**EVERGREEN MEMORIAL CEMETERY**

MEETING NOTICE AND AGENDA

Meeting: Board of Trustees, Evergreen Memorial Cemetery

Date 11/14/2016

Place: Evergreen Memorial Cemetery Office

 302 E. Miller St., Bloomington, IL 61701

Time: 6:00 P.M.

1. Call to order: Gene Lorch
2. Roll Call of Attendance
3. “Consent Agenda”

*(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Updates by the Township Supervisor, Cemetery Board or staff.)*

A. Approval of Minutes of the October 10th, 2016 Board Meeting, as submitted by Cemetery staff. (Recommend that the Minutes of the October 10th, 2016 Meeting be approved as presented.)

B. Approval by Board on Monthly Cemetery Audit of October 2016. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their November 28, 2016 meeting.)

C. Approval of anticipated expenditures as presented for the month of November 2016. (Recommend that the Anticipated Expenditures be approved as presented.)

1. Discussion and review of proposed FY 2018tax levy for Cemetery. (Recommend approval of proposed FY2018 tax levy for cemetery.)
2. Discussion and review of Board of Trustee meeting schedule for 2017. (Recommend approval of Board of Trustee meeting schedule as submitted for 2017.)
3. Discussion on cemetery employees holiday lunch being on November 18th, 2016 with holiday bonus and safety bonus checks being given to employees. (Recommend approval for holiday lunch on November 18th, 2016 and employees being given holiday and safety bonus checks.)
4. Discussion on seasonal employees last day being November 25th, 2016 and being given a paper check to end their pay for the season. (Recommend approval for seasonal employees last day for the season to be November 25th, 2016 and a paper check to be given.)
5. Discussion regarding the Cemetery’s possible exemption from state fuel taxes with the Illinois Department of Revenue, (IDOR).
6. Discussion regarding possible disposal of large sections of cut down trees. Recommendation to contact Corsaw Lumber, Smithfield IL.
7. Discussion regarding employee uniforms with Evergreen Memorial Cemetery embroidered on the shirts.
8. 2016 Year to Date Burials: Evergreen Memorial Cemetery 55

 East Lawn Memorial Gardens Cemetery 127

 Park Hill Cemetery 92

 Evergreen Memorial Pet Cemetery 3

1. Comments
2. Public Comment

IX. Adjournment