EVERGREEN MEMORIAL CEMETERY MEETING NOTICE AND AGENDA

Meeting: Board of Trustees, Evergreen Memorial Cemetery

Date: 05/09/2022

Place: Evergreen Memorial Cemetery Maintenance Building

302 E. Miller St., Bloomington, IL 61701

Time: 6:00 P.M.

I. Call to order: Joe Gibson

II. Roll Call of Attendance

III. "Consent Agenda

(All Items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Cemetery Board, Township Supervisor, or staff.)

- A. Approval of Minutes of the April 11, 2022, Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the April 11, 2022, Meeting be approved as presented.)
- B. Approval of anticipated expenditures as presented for the month of May 2022. (Recommend that the Anticipated Expenditures be approved as presented.)
- IV. Approval by the Board on Monthly Cemetery Audit of April 2022. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their May 23, 2022, meeting.)
- V. 2022 Year to Date Burials: Evergreen Memorial Cemetery 32

East Lawn Memorial Gardens Cemetery - 47

Park Hill Cemetery - 35

Evergreen Memorial Pet Cemetery - 0

VI. Comment

VII. Public Comment

VIII. Adjournment

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS))SS

COUNTY OF McLEAN)

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the 30th day of April 2022, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement

of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement. Subscribed and sworn to before me this 9th day of May 2022. Supervisor of the Town of the City of Bloomington, McLean County, Illinois. Notary Public This 9th day of May 2022. WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of \$134,535.16 at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS and a balance of \$599,565.06 at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN. Cemetery Board President: Secretary/Treasurer for Cemetery Board: Joseph B Gibson Brad A Williams Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Cemetery Board Vice President: Bloomington, McLean County, Illinois Garrett Thalgott This 23rd day of May 2022. WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct. WARD 1: WARD 6: De Urban WARD 2: Donna Boelen WARD 7: Mary "Mollie" Ward WARD 8: Jeff Crabill WARD 3: Sheila Montney WARD 4: Julie Emig WARD 9: Tom Crumpler WARD 5: Nick Becker Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by

the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

Month of: APRIL

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Less Outstanding Checks \$ (6,169)	Checking Acc	count Activity Checkbook Ba Deposits	Ilance at Commencement Personal Property Replacement Tax Opening/Closing Fees Sale of Lots Sale of Crypts Sale of Niches Sales - Other Interest: Checking Inspection Fees Other Income & Special Events Prepaid O/C Deposits transferred (to)/from Trust Acct 7114 Total Deposits for Month Total Funds Availab Compensation & Benefits Administrative Expenses Cemetery Improvements, Maintenance & Repair Cemetery Operations Total Checks Written	\$	16,665 6,810 30 2,965 300 2 675 2,585 (4,690) 34,959 3,746 3,654	\$	47,739	\$	132,606 180,345 45,810	
Less Outstanding Checks \$ (6,169)		Checkbook Bar Deposits Checks Writter	Ilance at Commencement Personal Property Replacement Tax Opening/Closing Fees Sale of Lots Sale of Crypts Sale of Niches Sales - Other Interest: Checking Inspection Fees Other Income & Special Events Prepaid O/C Deposits transferred (to)/from Trust Acct 7114 Total Deposits for Month Total Funds Availab Compensation & Benefits Administrative Expenses Cemetery Improvements, Maintenance & Repair Cemetery Operations Total Checks Written Total Checks Writter	\$	16,665 6,810 30 2,965 300 2 675 2,585 (4,690) 34,959 3,746 3,654	\$	47,739	\$	132,606 180,345 45,810	
		Checkbook Bar Deposits Checks Writter	Ilance at Commencement Personal Property Replacement Tax Opening/Closing Fees Sale of Lots Sale of Crypts Sale of Niches Sales - Other Interest: Checking Inspection Fees Other Income & Special Events Prepaid O/C Deposits transferred (to)/from Trust Acct 7114 Total Deposits for Month Total Funds Availab Compensation & Benefits Administrative Expenses Cemetery Improvements, Maintenance & Repair Cemetery Operations Total Checks Written Total Checks Written Total Checks Written Total Checks Written	\$	16,665 6,810 30 2,965 300 2 675 2,585 (4,690) 34,959 3,746 3,654	\$	47,739 45,810	\$	132,606 180,345 45,810	
		Checks Writter Checks Writter Checks Writter Balance per Ba	Ilance at Commencement Personal Property Replacement Tax Opening/Closing Fees Sale of Lots Sale of Crypts Sale of Niches Sales - Other Interest: Checking Inspection Fees Other Income & Special Events Prepaid O/C Deposits transferred (to)/from Trust Acct 7114 Total Deposits for Month Total Funds Availab Compensation & Benefits Administrative Expenses Cemetery Improvements, Maintenance & Repair Cemetery Operations Total Checks Written Total Checks Written	\$	16,665 6,810 30 2,965 300 2 675 2,585 (4,690) 34,959 3,746 3,654	\$	47,739 45,810 140,704	\$	132,606 180,345 45,810	

Statement of Receipts and Disbursements

Statement of Necelpts and Disbursements			
Revenue	<u>Ap</u>	r-22	
41000 Personal Property Replacement Tax	\$ 22,397		
42000 Opening/Closing Fee	\$ 16,665		
42500 Sale of Lots	\$ 6,810		
43000 Sale of Crypts	\$ 30		
43100 Sale of Niches	\$ 2,965		
44900 Sales - Other	\$ 300		
43500 Interest: Checking/Reserve	\$ 43		
49000 Income from Trusts	\$ 17		
49020 Other Income & Special Events	\$ 2,585		
49021 Inspection Fees	\$ 675	_	
Total Revenue		\$	52,487
Total Income		\$	52,487
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$ 5,692		
50102 Wages: Cemetery Staff	\$ 21,368		
50201 Payroll Taxes	\$ 1,954		
50202 IMRF/Employer (2022 = 9.38%)	\$ 2,433		
50204 Employee Health Insurance	\$ 3,479		
50205 Direct Deposit Transmittal Fees	\$ 32	_,	
Total Compensation & Benefits		\$	34,959
Administrative Expenses			
51500 Contractual Services	\$ 2,528		
52500 Utilities	\$ 807		
55450 Other Admin Expenses	\$ 411	_,	
Total Administrative Expenses		\$	3,746
Cemetery Improvements, Maintenance & Repair			
57601 Flags & Flag Poles	\$ 3,654	_	
Total Cemetery Improvements, Maintenance & Repair		\$	3,654
Cemetery Operations			
56800 Disposal of Leaves/Branches	\$ 100		
57602 Grounds Maintenance/Repair	\$ 2,059		
58100 Grave Markers	\$ 1,293	_	
Total Cemetery Operations	 · · · · · · · · · · · · · · · · · · ·	\$	3,452
Total Expense		\$	45,810
Net Income		\$	6,677

Year to Date Budget Comparison

March Marc	Income		Apr-22		<u>Budget</u>	<u>\$ (</u>	Over Budget	% of Budget
	Revenue	c		Φ	E00 000	Φ	(500,000)	0.00/
	· · · · · · · · · · · · · · · · · · ·				•		,	
42100 Marker Commission			•				, ,	
42500 Sale of Lots			16,665				, ,	
			- 0.040		•		,	
43100 Sale of Niches							, ,	
44700 Sale of Burial Supplies	•••				,		, ,	
A2400 Sales - Other			2,905				, ,	
43500 Interest			200				, ,	
Ag000 Income from Trusts					,		, ,	
Ag020 Other Income & Special Events \$ 2,585 \$ 10,000 \$ (7,415) 25.9% Ag021 Inspection Fees Total Revenue \$ 5,675 \$ 4,000 \$ (3,325) 16.9% \$ 52,487 \$ 812,900 \$ (760,413) 6.5% \$ 52,487 \$ 812,900 \$ (760,413) 6.5% \$ 52,487 \$ 812,900 \$ (760,413) 6.5% \$ 52,487 \$ 812,900 \$ (760,413) 6.5% \$ 52,487 \$ 812,900 \$ (760,413) 6.5% \$ 52,487 \$ 812,900 \$ (760,413) 6.5% \$ 52,487 \$ 812,900 \$ (760,413) 6.5% \$ 50,500 \$ (760,500) 6.5% \$ 50,500 \$ (760,500) 6.5% \$ 50,500 \$ (760,500) 6.5% \$ 50,500 \$ (760,500) 6.5% \$ 50,500 \$ (760,500) 6.5% \$ 50,500 \$ (760,500) 6.5% \$ 50,500 \$ (760,500) 6.5% \$ 50,500 \$ (760,500) 6.5% \$ 50,500							` ,	
Total Revenue					-		,	
Total Income \$ 52,487 \$ 812,900 \$ (760,413) 6.5%	•		•				,	
Expense Compensation & Benefits South Vages: Administrative Staff South Vages: Administrative Staff South Vages: Cemetery Staff South Vages: Cem	·							
Expense Compensation & Benefits S							, ,	
Compensation & Benefits	lotal income	\$	52,487	\$	812,900	\$	(760,413)	6.5%
Compensation & Benefits	Expense							
50102 Wages: Cemetery Staff \$ 21,368 \$ 255,000 \$ (233,632) 8.4% 50201 Payroll Taxes - FICA \$ 1,954 \$ 26,000 \$ (24,046) 7.5% 50202 IMRF/Employer (2022 = 9.38%) \$ 2,433 \$ 40,000 \$ (37,567) 6.1% 50203 IDES - Unemployment Insurance \$ - \$ 15,000 \$ (15,000) 0.0% 50204 Employee Health Insurance \$ 3,479 \$ 60,000 \$ (56,521) 5.8% 50205/50206 Other Payroll Expenses \$ 32 \$ 500 \$ (489) 6.3% Administrative Expenses \$ 34,959 \$ 469,500 \$ (434,541) 7.4% Administrative Expenses \$ 15,000 \$ (21,500) 0.0% 51100 Casualty Insurance \$ 2,528 \$ 15,000 \$ (12,472) 16,9% 51500 Contractual Services \$ 2,528 \$ 15,000 \$ (12,472) 16,9% 52500 Utilities \$ 807 \$ 17,500 \$ (16,693) 4.6% 54000 Advertising \$ 807 \$ 17,500 \$ (16,693) 4.6% 5500 Legal Expense \$ 80 \$ 600 \$ (600) <	Compensation & Benefits							
50102 Wages: Cemetery Staff \$ 21,368 \$ 255,000 \$ (233,632) 8.4% 50201 Payroll Taxes - FICA \$ 1,954 \$ 26,000 \$ (24,046) 7.5% 50202 IMRF/Employer (2022 = 9.38%) \$ 2,433 \$ 40,000 \$ (37,567) 6.1% 50203 IDES - Unemployment Insurance \$ - \$ 15,000 \$ (15,000) 0.0% 50204 Employee Health Insurance \$ 3,479 \$ 60,000 \$ (56,521) 5.8% 50205/50206 Other Payroll Expenses \$ 32 \$ 500 \$ (489) 6.3% Administrative Expenses \$ 34,959 \$ 469,500 \$ (434,541) 7.4% Administrative Expenses \$ 15,000 \$ (21,500) 0.0% 51100 Casualty Insurance \$ 2,528 \$ 15,000 \$ (12,472) 16,9% 51500 Contractual Services \$ 2,528 \$ 15,000 \$ (12,472) 16,9% 52500 Utilities \$ 807 \$ 17,500 \$ (16,693) 4.6% 54000 Advertising \$ 807 \$ 17,500 \$ (16,693) 4.6% 5500 Legal Expense \$ 80 \$ 600 \$ (600) <	50101 Wages: Administrative Staff	\$	5,692	\$	73,000	\$	(67,308)	7.8%
50201 Payroll Taxes - FICA \$ 1,954 \$ 26,000 \$ (24,046) 7.5% 50202 IMRF/Employer (2022 = 9.38%) \$ 2,433 \$ 40,000 \$ (37,567) 6.1% 50203 IDES - Unemployment Insurance \$ 15,000 \$ (15,000) 0.0% 50204 Employee Health Insurance \$ 3,479 \$ 60,000 \$ (56,521) 5.8% 50205/50206 Other Payroll Expenses \$ 32 \$ 500 \$ (469) 6.3% Administrative Expenses \$ 34,959 \$ 469,500 \$ (434,541) 7.4% Administrative Expenses \$ 21,500 \$ (4000) 0.0% 51500 Contractual Services \$ 2,528 15,000 \$ (12,472) 16.9% 52000 Office Supplies \$ 2,528 15,000 \$ (4,000) 0.0% 52500 Utilities \$ 807 17,500 \$ (16,693) 4.6% 54000 Advertising \$ 2,528 15,000 \$ (3000) 0.0% 55500 Legal Expense \$ 600 6000 0.0% 55500 Legal Expense \$ 7,500 (600) 0.0% 55400 Administrative Expenses			21,368	\$	255,000	\$		8.4%
50202 IMRF/Employer (2022 = 9.38%) \$ 2,433 \$ 40,000 \$ (37,567) 6.1% 50203 IDES - Unemployment Insurance \$ 3.7 \$ 15,000 \$ (15,000) 0.0% 50204 Employee Health Insurance \$ 3,479 \$ 60,000 \$ (56,521) 5.8% 50205/50206 Other Payroll Expenses \$ 34,959 \$ 469,500 \$ (434,541) 7.4% Administrative Expenses \$ 1100 Casualty Insurance \$ 2,528 \$ 15,000 \$ (21,500) 0.0% 51100 Contractual Services \$ 2,528 \$ 15,000 \$ (21,500) 0.0% 52000 Office Supplies \$ 2,528 \$ 15,000 \$ (40,000) 0.0% 52500 Utilities \$ 807 \$ 17,500 \$ (16,693) 4.6% 54000 Advertising \$ 2,528 \$ 3,000 \$ (30,000) 0.0% 55500 Legal Expense \$ 2,528 \$ 600 \$ (600) 0.0% 55500 Legal Expense \$ 2,528 \$ 17,500 \$ (16,693) 4.6% 55500 Legal Expense \$ 2,528 \$ 7,500 \$ (600) 0.0% 55500 Legal Expenses \$ 2,5			1,954		26,000	\$	(24,046)	7.5%
50203 IDES - Unemployment Insurance \$			2,433	\$	40,000	\$	(37,567)	6.1%
50204 Employee Health Insurance \$ 3,479 \$ 60,000 \$ (56,521) 5.8% 50205/50206 Other Payroll Expenses \$ 32 \$ 500 \$ (469) 6.3% Administrative Expenses \$ 34,959 \$ 469,500 \$ (434,541) 7.4% Administrative Expenses \$ 34,959 \$ 469,500 \$ (21,500) 0.0% 51100 Casualty Insurance \$ 2,528 \$ 15,000 \$ (12,472) 16.9% 51500 Contractual Services \$ 2,528 \$ 15,000 \$ (12,472) 16.9% 52000 Office Supplies \$ 2,528 \$ 15,000 \$ (12,472) 16.9% 52000 Utilities \$ 807 \$ 17,500 \$ (16,693) 4.6% 54000 Advertising \$ 87 \$ 17,500 \$ (16,693) 4.6% 54500 Dues/Seminars \$ 9 \$ 3,000 \$ (600) 0.0% 55100 Audit Expense \$ 7 \$ 600 \$ (600) 0.0% 55200 Financial Administration \$ 7 \$ 12,200 \$ (12,200) 0.0% 55400 Special Event Expenses \$ 411 \$ 5,000 \$ (4,589)	, , ,		, <u>-</u>				, ,	0.0%
50205/50206 Other Payroll Expenses \$ 32 \$ 500 \$ (469) 6.3% Administrative Expenses \$ 34,959 \$ 469,500 \$ (434,541) 7.4% Administrative Expenses \$ 21,500 \$ (21,500) 0.0% 51100 Casualty Insurance \$ 2,528 \$ 15,000 \$ (12,472) 16.9% 52000 Office Supplies \$ 2,528 \$ 15,000 \$ (12,472) 16.9% 52000 Utilities \$ 807 \$ 17,500 \$ (16,693) 4.6% 54000 Advertising \$ 7 \$ 600 \$ (600) 0.0% 54500 Dues/Seminars \$ 7 \$ 600 \$ (600) 0.0% 55500 Legal Expense \$ 600 \$ (600) 0.0% 55100 Audit Expense \$ 7,500 \$ (7,500) 0.0% 55200 Financial Administration \$ 7 \$ 12,200 \$ (12,200) 0.0% 55400 Special Event Expenses \$ 7 \$ 8,000 \$ (8,000) 0.0% 55450 Other Admin Expenses \$ 11,000 \$ (1,000) 0.0% 57900 Office Equipment \$ 3,654 \$ 10,000 \$ (1,000) 0.0% Cemetery Improvements, Maintenance & Repairs \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57800 Operating Equipment \$ 78,000 \$ (78,000) 0.0% 57800 Operating Equipment \$ 78,000 \$ (2	. ,		3,479					
Total Compensation & Benefits \$ 34,959	• •		32		500	\$, ,	
51100 Casualty Insurance \$ - \$ 21,500 \$ (21,500) 0.0% 51500 Contractual Services \$ 2,528 \$ 15,000 \$ (12,472) 16.9% 52000 Office Supplies \$ - \$ 4,000 \$ (4,000) 0.0% 52500 Utilities \$ 807 \$ 17,500 \$ (16,693) 4.6% 54000 Advertising \$ - \$ 30,000 \$ (3,000) 0.0% 54500 Dues/Seminars \$ - \$ 600 \$ (600) 0.0% 55500 Legal Expense \$ - \$ 600 \$ (600) 0.0% 55100 Audit Expense \$ - \$ 7,500 \$ (7,500) 0.0% 55200 Financial Administration \$ - \$ 12,200 \$ (12,200) 0.0% 55400 Special Event Expenses \$ - \$ 8,000 \$ (8,000) 0.0% 55450 Other Admin Expenses \$ 411 \$ 5,000 \$ (4,589) 8.2% 57900 Office Equipment \$ 3,746 \$ 95,900 \$ (92,154) 3.9% Cemetery Improvements, Maintenance & Repairs \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57800 Operating Equipment \$ - \$ 78,000 \$ (78,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%	, ,		34,959	\$	469,500	\$	(434,541)	7.4%
51500 Contractual Services \$ 2,528 \$ 15,000 \$ (12,472) 16.9% 52000 Office Supplies \$ - \$ 4,000 \$ (4,000) 0.0% 52500 Utilities \$ 807 \$ 17,500 \$ (16,693) 4.6% 54000 Advertising \$ - \$ 3,000 \$ (3,000) 0.0% 54500 Dues/Seminars \$ - \$ 600 \$ (600) 0.0% 55500 Legal Expense \$ - \$ 600 \$ (600) 0.0% 55100 Audit Expense \$ - \$ 7,500 \$ (7,500) 0.0% 55200 Financial Administration \$ - \$ 12,200 \$ (12,200) 0.0% 55400 Special Expenses \$ - \$ 8,000 \$ (8,000) 0.0% 55450 Other Admin Expenses \$ 411 \$ 5,000 \$ (4,589) 8.2% 57900 Office Equipment \$ - \$ 1,000 \$ (1,000) 0.0% Cemetery Improvements, Maintenance & Repairs \$ 3,746 \$ 95,900 \$ (92,154) 3.9% Cemetery Equipment \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57800 00 perating Equipment \$ 2,000 \$ (2,000) 0.0% 58400 Scattering Grounds/Ossuary \$ 2,000 \$ (2,000) 0.0%	Administrative Expenses						,	
51500 Contractual Services \$ 2,528 \$ 15,000 \$ (12,472) 16.9% 52000 Office Supplies \$ - \$ 4,000 \$ (4,000) 0.0% 52500 Utilities \$ 807 \$ 17,500 \$ (16,693) 4.6% 54000 Advertising \$ - \$ 3,000 \$ (3,000) 0.0% 54500 Dues/Seminars \$ - \$ 600 \$ (600) 0.0% 55500 Legal Expense \$ - \$ 600 \$ (600) 0.0% 55100 Audit Expense \$ - \$ 7,500 \$ (7,500) 0.0% 55200 Financial Administration \$ - \$ 12,200 \$ (12,200) 0.0% 55400 Special Expenses \$ - \$ 8,000 \$ (8,000) 0.0% 55450 Other Admin Expenses \$ 411 \$ 5,000 \$ (4,589) 8.2% 57900 Office Equipment \$ - \$ 1,000 \$ (1,000) 0.0% Cemetery Improvements, Maintenance & Repairs \$ 3,746 \$ 95,900 \$ (92,154) 3.9% Cemetery Equipment \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57800 78,000 \$ (78,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%	51100 Casualty Insurance	\$	-	\$	21,500	\$	(21,500)	0.0%
52000 Office Supplies \$ - \$ 4,000 \$ (4,000) 0.0% 52500 Utilities \$ 807 \$ 17,500 \$ (16,693) 4.6% 54000 Advertising \$ - \$ 3,000 \$ (3,000) 0.0% 54500 Dues/Seminars \$ - \$ 600 \$ (600) 0.0% 55500 Legal Expense \$ - \$ 600 \$ (600) 0.0% 55100 Audit Expense \$ - \$ 7,500 \$ (7,500) 0.0% 55200 Financial Administration \$ - \$ 12,200 \$ (12,200) 0.0% 55400 Special Event Expenses \$ - \$ 8,000 \$ (8,000) 0.0% 55450 Other Admin Expenses \$ 411 \$ 5,000 \$ (4,589) 8.2% 57900 Office Equipment \$ - \$ 1,000 \$ (1,000) 0.0% Cemetery Improvements, Maintenance & Repairs \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57800 Operating Equipment \$ - \$ 78,000 \$ (78,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%	51500 Contractual Services		2,528		15,000	\$, ,	16.9%
52500 Utilities \$ 807 \$ 17,500 \$ (16,693) 4.6% 54000 Advertising \$ - \$ 3,000 (3,000) 0.0% 54500 Dues/Seminars \$ - \$ 600 (600) 0.0% 55500 Legal Expense \$ - \$ 600 (600) 0.0% 55100 Audit Expense \$ - \$ 7,500 (7,500) 0.0% 55200 Financial Administration \$ - \$ 12,200 (12,200) 0.0% 55400 Special Event Expenses \$ - \$ 8,000 (8,000) 0.0% 55450 Other Admin Expenses \$ 411 \$ 5,000 (4,589) 8.2% 57900 Office Equipment \$ - \$ 1,000 (1,000) 0.0% Cemetery Improvements, Maintenance & Repairs \$ 3,746 \$ 95,900 (92,154) 3.9% Cemetery Improvements, Maintenance & Repairs \$ 3,654 \$ 10,000 (6,347) 36.5% 57800 Operating Equipment \$ - \$ 78,000 (78,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 (2,000) 0.0%	52000 Office Supplies		-	\$	4,000	\$	(4,000)	0.0%
54000 Advertising \$ - \$ 3,000 \$ (3,000) 0.0% 54500 Dues/Seminars \$ - \$ 600 \$ (600) 0.0% 55500 Legal Expense \$ - \$ 600 \$ (600) 0.0% 55100 Audit Expense \$ - \$ 7,500 \$ (7,500) 0.0% 55200 Financial Administration \$ - \$ 12,200 \$ (12,200) 0.0% 55400 Special Event Expenses \$ - \$ 8,000 \$ (8,000) 0.0% 55450 Other Admin Expenses \$ 411 \$ 5,000 \$ (4,589) 8.2% 57900 Office Equipment \$ 3,746 \$ 95,900 \$ (92,154) 3.9% Cemetery Improvements, Maintenance & Repairs 57601 Flags & Flag Poles \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57800 Operating Equipment \$ - \$ 78,000 \$ (78,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%	• • • • • • • • • • • • • • • • • • • •		807		-			
54500 Dues/Seminars \$ - \$ 600 \$ (600) 0.0% 55500 Legal Expense \$ - \$ 600 \$ (600) 0.0% 55100 Audit Expense \$ - \$ 7,500 \$ (7,500) 0.0% 55200 Financial Administration \$ - \$ 12,200 \$ (12,200) 0.0% 55400 Special Event Expenses \$ - \$ 8,000 \$ (8,000) 0.0% 55450 Other Admin Expenses \$ 411 \$ 5,000 \$ (4,589) 8.2% 57900 Office Equipment \$ 3,746 \$ 95,900 \$ (92,154) 3.9% Cemetery Improvements, Maintenance & Repairs 57601 Flags & Flag Poles \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57800 Operating Equipment \$ - \$ 78,000 \$ (78,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%			-				, ,	0.0%
55500 Legal Expense \$ - \$ 600 \$ (600) 0.0% 55100 Audit Expense \$ - \$ 7,500 \$ (7,500) 0.0% 55200 Financial Administration \$ - \$ 12,200 \$ (12,200) 0.0% 55400 Special Event Expenses \$ - \$ 8,000 \$ (8,000) 0.0% 55450 Other Admin Expenses \$ 411 \$ 5,000 \$ (4,589) 8.2% 57900 Office Equipment \$ 3,746 \$ 95,900 \$ (92,154) 3.9% Cemetery Improvements, Maintenance & Repairs 57601 Flags & Flag Poles \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57800 Operating Equipment \$ - \$ 78,000 \$ (78,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%	<u> </u>		-		-		, ,	
55100 Audit Expense \$ - \$ 7,500 \$ (7,500) 0.0% 55200 Financial Administration \$ - \$ 12,200 \$ (12,200) 0.0% 55400 Special Event Expenses \$ - \$ 8,000 \$ (8,000) 0.0% 55450 Other Admin Expenses \$ 411 \$ 5,000 \$ (4,589) 8.2% 57900 Office Equipment \$ - \$ 1,000 \$ (1,000) 0.0% Total Administrative Expenses \$ 3,746 \$ 95,900 \$ (92,154) 3.9% Cemetery Improvements, Maintenance & Repairs 57601 Flags & Flag Poles \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57800 Operating Equipment \$ - \$ 78,000 \$ (78,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%			-		600	\$	` ,	
55200 Financial Administration \$ - \$ 12,200 \$ (12,200) 0.0% 55400 Special Event Expenses \$ - \$ 8,000 \$ (8,000) 0.0% 55450 Other Admin Expenses \$ 411 \$ 5,000 \$ (4,589) 8.2% 57900 Office Equipment \$ - \$ 1,000 \$ (1,000) 0.0% Total Administrative Expenses \$ 3,746 \$ 95,900 \$ (92,154) 3.9% Cemetery Improvements, Maintenance & Repairs 57601 Flags & Flag Poles \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57800 Operating Equipment \$ - \$ 78,000 \$ (78,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%	• ,		-	\$	7,500	\$	` ,	
55400 Special Event Expenses \$ - \$ 8,000 \$ (8,000) 0.0% 55450 Other Admin Expenses \$ 411 \$ 5,000 \$ (4,589) 8.2% 57900 Office Equipment \$ - \$ 1,000 \$ (1,000) 0.0% Total Administrative Expenses \$ 3,746 \$ 95,900 \$ (92,154) 3.9% Cemetery Improvements, Maintenance & Repairs 57601 Flags & Flag Poles \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57800 Operating Equipment \$ - \$ 78,000 \$ (78,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%	·		_		-	\$, ,	
55450 Other Admin Expenses \$ 411 \$ 5,000 \$ (4,589) 8.2% 57900 Office Equipment \$ - \$ 1,000 \$ (1,000) 0.0% Total Administrative Expenses \$ 3,746 \$ 95,900 \$ (92,154) 3.9% Cemetery Improvements, Maintenance & Repairs 57601 Flags & Flag Poles \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57800 Operating Equipment \$ - \$ 78,000 \$ (78,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%			_				, ,	
57900 Office Equipment \$ - \$ 1,000 \$ (1,000) 0.0% Total Administrative Expenses \$ 3,746 \$ 95,900 \$ (92,154) 3.9% Cemetery Improvements, Maintenance & Repairs 57601 Flags & Flag Poles \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57800 Operating Equipment \$ - \$ 78,000 \$ (78,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%	·		411		,			
Total Administrative Expenses \$ 3,746 \$ 95,900 \$ (92,154) 3.9% Cemetery Improvements, Maintenance & Repairs \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57601 Flags & Flag Poles \$ - \$ 78,000 \$ (78,000) 0.0% 57800 Operating Equipment \$ - \$ 2,000 \$ (2,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%			_		,			
Cemetery Improvements, Maintenance & Repairs 57601 Flags & Flag Poles \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57800 Operating Equipment \$ - \$ 78,000 \$ (78,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%	. ,		3,746	_				
57601 Flags & Flag Poles \$ 3,654 \$ 10,000 \$ (6,347) 36.5% 57800 Operating Equipment \$ - \$ 78,000 \$ (78,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%	•	,	-,	•	,	•	(- , - ,	
57800 Operating Equipment \$ - \$ 78,000 \$ (78,000) 0.0% 58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%		\$	3,654	\$	10,000	\$	(6,347)	36.5%
58400 Scattering Grounds/Ossuary \$ - \$ 2,000 \$ (2,000) 0.0%			,				,	
			-				, ,	
	,		3,654	_		_		

Year to Date Budget Comparison (cont.)

	Apr-22	<u>Budget</u>	\$ C	Over Budget	% of Budget
Cemetery Operations					
55500 Fuel, Oil & Equipment	\$ -	\$ 10,000	\$	(10,000)	0.0%
56000 Tree Removal/Monument Repair	\$ -	\$ 24,000	\$	(24,000)	0.0%
56500 Equipment Repairs	\$ -	\$ 6,000	\$	(6,000)	0.0%
56600 Cemetery Supplies & Maintenance	\$ -	\$ 20,000	\$	(20,000)	0.0%
56700 Rental Equipment & Leasing	\$ -	\$ 4,000	\$	(4,000)	0.0%
56800 Removal of Leaves/Branches	\$ 100	\$ 4,000	\$	(3,900)	2.5%
57000 Office Repairs & Maintenance	\$ -	\$ 1,000	\$	(1,000)	0.0%
57602 Grounds Maintenance/Repairs	\$ 2,059	\$ 25,000	\$	(22,941)	8.2%
57603 Road, Fence, Lot, Drains	\$ -	\$ 40,000	\$	(40,000)	0.0%
57700 Equipment Building	\$ -	\$ 2,000	\$	(2,000)	0.0%
58100 Grave Markers	\$ 1,293	\$ 15,000	\$	(13,707)	8.6%
59900 Other Cemetery Expenses	\$ -	\$ 1,000	\$	(1,000)	0.0%
Total Cemetery Operations	\$ 3,452	\$ 152,000	\$	(148,548)	2.3%
Total Expense	\$ 45,810	\$ 807,400	\$	(761,590)	5.7%
Net Income	\$ 6,677	\$ 5,500	\$	1,177	

Checking Account Activity

		Officiality / tooodility		
<u>Date</u>	Number	<u>Name</u>		<u>Amount</u>
10500 Heartland (7774)				
04/04/2022	Deposit	HBT - Heartland Bank & Trust		1,328.55
04/04/2022	Deposit	HBT - Heartland Bank & Trust		1,790.00
04/04/2022	Deposit	HBT - Heartland Bank & Trust		9.50
04/05/2022	Deposit	HBT - Heartland Bank & Trust		675.35
04/11/2022	Deposit	HBT - Heartland Bank & Trust		4,941.43
04/12/2022	Deposit	HBT - Heartland Bank & Trust		250.45
04/12/2022	0412221863	Mikesell, Cleo & Newton		400.00
04/12/2022	0412221869	Cole, Betsy		-600.00
04/12/2022	0412221869	Carroll, Deanne		-1,300.00
04/12/2022	0412221869	Hendricks, Pamela & Gerald		-1,890.00
04/12/2022	0412221869	Gerst. Wayne		-1,300.00
04/12/2022	42255	Triple H Company		-37.42
04/12/2022	42256	ColdSpring Memorial Group		-815.40
04/12/2022	42257	ADT Security Services		-823.18
04/12/2022	42258	Pontiac Granite Co Inc		-440.00
04/12/2022	42259	Dave Capodice Excavating Inc		-2,159.45
04/12/2022	42260	Cybernautic, Inc		-1,705.00
04/12/2022	42261	Peoria Flag & Decorating Company		-3,653.50
04/13/2022	Deposit	HBT - Heartland Bank & Trust		29,206.93
04/13/2022	Deposit	HBT - Heartland Bank & Trust		23.97
04/14/2022	20220415	Payroll Direct Deposit		-10,122.52
04/14/2022	40993462	EFTPS - IRS		-2,218.62
04/14/2022	1353503632	IL Dept of Revenue		-576.27
04/18/2022	Deposit	HBT - Heartland Bank & Trust		23.97
04/19/2022	Deposit	HBT - Heartland Bank & Trust		702.65
04/19/2022	42262	City of Bloomington Water Dept		-486.49
04/20/2022	Deposit	HBT - Heartland Bank & Trust		340.80
04/21/2022	Deposit	HBT - Heartland Bank & Trust		9.50
04/22/2022	Deposit	HBT - Heartland Bank & Trust		4,205.00
04/26/2022	Deposit	HBT - Heartland Bank & Trust		2,045.30
04/26/2022	42263	City of Bloomington TWP - Reimburse		-8,591.19
04/26/2022	42264	NICOR Gas		-320.17
04/27/2022	Deposit	HBT - Heartland Bank & Trust		3,701.10
04/28/2022	Deposit	HBT - Heartland Bank & Trust		361.72
04/29/2022	Deposit	HBT - Heartland Bank & Trust		2,400.00
04/29/2022	20220430	Payroll Direct Deposit		-10,517.16
04/29/2022	75170733	EFTPS - IRS		-2,332.34
04/29/2022	1392379792	IL Dept of Revenue		-600.60
04/29/2022	Credit	Interest		2.49
			Total	1,929.40

CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR-	CEMETERY FUND ACCOUNTS
I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY, a component unit of the Town of the City of Bloomington, PCEMETERY BOARD. I shall retain a copy of this documentation and shall for (20) days after presentation of this Certificate to the Town Supervisor.	e CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL nave passed this Motion at a regularly constituted Meeting of the
	Misty Porter, Cemetery Manager
That attached hereto as Exhibit "A" are requests for payment of various Board of Trustees. These amounts include billings that have been received from	
That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and should receive the approval of the Cemetery Board of Trustees.	say that the following bills are correct, reasonable and unpaid and
Subscribed and sworn to before me this 9th day of May 2022.	
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.	Notary Public
This 9th day of May 2022.	
WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby autexamined the foregoing proposed claims and find the same in all respects true Supervisor indicating that these amounts should be paid and that the CEMETE at a regularly constituted Meeting and by Motion agreed to by majority of the reshall be paid in accordance with 60 ILCS 1/80-50.	and correct and that there is a verified statement from the Township ERY BOARD OF TRUSTEES of the Town of the City of Bloomington,
Cemetery Board President:	Secretary/Treasurer for Cemetery Board:
Joseph B Gibson	Brad A Williams
Cemetery Board Vice President: Garrett Thalgott	Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: May 9, 2022 Meeting

ACCT	COMPENSATION & BENEFITS	DESCRIPTION	Date Due	Amount
50101	Wages: Administrative			
50101	Wages: Administrative BONUS	M Porter (Net Check Amount, Paper Check, Hand Deliver)	5/27/22	\$250.00
50102	Wages: Cemetery			
50102	Wages: Cemetery BONUS	A Anderson (Net Check Amount, Paper Check, Hand Deliver)	5/27/22	\$250.00
50102	Wages: Cemetery BONUS	A Madison (Net Check Amount, Paper Check, Hand Deliver)	5/27/22	\$250.00
50102	Wages: Cemetery BONUS	C Anderson (Net Check Amount, Paper Check, Hand Deliver)	5/27/22	\$250.00
50102	Wages: Cemetery BONUS	K Durflinger (Net Check Amount, Paper Check, Hand Deliver)	5/27/22	\$250.00
50102	Wages: Cemetery BONUS	N Armstrong (Net Check Amount, Paper Check, Hand Deliver)	5/27/22	\$250.00
50102	Wages: Cemetery BONUS	T Meredith (Net Check Amount, Paper Check, Hand Deliver)	5/27/22	\$250.00
50102	Wages: Cemetery BONUS	**W Novy (Net Check Amount, Paper Check, Hand Deliver)	5/27/22	\$250.00
		SubTotal: Compensation & Benefits		\$2,000.00
ACCT	VENDORS	DESCRIPTION	Date Due	Amount
57602	AB Hatchery & Garden Center/VISA/Others	flower seed (estimated)	5/31/22	\$300.00
56500	Amazon/VISA/Others	equipment repairs (estimated)	5/31/22	\$40.00
56600	Amazon/VISA/Others	laminating paper	5/31/22	\$100.00
56600	Amazon/VISA/Others	cemetery supplies & maintenance	5/31/22	\$1,100.00
42400	Cagley, Paula	Customer Refund	5/31/22	\$441.00
57603	Dave Capodice Excavating	drain inspection section 21 (estimated)	5/31/22	\$3,000.00
57602	Dave Capodice Excavating	Probasco Enclosure repair (estimated)	5/31/22	\$5,000.00
56500	Farm & Fleet/Others/VISA	equipment repairs (estimated)	5/31/22	\$190.00
57602	Farm & Fleet/Others/VISA	weed n feed (estimated)	5/31/22	\$120.00
56600	Fastenal/Others/VISA	Safety supplies (estimated)	5/31/22	\$200.00
55600	Fastenal/Others/VISA	cemetery supplies & maintenance (estimated)	5/31/22	\$400.00
56600	Hobby Lobby/Others/VISA	Mausoleum Flowers (estimated)	5/31/22	\$200.00
55400	Illinois Route 66 Scenic Byway	Annual Membership Dues (estimated)	5/31/22	\$100.00
57602	Lowe's/Menards/Amazon/Others/VISA	grounds maintenance (estimated)	5/31/22	\$320.00
58100	Pontiac Granite	markers & granite vases (estimated)	5/31/22	\$500.00
52000	Ron Smith Printing Co/Others/VISA	business cards & brochures (estimated)	5/31/22	\$157.00
56600	Ron Smith Printing Co/Others/VISA	Ave of Flags supplies (estimated)	5/31/22	\$200.00
55450	Sam's Club/VISA	Annual Membership Dues	5/31/22	\$45.00
52000	Township Officials of Illinois	Revised 2022 TOI Laws & Duties Handbook	5/31/22	\$30.00
	TOIRMA	Insurance	5/31/22	\$630.00
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