

EVERGREEN MEMORIAL CEMETERY
MEETING NOTICE AND AGENDA

Meeting: Board of Trustees, Evergreen Memorial Cemetery
Date: 12/11/2017
Place: Evergreen Memorial Cemetery Office
302 E. Miller St., Bloomington, IL 61701
Time: 6:00 P.M.

- I. Call to order: Gene Lorch
- II. Roll Call of Attendance
- III. "Consent Agenda

(All Items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Cemetery Board, Township Supervisor, or staff.)

- A. Approval of Minutes of the November 13, 2017 Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the November 13, 2017 Meeting be approved as presented.)
- B. Approval of anticipated expenditures as presented for the month of December 2017. (Recommend that the Anticipated Expenditures be approved as presented.)
- IV. Approval by the Board on Monthly Cemetery Audit of November 2017. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their December 18, 2017 meeting.)
- V. Discussion by Cemetery Board of Trustees regarding purchase of a \$100,000 2 year Certificate of Deposit from Edward Jones.
- VI. Discussion and approval of adjusting pay periods for Cemetery employees from the 15th and the last day of the month to every other Friday. (Recommend the adjusting pay periods for Cemetery employees from the 15th and the last day of the month to every other Friday be approved.)
- VII. Discussion and approval regarding transferring Cemetery Bank Accounts from Heartland Bank and Trust to Prairie State Bank and Trust. (Recommend that the transfer of Cemetery Bank Accounts at Heartland Bank and Trust to Prairie State Bank and Trust be approved.)

- VIII. Discussion and approval to refund Ursala Reed \$233 for cancellation of account.
(Recommend that \$233 refund to Ursala Reed for cancellation of account be approved.)

- IX. 2017 Year to Date Burials: Evergreen Memorial Cemetery - 64
East Lawn Memorial Gardens Cemetery - 167
Park Hill Cemetery - 103
Evergreen Memorial Pet Cemetery – 2

- X. Comment

- XI. Public Comment

- XII. Adjournment

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the 30th day of November 2017, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this 11th day of December 2017.

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This 11th day of December 2017.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of \$50.00 in Petty Cash held at Evergreen Memorial Cemetery Office, \$87,859.04 at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, \$255,484.88 at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of \$118,004.32 at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of \$204,015.76 in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Eugene C Lorch

Cemetery Board Vice President:

Gregory E Fraley

Secretary/Treasurer for Cemetery Board:

Joseph B Gibson

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

This 18th day of December 2017.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

Town of the City of Bloomington--Cemetery Fund

Month of: NOVEMBER 2017

Funds at Commencement

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	40,569	
Cash: Heartland Bank 7782 (Reserve)	\$	342,471	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 09/30/2017	\$	203,766	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	117,190	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2017	\$	194,898	
		<hr/>	
Funds at Commencement			\$ 898,944

Public Funds Received This Month

Real Estate Tax Levy	\$	12,975	
Personal Property Replacement Tax	\$	4,975	\$ 17,950
Opening/Closing Fees	\$	2,575	
Sale of Lots	\$	2,388	
Sale of Crypts	\$	125	
Sale of Niches	\$	50	
Sale of Burial Supplies	\$	150	
Interest: Reserve/Checking/Back Taxes	\$	302	
Other Income	\$	4,200	
Inspection Fees	\$	150	\$ 9,940

Total Funds Received This Month \$ 27,890

Total Funds Available

\$ 926,835

Funds Expended This Month

TOTAL Funds at Month End

\$ 860,312

Funds at Month End

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	87,859	
Cash: Heartland Bank 7782 (Reserve)	\$	255,485	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 10/31/2017	\$	204,016	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	118,004	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2017	\$	194,898	
		<hr/>	
TOTAL Funds at Month End			\$ 860,312

Checking Account Activity

Checkbook Balance at Commencement			\$ 40,569
Deposits			
Personal Property Replacement Tax	\$	4,975	
Opening/Closing Fees	\$	2,575	
Sale of Lots	\$	2,388	
Sale of Crypts	\$	125	
Sale of Niches	\$	50	
Sale of Burial Supplies	\$	150	
Other Income	\$	4,200	
Inspection Fee	\$	150	
Transfer from Reserve Acct 7782	\$	100,000	
Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	(800)	
		<hr/>	
Total Deposits for Month			\$ 113,813

Total Funds Available \$ 154,382

Checks Written

Compensation & Benefits	\$	39,217	
Administrative Expenses	\$	16,226	
Cemetery Improvements, Maintenance & Repair	\$	5,066	
Cemetery Operations	\$	6,014	
		<hr/>	
Total Checks Written			\$ 66,523

Total Checks Written \$ 66,523

Checkbook Balance at Month End

\$ 87,859

Bank Reconciliation at Month End

Balance per Bank Statement	\$	104,342	
Plus Outstanding Deposits	\$	35	
Less Outstanding Checks	\$	(16,517)	
		<hr/>	
Checkbook Balance per Reconciliation			\$ 87,859

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Nov-17

Revenue			
40100 Real Estate Tax Levy	\$	12,975	
41000 Personal Property Replacement Tax	\$	4,975	
42000 Opening/Closing Fee	\$	2,575	
42500 Sale of Lots	\$	2,388	
43000 Sale of Crypts	\$	125	
43100 Sale of Niches	\$	50	
44700 Sale of Burial Supplies	\$	150	
43500 Interest: Savings/Checking/Back Taxes	\$	302	
49002 Other Income - Veteran Flags	\$	4,200	
49021 Inspection Fees	\$	150	
Total Revenue		<u>\$</u>	27,890
	Total Income		<u>\$</u> 27,890
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	8,272	
50102 Wages: Cemetery Staff	\$	20,585	
50201 Payroll Taxes	\$	2,059	
50202 IMRF	\$	3,650	
50204 Employee Health Insurance	\$	4,619	
50205 Direct Deposit Transmittal Fees	\$	32	
Total Compensation & Benefits		<u>\$</u>	39,217
Administrative Expenses			
51500 Contractual Services	\$	2,082	
52000 Office Supplies	\$	276	
52500 Utilities	\$	1,248	
54000 Advertising	\$	121	
55200 Financial Administration	\$	12,200	
55400 Special Event Expenses	\$	65	
55450 Other Admin Expenses	\$	233	
Total Administrative Expenses		<u>\$</u>	16,226
Cemetery Improvements, Maintenance & Repair			
58000 Mausoleum (including debt service)	\$	5,066	
Total Cemetery Improvements, Maintenance & Repair		<u>\$</u>	5,066
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	693	
56500 Equipment Repairs	\$	4,375	
56600 Cemetery Supplies & Maintenance	\$	200	
56900 Abandoned Lot Reclamation	\$	203	
57602 Grounds Maintenance/Repair	\$	330	
58100 Grave Markers	\$	213	
Total Cemetery Operations		<u>\$</u>	6,014
	Total Expense		<u>\$</u> 66,523
Net Income			<u><u>\$</u></u> (38,632)

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income	<u>Nov-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 506,135	\$ 506,600	\$ (465)	99.9%
41000 Personal Property Replacement Tax	\$ 34,801	\$ 39,000	\$ (4,199)	89.2%
42000 Opening/Closing Fee	\$ 49,565	\$ 55,000	\$ (5,435)	90.1%
42100 Marker Commission	\$ 3,760	\$ 7,000	\$ (3,240)	53.7%
42500 Sale of Lots	\$ 57,216	\$ 72,200	\$ (14,984)	79.2%
43000 Sale of Crypts	\$ 8,365	\$ 12,000	\$ (3,635)	69.7%
43100 Sale of Niches	\$ 2,710	\$ 20,000	\$ (17,290)	13.6%
44700 Sale of Burial Supplies	\$ 700	\$ 2,500	\$ (1,800)	28.0%
44800 Chapel Fee	\$ -	\$ 1,000	\$ (1,000)	0.0%
42400 Sales - Other	\$ 900	\$ 2,400	\$ (1,500)	37.5%
43500 Interest: Reserve/Checking/Back Taxes	\$ 2,032	\$ 4,000	\$ (1,968)	50.8%
49000 Income from Trusts	\$ 1,076	\$ 2,500	\$ (1,424)	43.0%
49020 Other Income & Special Events	\$ 10,325	\$ 2,500	\$ 7,825	413.0%
49021 Inspection Fees	\$ 3,225	\$ 4,000	\$ (775)	80.6%
Total Revenue	<u>\$ 680,810</u>	<u>\$ 730,700</u>	<u>\$ (49,890)</u>	<u>93.2%</u>
Total Income	\$ 680,810	\$ 730,700	\$ (49,890)	93.2%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 67,057	\$ 81,000	\$ (13,943)	82.8%
50102 Wages: Cemetery Staff	\$ 152,603	\$ 233,000	\$ (80,397)	65.5%
50103 Trustee Compensation	\$ 2,250	\$ 3,000	\$ (750)	75.0%
50201 Payroll Taxes	\$ 15,840	\$ 24,250	\$ (8,410)	65.3%
50202 IMRF	\$ 27,787	\$ 40,000	\$ (12,213)	69.5%
50203 IDES - Unemployment Insurance	\$ 5,339	\$ 20,000	\$ (14,661)	26.7%
50204 Employee Health Insurance	\$ 34,866	\$ 60,000	\$ (25,134)	58.1%
50205 Direct Deposit Transmittal Fees	\$ 271	\$ 700	\$ (429)	38.8%
50206 TASC Annual Fees	\$ -	\$ 300	\$ (300)	0.0%
Total Compensation & Benefits	<u>\$ 306,014</u>	<u>\$ 462,250</u>	<u>\$ (156,236)</u>	<u>66.2%</u>
Administrative Expenses				
51100 Casualty Insurance	\$ 20,048	\$ 23,000	\$ (2,952)	87.2%
51500 Contractual Services	\$ 8,837	\$ 5,000	\$ 3,837	176.7%
52000 Office Supplies	\$ 2,572	\$ 2,500	\$ 72	102.9%
52500 Utilities	\$ 10,798	\$ 16,000	\$ (5,202)	67.5%
54000 Advertising	\$ 1,716	\$ 4,000	\$ (2,284)	42.9%
54500 Dues/Seminars	\$ 224	\$ 600	\$ (376)	37.3%
55500 Legal Expense	\$ 90	\$ 1,000	\$ (910)	9.0%
55100 Audit Expense	\$ -	\$ 6,850	\$ (6,850)	0.0%
55200 Financial Administration	\$ 12,200	\$ 12,200	\$ -	100.0%
55400 Special Event Expenses	\$ 8,358	\$ 10,000	\$ (1,642)	83.6%
55450 Other Admin Expenses	\$ 5,182	\$ 4,500	\$ 682	115.2%
57900 Office Equipment	\$ -	\$ 1,000	\$ (1,000)	0.0%
Total Administrative Expenses	<u>\$ 70,025</u>	<u>\$ 86,650</u>	<u>\$ (16,625)</u>	<u>80.8%</u>
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 9,114	\$ 8,500	\$ 614	107.2%
57800 Operating Equipment	\$ 18,741	\$ 12,000	\$ 6,741	156.2%
58000 Mausoleum (including debt service)	\$ 90,528	\$ 60,792	\$ 29,736	148.9%
58150 Real Estate for Parking Lot	\$ -	\$ 30,000	\$ (30,000)	0.0%
58300 Veterans Memorial	\$ 11,994	\$ 10,000	\$ 1,994	119.9%
58400 Scattering Grounds/Ossuary	\$ 735	\$ -	\$ 735	-
Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 131,113</u>	<u>\$ 121,292</u>	<u>\$ 9,821</u>	<u>108.1%</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Nov-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 5,926	\$ 15,000	\$ (9,074)	39.5%
56000 Tree Removal/Monument Repair	\$ 19,100	\$ 19,000	\$ 100	100.5%
56500 Equipment Repairs	\$ 6,734	\$ 4,000	\$ 2,734	168.3%
56600 Cemetery Supplies & Maintenance	\$ 4,849	\$ 2,500	\$ 2,349	193.9%
56700 Rental Equipment & Short-term Leases	\$ 132	\$ 1,000	\$ (868)	13.2%
56800 IGA for Leaves/Branches	\$ 5,000	\$ 7,200	\$ (2,200)	69.4%
56900 Abandoned Lot Reclamation	\$ 4,396	\$ 7,200	\$ (2,805)	61.0%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 37,345	\$ 35,700	\$ 1,645	104.6%
57603 Road, Fence, Lot, Drains	\$ 33,350	\$ 40,000	\$ (6,650)	83.4%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 15,416	\$ 6,000	\$ 9,416	256.9%
59900 Other Cemetery Expenses	\$ -	\$ 10,000	\$ (10,000)	0.0%
Total Cemetery Operations	\$ 132,245	\$ 149,100	\$ (16,855)	88.7%
Total Expense	\$ 639,397	\$ 819,292	\$ (180,630)	78.0%
Net Income	\$ 41,412	\$ (88,592)	\$ 130,739	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
11/01/2017	Deposit	HBT - Heartland Bank & Trust	110.00
11/02/2017	41085	CNH Capital	-1,889.00
11/02/2017	EFT	Woodforest National Bank	-95.14
11/02/2017	EFT	Merchants Choice	-55.06
11/03/2017	Deposit	HBT - Heartland Bank & Trust	653.00
11/03/2017	Deposit	HBT - Heartland Bank & Trust	1,815.00
11/06/2017	Deposit	HBT - Heartland Bank & Trust	25.00
11/15/2017	41086	Nichols, Gabrielle, Petty Cash Custodian	-33.15
11/15/2017	41087	VISA BMCU...1484	-448.71
11/15/2017	41088	CNH Capital	-1,565.11
11/15/2017	20171115	Payroll Direct Deposit	-8,600.10
11/15/2017	05752132	EFTPS - IRS	-2,710.02
11/15/2017	41089	TX Child Support SDU	-85.00
11/15/2017	41090	IL State Disbursement Unit	-144.30
11/15/2017	41091	Bellas Landscaping	-137.50
11/15/2017	41092	BL Pest Control	-110.00
11/15/2017	41093	Cold Spring Memorial Group	-213.30
11/15/2017	41094	Dave Capodice Excavating Inc	-150.30
11/15/2017	41095	Evergreen FS Inc	-693.36
11/15/2017	41096	Heyl, Royster, Voelker & Allen PC	-202.50
11/15/2017	41097	Illini Fire Equipment	-139.25
11/15/2017	41098	Martin Sullivan Inc	-238.39
11/15/2017	41099	Midwest Equipment II	-17.64
11/15/2017	41100	Midwest Equipment	-545.13
11/15/2017	41101	RP Lumber Company Inc	-47.98
11/15/2017	41102	City of Bloomington TWP - Financials	-12,200.00
11/15/2017	41103	Dex Media	-121.30
11/15/2017	41104	Kaeb Sanitary Supply Inc	-129.40
11/15/2017	41105	City of Bloomington Water Dept	-315.35
11/15/2017	41106	Dave Capodice Excavating Inc	-1,785.00
11/15/2017	41107	Office Depot Inc	-174.35
11/15/2017	41108	Heartland Bank & Trust - mausoleum	-5,066.00
11/17/2017	TXFR	Transfer	100,000.00
11/17/2017	Deposit	HBT - Heartland Bank & Trust	6,340.16
11/17/2017	Deposit	HBT - Heartland Bank & Trust	1,100.00
11/22/2017	Deposit	HBT - Heartland Bank & Trust	150.00
11/22/2017	1129171426	Gummerman, Richard K & Verma J	-800.00
11/28/2017	41109	City of Bloomington TWP - Reimburse	-11,510.57
11/28/2017	41110	Frontier Communications	-233.19
11/28/2017	41111	Ameren Illinois	-379.01
11/28/2017	41112	NICOR Gas	-146.70
11/28/2017	41113	AT&T Mobility	-173.71
11/29/2017	Deposit	HBT - Heartland Bank & Trust	150.00
11/29/2017	Deposit	HBT - Heartland Bank & Trust	4,235.00
11/30/2017	Deposit	HBT - Heartland Bank & Trust	35.00
11/30/2017	41114	Deonte A Tucker	-175.00
11/30/2017	41115	Wesley A Novy	-175.00
11/30/2017	41116	Kyle J Durflinger	-175.00
11/30/2017	41117	Billy D Crow	-175.00
11/30/2017	41118	Tina M Crow	-150.00
11/30/2017	41119	Gabrielle Y Nichols	-150.00
11/30/2017	41120	Aaron M Anderson	-175.00
11/30/2017	41121	Christopher D Anderson	-175.00
11/30/2017	41122	Terry L Hansen	-175.00
11/30/2017	91689743	EFTPS - IRS	-265.60
11/30/2017	20171130	Payroll Direct Deposit	-9,745.96
11/30/2017	90885737	EFTPS - IRS	-3,260.32
11/30/2017	0494020640	IL Dept of Revenue	-1,141.08
11/30/2017	41123	TX Child Support SDU	-85.00
11/30/2017	41124	IL State Disbursement Unit	-144.30
		Total	<u>47,290.38</u>

CERTIFICATE FOR PAYMENT OF ACCOUNTS

**CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS**

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **November 14, 2017, to December 11, 2017.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **11th day of December 2017.**

Supervisor of the Town of the City of Bloomington, McLean
County, Illinois.

Notary Public

This **11th day of December 2017.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the CEMETERY BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the CEMETERY BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:
Eugene C Lorch

Cemetery Board Vice President:
Gregory E Fraley

Secretary/Treasurer for Cemetery Board:
Joseph B Gibson

Board of Trustees of the Evergreen Memorial
Cemetery, Town of the City of Bloomington, McLean
County, Illinois

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Cemetery Manager

Evergreen Memorial Cemetery: Exhibit "A"

REQUEST FOR PAYMENT: **December 11, 2017** Meeting

ACCT	COMPENSATION & BENEFITS	DESCRIPTION	Date Due	Amount
50206	City of Bloomington Township	TASC annual fee	12/19/17	\$399.78
SubTotal: Compensation & Benefits				\$399.78

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
52500	Ameren Illinois	Utility (estimated)	12/31/17	\$500.00
52500	AT&T Mobility/VISA	Utility (estimated)	12/31/17	\$350.00
51500	BL Pest Control	Contractual Service: Pest Control	12/31/17	\$35.00
52500	City of Bloomington (water)	Utility (estimated)	12/31/17	\$400.00
55500	Evergreen FS Inc	Fuel (estimated)	12/31/17	\$1,212.83
52500	Frontier Communications	Utility (estimated)	12/31/17	\$250.00
51500	George Alarm Co Inc	Quarterly Service	12/31/17	\$361.74
55450	Heartland Bank & Trust	Bank Fees	12/31/17	\$5.34
58000	Heartland Bank & Trust (mausoleum note)	Mausoleum Note: principal & interest	12/31/17	\$5,066.00
56900	Heyl Royster Voekler & Allen	Legal Expenses: Lot Reclamation	12/31/17	\$90.00
54500	ICFHA: Illinois Cemetery & Funeral Home/VISA	Dues/Seminars	12/31/17	\$350.00
57800	Lowe's/VISA	Tools	12/31/17	\$537.94
56600	Menards/VISA	Supplies/Parts Bin	12/31/17	\$135.91
56500	Midwest Equipment/VISA	Mower Belts	12/31/17	\$214.91
51500	Newspapers.com/VISA	Subscription Renewal	12/31/17	\$74.90
52500	NICOR Gas	Utility (estimated)	12/31/17	\$200.00
55450	OSF Occupational Health/VISA	Employee Screenings	12/31/17	\$515.00
55450	Owen Nursery And Florist/VISA	Holiday Greenery, Tree & Plant	12/31/17	\$217.91
55450	Pantagraph - Lee Industries - Central IL	monthly e-subscription	12/31/17	\$14.99
55450	Pizza Ranch/VISA	Holiday Lunch	12/31/17	\$140.89
58100	Pontiac Granite	Infant & Pet Markers	12/31/17	\$275.00
42500	Reed, Ursala	Customer Refund: Acct #EMC069	12/31/17	\$233.00
56600	RP Lumber Company Inc/VISA	Drill bit, Door Sweep, Key Blanks, Cable Tie	12/31/17	\$47.65
56600	Sams Club	Supplies	12/31/17	\$86.94
51500	SBC Heating and Air Conditioning	Furnace: cleaned & checked	12/31/17	\$217.88
56600	Sears/VISA	Misc Tools & Toolboxes	12/31/17	\$3,239.42
52000	Walmart/VISA	office supplies	12/31/17	\$20.60
55450	Woodforest National Bank/Merchant's Choice	Monthly CC Fees (estimated)	12/31/17	\$500.00
SubTotal: VENDOR Payments				\$15,293.85
TOTAL: Requests for Payments				\$15,693.63

Trustee Approval: _____ Date: _____

Trustee Approval: _____ Date: _____

Trustee Approval: _____ Date: _____