

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY  
BOARD OF TRUSTEES MEETING  
September 11, 2017

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

The meeting was called to order by Board President Eugene Lorch and the following were present:

Trustees: Eugene Lorch, President, Gregory Fraley, Vice President and Joseph Gibson, Secretary/Treasurer.

Staff: Tina Crow, Cemetery Manager and Gabrielle Nichols, Cemetery Administrative Assistant.

“Consent Agenda”

- A. Approval of Minutes of the August 14, 2017 Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the August 14, 2017 Meeting be approved as presented.)
- B. Approval of anticipated expenditures as presented for the month of September 2017. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Gibson, seconded by Trustee Fraley to approve the Consent Agenda as presented.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Approval by Board on Monthly Cemetery Audit of August 2017.

Motion by Trustee Fraley, seconded by Trustee Gibson to approve the Monthly Cemetery Audit of August 2017 as presented and forwarded on to Township Board for action and approval at their September 25, 2017 meeting.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Approval by Board to permanently increase the Cemetery's credit card limit to \$10,000.

Motion by Trustee Gibson, seconded by Trustee Fraley to approve a \$10,000 limit on the Cemetery's credit card.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Discussion and approval by Board to define US Army Ranger Sgt. Joshua P. Rodgers Veterans Field in Section 22.

Motion by Trustee Fraley, seconded by Trustee Gibson to approve US Army Ranger Sgt. Joshua P. Rodgers Veterans Field in Section 22 as defined.

Motion carried, (viva voce).

Discussion and approval to create income and expenditure line items for Pet Cemetery in the Cemetery's budget commencing with Fiscal Year, (FY), 2018.

Motion by Trustee Fraley, seconded by Trustee Gibson to approve creation of income and expenditure line items for the Pet Cemetery commencing in the Cemetery's FY 2018 budget.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Discussion and approval to retain Cybernautic, Inc. to design/develop a new Cemetery website.

Motion by Trustee Gibson, seconded by Trustee Fraley to approve Cybernautic, Inc. for the design/development of a new Cemetery website and the Supervisor be authorized to execute the necessary documents.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Update by Trustee Gibson regarding Open Meetings Act.

2017 Year to Date Burials: Evergreen Memorial Cemetery - 39  
East Lawn Memorial Gardens Cemetery - 125  
Park Hill Cemetery - 89  
Evergreen Memorial Pet Cemetery – 0

Public Comment: No one came forward to address the Board.

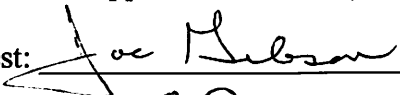


Motion by Trustee Gibson, seconded by Trustee Fraley to adjourn. Time 7:00 p.m.

Motion carried, (viva voce).

Respectfully submitted,

Eugene Lorch, President  
Gregory Fraley, Vice President  
Joseph Gibson, Secretary/Treasurer

Passed and approved this 9<sup>th</sup> day of October 2017.

Attest:  Secretary/Treasurer  
 President  
 Vice President

GYN