

EVERGREEN MEMORIAL CEMETERY

MEETING NOTICE AND AGENDA

Meeting: Board of Trustees, Evergreen Memorial Cemetery
Date: 09/11/2017
Place: Evergreen Memorial Cemetery Office
302 E. Miller St., Bloomington, IL 61701
Time: 6:00 P.M.

- I. Call to order: Gene Lorch
- II. Roll Call of Attendance
- III. "Consent Agenda"

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Township Supervisor, Cemetery Board or staff.)

- A. Approval of Minutes of the August 14, 2017 Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the August 14, 2017 Meeting be approved as presented.)
- B. Approval of anticipated expenditures as presented for the month of September 2017. (Recommend that the Anticipated Expenditures be approved as presented.)
- IV. Approval by Board on Monthly Cemetery Audit of August 2017. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their September 25, 2017 meeting.)
- V. Approval by Board on Cemetery credit card limit increase to \$10,000 on a permanent basis. (Recommend that the Cemetery credit card limit increase be approved.)
- VI. Discussion and approval by Board to define US Army Ranger Stg Joshua P Rodgers Veterans Field in Section 22. (Recommend approval to define US Army Ranger Stg Joshua P Rodgers Veterans Field in Section 22.)
- VII. Discussion and approval of assigning a line item in the budget for Pet Cemetery income and expenditures for the 2018 – 2019 fiscal year. (Recommend assigning a line item in budget for Pet Cemetery income and expenditures for the 2018 – 2019 fiscal year.)
- VIII. Discussion and approval to use Cybernautic, Inc. to build a new Cemetery website. (Recommend approval to use Cybernautic, Inc. to build a new Cemetery website.)
- VIII. Update by Joe Gibson, Trustee, regarding Open Meetings Act.

IX. 2017 Year to Date Burials: Evergreen Memorial Cemetery - 39
East Lawn Memorial Gardens Cemetery - 125
Park Hill Cemetery - 89
Evergreen Memorial Pet Cemetery – 0

X. Comment

XI. Public Comment

XII. Adjournment

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of August 2017**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **11th day of September 2017**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **11th day of September 2017**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$300.00** in Petty Cash held at Evergreen Memorial Cemetery Office, **\$58,374.51** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$250,217.90** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$116,962.90** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$203,251.00** in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Cemetery Board Vice President:

Eugene C Lorch

Gregory E Fraley

Secretary/Treasurer for Cemetery Board:

Board of Trustees of the Evergreen Memorial Cemetery, Town of the
City of Bloomington, McLean County, Illinois

Joseph B Gibson

This **25th day of September 2017**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

Town of the City of Bloomington--Cemetery Fund

Month of: **AUGUST 2017**

Funds at Commencement

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	165,775	
Cash: Heartland Bank 7782 (Reserve)	\$	184,353	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 07/31/2017	\$	203,251	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	111,820	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2017	\$	190,614	
		<u> </u>	
Funds at Commencement			\$ 855,863

Public Funds Received This Month

Real Estate Tax Levy	\$	65,841	
Personal Property Replacement Tax	\$	7,288	\$ 73,129
Opening/Closing Fees	\$	8,025	
Sale of Lots	\$	4,175	
Sale of Crypts	\$	2,575	
Sale of Niches	\$	50	
Sales - Other	\$	600	
Interest: Reserve/Checking/Back Taxes	\$	24	
Income from Trusts	\$	13	
Inspection Fees	\$	300	\$ 15,762
		<u> </u>	
Total Funds Received This Month			\$ 88,891
Total Funds Available			<u> </u> \$ 944,754

Funds Expended This Month

	\$	125,033
TOTAL Funds at Month End		<u><u> </u></u> \$ 819,720

Funds at Month End

Cash: Petty Cash	\$	300	
Cash: Heartland Bank 7774 (Checking)	\$	58,375	
Cash: Heartland Bank 7782 (Reserve)	\$	250,218	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 07/31/2017	\$	203,251	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	116,963	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2017	\$	190,614	
		<u> </u>	
TOTAL Funds at Month End			<u><u> </u></u> \$ 819,720

Checking Account Activity

Checkbook Balance at Commencement		\$	165,775
Deposits			
Personal Property Replacement Tax	\$	7,288	
Opening/Closing Fees	\$	8,025	
Sale of Lots	\$	4,175	
Sale of Crypts	\$	2,575	
Sale of Niches	\$	50	
Sales - Other	\$	600	
Inspection Fee	\$	300	
Transfer to Petty Cash	\$	(250)	
Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	(5,130)	
Total Deposits for Month		<u> </u>	\$ 17,633
Total Funds Available			\$ 183,408
Checks Written			
Compensation & Benefits	\$	34,171	
Administrative Expenses	\$	2,096	
Cemetery Improvements, Maintenance & Repair	\$	7,761	
Cemetery Operations	\$	81,006	
		<u> </u>	
Total Checks Written			\$ 125,033
Checkbook Balance at Month End			<u><u> </u></u> \$ 58,375

Bank Reconciliation at Month End

Balance per Bank Statement	\$	126,103	
Plus Outstanding Deposits	\$	10	
Less Outstanding Checks	\$	(67,738)	
		<u> </u>	
Checkbook Balance per Reconciliation			<u><u> </u></u> \$ 58,375

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Aug-17

Revenue			
40100 Real Estate Tax Levy		\$ 65,841	
41000 Personal Property Replacement Tax		\$ 7,288	
42000 Opening/Closing Fee		\$ 8,025	
42500 Sale of Lots		\$ 4,175	
43000 Sale of Crypts		\$ 2,575	
43100 Sale of Niches		\$ 50	
44900 Sales - other		\$ 600	
43500 Interest: Savings/Checking/Back Taxes		\$ 24	
49000 Income from Trusts		\$ 13	
49021 Inspection Fees		\$ 300	
	Total Revenue		\$ 88,891
	Total Income		<u>\$ 88,891</u>
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff		\$ 7,952	
50102 Wages: Cemetery Staff		\$ 16,711	
50201 Payroll Taxes		\$ 1,738	
50202 IMRF		\$ 3,120	
50204 Employee Health Insurance		\$ 4,619	
50205 Direct Deposit Transmittal Fees		\$ 32	
	Total Compensation & Benefits		\$ 34,171
Administrative Expenses			
51500 Contractual Services		\$ 35	
52000 Office Supplies		\$ 201	
52500 Utilities		\$ 1,303	
55450 Other Admin Expenses		\$ 557	
	Total Administrative Expenses		\$ 2,096
Cemetery Improvements, Maintenance & Repair			
57800 Operating Equipment		\$ 2,695	
58000 Mausoleum (including debt service)		\$ 5,066	
	Total Cemetery Improvements, Maintenance & Repair		\$ 7,761
Cemetery Operations			
55500 Fuel, Oil and Equipment		\$ 648	
56000 Tree Removal/Monument Repair		\$ 6,950	
56500 Equipment Repairs		\$ 431	
56600 Cemetery Supplies & Maintenance		\$ 322	
56800 IGA for Leaves/Branches		\$ 2,800	
56900 Abandoned Lot Reclamation		\$ 255	
57602 Grounds Maintenance/Repair		\$ 27,593	
57603 Road, Fence, Lot, Drains		\$ 32,732	
58100 Grave Markers		\$ 9,275	
	Total Cemetery Operations		\$ 81,006
	Total Expense		<u>\$ 125,033</u>
Net Income			<u>\$ (36,142)</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income	<u>Aug-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 325,985	\$ 506,600	\$ (180,615)	64.3%
41000 Personal Property Replacement Tax	\$ 29,825	\$ 39,000	\$ (9,175)	76.5%
42000 Opening/Closing Fee	\$ 30,740	\$ 55,000	\$ (24,260)	55.9%
42100 Marker Commission	\$ 3,760	\$ 7,000	\$ (3,240)	53.7%
42500 Sale of Lots	\$ 34,448	\$ 72,200	\$ (37,752)	47.7%
43000 Sale of Crypts	\$ 7,990	\$ 12,000	\$ (4,010)	66.6%
43100 Sale of Niches	\$ 1,360	\$ 20,000	\$ (18,640)	6.8%
44700 Sale of Burial Supplies	\$ 550	\$ 2,500	\$ (1,950)	22.0%
44800 Chapel Fee	\$ -	\$ 1,000	\$ (1,000)	0.0%
42400 Sales - Other	\$ 600	\$ 2,400	\$ (1,800)	25.0%
43500 Interest: Reserve/Checking/Back Taxes	\$ 1,151	\$ 4,000	\$ (2,849)	28.8%
49000 Income from Trusts	\$ 1,035	\$ 2,500	\$ (1,465)	41.4%
49020 Other Income & Special Events	\$ 4,139	\$ 2,500	\$ 1,639	165.6%
49021 Inspection Fees	\$ 2,475	\$ 4,000	\$ (1,525)	61.9%
Total Revenue	<u>\$ 444,058</u>	<u>\$ 730,700</u>	<u>\$ (286,643)</u>	<u>60.8%</u>
Total Income	\$ 444,058	\$ 730,700	\$ (286,643)	60.8%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 40,982	\$ 81,000	\$ (40,018)	50.6%
50102 Wages: Cemetery Staff	\$ 92,588	\$ 233,000	\$ (140,412)	39.7%
50103 Trustee Compensation	\$ 1,500	\$ 3,000	\$ (1,500)	50.0%
50201 Payroll Taxes	\$ 9,643	\$ 24,250	\$ (14,607)	39.8%
50202 IMRF	\$ 16,897	\$ 40,000	\$ (23,103)	42.2%
50203 IDES - Unemployment Insurance	\$ 3,852	\$ 20,000	\$ (16,148)	19.3%
50204 Employee Health Insurance	\$ 21,010	\$ 60,000	\$ (38,990)	35.0%
50205 Direct Deposit Transmittal Fees	\$ 172	\$ 700	\$ (529)	24.5%
50206 TASC Annual Fees	\$ -	\$ 300	\$ (300)	0.0%
Total Compensation & Benefits	<u>\$ 186,642</u>	<u>\$ 462,250</u>	<u>\$ (275,608)</u>	<u>40.4%</u>
Administrative Expenses				
51100 Casualty Insurance	\$ 20,048	\$ 23,000	\$ (2,952)	87.2%
51500 Contractual Services	\$ 757	\$ 5,000	\$ (4,243)	15.1%
52000 Office Supplies	\$ 1,257	\$ 2,500	\$ (1,243)	50.3%
52500 Utilities	\$ 6,940	\$ 16,000	\$ (9,060)	43.4%
54000 Advertising	\$ 139	\$ 4,000	\$ (3,861)	3.5%
54500 Dues/Seminars	\$ 224	\$ 600	\$ (376)	37.3%
55500 Legal Expense	\$ 90	\$ 1,000	\$ (910)	9.0%
55100 Audit Expense	\$ -	\$ 6,850	\$ (6,850)	0.0%
55200 Financial Administration	\$ -	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$ 5,755	\$ 10,000	\$ (4,245)	57.5%
55450 Other Admin Expenses	\$ 2,554	\$ 4,500	\$ (1,946)	56.7%
57900 Office Equipment	\$ -	\$ 1,000	\$ (1,000)	0.0%
Total Administrative Expenses	<u>\$ 37,763</u>	<u>\$ 86,650</u>	<u>\$ (48,887)</u>	<u>43.6%</u>
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 9,114	\$ 8,500	\$ 614	107.2%
57800 Operating Equipment	\$ 13,141	\$ 12,000	\$ 1,141	109.5%
58000 Mausoleum (including debt service)	\$ 75,330	\$ 60,792	\$ 14,538	123.9%
58150 Real Estate for Parking Lot	\$ -	\$ 30,000	\$ (30,000)	0.0%
58300 Veterans Memorial	\$ -	\$ 10,000	\$ (10,000)	0.0%
58400 Scattering Grounds/Ossuary	\$ 735			
Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 98,320</u>	<u>\$ 121,292</u>	<u>\$ (23,707)</u>	<u>81.1%</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Aug-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 3,273	\$ 15,000	\$ (11,727)	21.8%
56000 Tree Removal/Monument Repair	\$ 18,600	\$ 19,000	\$ (400)	97.9%
56500 Equipment Repairs	\$ 1,735	\$ 4,000	\$ (2,265)	43.4%
56600 Cemetery Supplies & Maintenance	\$ 3,910	\$ 2,500	\$ 1,410	156.4%
56700 Rental Equipment & Short-term Leases	\$ 132	\$ 1,000	\$ (868)	13.2%
56800 IGA for Leaves/Branches	\$ 5,000	\$ 7,200	\$ (2,200)	69.4%
56900 Abandoned Lot Reclamation	\$ 3,721	\$ 7,200	\$ (3,480)	51.7%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 32,997	\$ 35,700	\$ (2,703)	92.4%
57603 Road, Fence, Lot, Drains	\$ 33,350	\$ 40,000	\$ (6,650)	83.4%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 13,511	\$ 6,000	\$ 7,511	225.2%
59900 Other Cemetery Expenses	\$ -	\$ 10,000	\$ (10,000)	0.0%
Total Cemetery Operations	\$ 116,227	\$ 149,100	\$ (32,873)	78.0%
Total Expense	\$ 438,953	\$ 819,292	\$ (381,074)	53.6%
Net Income	\$ 5,105	\$ (88,592)	\$ 94,432	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
08/01/2017	Deposit	HBT - Heartland Bank & Trust	110.00
08/01/2017	40997	AT&T Mobility	-193.06
08/01/2017	EFT	Merchants Choice	-1.25
08/01/2017	EFT	Woodforest National Bank	-339.69
08/03/2017	Deposit	HBT - Heartland Bank & Trust	45.00
08/04/2017	Deposit	HBT - Heartland Bank & Trust	2,340.00
08/04/2017	Deposit	HBT - Heartland Bank & Trust	1,500.00
08/11/2017	Deposit	HBT - Heartland Bank & Trust	360.00
08/14/2017	Debit	Merchants Choice	-39.99
08/15/2017	20170815	Payroll Direct Deposit	-7,508.86
08/15/2017	41486692	EFTPS - IRS	-2,317.74
08/15/2017	40998	IL State Disbursement Unit	-144.30
08/15/2017	40999	TX Child Support SDU	-85.00
08/17/2017	Deposit	HBT - Heartland Bank & Trust	10,387.74
08/17/2017	41000	Thoennes, Rick dba TNT Tree Service	-6,950.00
08/22/2017	41001	Evergreen FS Inc	-647.78
08/22/2017	41002	Frontier Communications	-232.43
08/22/2017	41003	NICOR Gas	-138.00
08/22/2017	41004	City of Bloomington Water Dept	-315.35
08/22/2017	41005	Heartland Bank & Trust - mausoleum	-5,066.00
08/22/2017	41006	BL Pest Control	-35.00
08/22/2017	41007	Don Owen Tire Service Inc	-431.00
08/22/2017	41008	Heyl, Royster, Voelker & Allen PC	-255.00
08/22/2017	41009	Midwest Equipment	-269.95
08/22/2017	41010	Pontiac Granite Co Inc	-9,274.51
08/22/2017	41011	Ron Smith Printing Co	-40.00
08/22/2017	41012	RP Lumber Company Inc	-86.80
08/22/2017	41013	VISA BMCU...1484	-3,134.50
08/22/2017	41014	Dave Capodice Excavating Inc	-4,260.40
08/22/2017	41015	City of Bloomington - Finance Dept	-2,800.00
08/22/2017	41016	Bellas Landscaping	-2,900.00
08/22/2017	41017	Howell Concrete Lifters	-2,495.00
08/22/2017	41018	Dave Capodice Excavating Inc	-17,800.00
08/22/2017	41019	McLean County Asphalt Co Inc	-32,732.44
08/23/2017	Transfer	Davis, Janet D	-630.00
08/23/2017	Transfer	Foster, Les & Marilyn	-2,000.00
08/23/2017	Transfer	Spangenberg, Frank & Linda	-2,200.00
08/23/2017	Transfer	Pierce, Ruth	-300.00
08/24/2017	Deposit	HBT - Heartland Bank & Trust	1,025.00
08/25/2017	Deposit	HBT - Heartland Bank & Trust	25.00
08/25/2017	41020	Crow, Tina M, Petty Cash Custodian	-250.00
08/29/2017	41021	City of Bloomington TWP - Reimburse	-10,791.17
08/29/2017	41022	Ameren Illinois	-424.49
08/30/2017	Deposit	HBT - Heartland Bank & Trust	3,800.00
08/31/2017	Deposit	HBT - Heartland Bank & Trust	3,410.00
08/31/2017	Deposit	HBT - Heartland Bank & Trust	10.00
08/31/2017	20170831	Payroll Direct Deposit	-9,122.20
08/31/2017	60092387	EFTPS - IRS	-2,947.42
08/31/2017	0698504128	IL Dept of Revenue	-1,024.84
08/31/2017	41023	IL State Disbursement Unit	-144.30
08/31/2017	41024	TX Child Support SDU	-85.00
		Total	-107,400.73

CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **August 15, 2017, to September 11, 2017.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **11th day of September 2017.**

Supervisor of the Town of the City of Bloomington, McLean
County, Illinois.

Notary Public

This **11th day of September 2017.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the CEMETERY BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the CEMETERY BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:
Eugene C Lorch

Cemetery Board Vice President:
Gregory E Fraley

Secretary/Treasurer for Cemetery Board:
Joseph B Gibson

Board of Trustees of the Evergreen Memorial
Cemetery, Town of the City of Bloomington, McLean
County, Illinois

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Cemetery Manager

Evergreen Memorial Cemetery: Exhibit "A"

REQUEST FOR PAYMENT: **September 11, 2017** Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
52500	Ameren Illinois	Utility (estimated)	9/30/17	\$500.00
52500	AT&T Mobility/VISA	Utility (estimated)	9/30/17	\$350.00
51500	BL Pest Control	Contractual Service: Pest Control	9/30/17	\$35.00
52000	CDW/VISA	Printer Ink	9/30/17	\$564.95
52500	City of Bloomington (water)	Utility (estimated)	9/30/17	\$450.00
58100	Cold Spring Memorial Group	Grave Markers	9/30/17	\$487.80
57602	Dave Capodice Excavating	Dirt	9/30/17	\$3,018.35
55400	Denny's Doughnuts/VISA	Veterans Memorial Dedication 08/26/2017	9/30/17	\$62.00
54000	DexMedia	Yellow Pages Advertising	9/30/17	\$1,475.00
55400	Event Experience, The	Chair & PA System Rental: Veterans Dedicat	9/30/17	\$132.00
55500	Evergreen FS Inc	Fuel (estimated)	9/30/17	\$1,372.51
56500	Farm & Fleet/VISA	Equipment repairs	9/30/17	\$33.37
55450	Farm & Fleet/VISA	uniforms	9/30/17	\$1,597.76
56600	Farm & Fleet/VISA	supplies	9/30/17	\$8.99
52500	Frontier Communications	Utility (estimated)	9/30/17	\$250.00
51500	George Alarm Co Inc	Quarterly Service	9/30/17	\$361.74
56600	Growing Grounds	flowers	9/30/17	\$63.96
58000	Heartland Bank & Trust (mausoleum note)	Mausoleum Note: principal & interest	9/30/17	\$5,066.00
56900	Heyl Royster Voekler & Allen	Legal Expenses: Lot Reclamation	9/30/17	\$472.50
56600	Home Depot	ramp paint	9/30/17	\$158.00
56500	Midwest Equipment/VISA	Chainsaw blades, spark plugs	9/30/17	\$81.62
56500	Morris Avenue Garage/VISA	Truck/Trailer Inspections	9/30/17	\$50.00
52500	NICOR Gas	Utility (estimated)	9/30/17	\$200.00
55450	Pantagraph - Lee Industries - Central IL	monthly e-subscription	9/30/17	\$14.99
55100	Phillips & Associates CPAS, PC	Audit & State Comptroller's Report	9/30/17	\$6,850.00
56600	RP Lumber Company Inc/VISA	supplies	9/30/17	\$37.94
55450	Sams Club	Annual Membership	9/30/17	\$45.00
56600	Sherwin Williams/VISA	grafetti remover	9/30/17	\$20.00
56600	Walmart/VISA	supplies	9/30/17	\$15.60
55400	Walmart/VISA	water: Veteran's Memorial Dedication	9/30/17	\$39.80
58300	Walmart/VISA	3pc Bistro Set	9/30/17	\$91.37
58300	Walmart/VISA	Porch furniture	9/30/17	\$76.07
51500	Wettstein Wildlife Services	Critter Control	9/30/17	\$540.00
SubTotal: VENDOR Payments				\$24,522.32
TOTAL: Requests for Payments				\$24,522.32

Trustee Approval: _____

Date: _____

Trustee Approval: _____

Date: _____

Trustee Approval: _____

Date: _____