1,417)	52.8%
50201 Payroll Taxes	\$ 9,891	\$ 23,945	\$ (14,054)	41.3%
50202 IMRF	\$ 17,646	\$ 39,215	\$ (21,569)	45.0%
50203 IDES - Unemployment Insurance	\$ 2,962	\$ 20,000	\$ (17,038)	14.8%
50204 Employee Health Insurance	\$ 25,406	\$ 60,000	\$ (34,594)	42.3%
50205 Direct Deposit Transmittal Fees	\$ 170	\$ 400	\$ (230)	42.4%
50206 TASC Annual Fees	\$ (0)	\$ 400	\$ (400)	0.0%
Total Compensation & Benefits	\$ 197,595	\$ 457,330	\$ (259,735)	43.2%
Administrative Expenses				
51100 Casualty Insurance	\$ 19,725	\$ 22,000	\$ (2,275)	89.7%
51500 Contractual Services	\$ 13,309	\$ 10,000	\$ 3,309	133.1%
52000 Office Supplies	\$ 1,140	\$ 4,000	\$ (2,860)	28.5%
52500 Utilities	\$ 6,046	\$ 18,500	\$ (12,454)	32.7%
54000 Advertising	\$ 454	\$ 5,000	\$ (4,546)	9.1%
54500 Dues/Seminars	\$ -	\$ 600	\$ (600)	0.0%
55500 Legal Expense	\$ -	\$ 3,000	\$ (3,000)	0.0%
55100 Audit Expense	\$ -	\$ 9,000	\$ (9,000)	0.0%
55200 Financial Administration	\$ -	\$ 18,000	\$ (18,000)	0.0%
55400 Special Event Expenses	\$ 7,019	\$ 10,000	\$ (2,981)	70.2%
55450 Other Admin Expenses	\$ 3,393	\$ 4,500	\$ (1,107)	75.4%
57900 Office Equipment	\$ 2,951	\$ 1,000	\$ 1,951	295.1%
Total Administrative Expenses	\$ 54,036	\$ 105,600	\$ (51,564)	51.2%
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 5,889	\$ 8,500	\$ (2,611)	69.3%
57800 Operating Equipment	\$ 55,432	\$ 30,000	\$ 25,432	184.8%
58000 Mausoleum (including debt service)	\$ 75,730	\$ 110,792	\$ (35,062)	68.4%
58150 Real Estate for Parking Lot	\$ -	\$ 40,000	\$ (40,000)	0.0%
58250 Real Estate--repurchase lots	\$ -	\$ 42,000	\$ (42,000)	0.0%
58300 Veterans Memorial	\$ -	\$ 10,000	\$ (10,000)	0.0%
58400 Scattering Grounds/Ossuary	\$ 42	\$ 4,000	\$ (3,958)	1.0%
Total Cemetery Improvements, Maintenance & Repairs	\$ 137,094	\$ 245,292	\$ (108,198)	55.9%

# **Town of the City of Bloomington--Cemetery Fund**

## Year to Date Budget Comparison (cont.)

	<u>Aug-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 3,936	\$ 10,000	\$ (6,064)	39.4%
56000 Tree Removal/Monument Repair	\$ 25,500	\$ 12,000	\$ 13,500	212.5%
56500 Equipment Repairs	\$ 1,785	\$ 4,000	\$ (2,215)	44.6%
56600 Cemetery Supplies & Maintenance	\$ 4,215	\$ 2,500	\$ 1,715	168.6%
56700 Rental Equipment & Short-term Leases	\$ -	\$ 1,000	\$ (1,000)	0.0%
56800 IGA for Leaves/Branches	\$ -	\$ 6,000	\$ (6,000)	0.0%
56900 Abandoned Lot Reclamation	\$ -	\$ 5,000	\$ (5,000)	0.0%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 6,562	\$ 16,000	\$ (9,438)	41.0%
57603 Road, Fence, Lot, Drains	\$ -	\$ 19,000	\$ (19,000)	0.0%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 6,289	\$ 9,000	\$ (2,711)	69.9%
59900 Other Cemetery Expenses	\$ -	\$ 5,000	\$ (5,000)	0.0%
Total Cemetery Operations	\$ 48,287	\$ 91,000	\$ (42,713)	53.1%
Total Expense	\$ 437,012	\$ 899,222	\$ (462,210)	48.6%
Net Income	\$ 58,640	\$ (157,722)	\$ 216,362	

# Town of the City of Bloomington--Cemetery Fund

## Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
08/02/2018	Deposit	HBT - Heartland Bank & Trust	313.02
08/03/2018	Deposit	HBT - Heartland Bank & Trust	602.19
08/06/2018	Deposit	HBT - Heartland Bank & Trust	48.62
08/10/2018	Deposit	HBT - Heartland Bank & Trust	4,925.00
08/10/2018	Deposit	HBT - Heartland Bank & Trust	3.06
08/10/2018	Credit	Merchants Choice	129.00
08/14/2018	41332	Heartland Bank & Trust - mausoleum	-5,066.00
08/14/2018	41333	AT&T Mobility	-219.47
08/14/2018	41334	Jones, Aimee	-99.00
08/14/2018	41335	Growing Grounds	-138.45
08/14/2018	41336	BL Pest Control	-35.00
08/14/2018	41337	Don Owen Tire Service Inc	-214.00
08/14/2018	41338	Evergreen FS Inc	-375.42
08/14/2018	41339	Fastenal Company	-84.69
08/14/2018	41340	Martin Sullivan Inc	-7.65
08/14/2018	41341	Midwest Equipment	-102.45
08/14/2018	41342	Pantagraph; Lee Industries - Central IL	-60.04
08/14/2018	41343	Pontiac Granite Co Inc	-4,875.00
08/14/2018	41344	RP Lumber Company Inc	-67.40
08/14/2018	41345	Thoennes, Rick dba TNT Tree Service	-200.00
08/14/2018	41346	VISA BMCU...1484	-2,530.45
08/14/2018	41347	Nichols, Gabrielle, Petty Cash Custodian	-250.00
08/14/2018	41348	Nichols, Gabrielle, Petty Cash Custodian	-48.89
08/15/2018	20180815	Payroll Direct Deposit	-8,807.01
08/15/2018	94229085	EFTPS - IRS	-2,502.20
08/15/2018	41349	TX Child Support SDU	-85.00
08/15/2018	41350	IL State Disbursement Unit	-144.30
08/15/2018	41351	Hendren's Sports Center	-13,417.49
08/15/2018	41352	Hendren's Sports Center	-10,617.49
08/15/2018	41353	Martin Sullivan Inc	-4,100.00
08/17/2018	Deposit	HBT - Heartland Bank & Trust	7,093.25
08/21/2018	41354	City of Bloomington Water Dept	-409.03
08/24/2018	Deposit	HBT - Heartland Bank & Trust	19.45
08/28/2018	41355	City of Bloomington TWP - Reimburse	-12,674.33
08/28/2018	41356	NICOR Gas	-96.36
08/29/2018	Deposit	HBT - Heartland Bank & Trust	48.25
08/29/2018	Deposit	HBT - Heartland Bank & Trust	33,575.82
08/31/2018	20180831	Payroll Direct Deposit	-10,488.66
08/31/2018	91861003	EFTPS - IRS	-3,088.10
08/31/2018	0277495584	IL Dept of Revenue	-1,150.44
08/31/2018	41357	TX Child Support SDU	-85.00
08/31/2018	41358	IL State Disbursement Unit	-144.30
08/31/2018	Credit	Interest	27.58
Total			<u><u>-35,398.38</u></u>



## CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

### OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **August 13, 2018 through September 10, 2018.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **10th day of September 2018.**

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **10th day of September 2018.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the CEMETERY BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the CEMETERY BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

\_\_\_\_\_  
Joseph B Gibson

Cemetery Board Vice President:

\_\_\_\_\_  
Gregory E Fraley

\_\_\_\_\_  
Board of Trustees of the Evergreen Memorial Cemetery,  
Town of the City of Bloomington, McLean County,  
Illinois

Secretary/Treasurer for Cemetery Board:

\_\_\_\_\_  
Garrett Thalgot

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

\_\_\_\_\_  
Cemetery Manager

# **Evergreen Memorial Cemetery: Exhibit "A"**

REQUEST FOR PAYMENT: **September 10, 2018** Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
55400	4 Imprint /VISA	pens	9/30/18	\$364.62
57602	AB Hatchery & Garden Center	Grass Seed	9/30/18	\$300.00
51500	ADT Security/VISA	Monthly service: 4026527689 & 402627683	8/31/18	\$300.00
55400	Amazon/VISA	Senior Expo: candy	9/30/18	\$56.53
52000	Amazon/VISA	Ethernet cable	9/30/18	\$146.34
52500	Ameren Illinois	Utility (estimated)	9/30/18	\$500.00
52500	AT&T Mobility/VISA	Utility (estimated)	9/30/18	\$200.00
52000	Best Buy/VISA	Router for shop	9/30/18	\$99.99
51500	BL Pest Control	Contractual Service: Pest Control	9/30/18	\$35.00
52500	City of Bloomington (water)	Utility (estimated)	9/30/18	\$500.00
56800	City of Bloomington (IGA)	IGA for leaves & branches	9/30/18	\$6,000.00
55200	City of Bloomington Township	Financials	9/30/18	\$12,200.00
58100	Cold Spring Memorial Group	Grave Markers: Valentine, Scott & Scott, Meredith x3	9/30/18	\$1,562.40
52500	COMCAST	Utility (estimated)	9/30/18	\$350.00
55400	Cumulus Media Radio Bloomington Pet Fest/VISA	Exhibitor Fee	9/30/18	\$295.00
57602	Dave Capodice Excavating	Dirt	9/30/18	\$712.35
55500	Evergreen FS Inc	Fuel (estimated)	9/30/18	\$1,019.49
56600	Farm & Fleet/VISA	paint supplies	9/30/18	\$19.86
55500	Farm & Fleet/VISA	oil	9/30/18	\$59.99
56600	Fastenal/VISA	caution stickers for fuel tanks	9/30/18	\$63.44
56600	Fastenal/VISA	eyeglass wipes	9/30/18	\$84.69
57602	Growing Grounds/VISA	plants for ossuary	9/30/18	\$30.58
58000	Heartland Bank & Trust (mausoleum note)	Mausoleum Note: principal & interest	9/30/18	\$5,066.00
56500	Heritage Machine & Welding	Invoices: 26991,27167,27168	9/30/18	\$345.48
56600	Lowe's/VISA	painting supplies	9/30/18	\$754.42
58400	Lowe's/VISA	trellis for ossuary	9/30/18	\$174.90
57602	Lowe's/VISA	mulch	9/30/18	\$173.50
56600	Lowe's/VISA	rakes & saw horses	9/30/18	\$105.92
56500	Lowe's/VISA	wood for trailier	9/30/18	\$23.28
56600	Lowe's/VISA	tools	9/30/18	\$94.83
56600	Midwest Equipment/VISA	weed-eater string	9/30/18	\$139.98
52500	NICOR Gas	Utility (estimated)	9/30/18	\$300.00
56900	Pantagraph - Lee Industries - Central IL	Advertising: Lot reclamation sale	9/30/18	\$192.76
55450	Pantagraph - Lee Industries - Central IL/VISA	E-edition Subscription	9/30/18	\$36.00
55100	Phillips & Associates CPAS, PC	Audit & State Comptroller's Report	9/30/18	\$6,900.00
58400	Pontiac Granite	Ossuary	9/30/18	\$5,000.00
55450	Ron Smith Printing Co/VISA	Notary Stamp: GYNichols	9/30/18	\$30.00
57602	RP Lumber Company Inc	mortar fix, foam sealant, gloves	9/30/18	\$51.42
55400	Sams Club/VISA	Dorothy dedication: ice & cookies	9/30/18	\$86.76
55450	Sams Club/VISA	membership renewal	9/30/18	\$45.00
52000	Square/VISA	Register tape	9/30/18	\$52.06
52000	US Postmaster/VISA	Office Supplies: Postage	9/30/18	\$100.00
55450	VISA	late fee & interest	9/30/18	\$50.00
56700	Weaver's Rent-All/VISA	equipment rental	9/30/18	\$137.38
51500	Wollenschlager, Dale Masonry	Tuck point cracked mortar joints at main entrance	9/14/18	\$1,585.00
<b>TOTAL: Requests for Payments</b>				<b>\$46,344.97</b>

Trustee Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Trustee Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Trustee Approval: \_\_\_\_\_

Date: \_\_\_\_\_