

EVERGREEN MEMORIAL CEMETERY

MEETING NOTICE AND AGENDA

Meeting: Board of Trustees, Evergreen Memorial Cemetery
Date: 10/09/2017
Place: Evergreen Memorial Cemetery Office
302 E. Miller St., Bloomington, IL 61701
Time: 6:00 P.M.

- I. Call to order: Gene Lorch
- II. Roll Call of Attendance
- III. “Consent Agenda”

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Township Supervisor, Cemetery Board or staff.)

- A. Approval of Minutes of the September 11, 2017 Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the September 11, 2017 Meeting be approved as presented.)
- B. Approval of anticipated expenditures as presented for the month of October 2017. (Recommend that the Anticipated Expenditures be approved as presented.)
- IV. Approval by Board on Monthly Cemetery Audit of September 2017. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their October 30, 2017 meeting.)
- V. Approval by Board to transfer \$100,000 from Reserve Account (7782) to Checking Account (7784). (Recommend the transfer of \$100,000 from the reserve account (7782) to the checking account (7774) be approved.)
- VI. Discussion and approval of Fiscal Year, (FY), 2018–2019 preliminary budget and estimated property tax levy. (Recommend that the FY 2018–2019 preliminary budget and estimated property tax levy be approved as presented.)
- VII. Discussion of wage increase for employees beginning January 1, 2018.
- VIII. Discussion regarding purchase of properties.
- IX. 2017 Year to Date Burials: Evergreen Memorial Cemetery - 56
East Lawn Memorial Gardens Cemetery - 136

Park Hill Cemetery - 87
Evergreen Memorial Pet Cemetery – 1

- X. Comment
- XI. Public Comment
- XII. Adjournment

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of September 2017**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **9th day of October 2017**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **9th day of October 2017**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$50.00** in Petty Cash held at Evergreen Memorial Cemetery Office, **\$101,936.58** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$342,431.92** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$117,977.30** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$203,508.37** in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Eugene C Lorch

Secretary/Treasurer for Cemetery Board:

Joseph B Gibson

Cemetery Board Vice President:

Gregory E Fraley

Board of Trustees of the Evergreen Memorial Cemetery, Town of the
City of Bloomington, McLean County, Illinois

This **23rd day of October 2017**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

Town of the City of Bloomington--Cemetery Fund

Month of: **SEPTEMBER 2017**

Funds at Commencement

Cash: Petty Cash	\$	300	
Cash: Heartland Bank 7774 (Checking)	\$	58,375	
Cash: Heartland Bank 7782 (Reserve)	\$	250,218	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 09/01/2017	\$	203,251	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	116,963	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2017	\$	190,614	
		<u> </u>	
Funds at Commencement			\$ 819,720

Public Funds Received This Month

Real Estate Tax Levy	\$	167,176	\$ 167,176
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Other Funds Received This Month

Opening/Closing Fees	\$	9,175	
Sale of Lots	\$	11,965	
Sale of Crypts	\$	175	
Sale of Niches	\$	100	
Sales - Other	\$	300	
Interest: Reserve/Checking/Back Taxes	\$	296	
Income from Trusts	\$	14	
Other Income	\$	1,807	
Inspection Fees	\$	150	
		<u> </u>	
Total Funds Received This Month			\$ 23,982

Total Funds Available			\$ 1,010,878
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Funds Expended This Month

			\$ 54,360
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TOTAL Funds at Month End			<u>\$ 956,518</u>
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Funds at Month End

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	101,937	
Cash: Heartland Bank 7782 (Reserve)	\$	342,432	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 09/01/2017	\$	203,508	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	117,977	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2017	\$	190,614	
		<u> </u>	
TOTAL Funds at Month End			<u>\$ 956,518</u>

Checking Account Activity

Checkbook Balance at Commencement			\$ 58,375
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Deposits			
Opening/Closing Fees	\$	9,175	
Sale of Lots	\$	11,965	
Sale of Crypts	\$	175	
Sale of Niches	\$	100	
Sales - Other	\$	300	
Other Income	\$	1,807	
Inspection Fee	\$	150	
Transfer from Reserve Acct 7782	\$	75,000	
Transfer from Petty Cash	\$	250	
Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	(1,000)	
Total Deposits for Month		<u> </u>	
			\$ 97,922

Total Funds Available			\$ 156,297
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Checks Written			
Compensation & Benefits	\$	35,559	
Administrative Expenses	\$	6,746	
Cemetery Improvements, Maintenance & Repair	\$	5,233	
Cemetery Operations	\$	6,821	
Total Checks Written		<u> </u>	
			\$ 54,360

Total Checks Written			\$ 54,360
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Checkbook Balance at Month End			<u>\$ 101,937</u>
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Bank Reconciliation at Month End

Balance per Bank Statement	\$	124,994	
Plus Outstanding Deposits	\$	154	
Less Outstanding Checks	\$	(23,212)	
		<u> </u>	

Checkbook Balance per Reconciliation			<u>\$ 101,937</u>
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Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Sep-17

Revenue			
40100 Real Estate Tax Levy	\$	167,176	
42000 Opening/Closing Fee	\$	9,175	
42500 Sale of Lots	\$	11,965	
43000 Sale of Crypts	\$	175	
43100 Sale of Niches	\$	100	
44900 Sales - other	\$	300	
43500 Interest: Savings/Checking/Back Taxes	\$	296	
49000 Income from Trusts	\$	14	
49002 Other Income - Veteran Flags	\$	1,807	
49021 Inspection Fees	\$	150	
		<u> </u>	
Total Revenue			\$ 191,158
	Total Income		<u>\$ 191,158</u>
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	7,843	
50102 Wages: Cemetery Staff	\$	16,738	
50201 Payroll Taxes	\$	1,732	
50202 IMRF	\$	3,110	
50203 IDES - Unemployment Insurance	\$	1,486	
50204 Employee Health Insurance	\$	4,619	
50205 Direct Deposit Transmittal Fees	\$	32	
		<u> </u>	
Total Compensation & Benefits			\$ 35,559
Administrative Expenses			
51500 Contractual Services	\$	1,251	
52000 Office Supplies	\$	565	
52500 Utilities	\$	1,178	
54000 Advertising	\$	1,456	
55400 Special Event Expenses	\$	484	
55450 Other Admin Expenses	\$	1,812	
		<u> </u>	
Total Administrative Expenses			\$ 6,746
Cemetery Improvements, Maintenance & Repair			
58000 Mausoleum (including debt service)	\$	5,066	
58300 Veterans Memorial	\$	167	
		<u> </u>	
Total Cemetery Improvements, Maintenance & Repair			\$ 5,233
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	1,373	
56500 Equipment Repairs	\$	165	
56600 Cemetery Supplies & Maintenance	\$	304	
56900 Abandoned Lot Reclamation	\$	473	
57602 Grounds Maintenance/Repair	\$	4,018	
58100 Grave Markers	\$	488	
		<u> </u>	
Total Cemetery Operations			\$ 6,821
	Total Expense		<u>\$ 54,360</u>
Net Income			<u>\$ 136,798</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income	<u>Sep-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 493,160	\$ 506,600	\$ (13,440)	97.3%
41000 Personal Property Replacement Tax	\$ 29,825	\$ 39,000	\$ (9,175)	76.5%
42000 Opening/Closing Fee	\$ 39,915	\$ 55,000	\$ (15,085)	72.6%
42100 Marker Commission	\$ 3,760	\$ 7,000	\$ (3,240)	53.7%
42500 Sale of Lots	\$ 46,413	\$ 72,200	\$ (25,787)	64.3%
43000 Sale of Crypts	\$ 8,165	\$ 12,000	\$ (3,835)	68.0%
43100 Sale of Niches	\$ 1,460	\$ 20,000	\$ (18,540)	7.3%
44700 Sale of Burial Supplies	\$ 550	\$ 2,500	\$ (1,950)	22.0%
44800 Chapel Fee	\$ -	\$ 1,000	\$ (1,000)	0.0%
42400 Sales - Other	\$ 900	\$ 2,400	\$ (1,500)	37.5%
43500 Interest: Reserve/Checking/Back Taxes	\$ 1,447	\$ 4,000	\$ (2,553)	36.2%
49000 Income from Trusts	\$ 1,049	\$ 2,500	\$ (1,451)	42.0%
49020 Other Income & Special Events	\$ 5,946	\$ 2,500	\$ 3,446	237.8%
49021 Inspection Fees	\$ 2,625	\$ 4,000	\$ (1,375)	65.6%
Total Revenue	<u>\$ 635,215</u>	<u>\$ 730,700</u>	<u>\$ (95,485)</u>	<u>86.9%</u>
Total Income	\$ 635,215	\$ 730,700	\$ (95,485)	86.9%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 48,825	\$ 81,000	\$ (32,175)	60.3%
50102 Wages: Cemetery Staff	\$ 109,326	\$ 233,000	\$ (123,674)	46.9%
50103 Trustee Compensation	\$ 1,500	\$ 3,000	\$ (1,500)	50.0%
50201 Payroll Taxes	\$ 11,375	\$ 24,250	\$ (12,875)	46.9%
50202 IMRF	\$ 20,006	\$ 40,000	\$ (19,994)	50.0%
50203 IDES - Unemployment Insurance	\$ 5,339	\$ 20,000	\$ (14,661)	26.7%
50204 Employee Health Insurance	\$ 25,629	\$ 60,000	\$ (34,371)	42.7%
50205 Direct Deposit Transmittal Fees	\$ 203	\$ 700	\$ (497)	29.0%
50206 TASC Annual Fees	\$ -	\$ 300	\$ (300)	0.0%
Total Compensation & Benefits	<u>\$ 222,202</u>	<u>\$ 462,250</u>	<u>\$ (240,048)</u>	<u>48.1%</u>
Administrative Expenses				
51100 Casualty Insurance	\$ 20,048	\$ 23,000	\$ (2,952)	87.2%
51500 Contractual Services	\$ 2,008	\$ 5,000	\$ (2,992)	40.2%
52000 Office Supplies	\$ 1,822	\$ 2,500	\$ (678)	72.9%
52500 Utilities	\$ 8,118	\$ 16,000	\$ (7,882)	50.7%
54000 Advertising	\$ 1,595	\$ 4,000	\$ (2,405)	39.9%
54500 Dues/Seminars	\$ 224	\$ 600	\$ (376)	37.3%
55500 Legal Expense	\$ 90	\$ 1,000	\$ (910)	9.0%
55100 Audit Expense	\$ -	\$ 6,850	\$ (6,850)	0.0%
55200 Financial Administration	\$ -	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$ 6,239	\$ 10,000	\$ (3,761)	62.4%
55450 Other Admin Expenses	\$ 4,366	\$ 4,500	\$ (134)	97.0%
57900 Office Equipment	\$ -	\$ 1,000	\$ (1,000)	0.0%
Total Administrative Expenses	<u>\$ 44,509</u>	<u>\$ 86,650</u>	<u>\$ (42,141)</u>	<u>51.4%</u>
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 9,114	\$ 8,500	\$ 614	107.2%
57800 Operating Equipment	\$ 13,141	\$ 12,000	\$ 1,141	109.5%
58000 Mausoleum (including debt service)	\$ 80,396	\$ 60,792	\$ 19,604	132.2%
58150 Real Estate for Parking Lot	\$ -	\$ 30,000	\$ (30,000)	0.0%
58300 Veterans Memorial	\$ 167	\$ 10,000	\$ (9,833)	1.7%
58400 Scattering Grounds/Ossuary	\$ 735	\$ -	\$ 735	-
Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 103,553</u>	<u>\$ 121,292</u>	<u>\$ (18,474)</u>	<u>85.4%</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Sep-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 4,646	\$ 15,000	\$ (10,354)	31.0%
56000 Tree Removal/Monument Repair	\$ 18,600	\$ 19,000	\$ (400)	97.9%
56500 Equipment Repairs	\$ 1,900	\$ 4,000	\$ (2,100)	47.5%
56600 Cemetery Supplies & Maintenance	\$ 4,214	\$ 2,500	\$ 1,714	168.6%
56700 Rental Equipment & Short-term Leases	\$ 132	\$ 1,000	\$ (868)	13.2%
56800 IGA for Leaves/Branches	\$ 5,000	\$ 7,200	\$ (2,200)	69.4%
56900 Abandoned Lot Reclamation	\$ 4,193	\$ 7,200	\$ (3,007)	58.2%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 37,015	\$ 35,700	\$ 1,315	103.7%
57603 Road, Fence, Lot, Drains	\$ 33,350	\$ 40,000	\$ (6,650)	83.4%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 13,999	\$ 6,000	\$ 7,999	233.3%
59900 Other Cemetery Expenses	\$ -	\$ 10,000	\$ (10,000)	0.0%
Total Cemetery Operations	\$ 123,048	\$ 149,100	\$ (26,052)	82.5%
Total Expense	\$ 493,313	\$ 819,292	\$ (326,714)	60.2%
Net Income	\$ 141,903	\$ (88,592)	\$ 231,230	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
09/01/2017	Deposit	HBT - Heartland Bank & Trust	190.00
09/01/2017	EFT	Woodforest National Bank	-180.56
09/05/2017	41025	AT&T Mobility	-192.85
09/06/2017	Deposit	HBT - Heartland Bank & Trust	81.00
09/07/2017	Deposit	HBT - Heartland Bank & Trust	94.00
09/08/2017	Deposit	HBT - Heartland Bank & Trust	7,565.00
09/09/2017	Deposit	HBT - Heartland Bank & Trust	4,600.00
09/11/2017	Deposit	HBT - Heartland Bank & Trust	105.00
09/12/2017	Deposit	HBT - Heartland Bank & Trust	10.00
09/12/2017	41026	Heartland Bank & Trust - mausoleum	-5,066.00
09/12/2017	41027	Cold Spring Memorial Group	-487.80
09/12/2017	41028	Henson Disposal Inc	-314.52
09/12/2017	41029	Bellas Landscaping	-1,000.00
09/12/2017	41030	Growing Grounds	-63.96
09/12/2017	41031	BL Pest Control	-35.00
09/12/2017	41032	Dave Capodice Excavating Inc	-3,018.35
09/12/2017	41033	Dex Media	-1,455.60
09/12/2017	41034	Evergreen FS Inc	-1,372.51
09/12/2017	41035	George Alarm Co., Inc.	-361.74
09/12/2017	41036	Heyl, Royster, Voelker & Allen PC	-472.50
09/12/2017	41037	Midwest Equipment	-81.62
09/12/2017	41038	Morris Avenue Garage	-50.00
09/12/2017	41039	RP Lumber Company Inc	-37.94
09/12/2017	41040	Sam's Club	-45.00
09/12/2017	41041	Wettstein, James A dba Wettstein Wildlife	-540.00
09/12/2017	41042	VISA BMCU...1484	-2,829.45
09/14/2017	TXFR	Transfer	75,000.00
09/14/2017	Transfer	Foster, Kathryn	-1,000.00
09/15/2017	Deposit	HBT - Heartland Bank & Trust	1,760.00
09/15/2017	Deposit	HBT - Heartland Bank & Trust	250.00
09/15/2017	Credit	Merchants Choice	39.99
09/15/2017	20170915	Payroll Direct Deposit	-8,542.81
09/15/2017	71462243	EFTPS - IRS	-2,712.88
09/15/2017	41043	IL State Disbursement Unit	-144.30
09/15/2017	41044	TX Child Support SDU	-85.00
09/18/2017	Deposit	HBT - Heartland Bank & Trust	530.00
09/20/2017	Deposit	HBT - Heartland Bank & Trust	1,000.00
09/22/2017	Deposit	HBT - Heartland Bank & Trust	3,340.00
09/25/2017	Deposit	HBT - Heartland Bank & Trust	1,609.00
09/26/2017	Deposit	HBT - Heartland Bank & Trust	24.00
09/26/2017	41045	City of Bloomington TWP - Reimburse	-10,777.22
09/26/2017	41046	Frontier Communications	-232.51
09/26/2017	41047	Ameren Illinois	-437.23
09/26/2017	41048	City of Bloomington Water Dept	-315.35
09/28/2017	Deposit	HBT - Heartland Bank & Trust	150.00
09/29/2017	Deposit	HBT - Heartland Bank & Trust	2,210.00
09/29/2017	Deposit	HBT - Heartland Bank & Trust	80.00
09/30/2017	Deposit	HBT - Heartland Bank & Trust	74.00
09/29/2017	20170930	Payroll Direct Deposit	-8,053.12
09/29/2017	20393486	EFTPS - IRS	-2,502.82
09/29/2017	0570746816	IL Dept of Revenue	-1,025.49
09/29/2017	41049	TX Child Support SDU	-85.00
09/29/2017	41050	IL State Disbursement Unit	-144.30
09/29/2017	41051	IDES - IL Dept of Emp Sec	-1,486.49
		Total	<u><u>43,562.07</u></u>

CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **September 12, 2017, to October 9, 2017.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **9th day of October 2017.**

Supervisor of the Town of the City of Bloomington, McLean
County, Illinois.

Notary Public

This **9th day of October 2017.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the CEMETERY BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the CEMETERY BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:
Eugene C Lorch

Cemetery Board Vice President:
Gregory E Fraley

Secretary/Treasurer for Cemetery Board:
Joseph B Gibson

Board of Trustees of the Evergreen Memorial
Cemetery, Town of the City of Bloomington, McLean
County, Illinois

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Cemetery Manager

Evergreen Memorial Cemetery: Exhibit "A"

REQUEST FOR PAYMENT: **October 9, 2017** Meeting

ACCT	COMPENSATION & BENEFITS	DESCRIPTION	Date Due	Amount
50103	Wages: Trustees	G Fraley	10/31/17	\$250.00
50103	Wages: Trustees	J Gibson	10/31/17	\$250.00
50103	Wages: Trustees	E Lorch	10/31/17	\$250.00
SubTotal: Compensation & Benefits				\$750.00

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
52000	AlphaGraphics/VISA	Plot Map paper	10/31/17	\$300.00
52500	Ameren Illinois	Utility (estimated)	10/31/17	\$500.00
52500	AT&T Mobility/VISA	Utility (estimated)	10/31/17	\$350.00
56500	Birkey's/CNH Capital	Tires	10/31/17	\$1,889.00
51500	BL Pest Control	Contractual Service: Pest Control	10/31/17	\$35.00
56800	City of Bloomington Township IGA	IGA for Financial Work	10/31/17	\$12,200.00
52500	City of Bloomington (water)	Utility (estimated)	10/31/17	\$315.35
58100	Cold Spring Memorial Group	Grave Marker: Shepherd	10/28/17	\$549.00
51500	Cybernautics	Website design	10/17/17	\$4,712.50
55500	Evergreen FS Inc	Fuel (estimated)	10/31/17	\$586.53
56500	Farm & Fleet/VISA	Equipment repairs	10/31/17	\$0.40
56600	Farm & Fleet/VISA	supplies/grounds	10/31/17	\$6.99
52500	Frontier Communications	Utility (estimated)	10/31/17	\$250.00
56600	Growing Grounds	wasp killer & mums	10/31/17	\$30.24
58000	Heartland Bank & Trust (mausoleum note)	Mausoleum Note: principal & interest	10/31/17	\$5,066.00
58300	Holland Supply Inc	Veterans Area: Lot markers & pins	10/31/17	\$1,826.86
55400	Illinois Portable Toilets/VISA	Portapotties/CEM Walk	10/31/17	\$385.00
56500	Martin Sullivan	Tires for John Deere	10/31/17	\$458.84
57800	Midwest Equipment/VISA	Blower	10/31/17	\$5,600.46
52500	NICOR Gas	Utility (estimated)	10/31/17	\$200.00
56600	Original Niepagen Flower Shop/VISA	Flowers: Maus	10/29/17	\$156.00
55450	Pantagraph - Lee Industries - Central IL	monthly e-subscription	10/31/17	\$36.97
58100	Pontiac Granite	Infant & Pet Markers	10/31/17	\$425.00
58300	Pontiac Granite	granite to define Veterans area	10/31/17	\$10,000.00
56600	RP Lumber Company Inc/VISA	supplies	10/31/17	\$134.09
55400	Sams Club	CEM Walk Supplies	10/31/17	\$102.14
56600	Sams Club	Supplies	10/31/17	\$106.71
58100	Triple H Company	Maus Vases/Rings (estimated)	10/31/17	\$229.55
55450	Varsity Sportswear/VISA	T-shirts	10/31/17	\$32.55
55400	Weaver's Rent-All/VISA	equipment rental: CEM Walk coffee pots	10/31/17	\$88.00
55450	Woodforest National Bank/Merchant's Choice	Monthly CC Fees (estimated)	10/31/17	\$500.00
SubTotal: VENDOR Payments				\$47,073.18
TOTAL: Requests for Payments				\$47,823.18

Trustee Approval: _____

Date: _____

Trustee Approval: _____

Date: _____

Trustee Approval: _____

Date: _____