EVERGREEN MEMORIAL CEMETERY MEETING NOTICE AND AGENDA

Meeting: Board of Trustees, Evergreen Memorial Cemetery

Date: 08/09/2021

Place: Evergreen Memorial Cemetery Maintenance Building

302 E. Miller St., Bloomington, IL 61701

Time: 6:00 P.M.

I. Call to order: Joe Gibson

II. Roll Call of Attendance

III. "Consent Agenda

(All Items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Cemetery Board, Township Supervisor, or staff.)

- A. Approval of Minutes of the July 12, 2021, Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the July 12, 2021, Meeting be approved as presented.)
- B. Approval of anticipated expenditures as presented for the month of August 2021. (Recommend that the Anticipated Expenditures be approved as presented.)
- IV. Approval by the Board on Monthly Cemetery Audit of July 2021. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their August 23, 2021, meeting.)
- V. 2021 Year to Date Burials: Evergreen Memorial Cemetery 49

East Lawn Memorial Gardens Cemetery - 62

Park Hill Cemetery - 45

Evergreen Memorial Pet Cemetery - 1

VI. Comment

VII. Public Comment

VIII. Adjournment

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

Town Clerk

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the 31st day of July 2021, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this 9th day of August 2021.	
Supervisor of the Town of the City of Bloomington, McLean County,	
Illinois.	Notary Public
This 9th day of August 2021.	
WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MED hereby certify that we have this day examined the foregoing and annexed MEMORIAL CEMETERY FUND, and find the same in all respects true HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLIN BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN	and correct and that there appears to be a balance of \$34,122.41 at NOIS and a balance of \$677,870.48 at HEARTLAND BANK (7782),
Cemetery Board President:	Secretary/Treasurer for Cemetery Board:
Joseph B Gibson	Brad A Williams
Cemetery Board Vice President: Garrett Thalgott	Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois
This 23rd day of August 2021.	
true and correct. WARD 1: Jamison Mathy	WARD 6: Jenn Carrillo
WARD 2: Donna Boelen	WARD 7: Mary "Mollie" Ward
WARD 3: Sheila Montney	WARD 8: Jeff Crabill
WARD 4: Julie Emig	WARD 9: Tom Crumpler
WARD 5: Nick Becker	Trustee Mboka Mwilambwe
	Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois
I, the TOWN CLERK of the Town of the City of Bloomington, McLean Oby the TOWNSHIP SUPERVISOR have been (or will be) made from the Tothe BOARD OF TRUSTEES of the Town of the City of Bloomington, have the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall retain a copy of the commentation and commentation and commentation and commentation and commentation are commentation.	approved the Statement of Funds at a regularly constituted meeting of

Month of: JULY 2021

	mmencement							
		and Bank 7774 (Checking)			\$	65,841		
		and Bank 7782 (Reserve)			\$	677,870		
		t: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)			\$	221,286		
		t: Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2021			\$	249,376		
		Funds at Commenceme	ent				\$	1,214,373
Other Funds	Received This						*	.,,
	Opening/Clos				\$	7,840		
	Marker Comn				\$	5,992		
	Sale of Lots				\$	6,000		
	Sale of Crypts				\$	300		
	Sale of Niche				\$	1,640		
		Cemetery Spaces			\$	50		
	Income from				\$	1,108		
	Other Income				\$	200		
	Inspection Fe				\$	525	\$	23,655
		Total Funds Received This Mor	nth				\$	23,655
		Total Funds Availa					\$	1,238,029
Funds Exper	nded This Mont						\$	51,658
		TOTAL Funds at Month E	nd				\$	1,186,371
Funds at Mo	nth End						÷	
i ulius at ilio		and Bank 7774 (Checking)			\$	34,122		
		and Bank 7774 (Greening)			\$	677,870		
		t: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)			\$	225,001		
		t: Heartland Bank 7114 (5/5 11dst & 55/5/We 11dst) Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2021			\$	249,376		
	Trust Account	TOTAL Funds at Month E	nd		Ψ	240,070	\$	1,186,371
		TO TALL UNGS AL MORRIE					Ť	1,100,011
Checking A	count Activity							
Oncoming A	-	alance at Commencement					\$	65,841
	CHOCKBOOK B	dianes at commencement					Ψ	00,011
	Deposits	Opening/Closing Fees	\$	7,840				
	Doposito	Sales - Other	\$	-				
			an an	50				
				50 6.000				
		Sale of Lots	\$	6,000				
		Sale of Lots Sale of Crypts	\$ \$	6,000 300				
		Sale of Lots Sale of Crypts Sale of Niches	\$ \$ \$	6,000 300 1,640				
		Sale of Lots Sale of Crypts Sale of Niches Other Income	\$ \$ \$	6,000 300 1,640 200				
		Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission	\$ \$ \$ \$	6,000 300 1,640 200 5,992				
		Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts	\$ \$ \$ \$ \$	6,000 300 1,640 200 5,992 1,092				
		Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees	\$ \$ \$ \$ \$ \$ \$	6,000 300 1,640 200 5,992 1,092 525				
		Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees Prepaid O/C Deposits transferred (to)/from Acct 7114	\$ \$ \$ \$ \$	6,000 300 1,640 200 5,992 1,092	- \$	19.940		
		Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees Prepaid O/C Deposits transferred (to)/from Acct 7114 Total Deposits for Month	\$ \$ \$ \$ \$ \$ \$ \$	6,000 300 1,640 200 5,992 1,092 525		19,940	<u> </u>	85.781
	Checks Writte	Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees Prepaid O/C Deposits transferred (to)/from Acct 7114 Total Deposits for Month Total Funds Availal	\$ \$ \$ \$ \$ \$ \$ \$	6,000 300 1,640 200 5,992 1,092 525	\$	19,940	- \$	85,781
	Checks Writte	Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees Prepaid O/C Deposits transferred (to)/from Acct 7114 Total Deposits for Month Total Funds Available	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,000 300 1,640 200 5,992 1,092 525 (3,700)	\$	19,940	\$	85,781
	Checks Writte	Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees Prepaid O/C Deposits transferred (to)/from Acct 7114 Total Deposits for Month Total Funds Availagen Compensation & Benefits	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,000 300 1,640 200 5,992 1,092 525 (3,700)	\$	19,940	- \$	85,781
	Checks Writte	Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees Prepaid O/C Deposits transferred (to)/from Acct 7114 Total Deposits for Month Total Funds Availaien Compensation & Benefits Administrative Expenses	\$	6,000 300 1,640 200 5,992 1,092 525 (3,700)	\$	19,940	- \$	85,781
	Checks Writte	Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees Prepaid O/C Deposits transferred (to)/from Acct 7114 Total Deposits for Month Total Funds Availaien Compensation & Benefits Administrative Expenses Cemetery Improvements, Maintenance & Repair	\$	6,000 300 1,640 200 5,992 1,092 525 (3,700) 34,158 8,156 5,066	- \$	19,940	- \$	85,781
	Checks Writte	Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees Prepaid O/C Deposits transferred (to)/from Acct 7114 Total Deposits for Month Total Funds Availaien Compensation & Benefits Administrative Expenses Cemetery Improvements, Maintenance & Repair Cemetery Operations	\$	6,000 300 1,640 200 5,992 1,092 525 (3,700)		,	- \$	85,781
	Checks Writte	Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees Prepaid O/C Deposits transferred (to)/from Acct 7114 Total Deposits for Month Total Funds Availated Compensation & Benefits Administrative Expenses Cemetery Improvements, Maintenance & Repair Cemetery Operations Total Checks Written	\$	6,000 300 1,640 200 5,992 1,092 525 (3,700) 34,158 8,156 5,066	\$	19,940 51,658	- \$	
	Checks Writte	Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees Prepaid O/C Deposits transferred (to)/from Acct 7114 Total Deposits for Month Total Funds Availaien Compensation & Benefits Administrative Expenses Cemetery Improvements, Maintenance & Repair Cemetery Operations	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,000 300 1,640 200 5,992 1,092 525 (3,700) 34,158 8,156 5,066		,	\$ \$	51,658
Bank Recons		Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees Prepaid O/C Deposits transferred (to)/from Acct 7114 Total Deposits for Month Total Funds Availal Compensation & Benefits Administrative Expenses Cemetery Improvements, Maintenance & Repair Cemetery Operations Total Checks Written Total Checks Written	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,000 300 1,640 200 5,992 1,092 525 (3,700) 34,158 8,156 5,066		,	\$	
Bank Recond	ciliation at Mon	Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees Prepaid O/C Deposits transferred (to)/from Acct 7114 Total Deposits for Month Total Funds Availal Compensation & Benefits Administrative Expenses Cemetery Improvements, Maintenance & Repair Cemetery Operations Total Checks Written	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,000 300 1,640 200 5,992 1,092 525 (3,700) 34,158 8,156 5,066	\$	51,658	\$	51,658
Bank Recond	ciliation at Mon Balance per E	Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees Prepaid O/C Deposits transferred (to)/from Acct 7114 Total Deposits for Month Total Funds Availaled Compensation & Benefits Administrative Expenses Cemetery Improvements, Maintenance & Repair Cemetery Operations Total Checks Written Sank Statement	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,000 300 1,640 200 5,992 1,092 525 (3,700) 34,158 8,156 5,066	\$	51,658 48,229	\$	51,658
Bank Recond	ciliation at Mon Balance per E Plus Outstand	Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees Prepaid O/C Deposits transferred (to)/from Acct 7114 Total Deposits for Month Total Funds Availalen Compensation & Benefits Administrative Expenses Cemetery Improvements, Maintenance & Repair Cemetery Operations Total Checks Written Total Checks Written Checkbook Balance at Month E th End Bank Statement Sales Of Crypts	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,000 300 1,640 200 5,992 1,092 525 (3,700) 34,158 8,156 5,066	\$	51,658 48,229 96	\$	51,658
Bank Recond	ciliation at Mon Balance per E	Sale of Lots Sale of Crypts Sale of Niches Other Income Marker Commission Income from Trusts Inspection Fees Prepaid O/C Deposits transferred (to)/from Acct 7114 Total Deposits for Month Total Funds Availalen Compensation & Benefits Administrative Expenses Cemetery Improvements, Maintenance & Repair Cemetery Operations Total Checks Written Total Checks Written Checkbook Balance at Month E th End Bank Statement Sales Of Crypts	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,000 300 1,640 200 5,992 1,092 525 (3,700) 34,158 8,156 5,066	\$	51,658 48,229	\$	51,658

Statement of Receipts and Disbursements

Statement of Receipts and Dispursements			
Revenue	<u>Jul-</u>	·21	
42000 Opening/Closing Fee	\$ 7,840		
42100 Marker Commission	\$ 5,992		
42500 Sale of Lots	\$ 6,000		
43000 Sale of Crypts	\$ 300		
43100 Sale of Niches	\$ 1,640		
44700 Other Income	\$ 200		
44850 Sales - Other	\$ 50		
49000 Income from Trusts	\$ 1,092		
49021 Inspection Fees	\$ 525		
Total Revenue		\$	23,640
Total Income	-	\$	23,640
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$ 5,377		
50102 Wages: Cemetery Staff	\$ 21,126		
50201 Payroll Taxes	\$ 1,926		
50202 IMRF (2021 = 11.41%)	\$ 2,917		
50204 Employee Health Insurance	\$ 2,781		
50205 Direct Deposit Transmittal Fees	\$ 32		
Total Compensation & Benefits		\$	34,158
Administrative Expenses			
51500 Contractual Services	\$ 7,000		
52000 Office Supplies	\$ 289		
52500 Utilities	\$ 720		
55450 Other Admin Expenses	\$ 148		
Total Administrative Expenses		\$	8,156
Cemetery Improvements, Maintenance & Repair			
58000 Mausoleum (including debt service)	\$ 5,066		
Total Cemetery Improvements, Maintenance & Repair		\$	5,066
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$ 1,069		
56000 Tree Removal/Monument Repair	\$ 450		
56600 Cemetery Supplies & Maintenance	\$ 351		
56800 Disposal of Leaves/Branches	\$ 471		
57602 Grounds Maintenance/Repair	\$ 470		
58100 Grave Markers	\$ 1,468		
Total Cemetery Operations		\$	4,278
Total Expense	-	\$	51,658
Net Income	-	\$	(28,019)
	=		

Year to Date Budget Comparison

Marche March Mar	Income		<u>Jul-21</u>		<u>Budget</u>	<u>\$ C</u>	Over Budget	% of Budget
	Revenue	•	000.055	Φ.	500.000	Φ.	(0.40, 0.45)	E4 40/
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					-			
42500 Sale of Lots			-		-		,	
4300 Sale of Crypts			-		-			
43100 Sale of Niches					-			
44700 Sale of Burlal Supplies			•		-			
42400 Sales - Other								
					-		, ,	
State Stat	43500 Interest				-			
Total Revenue S 1,575 \$ 2,500 \$ (925) \$ 63,0% \$ 70 \$ 1,000 \$ 3,0%	49000 Income from Trusts		•		-			28.8%
Total Income	49020 Other Income & Special Events			\$	-	\$		96.9%
Expense	49021 Inspection Fees		1,575	\$	2,500	\$	(925)	63.0%
Expense Compensation & Benefits Surprise Surpri	Total Revenue	\$	398,204	\$	746,100	\$	(347,896)	53.4%
Compensation & Benefits	Total Income	\$	398,204	\$	746,100	\$	(347,896)	53.4%
Compensation & Benefits	Evnance							
50101 Wages: Administrative Staff \$ 23,303 \$ 70,000 \$ (46,697) 33.3% 50102 Wages: Cemetery Staff \$ 83,911 \$ 225,000 \$ (141,089) 37.3% 50202 IMRF (2021 = 11,41%) \$ 11,651 \$ 37,000 \$ (25,349) 31.5% 50203 IDES - Unemployment Insurance \$ 2,572 \$ 13,500 \$ (10,928) 19.0% 50204 Employee Health Insurance \$ 11,123 \$ 60,000 \$ (48,877) 18.5% 50205/50206 Other Payroll Expenses \$ 121 \$ 975 \$ (854) 12.4% 50205/50206 Other Payroll Expenses \$ 140,478 \$ 430,475 \$ (289,997) 32.6% Administrative Expenses \$ 140,478 \$ 430,475 \$ (289,997) 32.6% Administrative Expenses \$ 20,299 \$ 21,000 \$ (701) 96.7% 51100 Contractual Services \$ 9,799 \$ 11,000 \$ (1,201) 89.1% 52000 Office Supplies \$ 821 \$ 4,000 \$ (14,261) 22.9% 54000 Advertising \$ 4239 \$ 18,500 \$ (14,261) 22.9% 54000 Dues/Seminars	·							
50102 Wages: Cemetery Staff \$ 83,911 \$ 225,000 \$ (141,089) 37.3% 50201 Payroll Taxes - FICA \$ 7,798 \$ 24,000 \$ (16,202) 32.5% 50202 IMRF (2021 = 11.41%) \$ 11,651 \$ 37,000 \$ (25,349) 31.5% 50203 IDES - Unemployment Insurance \$ 2,572 \$ 13,500 \$ (10,928) 19.0% 50204 Employee Health Insurance \$ 11,123 \$ 60,000 \$ (48,877) 18.5% 50205/50206 Other Payroll Expenses \$ 121 \$ 975 \$ (854) 12.4% Administrative Expenses \$ 120,99 \$ 21,000 \$ (701) 96.7% 51100 Casualty Insurance \$ 20,299 \$ 21,000 \$ (701) 96.7% 51500 Contractual Services \$ 9,799 \$ 11,000 \$ (1,101) 89.1% 52000 Office Supplies \$ 821 \$ 4,000 \$ (3,179) 20.5% 52500 Utilities \$ 842 \$ 4,000 \$ (14,261) 22.9% 54500 Dues/Seminars \$ 495 \$ 2,000 \$ (1,505) 24.6% 54500 Legal Expense \$ 7,500 \$ (7,	·	Ф	23 303	Ф	70,000	Ф	(46 607)	22.20/
50201 Payroll Taxes - FICA \$ 7,798 \$ 24,000 \$ (16,202) 32.5% 50202 IMRF (2021 = 11,41%) \$ 11,651 \$ 37,000 \$ (25,349) 31.5% 50203 IDES - Unemployment Insurance \$ 2,572 \$ 13,500 \$ (10,928) 19.0% 50204 Employee Health Insurance \$ 11,123 \$ 60,000 \$ (48,877) 18.5% 50205/50206 Other Payroll Expenses \$ 121 \$ 975 \$ (854) 12.4% Total Compensation & Benefits \$ 140,478 \$ 430,475 \$ (289,997) 32.6% Administrative Expenses 51100 Casualty Insurance \$ 20,299 \$ 21,000 \$ (701) 96.7% 51500 Contractual Services \$ 9,799 \$ 11,000 \$ (1,201) 89.1% 52500 Utilities \$ 821 \$ 4,000 \$ (1,201) 89.1% 52500 Utilities \$ 4239 \$ 18,500 \$ (14,261) 22.9% 54000 Advertising \$ 495 \$ 2,000 \$ (1,505) 24.8% 54500 Dues/Seminars \$ 9,00 \$ (600) 0.0% 55500 Legal Expense	•		-		-		, ,	
50202 IMRF (2021 = 11.41%) \$ 11,651 \$ 37,000 \$ (25,349) 31.5% 50203 IDES - Unemployment Insurance \$ 2,572 \$ 13,500 \$ (10,928) 19,0% 50204 Employee Health Insurance \$ 11,123 \$ 60,000 \$ (48,877) 18.5% 50205/50206 Other Payroll Expenses \$ 121 \$ 975 \$ (864) 12.4% Administrative Expenses \$ 140,478 \$ 430,475 \$ (289,997) 32.6% Administrative Expenses \$ 20,299 \$ 21,000 \$ (7701) 96.7% 51100 Casualty Insurance \$ 9,799 \$ 11,000 \$ (1201) 98.1% 51500 Contractual Services \$ 9,799 \$ 11,000 \$ (1201) 96.7% 51500 Contractual Services \$ 821 \$ 4,000 \$ (3,179) 20.5% 52000 Office Supplies \$ 821 \$ 4,000 \$ (3,179) 20.5% 52500 Utilities \$ 42,39 \$ 18,500 \$ (14,261) 22.9% 54000 Dues/Seminars \$ 2,000 \$ (600) 0.0% 55100 Audit Expense \$ 7,500 \$ (7,500) 0.0% <td>·</td> <td></td> <td>-</td> <td></td> <td>•</td> <td></td> <td>,</td> <td></td>	·		-		•		,	
50203 IDES - Unemployment Insurance \$ 2,572 \$ 13,500 \$ (10,928) 19.0% 50204 Employee Health Insurance \$ 11,123 \$ 60,000 \$ (48,877) 18.5% 50205/50206 Other Payroll Expenses \$ 121 \$ 975 \$ (854) 12.4% Administrative Expenses \$ 140,478 \$ 430,475 \$ (289,997) 32.6% Administrative Expenses \$ 20,299 \$ 21,000 \$ (701) 96.7% 51100 Casualty Insurance \$ 9,799 \$ 11,000 \$ (1,201) 89.1% 52000 Office Supplies \$ 9,799 \$ 11,000 \$ (1,201) 89.1% 52500 Utilities \$ 4,239 \$ 18,500 \$ (14,261) 22.9% 54000 Advertising \$ 495 \$ 2,000 \$ (15,05) 24.8% 54500 Dues/Seminars \$ 12 \$ 3000 \$ (600) 0.0% 55100 Audit Expense \$ 7,500 \$ (7,500) 0.0% 55200 Financial Administration \$ 7,500 \$ (12,200) 0.0% 55400 Special Event Expenses \$ 21,200 \$ (12,200) 0.0% <t< td=""><td></td><td></td><td>-</td><td></td><td></td><td></td><td>,</td><td></td></t<>			-				,	
50204 Employee Health Insurance \$ 11,123 \$ 60,000 \$ (48,877) 18.5% 50205/50206 Other Payroll Expenses \$ 121 \$ 975 \$ (854) 12.4% Total Compensation & Benefits \$ 140,478 \$ 430,475 \$ (289,997) 32.6% Administrative Expenses \$ 20,299 \$ 21,000 \$ (701) 96.7% 51100 Casualty Insurance \$ 9,799 \$ 111,000 \$ (1,201) 89.1% 51500 Contractual Services \$ 9,799 \$ 11,000 \$ (1,201) 89.1% 52000 Office Supplies \$ 821 \$ 4,000 \$ (3,179) 20.5% 52500 Utilities \$ 4,239 \$ 18,500 \$ (14,261) 22.9% 54000 Dues/Seminars \$ 495 \$ 2,000 \$ (15,055) 24.8% 54500 Dues/Seminars \$ 9,799 \$ 13,000 \$ (600) 0.0% 55500 Legal Expense \$ 7,500 \$ (7,500) 0.0% 55500 Legal Expense \$ 2,31 \$ 12,200 \$ (7,500) 0.0% 55200 Financial Administration \$ 2,31 \$ 5,000 \$ (9,479)			-		-		,	
50205/50206 Other Payroll Expenses \$ 121 \$ 975 (854) 12.4% Total Compensation & Benefits \$ 140,478 \$ 430,475 \$ (289,997) 32.6% Administrative Expenses 51100 Casualty Insurance \$ 20,299 \$ 21,000 \$ (701) 96.7% 51500 Contractual Services \$ 9,799 \$ 11,000 \$ (1,201) 89.1% 52000 Office Supplies \$ 821 \$ 4,000 \$ (3,179) 20.5% 52500 Utilities \$ 4,239 \$ 18,500 \$ (14,261) 22.9% 54000 Advertising \$ 495 \$ 2,000 \$ (15,05) 24.8% 54500 Dues/Seminars \$ 495 \$ 2,000 \$ (15,05) 24.8% 54500 Dues/Seminars \$ 7.500 \$ (7,500) 0.0% 55100 Audit Expense \$ 7.500 \$ (7,500) 0.0% 55200 Financial Administration \$ 7.500 \$ (12,200) 0.0% 55400 Special Event Expenses \$ 2371 \$ 5,000 \$ (12,200) 0.0% 57900 Office Equipment \$ 2,371 \$ 5,000 \$ (59,2	· ·		•		-		,	
Total Compensation & Benefits \$ 140,478 \$ 430,475 \$ (289,997) 32.6%					-			
Administrative Expenses 51100 Casualty Insurance \$ 20,299 \$ 21,000 \$ (701) 96.7% 51500 Contractual Services \$ 9,799 \$ 11,000 \$ (1,201) 89.1% 52000 Office Supplies \$ 821 \$ 4,000 \$ (3,179) 20.5% 52500 Utilities \$ 4,239 \$ 18,500 \$ (14,261) 22.9% 54000 Advertising \$ 495 \$ 2,000 \$ (1,505) 24.8% 54500 Dues/Seminars \$ - \$ 600 \$ (600) 0.0% 55500 Legal Expense \$ - \$ 3,000 \$ (3,000) 0.0% 55500 Legal Expense \$ - \$ 7,500 \$ (7,500) 0.0% 55100 Audit Expense \$ - \$ 7,500 \$ (7,500) 0.0% 55200 Financial Administration \$ - \$ 12,200 \$ (12,200) 0.0% 55400 Special Event Expenses \$ 521 \$ 10,000 \$ (9,479) 5.2% 55450 Other Admin Expenses \$ 2,371 \$ 5,000 \$ (2,629) 47.4% 57900 Office Equipment \$ 2,371 \$ 5,000 \$ (59,255) 39.4% Cemetery Improvements, Maintenance & Repairs Cemetery Improvements, Maintenance & Repairs 57601 Flags & Flag Poles \$ 13,730 \$ 20,000 \$ (6,270) 68.6% 57800 Operating Equipment \$ 5,035 \$ 17,000 \$ (11,965) 29.6% 58000 Mausoleum (including debt service) \$ 20,264 \$ 60,800 \$ (40,536) 33.3% 58400 Scattering Grounds/Ossuary \$ - \$ 10,000 \$ (10,000) 0.0%						_	. ,	
51100 Casualty Insurance \$ 20,299 \$ 21,000 \$ (701) 96.7% 51500 Contractual Services \$ 9,799 \$ 11,000 \$ (1,201) 89.1% 52000 Office Supplies \$ 821 \$ 4,000 \$ (3,179) 20.5% 52500 Utilities \$ 4,239 \$ 18,500 \$ (14,261) 22.9% 54000 Advertising \$ 495 \$ 2,000 \$ (15,055) 24.8% 54500 Dues/Seminars \$ 600 \$ (600) 0.0% 55500 Legal Expense \$ 7.500 \$ (7,500) 0.0% 55100 Audit Expense \$ 7,500 \$ (7,500) 0.0% 55200 Financial Administration \$ 7.500 \$ (12,200) 0.0% 55400 Special Event Expenses \$ 21,201 \$ (12,200) 0.0% 55450 Other Admin Expenses \$ 2,371 \$ 5,000 \$ (3,000) 0.0% 57900 Office Equipment \$ 7.500 \$ (59,255) 39.4% Cemetery Improvements, Maintenance & Repairs 57601 Flags & Flag Poles \$ 13,730 \$ 20,000 (6,270) 68.6% 57800 Operating	•	\$	140,478	\$	430,475	\$	(289,997)	32.6%
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55400 Special Event Expenses \$ 521 \$ 10,000 \$ (9,479) 5.2% 55450 Other Admin Expenses \$ 2,371 \$ 5,000 \$ (2,629) 47.4% 57900 Office Equipment \$ - \$ 3,000 \$ (3,000) 0.0% Total Administrative Expenses Total Administrative Expenses \$ 38,545 \$ 97,800 \$ (59,255) 39.4% Cemetery Improvements, Maintenance & Repairs 57601 Flags & Flag Poles \$ 13,730 \$ 20,000 \$ (6,270) 68.6% 57800 Operating Equipment \$ 5,035 \$ 17,000 \$ (11,965) 29.6% 58000 Mausoleum (including debt service) \$ 20,264 \$ 60,800 \$ (40,536) 33.3% 58400 Scattering Grounds/Ossuary \$ - \$ 10,000 \$ (10,000) 0.0%	55100 Audit Expense		-	\$	7,500	\$	(7,500)	0.0%
55450 Other Admin Expenses \$ 2,371 \$ 5,000 \$ (2,629) 47.4% 57900 Office Equipment \$ - \$ 3,000 \$ (3,000) 0.0% Total Administrative Expenses Total Administrative Expenses \$ 38,545 \$ 97,800 \$ (59,255) 39.4% Cemetery Improvements, Maintenance & Repairs 57601 Flags & Flag Poles \$ 13,730 \$ 20,000 \$ (6,270) 68.6% 57800 Operating Equipment \$ 5,035 \$ 17,000 \$ (11,965) 29.6% 58000 Mausoleum (including debt service) \$ 20,264 \$ 60,800 \$ (40,536) 33.3% 58400 Scattering Grounds/Ossuary \$ - \$ 10,000 \$ (10,000) 0.0%	55200 Financial Administration	\$	-	\$	12,200	\$	(12,200)	0.0%
57900 Office Equipment \$ - \$ 3,000 \$ (3,000) 0.0% Total Administrative Expenses \$ 38,545 \$ 97,800 \$ (59,255) 39.4% Cemetery Improvements, Maintenance & Repairs 57601 Flags & Flag Poles \$ 13,730 \$ 20,000 \$ (6,270) 68.6% 57800 Operating Equipment \$ 5,035 \$ 17,000 \$ (11,965) 29.6% 58000 Mausoleum (including debt service) \$ 20,264 \$ 60,800 \$ (40,536) 33.3% 58400 Scattering Grounds/Ossuary \$ - \$ 10,000 \$ (10,000) 0.0%	55400 Special Event Expenses	\$	521	\$	10,000	\$	(9,479)	5.2%
Total Administrative Expenses \$ 38,545 \$ 97,800 \$ (59,255) 39.4% Cemetery Improvements, Maintenance & Repairs \$ 13,730 \$ 20,000 \$ (6,270) 68.6% 57800 Operating Equipment \$ 5,035 \$ 17,000 \$ (11,965) 29.6% 58000 Mausoleum (including debt service) \$ 20,264 \$ 60,800 \$ (40,536) 33.3% 58400 Scattering Grounds/Ossuary \$ - \$ 10,000 \$ (10,000) 0.0%	55450 Other Admin Expenses	\$	2,371	\$	5,000	\$	(2,629)	47.4%
Total Administrative Expenses \$ 38,545 \$ 97,800 \$ (59,255) 39.4% Cemetery Improvements, Maintenance & Repairs \$ 13,730 \$ 20,000 \$ (6,270) 68.6% 57601 Flags & Flag Poles \$ 5,035 \$ 17,000 \$ (11,965) 29.6% 57800 Operating Equipment \$ 20,264 \$ 60,800 \$ (40,536) 33.3% 58400 Scattering Grounds/Ossuary \$ - \$ 10,000 \$ (10,000) 0.0%	57900 Office Equipment	\$	-	\$	3,000	\$	(3,000)	0.0%
57601 Flags & Flag Poles \$ 13,730 \$ 20,000 \$ (6,270) 68.6% 57800 Operating Equipment \$ 5,035 \$ 17,000 \$ (11,965) 29.6% 58000 Mausoleum (including debt service) \$ 20,264 \$ 60,800 \$ (40,536) 33.3% 58400 Scattering Grounds/Ossuary \$ - \$ 10,000 \$ (10,000) 0.0%	Total Administrative Expenses	\$	38,545	\$			(59,255)	39.4%
57800 Operating Equipment \$ 5,035 \$ 17,000 \$ (11,965) 29.6% 58000 Mausoleum (including debt service) \$ 20,264 \$ 60,800 \$ (40,536) 33.3% 58400 Scattering Grounds/Ossuary \$ - \$ 10,000 \$ (10,000) 0.0%	Cemetery Improvements, Maintenance & Repairs							
57800 Operating Equipment \$ 5,035 \$ 17,000 \$ (11,965) 29.6% 58000 Mausoleum (including debt service) \$ 20,264 \$ 60,800 \$ (40,536) 33.3% 58400 Scattering Grounds/Ossuary \$ - \$ 10,000 \$ (10,000) 0.0%	57601 Flags & Flag Poles	\$	13,730	\$	20,000	\$	(6,270)	68.6%
58000 Mausoleum (including debt service) \$ 20,264 \$ 60,800 \$ (40,536) 33.3% 58400 Scattering Grounds/Ossuary \$ - \$ 10,000 \$ (10,000) 0.0%			5,035	\$	17,000	\$		
58400 Scattering Grounds/Ossuary \$ - \$ 10,000 \$ (10,000) 0.0%	, , ,							
	,		-					
	,		39,029	\$		\$		

Year to Date Budget Comparison (cont.)

	<u>Jul-21</u>	<u>Budget</u>	\$ C	Over Budget	% of Budget
Cemetery Operations					
55500 Fuel, Oil & Equipment	\$ 3,664	\$ 10,000	\$	(6,336)	36.6%
56000 Tree Removal/Monument Repair	\$ 900	\$ 19,000	\$	(18,100)	4.7%
56500 Equipment Repairs	\$ 2,786	\$ 6,000	\$	(3,214)	46.4%
56600 Cemetery Supplies & Maintenance	\$ 1,468	\$ 9,000	\$	(7,532)	16.3%
56700 Rental Equipment & Leasing	\$ -	\$ 1,000	\$	(1,000)	0.0%
56800 Removal of Leaves/Branches	\$ 771	\$ 5,000	\$	(4,229)	15.4%
57000 Office Repairs & Maintenance	\$ 152	\$ 2,000	\$	(1,848)	7.6%
57602 Grounds Maintenance/Repairs	\$ 1,507	\$ 40,000	\$	(38,493)	3.8%
57603 Road, Fence, Lot, Drains	\$ 188	\$ 50,000	\$	(49,812)	0.4%
57700 Equipment Building	\$ -	\$ 4,000	\$	(4,000)	0.0%
58100 Grave Markers	\$ 5,183	\$ 16,000	\$	(10,818)	32.4%
59900 Other Cemetery Expenses	\$ -	\$ 15,000	\$	(15,000)	0.0%
Total Cemetery Operations	\$ 16,618	\$ 177,000	\$	(160,382)	9.4%
Total Expense	\$ 234,671	\$ 813,075	\$	(578,404)	28.9%
Net Income	\$ 163,534	\$ (66,975)	\$	230,509	

Checking Account Activity

		Checking Account Activity		
<u>Date</u>	<u>Number</u>	<u>Name</u>		<u>Amount</u>
10500 Heartland (7774)				
07/02/2021	Deposit	HBT - Heartland Bank & Trust		134.80
07/02/2021	Deposit	HBT - Heartland Bank & Trust		7,972.30
07/06/2021	Deposit	HBT - Heartland Bank & Trust		259.35
07/07/2021	42085	ColdSpring Memorial Group		-495.00
07/07/2021	42086	COMCAST Business		-148.68
07/07/2021	42087	City of Bloomington Water Dept		-4.14
07/07/2021	42088	Dave Capodice Excavating Inc		-616.35
07/08/2021	Deposit	HBT - Heartland Bank & Trust		48.10
07/09/2021	Deposit	HBT - Heartland Bank & Trust		2,701.85
07/13/2021	Deposit	HBT - Heartland Bank & Trust		4,712.43
07/13/2021	42089	Heartland Bank & Trust - mausoleum		-5,066.00
07/13/2021	42090	Pontiac Granite Co Inc		-575.00
07/13/2021	42091	RP Lumber Company Inc		-4.76
07/13/2021	42092	VISA BMCU1484		-1,420.99
07/13/2021	42093	Growing Grounds		-254.98
07/13/2021	42094	Midwest Equipment II		-164.85
07/13/2021	EFT	Deluxe for Business		-68.56
07/15/2021	Deposit	HBT - Heartland Bank & Trust		23.97
07/15/2021	20210715	Payroll Direct Deposit		-9,624.70
07/15/2021	40110467	EFTPS - IRS		-2,425.52
07/15/2021	0887205136	IL Dept of Revenue		-567.71
07/15/2021	0715212798	Tullier, George & Anita		-1,000.00
07/15/2021	0715212798	Grismore, Hilda		-500.00
07/15/2021	0715212798	Beasley, James		-500.00
07/15/2021	0715212808	Stubbs, Elissa K		-1,700.00
07/15/2021	0715212808	Stubbs, Courtney		-1,700.00
07/15/2021	0715212818	Herman, Dawne (Kenneth)		500.00
07/15/2021	0715212818	Morehead, Ronald		1,200.00
07/20/2021	42095	City of Bloomington Water Dept		-481.31
07/20/2021	42096	AB Hatchery and Garden Center		-69.98
07/20/2021	42097	NICOR Gas		-85.62
07/21/2021	Deposit	HBT - Heartland Bank & Trust		19.15
07/21/2021	Deposit	HBT - Heartland Bank & Trust		194.70
07/23/2021	Deposit	HBT - Heartland Bank & Trust		3,745.00
07/27/2021	42098	ColdSpring Memorial Group		-847.50
07/27/2021	42099	Evergreen FS Inc		-1,068.67
07/27/2021	42100	ServPro of Augusta LLC		-6,000.00
07/27/2021	42101	City of Bloomington TWP - Reimburse		-8,167.02
07/29/2021	Deposit	HBT - Heartland Bank & Trust		23.97
07/30/2021	Deposit	HBT - Heartland Bank & Trust		96.35
07/30/2021	Deposit	HBT - Heartland Bank & Trust		3,580.00
07/30/2021	20210731	Payroll Direct Deposit		-10,154.63
07/30/2021	84391653	EFTPS - IRS		-2,616.58
07/30/2021	0042388240	IL Dept of Revenue		-602.34
		•	Total	-31,718.92

CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR	RCEMETERY FUND ACCOUNTS
I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETER County, Illinois, do hereby attest that the payouts certified and submitted to t CEMETERY, a component unit of the Town of the City of Bloomington, CEMETERY BOARD. I shall retain a copy of this documentation and shall for (20) days after presentation of this Certificate to the Town Supervisor.	he CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL have passed this Motion at a regularly constituted Meeting of the
	Misty Porter, Cemetery Manager
That attached hereto as Exhibit "A" are requests for payment of variou Board of Trustees. These amounts include billings that have been received to	,
That said DEBORAH L. SKILLRUD, being duly sworn, doth depose an should receive the approval of the Cemetery Board of Trustees.	nd say that the following bills are correct, reasonable and unpaid and
Subscribed and sworn to before me this 9th day of August 2021.	
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.	Notary Public
This 9th day of August 2021.	
WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby a examined the foregoing proposed claims and find the same in all respects trustressor indicating that these amounts should be paid and that the CEME at a regularly constituted Meeting and by Motion agreed to by majority of the shall be paid in accordance with 60 ILCS 1/80-50.	ue and correct and that there is a verified statement from the Township TERY BOARD OF TRUSTEES of the Town of the City of Bloomington
Cemetery Board President:	Secretary/Treasurer for Cemetery Board:
Joseph B Gibson	Brad A Williams
Cemetery Board Vice President: Garrett Thalgott	Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: August 9, 2021 Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
56600	A+ Painting & Drywall	drywall repairs from sewage damage	8/31/21	\$1,650.00
52000	Amazon/VISA	sewage damage (estimated)	8/31/21	\$1,500.00
51500	CK Brush/VISA	drain cleaning (estimated)	8/31/21	\$200.00
58100	ColdSpring Memorial Group	grave markers (estimated)	8/31/21	\$300.00
52000	Deluxe/EFT/VISA	deposit books	8/31/21	\$70.00
56500	Don Owen Tire Service/VISA	tire repairs	8/31/21	\$350.00
56000	Embark Tree Removal	tree removal emergency	8/31/21	\$3,200.00
55450	Farm & Fleet/VISA	uniforms (estimated)	8/31/21	\$200.00
55450	Famous Dave's/VISA	employee luncheon (estimated)	8/31/21	\$200.00
56600	Growing Grounds/VISA	wasp spray, fly catcher (estimated)	8/31/21	\$11.00
56600	Harbor Freight/VISA	air gun, couplers, plumbing thread (estimated)	8/31/21	\$14.00
56600	Illinois Portable Toilets/VISA	portable restroom services	8/31/21	\$200.00
56600	Lowe's/VISA	sewage damage: tarp & terry towels (estimated)	8/31/21	\$400.00
57800	Nord Outdoor Power Equipment/VISA	new equipment (estimated)	8/31/21	\$300.00
56500	Nord Outdoor Power Equipment/VISA	chain oil (estimated)	8/31/21	\$25.00
57700	VISA/Pipeworks Inc	New water line from street to shop, install water meter (estimated)	8/31/21	\$6,000.00
57601	RP Lumber Company Inc/VISA	fasteners for flag poles in enclosures (estimated)	8/31/21	\$20.00
56600	RP Lumber Company Inc/VISA	drain auger, drain cleaner, toilet, silicone, plywood, nails (est)	8/31/21	\$300.00
51500	ServPro/VISA	sewage cleanup (estimated)	8/31/21	\$800.00
55400	Walmart/VISA	special event: snacks (estimated)	8/31/21	\$80.00
56600	Walmart/VISA	table (estimated)	8/31/21	\$50.00
55450	Walmart/VISA	uniforms (estimated)	8/31/21	\$40.00
		TOTAL: Requests for Payments		\$15,910.00