MINUTES OF THE EVERGREEN MEMORIAL CEMETERY

BOARD OF TRUSTEES MEETING

October 9, 2017

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

The meeting was called to order by Board President Eugene Lorch and the following were present:

Trustees: Eugene Lorch, President, Gregory Fraley, Vice President and Joseph Gibson, Secretary/Treasurer.

Staff: Tina Crow, Cemetery Manager and Gabrielle Nichols, Cemetery Administrative Assistant.

“Consent Agenda”

1. Approval of Minutes of the September 11, 2017 Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the September 11, 2017 Meeting be approved as presented.)
2. Approval of anticipated expenditures as presented for the month of October 2017. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Gibson, seconded by Trustee Fraley to approve the Consent Agenda as presented.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Approval by Board on Monthly Cemetery Audit of September 2017. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their October 23, 2017 meeting.)

Motion by Trustee Fraley, seconded by Trustee Gibson to approve the Monthly Cemetery Audit of September 2017 as presented and forwarded on to Township Board for action and approval at their October 23, 2017 meeting.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Approval by Board to transfer $100,000 from Reserve Account (7782) to Checking Account (7774).

Motion by Trustee Fraley, seconded by Trustee Gibson to approve transfer of $100,000 from Reserve Account (7782) to Checking Account (7774).

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Discussion and approval of 2018 – 2019 Fiscal Year preliminary budget/levy.

Motion made by Trustee Gibson, seconded by Trustee Fraley to approve the 2018 – 2019 Fiscal Year preliminary budget/levy.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Discussion regarding wage increase for employees beginning January 1, 2018.

Discussion regarding purchase of properties.

2017 Year to Date Burials: Evergreen Memorial Cemetery - 56

East Lawn Memorial Gardens Cemetery - 136

Park Hill Cemetery - 87

Evergreen Memorial Pet Cemetery – 1

Public Comment: No one came forward to address the Board.

Motion by Trustee Fraley, seconded by Trustee Gibson to adjourn. Time 7:00 p.m.

Motion carried, (viva voce).

Respectfully submitted,

Eugene Lorch, President

Gregory Fraley, Vice President

Joseph Gibson, Secretary/Treasurer

Passed and approved this 13th day of November 2017.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Secretary/Treasurer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ President

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vice President

GYN