

EVERGREEN MEMORIAL CEMETERY

MEETING NOTICE AND AGENDA

Meeting: Board of Trustees, Evergreen Memorial Cemetery
Date: 08/14/2017
Place: Evergreen Memorial Cemetery Office
302 E. Miller St., Bloomington, IL 61701
Time: 6:00 P.M.

- I. Call to order: Gene Lorch
- II. Roll Call of Attendance
- III. "Consent Agenda"

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Township Supervisor, Cemetery Board or staff.)

- A. Approval of Minutes of the July 17, 2017 Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the July 17, 2017 Meeting be approved as presented.)
- IV. Approval of anticipated expenditures as presented for the month of August 2017. (Recommend that the Anticipated Expenditures be approved as presented.)
- V. Approval by Board on Monthly Cemetery Audit of July 2017. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their August 28, 2017 meeting.)
- VI. Approval by Board on Cemetery Policies and Employee Handbook. (Recommend Cemetery Policies and Employee Handbook be approved).
- VII. Review of Executive Session Minutes from 2016 – 2017. (Recommend that the Resolution be adopted.)
- VII. Discussion and approval by Board to obtain a \$100,000 CD from State Farm Bank with monies from Cemetery prepay account 7114. (Recommend a \$100,000 CD from State Farm Bank be obtained with monies from the Cemetery prepay account 7114 be approved.).
- VIII. Approval by Board to transfer \$75,000 from Reserve Account (7782) to Checking Account (7784). (Recommend the transfer of \$75,000 from the reserve account (7782) to the checking account (7774) be approved.

- IX. Discussion and approval of name change as Petty Cash Custodian from Tina M. Crow to Gabrielle Y. Nichols. (Recommend the name change as Petty Cash Custodian from Tina M. Crow to Gabrielle Y. Nichols be approved).
- X. Discussion regarding retaining a tree carver to carve a Dorothy Gage statute from a tree being cut down in calendar year 2018 in Section 7 Tiers.
- XI. Update on the reclamation of grave spaces.
- XII. Update by Joe Gibson, Trustee, regarding Open Meetings Act.
- XIII. Emily Ohmart, Cybernautic Inc. in attendance to discuss building a website for Evergreen Memorial Cemetery.
- XIV. 2017 Year to Date Burials: Evergreen Memorial Cemetery - 36
 East Lawn Memorial Gardens Cemetery - 113
 Park Hill Cemetery - 76
 Evergreen Memorial Pet Cemetery – 0
- XV. Comment
- XVI. Public Comment
- XVII. Adjournment

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of July 2017**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **14th day of August 2017**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **14th day of August 2017**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$50.00** in Petty Cash held at Evergreen Memorial Cemetery Office, **\$165,775.24** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$184,352.93** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$111,819.59** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$203,251.00** in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Eugene C Lorch

Secretary/Treasurer for Cemetery Board:

Joseph B Gibson

Cemetery Board Vice President:

Gregory E Fraley

Board of Trustees of the Evergreen Memorial Cemetery, Town of the
City of Bloomington, McLean County, Illinois

This **28th day of August 2017**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

Town of the City of Bloomington--Cemetery Fund

Month of: JULY 2017

Funds at Commencement

| | | |
|------------------------------------------------------------------------------------|-------------------|----------------------------------|
| Cash: Petty Cash | \$ 50 | |
| Cash: Heartland Bank 7774 (Checking) | \$ 192,747 | |
| Cash: Heartland Bank 7782 (Reserve) | \$ 184,306 | |
| CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 06/30/2017 | \$ 203,002 | |
| Trust Account: Heartland Bank 7114 (O/C Trust) | \$ 111,808 | |
| Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2017 | \$ 186,294 | |
| | <u>\$ 878,207</u> | Funds at Commencement \$ 878,207 |

Other Funds Received This Month

| | | |
|---------------------------------------|------------------|-------------------------------------------|
| Opening/Closing Fees | \$ 6,305 | |
| Sale of Lots | \$ 7,500 | |
| Sale of Crypts | \$ 2,575 | |
| Sale of Niches | \$ 50 | |
| Sale of Burial Supplies | \$ 300 | |
| Interest: Reserve/Checking/Back Taxes | \$ 295 | |
| Income from Trusts | \$ 982 | |
| Inspection Fees | \$ 375 | |
| Heartland Bank Trust 3189 Activity | \$ 4,319 | |
| | <u>\$ 22,702</u> | Total Funds Received This Month \$ 22,702 |

| | | |
|--|-------------------|----------------------------------|
| | <u>\$ 900,909</u> | Total Funds Available \$ 900,909 |
|--|-------------------|----------------------------------|

Funds Expended This Month

| | | |
|--|------------------|-------------------------------------|
| | <u>\$ 45,047</u> | TOTAL Funds at Month End \$ 855,863 |
|--|------------------|-------------------------------------|

Funds at Month End

| | | |
|------------------------------------------------------------------------------------|-------------------|-------------------------------------|
| Cash: Petty Cash | \$ 50 | |
| Cash: Heartland Bank 7774 (Checking) | \$ 165,775 | |
| Cash: Heartland Bank 7782 (Reserve) | \$ 184,353 | |
| CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 07/31/2017 | \$ 203,251 | |
| Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust) | \$ 111,820 | |
| Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2017 | \$ 190,614 | |
| | <u>\$ 855,863</u> | TOTAL Funds at Month End \$ 855,863 |

Checking Account Activity

| | | |
|-----------------------------------|--|------------|
| Checkbook Balance at Commencement | | \$ 192,747 |
|-----------------------------------|--|------------|

| | | | |
|---------------------------------|----------|------------------|--|
| Deposits | | | |
| Opening/Closing Fees | \$ 6,305 | | |
| Sale of Lots | \$ 7,500 | | |
| Sale of Crypts | \$ 2,575 | | |
| Sale of Niches | \$ 50 | | |
| Sale of Burial Supplies | \$ 300 | | |
| Income Distribution from Trusts | \$ 970 | | |
| Inspection Fee | \$ 375 | | |
| Total Deposits for Month | | <u>\$ 18,075</u> | |

| | | | |
|--|--|------------|----------------------------------|
| | | \$ 210,822 | Total Funds Available \$ 210,822 |
|--|--|------------|----------------------------------|

| | | | |
|---------------------------------------------|-----------|------------------|--|
| Checks Written | | | |
| Compensation & Benefits | \$ 31,884 | | |
| Administrative Expenses | \$ 2,985 | | |
| Cemetery Improvements, Maintenance & Repair | \$ 5,801 | | |
| Cemetery Operations | \$ 4,377 | | |
| Total Checks Written | | <u>\$ 45,047</u> | |

| | | | |
|--|--|-----------|--------------------------------|
| | | \$ 45,047 | Total Checks Written \$ 45,047 |
|--|--|-----------|--------------------------------|

| | | | |
|--|--|-------------------|-------------------------------------------|
| | | <u>\$ 165,775</u> | Checkbook Balance at Month End \$ 165,775 |
|--|--|-------------------|-------------------------------------------|

Bank Reconciliation at Month End

| | | |
|----------------------------|-------------------|-------------------------------------------------|
| Balance per Bank Statement | \$ 174,769 | |
| Plus Outstanding Deposits | \$ 2,200 | |
| Less Outstanding Checks | \$ (11,194) | |
| | <u>\$ 165,775</u> | Checkbook Balance per Reconciliation \$ 165,775 |

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Jul-17

| | | | |
|---------------------------------------------|---------------------------------------------------|----|---------------------------|
| Revenue | | | |
| 42000 | Opening/Closing Fee | \$ | 6,305 |
| 42500 | Sale of Lots | \$ | 7,500 |
| 43000 | Sale of Crypts | \$ | 2,575 |
| 43100 | Sale of Niches | \$ | 50 |
| 44700 | Sale of Burial Supplies | \$ | 300 |
| 43500 | Interest: Savings/Checking/Back Taxes | \$ | 295 |
| 49000 | Income from Trusts | \$ | 982 |
| 49021 | Inspection Fees | \$ | 375 |
| | Total Revenue | | <u>\$ 18,383</u> |
| | Total Income | | <u>\$ 18,383</u> |
| Expense | | | |
| Compensation & Benefits | | | |
| 50101 | Wages: Administrative Staff | \$ | 7,533 |
| 50102 | Wages: Cemetery Staff | \$ | 14,975 |
| 50103 | Trustee Compensation | \$ | 750 |
| 50201 | Payroll Taxes | \$ | 1,644 |
| 50202 | IMRF | \$ | 2,847 |
| 50204 | Employee Health Insurance | \$ | 4,098 |
| 50205 | Direct Deposit Transmittal Fees | \$ | 37 |
| | Total Compensation & Benefits | | <u>\$ 31,884</u> |
| Administrative Expenses | | | |
| 51500 | Contractual Services | \$ | 35 |
| 52000 | Office Supplies | \$ | 98 |
| 52500 | Utilities | \$ | 1,981 |
| 54500 | Dues/Seminars | \$ | 199 |
| 55500 | Legal Expense | \$ | 90 |
| 55450 | Other Admin Expenses | \$ | 582 |
| | Total Administrative Expenses | | <u>\$ 2,985</u> |
| Cemetery Improvements, Maintenance & Repair | | | |
| 58000 | Mausoleum (including debt service) | \$ | 5,066 |
| 58400 | Scattering Grounds/Ossuary | \$ | 735 |
| | Total Cemetery Improvements, Maintenance & Repair | | <u>\$ 5,801</u> |
| Cemetery Operations | | | |
| 55500 | Fuel, Oil and Equipment | \$ | 641 |
| 56000 | Tree Removal/Monument Repair | \$ | 33 |
| 56600 | Cemetery Supplies & Maintenance | \$ | 199 |
| 56700 | Rental Equipment & Short-term Leases | \$ | 132 |
| 56900 | Abandoned Lot Reclamation | \$ | 158 |
| 57602 | Grounds Maintenance/Repair | \$ | 1,360 |
| 58100 | Grave Markers | \$ | 1,855 |
| | Total Cemetery Operations | | <u>\$ 4,377</u> |
| | Total Expense | | <u>\$ 45,047</u> |
| Net Income | | | <u><u>\$ (26,664)</u></u> |

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

| Income | <u>Jul-17</u> | Budget | \$ Over Budget | % of Budget |
|---------------------------------------------------------------|-------------------|-------------------|---------------------|--------------|
| Revenue | | | | |
| 40100 Real Estate Tax Levy | \$ 260,143 | \$ 506,600 | \$ (246,457) | 51.4% |
| 41000 Personal Property Replacement Tax | \$ 22,538 | \$ 39,000 | \$ (16,462) | 57.8% |
| 42000 Opening/Closing Fee | \$ 22,715 | \$ 55,000 | \$ (32,285) | 41.3% |
| 42100 Marker Commission | \$ 3,760 | \$ 7,000 | \$ (3,240) | 53.7% |
| 42500 Sale of Lots | \$ 30,273 | \$ 72,200 | \$ (41,927) | 41.9% |
| 43000 Sale of Crypts | \$ 5,415 | \$ 12,000 | \$ (6,585) | 45.1% |
| 43100 Sale of Niches | \$ 1,310 | \$ 20,000 | \$ (18,690) | 6.6% |
| 44700 Sale of Burial Supplies | \$ 550 | \$ 2,500 | \$ (1,950) | 22.0% |
| 44800 Chapel Fee | \$ - | \$ 1,000 | \$ (1,000) | 0.0% |
| 42400 Sales - Other | \$ - | \$ 2,400 | \$ (2,400) | 0.0% |
| 43500 Interest: Reserve/Checking/Back Taxes | \$ 1,127 | \$ 4,000 | \$ (2,873) | 28.2% |
| 49000 Income from Trusts | \$ 1,021 | \$ 2,500 | \$ (1,479) | 40.9% |
| 49020 Other Income & Special Events | \$ 4,139 | \$ 2,500 | \$ 1,639 | 165.6% |
| 49021 Inspection Fees | \$ 2,175 | \$ 4,000 | \$ (1,825) | 54.4% |
| Total Revenue | \$ 355,166 | \$ 730,700 | \$ (375,534) | 48.6% |
| Total Income | \$ 355,166 | \$ 730,700 | \$ (375,534) | 48.6% |
| Expense | | | | |
| Compensation & Benefits | | | | |
| 50101 Wages: Administrative Staff | \$ 33,030 | \$ 81,000 | \$ (47,970) | 40.8% |
| 50102 Wages: Cemetery Staff | \$ 75,877 | \$ 233,000 | \$ (157,123) | 32.6% |
| 50103 Trustee Compensation | \$ 1,500 | \$ 3,000 | \$ (1,500) | 50.0% |
| 50201 Payroll Taxes | \$ 7,905 | \$ 24,250 | \$ (16,345) | 32.6% |
| 50202 IMRF | \$ 13,777 | \$ 40,000 | \$ (26,223) | 34.4% |
| 50203 IDES - Unemployment Insurance | \$ 3,852 | \$ 20,000 | \$ (16,148) | 19.3% |
| 50204 Employee Health Insurance | \$ 16,391 | \$ 60,000 | \$ (43,609) | 27.3% |
| 50205 Direct Deposit Transmittal Fees | \$ 140 | \$ 700 | \$ (560) | 20.0% |
| 50206 TASC Annual Fees | \$ - | \$ 300 | \$ (300) | 0.0% |
| Total Compensation & Benefits | \$ 152,471 | \$ 462,250 | \$ (309,779) | 33.0% |
| Administrative Expenses | | | | |
| 51100 Casualty Insurance | \$ 20,048 | \$ 23,000 | \$ (2,952) | 87.2% |
| 51500 Contractual Services | \$ 722 | \$ 5,000 | \$ (4,278) | 14.4% |
| 52000 Office Supplies | \$ 1,056 | \$ 2,500 | \$ (1,444) | 42.3% |
| 52500 Utilities | \$ 5,637 | \$ 16,000 | \$ (10,363) | 35.2% |
| 54000 Advertising | \$ 139 | \$ 4,000 | \$ (3,861) | 3.5% |
| 54500 Dues/Seminars | \$ 224 | \$ 600 | \$ (376) | 37.3% |
| 55500 Legal Expense | \$ 90 | \$ 1,000 | \$ (910) | 9.0% |
| 55100 Audit Expense | \$ - | \$ 6,850 | \$ (6,850) | 0.0% |
| 55200 Financial Administration | \$ - | \$ 12,200 | \$ (12,200) | 0.0% |
| 55400 Special Event Expenses | \$ 5,755 | \$ 10,000 | \$ (4,245) | 57.5% |
| 55450 Other Admin Expenses | \$ 1,997 | \$ 4,500 | \$ (2,503) | 44.4% |
| 57900 Office Equipment | \$ - | \$ 1,000 | \$ (1,000) | 0.0% |
| Total Administrative Expenses | \$ 35,667 | \$ 86,650 | \$ (50,983) | 41.2% |
| Cemetery Improvements, Maintenance & Repairs | | | | |
| 57601 Flags & Flag Poles | \$ 9,114 | \$ 8,500 | \$ 614 | 107.2% |
| 57800 Operating Equipment | \$ 10,446 | \$ 12,000 | \$ (1,554) | 87.1% |
| 58000 Mausoleum (including debt service) | \$ 70,264 | \$ 60,792 | \$ 9,472 | 115.6% |
| 58150 Real Estate for Parking Lot | \$ - | \$ 30,000 | \$ (30,000) | 0.0% |
| 58300 Veterans Memorial | \$ - | \$ 10,000 | \$ (10,000) | 0.0% |
| 58400 Scattering Grounds/Ossuary | \$ 735 | \$ - | \$ 735 | 0.0% |
| Total Cemetery Improvements, Maintenance & Repairs | \$ 90,559 | \$ 121,292 | \$ (31,468) | 74.7% |

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

| | <u>Jul-17</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|--------------------------------------------|---------------|---------------|-----------------------|--------------------|
| Cemetery Operations | | | | |
| 55500 Fuel, Oil & Equipment | \$ 2,626 | \$ 15,000 | \$ (12,374) | 17.5% |
| 56000 Tree Removal/Monument Repair | \$ 11,650 | \$ 19,000 | \$ (7,350) | 61.3% |
| 56500 Equipment Repairs | \$ 1,304 | \$ 4,000 | \$ (2,696) | 32.6% |
| 56600 Cemetery Supplies & Maintenance | \$ 3,588 | \$ 2,500 | \$ 1,088 | 143.5% |
| 56700 Rental Equipment & Short-term Leases | \$ 132 | \$ 1,000 | \$ (868) | 13.2% |
| 56800 IGA for Leaves/Branches | \$ 2,200 | \$ 7,200 | \$ (5,000) | 30.6% |
| 56900 Abandoned Lot Reclamation | \$ 3,466 | \$ 7,200 | \$ (3,735) | 48.1% |
| 57000 Office Building | \$ - | \$ 500 | \$ (500) | 0.0% |
| 57602 Grounds Maintenance/Repairs | \$ 5,404 | \$ 35,700 | \$ (30,296) | 15.1% |
| 57603 Road, Fence, Lot, Drains | \$ 617 | \$ 40,000 | \$ (39,383) | 1.5% |
| 57700 Equipment Building | \$ - | \$ 1,000 | \$ (1,000) | 0.0% |
| 58100 Grave Markers | \$ 4,237 | \$ 6,000 | \$ (1,763) | 70.6% |
| 59900 Other Cemetery Expenses | \$ - | \$ 10,000 | \$ (10,000) | 0.0% |
| Total Cemetery Operations | \$ 35,222 | \$ 149,100 | \$ (113,878) | 23.6% |
| Total Expense | \$ 313,919 | \$ 819,292 | \$ (506,108) | 38.3% |
| Net Income | \$ 41,247 | \$ (88,592) | \$ 130,574 | |

Town of the City of Bloomington--Cemetery Fund

| Checking Account Activity | | | |
|---------------------------|---------------|-------------------------------------|--------------------------|
| <u>Date</u> | <u>Number</u> | <u>Name</u> | <u>Amount</u> |
| 10500 Heartland (7774) | | | |
| 07/03/2017 | EFT | Woodforest National Bank | -69.33 |
| 07/03/2017 | EFT | Merchants Choice | -1.25 |
| 07/03/2017 | Deposit | HBT - Heartland Bank & Trust | 135.00 |
| 07/03/2017 | Deposit | HBT - Heartland Bank & Trust | 50.00 |
| 07/05/2017 | 40974 | AT&T Mobility | -193.10 |
| 07/05/2017 | 40975 | Frontier Communications | -234.91 |
| 07/05/2017 | 40976 | Ameren Illinois | -423.48 |
| 07/07/2017 | Deposit | HBT - Heartland Bank & Trust | 3,335.18 |
| 07/11/2017 | Deposit | HBT - Heartland Bank & Trust | 3,080.00 |
| 07/12/2017 | Deposit | HBT - Heartland Bank & Trust | 600.00 |
| 07/14/2017 | Deposit | HBT - Heartland Bank & Trust | 2,160.00 |
| 07/14/2017 | Debit | Merchants Choice | -39.99 |
| 07/14/2017 | 20170715 | Payroll Direct Deposit | -7,039.14 |
| 07/14/2017 | 03070402 | EFTPS - IRS | -2,073.32 |
| 07/14/2017 | 33962122 | EFTPS - IRS | -77.98 |
| 07/14/2017 | 40977 | IL State Disbursement Unit | -144.30 |
| 07/14/2017 | 40978 | TX Child Support SDU | -85.00 |
| 07/17/2017 | 2017071508 | Payroll Direct Deposit | 215.76 |
| 07/17/2017 | 40979 | Wesley A Novy | -215.76 |
| 07/18/2017 | 40980 | Audiology Innovations | -329.00 |
| 07/18/2017 | 40981 | BL Pest Control | -35.00 |
| 07/18/2017 | 40982 | Cold Spring Memorial Group | -1,854.50 |
| 07/18/2017 | 40983 | Dave Capodice Excavating Inc | -942.25 |
| 07/18/2017 | 40984 | Don Owen Tire Service Inc | -33.19 |
| 07/18/2017 | 40985 | Evergreen FS Inc | -641.07 |
| 07/18/2017 | 40986 | Heyl, Royster, Voelker & Allen PC | -247.50 |
| 07/18/2017 | 40987 | RP Lumber Company Inc | -18.98 |
| 07/18/2017 | 40988 | VISA BMCU...1484 | -1,904.18 |
| 07/18/2017 | 40989 | Heartland Bank & Trust - mausoleum | -5,066.00 |
| 07/21/2017 | Deposit | HBT - Heartland Bank & Trust | 600.00 |
| 07/25/2017 | 40990 | City of Bloomington Water Dept | -315.35 |
| 07/25/2017 | 40991 | NICOR Gas | -152.00 |
| 07/25/2017 | 40992 | Frontier Communications | -231.20 |
| 07/25/2017 | 40993 | Ameren Illinois | -430.80 |
| 07/26/2017 | Deposit | HBT - Heartland Bank & Trust | 3,600.00 |
| 07/28/2017 | Deposit | HBT - Heartland Bank & Trust | 25.00 |
| 07/31/2017 | Deposit | HBT - Heartland Bank & Trust | 1,475.00 |
| 07/31/2017 | Deposit | HBT - Heartland Bank & Trust | 815.00 |
| 07/31/2017 | Deposit | HBT - Heartland Bank & Trust | 2,200.00 |
| 07/31/2017 | 20170731 | Payroll Direct Deposit | -9,041.31 |
| 07/31/2017 | 73405207 | EFTPS - IRS | -2,751.56 |
| 07/31/2017 | 2077666752 | IL Dept of Revenue | -715.13 |
| 07/31/2017 | 40994 | City of Bloomington TWP - Reimburse | -9,726.68 |
| 07/31/2017 | 40995 | IL State Disbursement Unit | -144.30 |
| 07/31/2017 | 40996 | TX Child Support SDU | -85.00 |
| | | Total | <u><u>-26,971.62</u></u> |

CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **July 18, 2017, to August 14, 2017.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **14th day of August 2017.**

Supervisor of the Town of the City of Bloomington, McLean
County, Illinois.

Notary Public

This **14th day of August 2017.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the CEMETERY BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the CEMETERY BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:
Eugene C Lorch

Cemetery Board Vice President:
Gregory E Fraley

Secretary/Treasurer for Cemetery Board:
Joseph B Gibson

Board of Trustees of the Evergreen Memorial Cemetery, Town
of the City of Bloomington, McLean County, Illinois

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Cemetery Manager

Evergreen Memorial Cemetery: Exhibit "A"

REQUEST FOR PAYMENT: **August 14, 2017** Meeting

| ACCT | VENDORS | DESCRIPTION | Date Due | Amount |
|-------------------------------------|--------------------------------------------|--------------------------------------------------------|----------|-------------|
| 52500 | Ameren Illinois | Utility (estimated) | 8/31/17 | \$500.00 |
| 52500 | AT&T Mobility/VISA | Utility (estimated) | 8/31/17 | \$350.00 |
| 55450 | Audiology Innovations | Industrial Audio Testing | 8/31/17 | \$89.00 |
| 57800 | BCRS Equipment/VISA | Multiquip Rammer | 8/31/17 | \$2,425.00 |
| 57602 | Bellas Landscaping | Grass Seed | 8/31/17 | \$137.50 |
| 57602 | Bellas Landscaping | Hydroseeding | 8/31/17 | \$3,425.00 |
| 51500 | BL Pest Control | Contractual Service: Pest Control | 8/31/17 | \$35.00 |
| 55450 | Casey's General Store | Employee Appreciation | 8/31/17 | \$25.00 |
| 52500 | City of Bloomington (water) | Utility (estimated) | 8/31/17 | \$450.00 |
| 56800 | City of Bloomington (IGA) | IGA for leaves & branches (remainder of IGA balance fo | 8/31/17 | \$2,800.00 |
| 55400 | Crow, Tina M, Petty Cash Custodian | Special Events | 8/31/17 | \$250.00 |
| 57602 | Dave Capodice Excavating | Davis Lot | 8/31/17 | \$17,800.00 |
| 57602 | Dave Capodice Excavating | Dirt for Ossuary & road conversion to lots | 8/31/17 | \$4,260.40 |
| 56500 | Don Owen Tire Service/VISA | Tires | 8/15/17 | \$431.00 |
| 55500 | Evergreen FS Inc | Fuel (estimated) | 8/30/17 | \$647.78 |
| 55450 | Farm & Fleet/VISA | water | 8/31/17 | \$20.00 |
| 56600 | Farm & Fleet/VISA | cemetery supplies/grounds | 8/31/17 | \$68.37 |
| 52500 | Frontier Communications | Utility (estimated) | 8/31/17 | \$250.00 |
| 56600 | Grainger | Fire Hose Nozzle | 8/31/17 | \$28.24 |
| 58000 | Heartland Bank & Trust (mausoleum note) | Mausoleum Note: principal & interest | 8/31/17 | \$5,066.00 |
| 56900 | Heyl Royster Voekler & Allen | Legal Expenses: Lot Reclamation | 8/31/17 | \$255.00 |
| 57602 | Howell Concrete Lifters | raise concete slabs around mausoleum | 8/31/17 | \$2,495.00 |
| 57603 | McLean County Materials/Asphalt | Roads | 8/31/17 | \$35,000.00 |
| 57800 | Midwest Equipment/VISA | Stihl hedge trimmer | 8/15/17 | \$269.95 |
| 52500 | NICOR Gas | Utility (estimated) | 8/31/17 | \$200.00 |
| 56600 | Nord Outdoor Power Equipment/VISA | pickers | 8/31/17 | \$101.85 |
| 52000 | Office Depot/VISA | casters for office chair | 8/31/17 | \$38.99 |
| 55450 | Pantagraph - Lee Industries - Central IL | monthly e-subscription | 8/31/17 | \$14.99 |
| 58100 | Pontiac Granite | Inv#233,234,235,237; replace damaged markers | 8/20/17 | \$9,274.51 |
| 52000 | Ron Smith Printing Co/VISA | deed paper | 8/31/17 | \$40.00 |
| 56600 | RP Lumber Company Inc/VISA | dust masks, safety cable, swivel lock t-handle | 8/31/17 | \$86.80 |
| 56000 | TNT Tree Service & Stump Removal | Tree removal | 8/15/17 | \$6,950.00 |
| 52000 | TOI/VISA | 2017 Laws & Duties Handbooks | 8/31/17 | \$108.00 |
| 52000 | US Postmaster/VISA | Office Supplies: Postage | 8/31/17 | \$13.60 |
| 55450 | Walmart/VISA | water | 8/31/17 | \$12.15 |
| 56600 | Water Products Co of Aurora/VISA | fire hose adapter & brass bushing | 8/31/17 | \$36.82 |
| 55450 | Woodforest National Bank/Merchant's Choice | Monthly CC Fees (estimated) | 8/31/17 | \$1,000.00 |
| SubTotal: VENDOR Payments | | | | \$94,955.95 |
| TOTAL: Requests for Payments | | | | \$94,955.95 |

Trustee Approval: _____

Date: _____

Trustee Approval: _____

Date: _____

Trustee Approval: _____

Date: _____