

**EVERGREEN MEMORIAL CEMETERY**  
**MEETING NOTICE AND AGENDA**

Meeting: Board of Trustees, Evergreen Memorial Cemetery  
Date: 04/09/2018  
Place: Evergreen Memorial Cemetery Office  
302 E. Miller St., Bloomington, IL 61701  
Time: 6:00 P.M.

- I. Call to order: Gene Lorch
- II. Roll Call of Attendance
- III. "Consent Agenda

*(All Items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Cemetery Board, Township Supervisor, or staff.)*

- A. Approval of Minutes of the March 19, 2018 Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the March 19, 2018 Meeting be approved as presented.)
- B. Approval of anticipated expenditures as presented for the month of April 2018. (Recommend that the Anticipated Expenditures be approved as presented.)
- IV. Approval by the Board on Monthly Cemetery Audit of March 2018. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their April 23, 2018 meeting.)
- V. Discussion and approval by Board to make an additional \$50,000 payment to Heartland Bank and Trust toward principle of the Mausoleum Loan. (Recommend approval by Board to make an additional \$50,000 payment to Heartland Bank and Trust toward principle of the Mausoleum Loan.)
- VI. Presentation by Candace Summers and Lauren Lacy, McLean County Museum of History, to request \$5,000 for 2017 Cemetery Walk sponsorship. (Recommend that the \$5,000 Cemetery Walk sponsorship to the McLean County Museum of History be approved.)
- VII. Discussion and approval by the board for changes made to the Cemetery price list policy regarding cemetery hours of operation. (Recommend approval that the cemetery price list hours of operation be approved.)
- VIII. Discussion and approval by Board to approve the following policies, Muslim Section, Dorothy Gage Memorial Gardens and Helen L. Cooper Memorial Garden. (Recommend approval by Board of the following policies, Muslim Section, Dorothy Gage Memorial Gardens and Helen L. Cooper Memorial Garden.)

- IX. Approval by board to transfer \$75,000 from Reserve Account (7782) to Checking Account (7774). (Recommend the transfer of \$75,000 from the Reserve Account (7782) to Checking Account (7774) be approved.)
  
- X. Update and discussion regarding 1210 Wright Street.
  
- XI. 2017 Year to Date Burials:       Evergreen Memorial Cemetery - 43  
  East Lawn Memorial Gardens Cemetery - 30  
  Park Hill Cemetery - 17  
  Evergreen Memorial Pet Cemetery – 0
  
- XII. Comment
  
- XIII. Public Comment
  
- XIV. Adjournment

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of March 2018**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **9th day of April 2018**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

\_\_\_\_\_  
Notary Public

This **9th day of April 2018**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$50.00** in Petty Cash held at Evergreen Memorial Cemetery Office, **\$65,999.20** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$180,633.93** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$122,897.59** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$205,042.69** in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Cemetery Board Vice President:

Eugene C Lorch

Gregory E Fraley

Secretary/Treasurer for Cemetery Board:

\_\_\_\_\_  
Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

Joseph B Gibson

This **23rd day of April 2018**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

\_\_\_\_\_  
Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

\_\_\_\_\_  
Town Clerk

**Town of the City of Bloomington--Cemetery Fund**

**Month of: MARCH 2018**

**Funds at Commencement**

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	23,613	
Cash: Heartland Bank 7782 (Reserve)	\$	255,634	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 02/28/2018	\$	205,043	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	122,874	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 12/31/2017	\$	201,731	
			<u>\$ 808,945</u>

**Public Funds Received This Month**

Personal Property Replacement Tax	\$	3,962	\$ 3,962
Opening/Closing Fees	\$	4,825	
Sale of Lots	\$	3,747	
Sale of Crypts	\$	125	
Sale of Niches	\$	50	
Interest: Reserve/Checking/Back Taxes	\$	8	
Income from Trusts	\$	24	
Other Income	\$	3,172	
Inspection Fees	\$	600	\$ 12,551

Total Funds Received This Month \$ 16,513

Total Funds Available \$ 825,458

**Funds Expended This Month**

**TOTAL Funds at Month End** \$ 776,355

**Funds at Month End**

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	65,999	
Cash: Heartland Bank 7782 (Reserve)	\$	180,634	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 02/28/2018	\$	205,043	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	122,898	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 12/31/2017	\$	201,731	
			<u>\$ 776,355</u>

**Checking Account Activity**

Checkbook Balance at Commencement \$ 23,613

Deposits	Personal Property Replacement Tax	\$ 3,962	
	Opening/Closing Fees	\$ 4,825	
	Sale of Lots	\$ 3,747	
	Sale of Crypts	\$ 125	
	Sale of Niches	\$ 50	
	Interest: Savings & Reserve	\$ 8	
	Other Income	\$ 3,172	
	Inspection Fee	\$ 600	
	Transfer from Reserve Acct 7782	\$ 75,000	
	Total Deposits for Month		<u>\$ 91,489</u>

Total Funds Available \$ 115,102

Checks Written	Compensation & Benefits	\$ 38,961	
	Administrative Expenses	\$ 2,917	
	Cemetery Improvements, Maintenance & Repair	\$ 5,245	
	Cemetery Operations	\$ 1,979	
	Total Checks Written		<u>\$ 49,103</u>

Total Checks Written \$ 49,103

**Checkbook Balance at Month End** \$ 65,999

**Bank Reconciliation at Month End**

Balance per Bank Statement	\$ 78,517	
Less Outstanding Checks	\$ (12,518)	
<b>Checkbook Balance per Reconciliation</b>		<u><u>\$ 65,999</u></u>

**Town of the City of Bloomington--Cemetery Fund**

Statement of Receipts and Disbursements

Mar-18

Revenue			
41000 Personal Property Replacement Tax	\$	3,962	
42000 Opening/Closing Fee	\$	4,825	
42500 Sale of Lots	\$	3,747	
43000 Sale of Crypts	\$	125	
43100 Sale of Niches	\$	50	
43500 Interest: Savings/Checking/Back Taxes	\$	8	
49000 Income from Trusts	\$	24	
49002 Other Income - Veteran Flags	\$	3,172	
49021 Inspection Fees	\$	600	
Total Revenue		\$	16,513
Total Income		\$	16,513
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	8,265	
50102 Wages: Cemetery Staff	\$	16,939	
50201 Payroll Taxes	\$	1,750	
50202 IMRF	\$	3,178	
50203 IDES - Unemployment Insurance	\$	4,078	
50204 Employee Health Insurance	\$	4,720	
50205 Direct Deposit Transmittal Fees	\$	32	
Total Compensation & Benefits		\$	38,961
Administrative Expenses			
51500 Contractual Services	\$	930	
52000 Office Supplies	\$	456	
52500 Utilities	\$	1,313	
55400 Special Event Expenses	\$	90	
55450 Other Admin Expenses	\$	128	
Total Administrative Expenses		\$	2,917
Cemetery Improvements, Maintenance & Repair			
58000 Mausoleum (including debt service)	\$	5,066	
58400 Scattering Grounds/Ossuary	\$	179	
Total Cemetery Improvements, Maintenance & Repair		\$	5,245
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	213	
56500 Equipment Repairs	\$	457	
56600 Cemetery Supplies & Maintenance	\$	960	
56700 Rental Equipment & Short-term Leases	\$	66	
57602 Grounds Maintenance/Repair	\$	284	
Total Cemetery Operations		\$	1,979
Total Expense		\$	49,103
Net Income		\$	(32,590)

## Town of the City of Bloomington--Cemetery Fund

### Year to Date Budget Comparison

Income	<u>Mar-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Revenue</b>				
40100 Real Estate Tax Levy	\$ 506,135	\$ 506,600	\$ (465)	99.9%
41000 Personal Property Replacement Tax	\$ 44,536	\$ 39,000	\$ 5,536	114.2%
42000 Opening/Closing Fee	\$ 72,775	\$ 55,000	\$ 17,775	132.3%
42100 Marker Commission	\$ 8,542	\$ 7,000	\$ 1,542	122.0%
42500 Sale of Lots	\$ 84,009	\$ 72,200	\$ 11,809	116.4%
43000 Sale of Crypts	\$ 8,865	\$ 12,000	\$ (3,135)	73.9%
43100 Sale of Niches	\$ 4,010	\$ 20,000	\$ (15,990)	20.1%
44700 Sale of Burial Supplies	\$ 850	\$ 2,500	\$ (1,650)	34.0%
44800 Chapel Fee	\$ 100	\$ 1,000	\$ (900)	10.0%
42400 Sales - Other	\$ 900	\$ 2,400	\$ (1,500)	37.5%
43500 Interest	\$ 3,402	\$ 4,000	\$ (598)	85.0%
49000 Income from Trusts	\$ 2,522	\$ 2,500	\$ 22	100.9%
49020 Other Income & Special Events	\$ 13,714	\$ 2,500	\$ 11,214	548.6%
49021 Inspection Fees	\$ 4,225	\$ 4,000	\$ 225	105.6%
<b>Total Revenue</b>	<b>\$ 754,586</b>	<b>\$ 730,700</b>	<b>\$ 23,886</b>	<b>103.3%</b>
<b>Total Income</b>	<b>\$ 754,586</b>	<b>\$ 730,700</b>	<b>\$ 23,886</b>	<b>103.3%</b>
<b>Expense</b>				
<b>Compensation &amp; Benefits</b>				
50101 Wages: Administrative Staff	\$ 98,111	\$ 81,000	\$ 17,111	121.1%
50102 Wages: Cemetery Staff	\$ 197,496	\$ 233,000	\$ (35,504)	84.8%
50103 Trustee Compensation	\$ 3,000	\$ 3,000	\$ -	100.0%
50201 Payroll Taxes	\$ 21,025	\$ 24,250	\$ (3,225)	86.7%
50202 IMRF	\$ 37,370	\$ 40,000	\$ (2,630)	93.4%
50203 IDES - Unemployment Insurance	\$ 9,945	\$ 20,000	\$ (10,055)	49.7%
50204 Employee Health Insurance	\$ 53,808	\$ 60,000	\$ (6,192)	89.7%
50205 Direct Deposit Transmittal Fees	\$ 361	\$ 700	\$ (340)	51.5%
50206 TASC Annual Fees	\$ 400	\$ 300	\$ 100	133.2%
<b>Total Compensation &amp; Benefits</b>	<b>\$ 421,517</b>	<b>\$ 462,250</b>	<b>\$ (40,733)</b>	<b>91.2%</b>
<b>Administrative Expenses</b>				
51100 Casualty Insurance	\$ 20,048	\$ 23,000	\$ (2,952)	87.2%
51500 Contractual Services	\$ 10,742	\$ 5,000	\$ 5,742	214.8%
52000 Office Supplies	\$ 3,802	\$ 2,500	\$ 1,302	152.1%
52500 Utilities	\$ 16,073	\$ 16,000	\$ 73	100.5%
54000 Advertising	\$ 1,716	\$ 4,000	\$ (2,284)	42.9%
54500 Dues/Seminars	\$ 1,044	\$ 600	\$ 444	174.0%
55500 Legal Expense	\$ 90	\$ 1,000	\$ (910)	9.0%
55100 Audit Expense	\$ 6,850	\$ 6,850	\$ -	100.0%
55200 Financial Administration	\$ 12,200	\$ 12,200	\$ -	100.0%
55400 Special Event Expenses	\$ 9,003	\$ 10,000	\$ (997)	90.0%
55450 Other Admin Expenses	\$ 6,693	\$ 4,500	\$ 2,193	148.7%
57900 Office Equipment	\$ -	\$ 1,000	\$ (1,000)	0.0%
<b>Total Administrative Expenses</b>	<b>\$ 88,262</b>	<b>\$ 86,650</b>	<b>\$ 1,612</b>	<b>101.9%</b>
<b>Cemetery Improvements, Maintenance &amp; Repairs</b>				
57601 Flags & Flag Poles	\$ 9,114	\$ 8,500	\$ 614	107.2%
57800 Operating Equipment	\$ 19,506	\$ 12,000	\$ 7,506	162.6%
58000 Mausoleum (including debt service)	\$ 110,792	\$ 60,792	\$ 50,000	182.2%
58150 Real Estate for Parking Lot	\$ -	\$ 30,000	\$ (30,000)	0.0%
58300 Veterans Memorial	\$ 11,994	\$ 10,000	\$ 1,994	119.9%
58400 Scattering Grounds/Ossuary	\$ 914	\$ -	\$ 914	-
<b>Total Cemetery Improvements, Maintenance &amp; Repairs</b>	<b>\$ 152,321</b>	<b>\$ 121,292</b>	<b>\$ 30,115</b>	<b>125.6%</b>

**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison (cont.)

	<u>Mar-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 7,719	\$ 15,000	\$ (7,281)	51.5%
56000 Tree Removal/Monument Repair	\$ 19,100	\$ 19,000	\$ 100	100.5%
56500 Equipment Repairs	\$ 7,250	\$ 4,000	\$ 3,250	181.2%
56600 Cemetery Supplies & Maintenance	\$ 10,102	\$ 2,500	\$ 7,602	404.1%
56700 Rental Equipment & Short-term Leases	\$ 198	\$ 1,000	\$ (803)	19.8%
56800 IGA for Leaves/Branches	\$ 5,000	\$ 7,200	\$ (2,200)	69.4%
56900 Abandoned Lot Reclamation	\$ 5,431	\$ 7,200	\$ (1,770)	75.4%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 38,025	\$ 35,700	\$ 2,325	106.5%
57603 Road, Fence, Lot, Drains	\$ 33,350	\$ 40,000	\$ (6,650)	83.4%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 15,691	\$ 6,000	\$ 9,691	261.5%
59900 Other Cemetery Expenses	\$ -	\$ 10,000	\$ (10,000)	0.0%
Total Cemetery Operations	\$ 141,864	\$ 149,100	\$ (7,236)	95.1%
Total Expense	\$ 803,964	\$ 819,292	\$ (16,243)	98.1%
Net Income	\$ (49,378)	\$ (88,592)	\$ 40,128	

**Town of the City of Bloomington--Cemetery Fund**

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
03/01/2018	Deposit	HBT - Heartland Bank & Trust	235.00
03/02/2018	Deposit	HBT - Heartland Bank & Trust	1,405.00
03/02/2018	EFT	Woodforest National Bank	-52.02
03/06/2018	Deposit	HBT - Heartland Bank & Trust	10.00
03/09/2018	Deposit	HBT - Heartland Bank & Trust	1,315.00
03/15/2018	20180315	Payroll Direct Deposit	-8,326.04
03/15/2018	80362913	EFTPS - IRS	-2,376.84
03/15/2018	41180	TX Child Support SDU	-85.00
03/15/2018	41181	IL State Disbursement Unit	-144.30
03/20/2018	41182	Heartland Bank & Trust - mausoleum	-5,066.00
03/20/2018	41183	AT&T Mobility	-151.79
03/20/2018	41184	BL Pest Control	-35.00
03/20/2018	41185	CNH Capital	-140.02
03/20/2018	41186	Dave Capodice Excavating Inc	-283.50
03/20/2018	41187	Evergreen FS Inc	-212.68
03/20/2018	41188	Fastenal Company	-141.04
03/20/2018	41189	George Alarm Co., Inc.	-361.74
03/20/2018	41190	Heritage Machine & Welding Inc	-137.50
03/20/2018	41191	Martin Sullivan Inc	-78.85
03/20/2018	41192	Midwest Equipment	-110.76
03/20/2018	41193	Morris Avenue Garage	-50.00
03/20/2018	41194	RP Lumber Company Inc	-77.43
03/20/2018	41195	VISA BMCU...1484	-1,660.79
03/20/2018	41196	Humane Society of Central Illinois	-50.00
03/20/2018	41197	City of Bloomington Water Dept	-315.35
03/20/2018	41198	Henson Disposal Inc	-325.23
03/20/2018	41199	Nichols, Gabrielle, Petty Cash Custodian	-45.61
03/23/2018	Deposit	HBT - Heartland Bank & Trust	7,119.38
03/26/2018	TXFR	Transfer	75,000.00
03/27/2018	41200	Frontier Communications	-234.78
03/27/2018	41201	Ameren Illinois	-346.44
03/27/2018	41202	NICOR Gas	-264.90
03/28/2018	Deposit	HBT - Heartland Bank & Trust	25.00
03/29/2018	Deposit	HBT - Heartland Bank & Trust	2,410.00
03/29/2018	7988	City of Bloomington TWP - PPRT	3,962.08
03/29/2018	20180331	Payroll Direct Deposit	-8,810.03
03/29/2018	30548047	EFTPS - IRS	-2,527.56
03/29/2018	0106806816	IL Dept of Revenue	-1,026.84
03/29/2018	2074902048	IDES - IL Dept of Emp Sec	-4,078.04
03/29/2018	41203	City of Bloomington TWP - Reimburse	-11,357.51
03/29/2018	41204	TX Child Support SDU	-85.00
03/29/2018	41205	IL State Disbursement Unit	-144.30
03/31/2018	Credit	Interest	7.75
		Total	<u><u>42,386.32</u></u>



**CERTIFICATE FOR PAYMENT OF ACCOUNTS**

CEMETERY FUND ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS**

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **March 19, 2018 through April 9, 2018.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **9th day of April 2018.**

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean  
County, Illinois.

\_\_\_\_\_  
Notary Public

This **9th day of April 2018.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the CEMETERY BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the CEMETERY BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Eugene C Lorch

Cemetery Board Vice President:

Gregory E Fraley

Secretary/Treasurer for Cemetery Board:

Joseph B Gibson

\_\_\_\_\_  
Board of Trustees of the Evergreen Memorial  
Cemetery, Town of the City of Bloomington, McLean  
County, Illinois

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

\_\_\_\_\_  
Cemetery Manager

**Evergreen Memorial Cemetery: Exhibit "A"**

REQUEST FOR PAYMENT: **April 9, 2018** Meeting

ACCT	COMPENSATION & BENEFITS	DESCRIPTION	Date Due	Amount
50103	Wages: Trustees	G Fraley	4/30/18	\$250.00
50103	Wages: Trustees	J Gibson	4/30/18	\$250.00
50103	Wages: Trustees	E Lorch	4/30/18	\$250.00
<b>SubTotal: Compensation &amp; Benefits</b>				<b>\$750.00</b>

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
52500	Ameren Illinois	Utility (estimated)	4/30/18	\$500.00
51500	Anderson Electric	Sump Pump Repir	4/30/18	\$205.00
52500	AT&T Mobility/VISA	Utility (estimated)	4/30/18	\$200.00
51500	BL Pest Control	Contractual Service: Pest Control	4/30/18	\$35.00
52500	City of Bloomington (water)	Utility (estimated)	4/30/18	\$400.00
56500	CNH Capital/Birkey's	Alternator for Backhoe	4/30/18	\$188.10
51500	Cybernautics	Website Hosting 04/01/2018-03/31/2019	4/16/18	\$1,705.00
51500	Cybernautics	Website Design (balance)	4/16/18	\$4,712.50
57602	Dave Capodice Excavating	Dirt	4/30/18	\$734.40
56600	Farm & Fleet/VISA	chrome toilet handle	4/30/18	\$4.19
52500	Frontier Communications	Utility (estimated)	4/30/18	\$250.00
58000	Heartland Bank & Trust (mausoleum no	Mausoleum Note: principal & interest	4/18/18	\$5,066.00
58000	Heartland Bank & Trust (mausoleum no	Mausoleum Note: Additional Principal	4/18/18	\$50,000.00
56600	Lowe's/VISA	Concrete Mix	4/30/18	\$43.50
56600	Lowe's/VISA	Maintenance Building Repair	4/30/18	\$41.34
56600	Lowe's/VISA	Flourescent Lights	4/30/18	\$9.38
58400	Lowe's/VISA	Ossuary Handrail	4/30/18	\$21.92
56600	Lowe's/VISA	Glue, pipe, wood splitter	4/30/18	\$23.57
56600	Lowe's/VISA	floor cleaner	4/30/18	\$19.98
55400	McLean County Historical Society	Special Event: Cemetery Walk Advertising	4/30/18	\$5,000.00
56500	Midwest Equipment/VISA	Kubota repair	4/30/18	\$308.34
52500	NICOR Gas	Utility (estimated)	4/18/18	\$300.00
55450	OSF Occupational Health/VISA	Employee Screenings (WN)	4/30/18	\$45.00
55450	OSF Occupational Health/VISA	Employee Screenings (TS)	4/30/18	\$76.50
54000	Pantagraph - Lee Industries - Central IL	Advertising: Honor Roll	4/3/18	\$144.00
55450	Pantagraph - Lee Industries - Central IL	E-edition Subscription	4/20/18	\$18.00
51500	PC Guy	clean up computers	4/17/18	\$120.00
57601	Peoria Flag & Decorating Co.	Flag Poles	4/30/18	\$2,640.00
57601	Peoria Flag & Decorating Co.	Flags (estimated)	4/30/18	\$3,300.00
56600	Prairie Signs Incorporated	Sign Work (estimated)	4/30/18	\$80.00
56500	RP Lumber Company Inc/VISA	fasteners for plow	4/30/18	\$4.50
55400	WhoFish Media/VISA	Special Event: Pet event advertising	4/30/18	\$45.00
55450	Woodforest National Bank/Merchant's C	Monthly CC Fees (estimated)	4/20/18	\$500.00
<b>SubTotal: VENDOR Payments</b>				<b>\$76,741.22</b>
<b>TOTAL: Requests for Payments</b>				<b>\$77,491.22</b>

Trustee Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Trustee Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Trustee Approval: \_\_\_\_\_ Date: \_\_\_\_\_

FY2015 Cemetery Mausoleum

FY2015 Date Paid	Check Number	TOTAL PAID	Beginning Balance	Interest	Principle	Additional Principle	Ending Balance
4/22/2014	39957	5,066.00	493,431.77	1,402.17	3,256.06	407.77	489,767.94
5/22/2014	39990	5,066.00	489,767.94	1,265.23	3,393.00	407.77	485,967.17
6/17/2014	40034	5,066.00	485,967.17	1,140.13	3,518.10	407.77	482,041.30
7/15/2014	40068	5,066.00	482,041.30	941.63	3,716.60	407.77	477,916.93
8/12/2014	40092	5,066.00	477,916.93	1,420.66	3,237.57	407.77	474,271.59
9/16/2014	40127	5,066.00	474,271.59	1,127.86	3,530.37	407.77	470,333.45
10/21/2014	40144	5,066.00	470,333.45	1,478.00	3,180.23	407.77	466,745.45
11/18/2014	10186	5,066.00	466,745.45	1,109.96	3,548.27	407.77	462,789.41
12/16/2014	40203	5,066.00	462,789.41	1,336.39	3,321.84	407.77	459,059.80
1/14/2015	40233	5,066.00	459,059.80	1,206.43	3,451.80	407.77	455,200.23
2/17/2015	40242	5,066.00	455,200.23	1,197.83	3,460.40	407.77	451,332.06
3/17/2015	40268	5,066.00	451,332.06	1,071.00	3,587.23	407.77	447,337.06
				<b>14,697.29</b>	<b>41,201.47</b>	<b>4,893.24</b>	<b>447,337.06</b>

FY2016 Cemetery Mausoleum

FY2016 Date Paid	Check Number	TOTAL PAID	Beginning Balance	Interest	Principle	Additional Principle	Ending Balance
4/14/2015	40289	5,066.00	447,337.06	1,176.09	3,482.14	407.77	443,447.15
5/20/2015	40312	5,066.00	443,447.15	1,126.91	3,531.32	407.77	439,508.06
6/17/2015	40337	5,066.00	439,508.06	1,156.16	3,502.07	407.77	435,598.22
7/15/2015	40358	5,066.00	435,598.22	1,107.23	3,551.00	407.77	431,639.45
8/18/2015	40391	5,066.00	431,639.45	1,133.42	3,524.81	407.77	427,706.87
9/15/2015	40418	5,066.00	427,706.87	1,124.10	3,534.13	407.77	423,764.97
10/20/2015	40442	5,066.00	423,764.97	1,077.05	3,581.18	407.77	419,776.02
11/13/2015	40454	5,066.00	419,776.02	1,103.86	3,554.37	407.77	415,813.88
12/15/2015	40508	5,066.00	415,813.88	1,057.12	3,601.11	407.77	411,805.00
1/19/2016	40523	5,066.00	411,805.00	1,078.87	3,579.36	407.77	407,817.87
2/16/2016	40543	5,066.00	407,817.87	1,069.12	3,589.11	407.77	403,820.99
3/15/2016	40563	5,066.00	403,820.99	989.19	3,669.04	407.77	399,744.18
				<b>13,199.12</b>	<b>42,699.64</b>	<b>4,893.24</b>	<b>399,744.18</b>

FY2017 Cemetery Mausoleum

FY2017 Date Paid	Check Number	TOTAL PAID	Beginning Balance	Interest	Principle	Additional Principle	Ending Balance
4/12/2016	40584	5,066.00	399,744.18	640.19	4,018.04	407.77	395,318.37
5/12/2016	40618	5,066.00	395,318.37	1,004.50	3,653.73	407.77	391,256.87
6/21/2016	40642	5,066.00	391,256.87	1,424.99	3,233.24	407.77	387,615.86
7/23/2016	40684	5,066.00	387,615.86	984.00	3,674.23	407.77	383,533.86
8/16/2016	40704	5,066.00	383,533.86	1,007.04	3,651.19	407.77	379,474.90
9/13/2016	40724	5,066.00	379,474.90	994.31	3,663.92	407.77	375,403.21
10/12/2016	40752	5,066.00	375,403.21	950.45	3,707.78	407.77	371,287.66
11/15/2016	40775	5,066.00	371,287.66	972.44	3,685.79	407.77	367,194.10
12/13/2016	40825	5,066.00	367,194.10	931.65	3,726.58	407.77	363,059.75
1/17/2017	40847	5,066.00	363,059.75	953.55	3,704.68	407.77	358,947.30
2/14/2017	40856	5,066.00	358,947.30	942.62	3,715.61	407.77	354,823.92
3/14/2017	40870	5,066.00	354,823.92	841.00	3,817.23	407.77	350,598.92
				<b>11,646.74</b>	<b>44,252.02</b>	<b>4,893.24</b>	<b>350,598.92</b>

FY2018 Cemetery Mausoleum

FY2018 Date Paid	Check Number	TOTAL PAID	Beginning Balance	Interest	Principle	Additional Principle	Ending Balance
4/11/2017	40888	5,066.00	350,598.92	920.21	3,738.02	407.77	346,453.13
5/9/2017	40924	5,066.00	346,453.13	468.33	4,189.90	407.77	341,855.46
6/13/2017	40948	50,000.00	341,855.46	0.00	0.00	50,000.00	291,855.46
6/13/2017	40947	5,066.00	291,855.46	1,259.83	3,398.40	407.77	288,049.29
7/18/2017	40989	5,066.00	288,049.29	730.71	3,927.52	407.77	283,714.00
8/22/2017	41005	5,066.00	283,714.00	745.14	3,913.09	407.77	279,393.14
9/12/2017	41026	5,066.00	279,393.14	735.61	3,922.62	407.77	275,062.75
10/10/2017	41054	5,066.00	275,062.75	697.16	3,961.07	407.77	270,693.91
11/15/2017	41108	5,066.00	270,693.91	710.11	3,948.12	407.77	266,338.02
12/12/2017	41125	5,066.00	266,338.02	677.50	3,980.73	407.77	261,949.52
1/12/2018	41151	5,066.00	261,949.52	396.74	4,261.49	407.77	257,280.26
2/13/2018	41160	5,066.00	257,280.26	721.09	3,937.14	407.77	252,935.35
3/20/2018	41182	5,066.00	252,935.35	837.80	3,820.43	407.77	248,707.15
				<b>8,900.23</b>	<b>46,998.53</b>	<b>54,893.24</b>	<b>248,707.15</b>

**TOWN of the CITY of BLOOMINGTON**

aka: CITY of BLOOMINGTON TOWNSHIP

aka: BLOOMINGTON CITY TOWNSHIP

**ANNUAL STATEMENT of RECEIPTS & EXPENDITURES (Unaudited)**

**FY2018: 04/01/2017 - 03/31/2018**

For the

**GENERAL TOWN ADMINISTRATION FUND  
EVERGREEN MEMORIAL CEMETERY FUND  
GENERAL ASSISTANCE WELFARE FUND**

**Deborah L Skillrud, Township Supervisor**

**April 10, 2018**

**Town of the City of Bloomington: General Town Administration Fund**

Financial Statement 04/01/2017 - 03/31/2018 (Unaudited)

Beginning Balance 04/01/2017			
Cash: Prairie State Bank (53)		\$	45,817
Reserve: Prairie State Bank (64)		\$	937,032
Investments: The Illinois Fund (85)		\$	185,939
	Total Beginning Public Funds		\$ 1,168,787
<b>2016 TAX LEVY</b>		<b>\$</b>	<b>1,495,000</b>
Fiscal Year Revenue			
Interest		\$	8,434
Other Income: JMSHRC	\$	33,983	
Other Income: Retiree Insurance	\$	18,977	
Other Income: IGA Workfare	\$	3,600	
Other Income: CEM (financial)	\$	12,200	
Other Income: Other	\$	4,720	
Other Income		\$	73,480
Personal Property Replacement Tax		\$	131,443
Tax Levy (Extension)		\$	1,493,813
	Total Fiscal Year Revenue		\$ 1,707,170
	Total Public Funds		\$ 2,875,957
Expenses			
Assessor's Office Expenses			
Rent/Debt Service		\$	21,544
Auto Expense		\$	761
Telephone		\$	3,164
Utilities		\$	5,390
Postage		\$	245
Office Supplies		\$	1,925
Publications & Printing		\$	232
Education/Meetings/Conferences		\$	9,605
Appraisal Services		\$	20,703
Janitorial		\$	1,650
Computer Services		\$	5,055
Membership Dues		\$	2,375
	Total Assessor's Office Expenses		\$ 72,649
Community Agency Funding			
Community Medical		\$	18,500
GA Client Service Funding		\$	12,500
Youth Services		\$	37,500
Senior Services		\$	68,500
	Total Community Agency Funding		\$ 137,000
Compensation & Benefits			
Supervisor		\$	92,667
Assessor		\$	96,000
Town Clerk		\$	2,400
Town Trustees		\$	2,320
General Assistance Staff		\$	338,944
Deputy Assessors		\$	339,799
IMRF/Employer		\$	104,334
FICA (SS/MC)/Employer		\$	60,960
Group Medical/Employer		\$	151,922
State Unemployment/Employer		\$	928
	Total Compensation & Benefits		\$ 1,190,273

**Town of the City of Bloomington: General Town Administration Fund**

Financial Statement 04/01/2017 - 03/31/2018 (Unaudited)

Services & Expenses			
Membership Dues	\$	1,442	
Auditing Expense	\$	6,850	
Legal Expense	\$	5,482	
Insurance	\$	12,288	
Publishing	\$	498	
Other Expenditures	\$	2,637	
Debt Service - Principle & Interest	\$	2,606	
Building Maintenance	\$	6,984	
Janitorial Services & Supplies	\$	3,667	
		<u>3,667</u>	
	Total Services & Expenses		\$ 42,455
Supervisor's Office Expenses			
Postage	\$	46	
Rent/Debt Service	\$	40,000	
Janitorial	\$	2,063	
Utilities	\$	8,085	
Telephones	\$	3,957	
Car Expense	\$	825	
Education/Conference/Meetings	\$	3,319	
Equipment	\$	1,066	
Equipment Repair/Rental	\$	3,862	
Office Supplies	\$	2,090	
Publications	\$	871	
Computer/Contract Services	\$	10,849	
Membership Dues	\$	130	
		<u>130</u>	
	Total Supervisor's Office Expenses		\$ 77,162
		Total Expenditures	\$ 1,519,539
		Total Ending Public Funds	<u>\$ 1,356,419</u>
Ending Balance 03/31/2018			
Cash: Prairie State Bank & Trust (53)	\$	91,646	
Reserve: Prairie State Bank & Trust (64)	\$	875,780	
Investments: The Illinois Funds (85)	\$	388,993	
		<u>388,993</u>	
	Total Ending Public Funds		<u>\$ 1,356,419</u>

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03/31/2018 Current Liabilities		\$	91
	Total Current Liabilities	\$	<u>91</u>
03/31/2018 Short-Term Liability		Principle	Interest
General Obligation (Limited Tax) Debt Certificates, Series 2003, at 3.48%. Maturity Date 01/01/2019	\$	900,000	\$ 257,097
Less Total Payments through 03/31/2018	\$	840,000	\$ 255,009
	Total Short-Term Liability	\$	<u>60,000</u>
03/31/2018 Long-Term Liability		Lease	
Xerox Financial Services: WC5330PT, 5945APT	\$	12,175	
Equipment Lease @ \$202.92/month for 60 months; matures 11/2019	\$	(8,117)	
Less Total Payments through 03/31/2018	\$		
	Total Long-Term Liability	\$	<u>4,058</u>

**Town of the City of Bloomington: Evergreen Memorial Cemetery Fund**

Financial Statement 04/01/2017 - 03/31/2018 (Unaudited)

Beginning Balance 04/01/2017

Bank Accts			
Heartland Bank: Checking	\$	38,650	
Heartland Bank: Reserve	\$	274,092	
State Farm Bank: CD	\$	202,241	
Petty Cash	\$	50	
Total Bank Accts			\$ 515,033
Trust Accts			
Heartland Bank: Trust Account	\$	108,968	
Heartland Bank: Irrevocable Trust	\$	186,294	
Total Trust Accts			\$ 295,263
Total Beginning Funds			\$ 810,296

**2016 TAX LEVY**

**\$ 506,600**

Revenue

Real Estate Tax Levy	\$	506,135	
Personal Property Replacement Tax (PPRT)	\$	44,536	
Opening/Closing Fees	\$	72,775	
Marker Commission	\$	8,542	
Sales: Lots	\$	84,009	
Sales: Crypts	\$	8,865	
Sales: Niches	\$	4,010	
Sales: Burial Supplies	\$	850	
Sales: Chapel Fee	\$	100	
Sales: Other	\$	900	
Sales	\$	98,734	
Interest	\$	3,402	
Income from Trusts	\$	2,522	
Other Income: Cemetery Walk	\$	886	
Other Income: Veteran Flags	\$	3,851	
Other Income: Marker Sales	\$	925	
Other Income: Other	\$	8,052	
Other Income	\$	13,714	
Inspection Fees	\$	4,225	
Total Fiscal Year Revenue			\$ 754,586
Unrealized Gain/(Loss) due to Trust Activities (as of 12/31/2017)			\$ 15,437

Total Funds \$ 1,580,318

Expenses

Administrative Expenses

Casualty Insurance	\$	20,048	
Contractual Services	\$	10,742	
Office Supplies	\$	3,802	
Utilities	\$	16,073	
Advertising	\$	1,716	
Dues & Seminars	\$	1,044	
Legal Expense	\$	90	
Audit Expense	\$	6,850	
Financial Administration	\$	12,200	
Special Events: AVTT Wall	\$	234	
Special Events: Cemetery Walk	\$	7,111	
Special Events: Memorial Day Event	\$	728	
Special Events: Sr Expo	\$	683	
Special Events: Pet Expo	\$	50	
Special Events: Other	\$	197	
Special Event Expenses	\$	9,003	
Other Admin Expenses	\$	6,693	
Total Administrative Expenses			\$ 88,262

**Town of the City of Bloomington: Evergreen Memorial Cemetery Fund**

Financial Statement 04/01/2017 - 03/31/2018 (Unaudited)

Capital Improvements, Asset Maintenance & Repairs

Flags & Poles	\$ 9,114
Operating Equipment	\$ 19,506
Mausoleum (including debt service)	\$ 110,792
Veterans Memorial	\$ 11,994
Scattering Grounds	\$ 914

Total Capital Improvements \$ 152,321

Cemetery Operations

Fuel, Oil and Equipment	\$ 7,719
Tree Removal, Monument Repair	\$ 19,100
Equipment Repairs	\$ 7,250
Cemetery Supplies & Maintenance	\$ 10,102
Rental Equipment & Leasing	\$ 198
IGA for leaves/branches	\$ 5,000
Abandoned Lot Reclamation	\$ 5,431
Grounds Maint & Repair	\$ 38,025
Road, Fence, Lots, Drains	\$ 33,350
Grave Markers	\$ 15,691

Total Cemetery Operations \$ 141,864

Compensation & Benefits

Wages: Administrative Staff	\$ 98,111
Wages: Cemetery Staff	\$ 197,496
Trustee Compensation	\$ 3,000
Wages	\$ 298,607
Payroll Taxes - FICA	\$ 21,025
IMRF	\$ 37,370
IDES - Unemployment	\$ 9,945
Health Insurance	\$ 53,808
Direct Deposit Transmittal Fees	\$ 361
TASC Annual Fees	\$ 400

Total Compensation & Benefits \$ 421,517

Total Expenditures \$ 803,964

Total Ending Funds \$ 776,355

Ending Balance 03/31/2018

Bank Accts

Heartland Bank: Checking	\$ 65,999
Heartland Bank: Reserve	\$ 180,634
State Farm Bank: CD	\$ 205,043
Petty Cash	\$ 50

Total Bank Accts \$ 451,726

Trust Accts

Heartland Bank: Trust Acct	\$ 122,898
Heartland Bank: Irrevocable Trust	\$ 201,731

Total Trust Accts \$ 324,629

Total Ending Funds \$ 776,355

03/31/2018 Current Receivables

	\$ 45,086
Total Current Receivables	\$ 45,086

03/31/2018 Long-Term Liability

	Principle	Interest
General Obligation (Limited Tax) Refunding Debt Certificates, Series 2013 at 3.10% for 5 years with annual resets at the sum of (a) 190 basis points plus (b) the 1-year swap rate. Maturity Date 08/25/2024	\$ 535,000	
Less Principle Reduction 09/11/2013	\$ (14,550)	
Less Principle Reduction 06/13/2017	\$ (50,000)	
Less Total Payments through 03/31/2018	\$ (221,743)	\$ 55,366
Total Long-Term Liability	\$ 248,707	



**Town of the City of Bloomington: General Assistance Welfare Fund**

Financial Statement 04/01/2017 - 03/31/2018 (Unaudited)

Beginning Balance 04/01/2017			
Cash: US Bank	\$	30,083	
Reserve: The Illinois Funds	\$	668,189	
		<u>        </u>	
	Total Beginning Public Funds		\$ 698,271
<b>2016 TAX LEVY</b>	<b>\$</b>	<b>250,000</b>	
Fiscal Year Revenue			
Interest	\$	1,772	
Personal Property Replacement Tax	\$	21,983	
Refunds & Recoveries	\$	65,364	
Tax Levy (Extension)	\$	249,831	
		<u>        </u>	
	Total Fiscal Year Revenue		\$ 338,950
	Total Public Funds		<u>        </u> \$ 1,037,221
Expenses			
CW/General Assistance			
Groceries/Personal Essentials	\$	89,937	
Rent	\$	197,570	
Utilities	\$	28,712	
Medical	\$	117	
Emergency Assistance	\$	42,663	
Transportation	\$	43,540	
Allowances	\$	10,465	
		<u>        </u>	
	Total General Assistance		\$ 413,003
	Total Expenditures		<u>        </u> \$ 413,003
	Total Ending Public Funds		<u>        </u> <u>        </u> \$ 624,218
Ending Balance 03/31/2018			
Cash: Prairie State Bank & Trust (00)	\$	39,561	
Reserve: Prairie State Bank & Trust (19)	\$	584,657	
		<u>        </u>	
	Total Ending Public Funds		<u>        </u> <u>        </u> \$ 624,218

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03/31/2018 Current Liabilities	\$	10,778
Total Current Liabilities	\$	<u>        </u> <u>        </u> 10,778