

EVERGREEN MEMORIAL CEMETERY
MEETING NOTICE AND AGENDA

Meeting: Board of Trustees, Evergreen Memorial Cemetery
Date: 09/12/2022
Place: Evergreen Memorial Cemetery Office Building
302 E. Miller St., Bloomington, IL 61701
Time: 6:00 P.M.

- I. Call to order: Joe Gibson
- II. Roll Call of Attendance
- III. Opening of sealed proposals for Request for Proposal (RFP) 2022-01.
- IV. "Consent Agenda

(All Items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Cemetery Board, Township Supervisor, or staff.)

- A. Approval of Minutes of the August 08, 2022, Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the August 08, 2022,
 - B. Approval of anticipated expenditures as presented for the month of September 2022. (Recommend that the Anticipated Expenditures be approved as presented.)
- V. Approval by the Board on Monthly Cemetery Audit of August 2022. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their September 26, 2022, meeting.)
- VI. Approval by Board to transfer \$150,000.00 from Reserve Account (7782) to Business Checking Account (7774). (Recommend the transfer of \$150,000.00 from the Reserve Account (7782) to Business Checking Account (7774) be approved.)
- VII. Accept the Annual Financial Report for the Fiscal Year Ended March 31, 2022, as presented by Richard W. Phillips, CPA (Recommended Motion: The Fiscal Year 2022 Audit be accepted and placed on file with the State Comptroller's office and County Clerk.)
- VIII. 2022 Year to Date Burials: Evergreen Memorial Cemetery - 53
East Lawn Memorial Gardens Cemetery - 83
Park Hill Cemetery – 58

EVERGREEN MEMORIAL CEMETERY
MEETING NOTICE AND AGENDA

Evergreen Memorial Pet Cemetery – 1

- IX. Discussion and approval of accepting proposal for RFP 2022-01. (Recommend accepting proposal for RFP 2022-01 be approved.)
- X. Comment
- XI. Public Comment
- XII. Adjournment

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of August 2022**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **12th day of September 2022**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **12th day of September 2022**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$109,135.56** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS and a balance of **\$872,199.48** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Cemetery Board Vice President:

Garrett Thalgott

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

This **26th day of September 2022**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Grant C Walch

WARD 6: De Urban

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: **AUGUST**

Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$	159,054	
Cash: Heartland Bank 7782 (Reserve)	\$	764,177	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	256,678	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2022	\$	221,593	
Funds at Commencement			\$ 1,401,502

Public Funds Received This Month

Real Estate Tax Levy	\$	107,970	
Personal Property Replacement Tax	\$	2,465	\$ 110,435
Opening/Closing Fees	\$	10,580	
Sale of Lots	\$	6,750	
Sale of Crypts	\$	10	
Sale of Niches	\$	5,695	
Sales - Other	\$	400	
Interest: Checking/Reserve	\$	54	
Income from Trusts	\$	17	
Inspection Fees	\$	300	\$ 23,806

Total Funds Received This Month

\$ 134,241

Total Funds Available

\$ 1,535,743

Funds Expended This Month

\$ 76,321

TOTAL Funds at Month End

\$ 1,459,423

Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$	109,136	
Cash: Heartland Bank 7782 (Reserve)	\$	872,199	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	256,494	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2022	\$	221,593	
TOTAL Funds at Month End			<u><u>\$ 1,459,423</u></u>

Checking Account Activity

Checkbook Balance at Commencement			\$ 159,054
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Deposits			
Personal Property Replacement Tax	\$	2,465	
Opening/Closing Fees	\$	10,580	
Sale of Lots	\$	6,750	
Sale of Crypts	\$	10	
Sale of Niches	\$	5,695	
Sales - Other	\$	400	
Interest: Checking	\$	2	
Inspection Fees	\$	300	
Prepaid O/C Deposits transferred (to)/from Trust Acct 7114	\$	200	
Total Deposits for Month			<u>\$ 26,402</u>

Total Funds Available

\$ 185,456

Checks Written

Compensation & Benefits	\$	37,301	
Administrative Expenses	\$	5,796	
Cemetery Improvements, Maintenance & Repair	\$	977	
Cemetery Operations	\$	32,246	
Total Checks Written			<u>\$ 76,321</u>

Total Checks Written

\$ 76,321

Checkbook Balance at Month End

\$ 109,136

Bank Reconciliation at Month End

Balance per Bank Statement	\$	120,449	
Less Outstanding Checks	\$	(11,313)	
Checkbook Balance per Reconciliation			<u><u>\$ 109,136</u></u>

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

		<u>Aug-22</u>	
Revenue			
40100 Real Estate Tax Levy	\$	107,970	
41000 Personal Property Replacement Tax	\$	2,465	
42000 Opening/Closing Fee	\$	10,580	
42500 Sale of Lots	\$	6,750	
43000 Sale of Crypts	\$	10	
43100 Sale of Niches	\$	5,695	
44900 Sales - Other	\$	400	
43500 Interest: Checking/Reserve	\$	54	
49000 Income from Trusts	\$	17	
49021 Inspection Fees	\$	300	
Total Revenue			\$ 134,241
Total Income			\$ 134,241
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	5,111	
50102 Wages: Cemetery Staff	\$	24,071	
50201 Payroll Taxes	\$	2,122	
50202 IMRF/Employer (2022 = 9.38%)	\$	2,737	
50204 Employee Health Insurance	\$	3,260	
Total Compensation & Benefits			\$ 37,301
Administrative Expenses			
52000 Office Supplies	\$	483	
52500 Utilities	\$	1,922	
54000 Advertising	\$	2,970	
55450 Other Admin Expenses	\$	421	
Total Administrative Expenses			\$ 5,796
Cemetery Improvements, Maintenance & Repair			
57800 Operating Equipment	\$	977	
Total Cemetery Improvements, Maintenance & Repair			\$ 977
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	425	
56500 Equipment Repairs	\$	582	
56600 Cemetery Supplies & Maintenance	\$	359	
56800 Disposal of Leaves/Branches	\$	210	
57602 Grounds Maintenance/Repair	\$	681	
57603 Road, Fence, Lot, Drains	\$	28,945	
58100 Grave Markers	\$	1,044	
Total Cemetery Operations			\$ 32,246
Total Expense			\$ 76,321
Net Income			\$ 57,921

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income	<u>Aug-22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 372,438	\$ 506,600	\$ (134,162)	73.5%
41000 Personal Property Replacement Tax	\$ 76,437	\$ 60,000	\$ 16,437	127.4%
42000 Opening/Closing Fee	\$ 45,390	\$ 90,000	\$ (44,610)	50.4%
42100 Marker Commission	\$ 4,010	\$ 9,000	\$ (4,990)	44.6%
42500 Sale of Lots	\$ 25,072	\$ 70,000	\$ (44,928)	35.8%
43000 Sale of Crypts	\$ 120	\$ 10,500	\$ (10,380)	1.1%
43100 Sale of Niches	\$ 10,140	\$ 47,000	\$ (36,860)	21.6%
44700 Sale of Burial Supplies	\$ 10	\$ 500	\$ (490)	2.0%
42400 Sales - Other	\$ 700	\$ 1,700	\$ (1,000)	41.2%
43500 Interest	\$ 248	\$ 600	\$ (352)	41.4%
49000 Income from Trusts	\$ 1,340	\$ 3,000	\$ (1,660)	44.7%
49020 Other Income & Special Events	\$ 6,180	\$ 10,000	\$ (3,820)	61.8%
49021 Inspection Fees	\$ 1,925	\$ 4,000	\$ (2,075)	48.1%
Total Revenue	\$ 544,012	\$ 812,900	\$ (268,888)	66.9%
Total Income	\$ 544,012	\$ 812,900	\$ (268,888)	66.9%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 25,253	\$ 73,000	\$ (47,747)	34.6%
50102 Wages: Cemetery Staff	\$ 111,882	\$ 255,000	\$ (143,118)	43.9%
50201 Payroll Taxes - FICA	\$ 9,929	\$ 26,000	\$ (16,071)	38.2%
50202 IMRF/Employer (2022 = 9.38%)	\$ 12,717	\$ 40,000	\$ (27,283)	31.8%
50203 IDES - Unemployment Insurance	\$ 2,448	\$ 15,000	\$ (12,552)	16.3%
50204 Employee Health Insurance	\$ 16,740	\$ 60,000	\$ (43,260)	27.9%
50205/50206 Other Payroll Expenses	\$ 47	\$ 500	\$ (453)	9.5%
Total Compensation & Benefits	\$ 179,016	\$ 469,500	\$ (290,484)	38.1%
Administrative Expenses				
51100 Casualty Insurance	\$ 21,630	\$ 21,500	\$ 130	100.6%
51500 Contractual Services	\$ 3,596	\$ 15,000	\$ (11,404)	24.0%
52000 Office Supplies	\$ 768	\$ 4,000	\$ (3,232)	19.2%
52500 Utilities	\$ 6,015	\$ 17,500	\$ (11,485)	34.4%
54000 Advertising	\$ 2,970	\$ 3,000	\$ (30)	99.0%
54500 Dues/Seminars	\$ -	\$ 600	\$ (600)	0.0%
55500 Legal Expense	\$ -	\$ 600	\$ (600)	0.0%
55100 Audit Expense	\$ -	\$ 7,500	\$ (7,500)	0.0%
55200 Financial Administration	\$ -	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$ 5,172	\$ 8,000	\$ (2,828)	64.6%
55450 Other Admin Expenses	\$ 2,354	\$ 5,000	\$ (2,646)	47.1%
57900 Office Equipment	\$ -	\$ 1,000	\$ (1,000)	0.0%
Total Administrative Expenses	\$ 42,505	\$ 95,900	\$ (53,396)	44.3%
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 5,318	\$ 10,000	\$ (4,682)	53.2%
57800 Operating Equipment	\$ 977	\$ 78,000	\$ (77,023)	1.3%
58400 Scattering Grounds/Ossuary	\$ -	\$ 2,000	\$ (2,000)	0.0%
Total Cemetery Improvements, Maintenance & Repairs	\$ 6,295	\$ 90,000	\$ (83,705)	7.0%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Aug-22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 5,365	\$ 10,000	\$ (4,635)	53.7%
56000 Tree Removal/Monument Repair	\$ -	\$ 24,000	\$ (24,000)	0.0%
56500 Equipment Repairs	\$ 1,390	\$ 6,000	\$ (4,610)	23.2%
56600 Cemetery Supplies & Maintenance	\$ 2,003	\$ 20,000	\$ (17,997)	10.0%
56700 Rental Equipment & Leasing	\$ 432	\$ 4,000	\$ (3,568)	10.8%
56800 Removal of Leaves/Branches	\$ 730	\$ 4,000	\$ (3,270)	18.3%
57000 Office Repairs & Maintenance	\$ 4,800	\$ 1,000	\$ 3,800	480.0%
57602 Grounds Maintenance/Repairs	\$ 4,699	\$ 25,000	\$ (20,301)	18.8%
57603 Road, Fence, Lot, Drains	\$ 31,725	\$ 40,000	\$ (8,275)	79.3%
57700 Equipment Building	\$ -	\$ 2,000	\$ (2,000)	0.0%
58100 Grave Markers	\$ 4,371	\$ 15,000	\$ (10,629)	29.1%
59900 Other Cemetery Expenses	\$ -	\$ 1,000	\$ (1,000)	0.0%
Total Cemetery Operations	\$ 55,517	\$ 152,000	\$ (96,483)	36.5%
Total Expense	\$ 283,332	\$ 807,400	\$ (524,068)	35.1%
Net Income	\$ 260,679	\$ 5,500	\$ 255,179	

Town of the City of Bloomington--Cemetery Fund

Date	Number	Checking Account Activity		Amount
		Name		
10500 Heartland (7774)				
08/01/2022	Deposit	HBT - Heartland Bank & Trust		125.72
08/02/2022	Deposit	HBT - Heartland Bank & Trust		58.10
08/02/2022	42320	Evergreen FS Inc		-424.63
08/03/2022	Deposit	HBT - Heartland Bank & Trust		413.60
08/03/2022	42321	Ameren Illinois		-390.53
08/03/2022	42322	COMCAST Business		-207.10
08/03/2022	42323	NICOR Gas		-102.22
08/03/2022	42324	McLean County Asphalt Co Inc		-28,945.39
08/04/2022	Deposit	HBT - Heartland Bank & Trust		144.30
08/05/2022	Deposit	HBT - Heartland Bank & Trust		96.35
08/05/2022	Deposit	HBT - Heartland Bank & Trust		4,830.00
08/09/2022	42325	Dave Capodice Excavating Inc		-698.32
08/09/2022	42326	Morris Avenue Garage		-70.00
08/09/2022	42327	Midwest Equipment II		-73.07
08/09/2022	42328	Nord Outdoor Power		-1,027.12
08/09/2022	42329	RP Lumber Company Inc		-17.99
08/10/2022	0810222474	Walters, William & Karen		200.00
08/11/2022	Deposit	HBT - Heartland Bank & Trust		96.35
08/12/2022	Deposit	HBT - Heartland Bank & Trust		6,789.85
08/12/2022	Deposit	HBT - Heartland Bank & Trust		96.35
08/15/2022	Deposit	HBT - Heartland Bank & Trust		9.50
08/15/2022	20220815	Payroll Direct Deposit		-10,054.93
08/15/2022	94087685	EFTPS - IRS		-2,949.78
08/15/2022	0962110032	IL Dept of Revenue		-616.45
08/16/2022	Deposit	HBT - Heartland Bank & Trust		578.85
08/18/2022	Deposit	HBT - Heartland Bank & Trust		358.97
08/22/2022	Deposit	HBT - Heartland Bank & Trust		96.70
08/23/2022	42330	City of Bloomington Water Dept		-543.65
08/23/2022	42331	VISA BMCU...1484		-758.50
08/23/2022	42332	Cumulus Broadcasting		-2,970.00
08/23/2022	42333	Kaeb Sanitary Supply Inc		-483.06
08/23/2022	42334	Pontiac Granite Co Inc		-500.00
08/23/2022	42335	Nord Outdoor Power		-10.08
08/25/2022	Deposit	HBT - Heartland Bank & Trust		730.00
08/26/2022	Deposit	HBT - Heartland Bank & Trust		5,064.70
08/29/2022	Deposit	HBT - Heartland Bank & Trust		433.95
08/30/2022	Deposit	HBT - Heartland Bank & Trust		96.35
08/30/2022	42336	CNH Capital		-345.30
08/30/2022	42337	City of Bloomington TWP - Reimburse		-8,851.46
08/30/2022	42338	COMCAST Business		-207.10
08/31/2022	Deposit	HBT - Heartland Bank & Trust		5,950.00
08/31/2022	20220831	Payroll Direct Deposit		-10,899.81
08/31/2022	32824844	EFTPS - IRS		-3,256.92
08/31/2022	0908077648	IL Dept of Revenue		-671.82
08/31/2022	42339	ColdSpring Memorial Group		-543.60
08/31/2022	42340	Ameren Illinois		-367.30
08/31/2022	42341	NICOR Gas		-104.16
08/31/2022	Credit	Interest		2.26
Total				-49,918.39

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CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Misty Porter, Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **August 9, 2022 through September 12, 2022.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **12th day of September 2022.**

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **12th day of September 2022.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

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CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: September 12, 2022 Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
56600	A+ Painting & Drywall/Certa Pro/Others	Shop exterior painted (estimated)	9/30/22	\$6,000.00
56500	Airgas Store/VISA	Welding tanks refill (estimated)	9/30/22	\$100.00
52000	Amazon/VISA/Others	Office supplies (estimated)	9/30/22	\$60.00
55400	Cadillac Jack's/VISA	Special Event:Cemetery Walk/Employee lunch (estimated)	9/30/22	\$150.00
56500	CNH Capital/Birkey's /VISA	Bucket (estimated)	9/30/22	\$2,200.00
56600	Diamond Vogel/VISA	Caution paint (estimated)	9/30/22	\$100.00
55400	Dollar General/VISA	Special Event:Cemetery Walk/Ice (estimated)	9/30/22	\$15.00
56600	Farm & Fleet/VISA	Post hole digger (estimated)	9/30/22	\$100.00
57602	Growing Grounds/VISA	Straw, mulch, trees (estimated)	9/30/22	\$3,000.00
55400	Illinois Portable Toilets/VISA	Special Event:Cemetery Walk/Portable restrooms (estimated)	9/30/22	\$450.00
56500	Interstate ALL-Battery Center/VISA	Battery test (estimated)	9/30/22	\$70.00
59900	Joos Fabrication/VISA	Steel signs for exterior building identification numbers	9/30/22	\$500.00
52000	Kaeb Janitorial Supplies/VISA	Towel Dispenser (estimated)	9/30/22	\$40.00
55450	Labor Law Center/VISA/COBT/Others	Labor Law posters (estimated)	9/30/22	\$20.00
57602	Lowe's/Menards/Amazon/Others/VISA	Paint and sand paper (estimated)	9/30/22	\$220.00
57602	Menards/Lowe's/VISA	Batteries for Emergency Exit signs (estimated)	9/30/22	\$13.00
57602	Midwest Construction Rental/VISA	Boom & Stump grinder rental (estimated)	9/30/22	\$2,000.00
56500	Midwest Equipment/VISA	Part for mower (estimated)	9/30/22	\$31.00
56500	Nord Outdoor Power Equipment/VISA	Equipment repairs and maintenance (estimated)	9/30/22	\$320.00
54000	Pantagraph-Lee Industries-Central IL/VISA	Advertising: RFP (estimated)	9/30/22	\$150.00
56500	RP Lumber Company Inc/VISA	Equipment repairs (estimated)	9/30/22	\$10.00
56600	RP Lumber Company Inc/VISA	Supplies (estimated)	9/30/22	\$60.00
55450	Sam's Club/VISA	Breakroom supplies (estimated)	9/30/22	\$200.00
56700	Weaver's Rent-All/Event Experience/VISA	Equipment rental (estimated)	9/30/22	\$150.00
SubTotal: VENDOR Payments				\$15,959.00
TOTAL: Requests for Payments				\$15,959.00

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