

EVERGREEN MEMORIAL CEMETERY

MEETING NOTICE AND AGENDA

Meeting: Board of Trustees, Evergreen Memorial Cemetery
Date: 05/08/2017
Place: Evergreen Memorial Cemetery Office
302 E. Miller St., Bloomington, IL 61701
Time: 6:00 P.M.

- I. Call to order: Gene Lorch
- II. Roll Call of Attendance
- III. Motion to Recess to Executive Session - 5ILCS 120/2(c)(1) Performance of specific employee including compensation.
- IV. Motion to Adjourn Executive Session and Return to the Regular Meeting.
- V. "Consent Agenda"

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Township Supervisor, Cemetery Board or staff.)

- A. Approval of Minutes of the April 10, 2017 Board Meeting, as submitted by Cemetery staff. (Recommend that the Minutes of the April 10, 2017 Meeting Minutes be approved as presented.)
- B. Approval of anticipated expenditures as presented for the month of May 2017. (Recommend that the Anticipated Expenditures be approved as presented.)
- VI. Approval by Board on Monthly Cemetery Audit of April 2017. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their May 24, 2017 meeting.)
- VII. Discussion and approval of a line item transfer to the FY 2018 Budget for a \$50,000 payment to the Mausoleum Loan Principal. (Recommend that the draft Ordinance for a line item transfer to the FY 2018 Budget for \$50,000 Mausoleum Loan principal payment be approved as presented and forwarded on to the Township Board for action and approval at their May 22, 2017 meeting.)
- VIII. Discussion and approval of an updated Intergovernmental Agreement for the Disposal of Leaves and Brush with the City of Bloomington. (Recommend that the updated Intergovernmental Agreement for the Disposal of Leaves and Brush be approved and the Township Supervisor be authorized to execute the necessary documents.)
- IX. Update by Gaye Nichols on the reclamation of grave spaces.
- X. Discussion of new Veterans Area.

XI. 2017 Year to Date Burials: Evergreen Memorial Cemetery - 20
East Lawn Memorial Gardens Cemetery - 68
Park Hill Cemetery - 56
Evergreen Memorial Pet Cemetery – 0

XII. Comment

XIII. Public Comment

XIV. Adjournment

CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

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Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from April 11, 2017, to May 8, 2017.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this 8th day of May 2017.

Supervisor of the Town of the City of Bloomington,
McLean County, Illinois.

Notary Public

This 8th day of May 2017.

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the CEMETERY BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the CEMETERY BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:
Eugene C Lorch

Cemetery Board Vice President:
Gregory E Fraley

Secretary/Treasurer for Cemetery Board:
Joseph B Gibson

Board of Trustees of the Evergreen Memorial Cemetery,
Town of the City of Bloomington, McLean County,
Illinois

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Cemetery Manager

Evergreen Memorial Cemetery: Exhibit "A"

REQUEST FOR PAYMENT: **May 8, 2017** Meeting

COMPENSATION & BENEFITS	DESCRIPTION	Date Due	Amount
Wages: Administrative			
Wages: Administrative BONUS	G Nichols	5/31/17	\$250.00 NET
Wages: Administrative BONUS	T Crow	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	A Anderson	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	C Anderson	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	B Crow	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	K Durlinger	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	T Hansen	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	R Redfairn	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	R Rusher	5/31/17	\$250.00 NET
Wages: Cemetery BONUS	D Tucker	5/31/17	\$250.00 NET
Total Compensation & Benefits Requested			\$2,500.00 NET

VENDOR PAYMENTS	DESCRIPTION	Date Due	Amount
Ameren Illinois	Utility (estimated)	5/31/17	\$1,000.00
American Cemetery Supplies/VISA	Grave Markers/Mausoleum Supplies	5/31/17	\$635.49
AT&T Mobility/VISA	Utility (estimated)	5/13/17	\$750.00
Bellas Landscaping	Grass Seed	5/31/17	\$137.50
BL Pest Control	Contractual Service: Pest Control	4/30/17	\$35.00
Bloomington Meats/VISA	Employee Lunch	5/31/17	\$35.92
Carrot-Top Industries	Cemetery Grave Flags	5/31/17	\$135.85
Casey's General Store	Employee Appreciation	5/31/17	\$25.00
City of Bloomington	Intergovernmental Agreement	5/31/17	\$2,200.00
City of Bloomington (water)	Utility (estimated)	5/31/17	\$800.00
Cold Spring Memorial Group	Grave Markers	5/12/17	\$426.60
Dave Capodice Excavating	Topsoil	5/31/17	\$468.86
Evergreen FS Inc	Fuel (estimated)	5/31/17	\$977.77
Frontier Communications	Utility (estimated)	5/31/17	\$500.00
Grimsley's Flowers/VISA	Rusher Memorial Flowers	5/31/17	\$55.00
Heartland Bank & Trust (mausoleum note)	Mausoleum Note: principal & interest	5/31/17	\$5,066.00
Jewel/VISA	Employee Lunch	5/31/17	\$30.54
Lowe's/VISA	Grounds Maintenance	5/31/17	\$252.03
Lowe's/VISA	Cemetery Supplies & Maintenance	5/31/17	\$4.23
Martin Sullivan	Equipment Repairs	5/10/17	\$70.17
McLean County Historical Society	Cemetery Walk Advertising	5/31/17	\$5,000.00
Midwest Equipment	power washer repair	5/17/17	\$67.28
NICOR Gas	Utility (estimated)	5/31/17	\$400.00
Owen Nursery And Florist	Grounds Maintenance	5/31/17	\$126.73
Peoria Flag & Decorating Co.	Flag Poles, flags	5/31/17	\$6,414.08
Ron Smith Printing Co.	Cemetery Booklets	5/18/17	\$1,488.95
RP Lumber Company Inc	Supplies	5/31/17	\$39.92
TOIRMA	Insurance	5/31/17	\$20,048.00
Triple H Company	Maus Vases/Rings	5/14/17	\$118.23
Walmart/VISA	Coffee shop/ rubber gloves	5/31/17	\$26.81
Woodforest National Bank	Monthly CC Fees (estimated)	5/31/17	\$500.00
Xerox/VISA	Office Supplies	5/31/17	\$449.96
Total Vendor Payments Requested			\$48,285.92

TOTAL Payments Requested		\$50,785.92
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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

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Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of April 2017**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **8th day of May 2017**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois

Notary Public

This **8th day of May 2017**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$50.00** in Petty Cash held at Evergreen Memorial Cemetery Office, **\$157,114.73** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$124,145.87** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$108,981.26** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$202,241.30** in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Eugene C Lorch

Secretary/Treasurer for Cemetery Board:

Joseph B Gibson

Cemetery Board Vice President:

Gregory E Fraley

Board of Trustees of the Evergreen Memorial Cemetery, Town of the
City of Bloomington, McLean County, Illinois

This **22nd day of May 2017**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

Town of the City of Bloomington--Cemetery Fund

Month of: APRIL 2017

Funds at Commencement

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	38,650	
Cash: Heartland Bank 7782 (Reserve)	\$	274,092	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) - as of 03/31/2017	\$	202,241	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	108,968	
Trust Account: Heartland Bank 3189 (Irrevocable Trust)	\$	176,364	
		<u>\$</u>	800,366

Public Funds Received This Month

Personal Property Replacement Tax	\$	4,344	\$ 4,344
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Other Funds Received This Month

Opening/Closing Fees	\$	4,860	
Sale of Lots	\$	9,273	
Sale of Crypts	\$	2,575	
Sale of Niches	\$	1,160	
Sale of Burial Supplies	\$	200	
Interest: Reserve/Checking/Back Taxes	\$	54	
Income from Trusts	\$	13	
Other Income	\$	2,887	
Inspection Fees	\$	600	

Total Funds Received This Month	\$	25,966
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Total Funds Available	\$	826,332
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Funds Expended This Month

	\$	57,434
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TOTAL Funds at Month End	\$	768,897
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Funds at Month End

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	157,115	
Cash: Heartland Bank 7782 (Reserve)	\$	124,146	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) - as of 03/31/2017	\$	202,241	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	108,981	
Trust Account: Heartland Bank 3189 (Irrevocable Trust)	\$	176,364	
		<u>\$</u>	768,897

TOTAL Funds at Month End	\$	768,897
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Checking Account Activity

Checkbook Balance at Commencement	\$	38,650
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Deposits			
Personal Property Replacement Tax	\$	4,344	
Opening/Closing Fees	\$	4,860	
Sale of Lots	\$	9,273	
Sale of Crypts	\$	2,575	
Sale of Niches	\$	1,160	
Sale of Burial Supplies	\$	200	
Other Income	\$	2,887	
Inspection Fee	\$	600	
Transfer from Reserve Account 7782	\$	150,000	
Total Deposits for Month		<u>\$</u>	175,899

Total Funds Available	\$	214,549
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Checks Written			
Compensation & Benefits	\$	34,672	
Administrative Expenses	\$	1,986	
Cemetery Improvements, Maintenance & Repair	\$	18,212	
Cemetery Operations	\$	2,564	
Total Checks Written		<u>\$</u>	57,434

Total Checks Written	\$	57,434
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Checkbook Balance at Month End	\$	157,115
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Bank Reconciliation at Month End

Balance per Bank Statement	\$	175,223	
Less Outstanding Checks	\$	(18,108)	
		<u>\$</u>	157,115

Checkbook Balance per Reconciliation	\$	157,115
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Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Apr-17

Revenue			
41000	Personal Property Replacement Tax	\$	4,344
42000	Opening/Closing Fee	\$	4,860
42500	Sale of Lots	\$	9,273
43000	Sale of Crypts	\$	2,575
43100	Sale of Niches	\$	1,160
44700	Sale of Burial Supplies	\$	200
43500	Interest: Savings/Checking/Back Taxes	\$	54
49000	Income from Trusts	\$	13
49002	Other Income - Veteran Flags	\$	2,887
49021	Inspection Fees	\$	600
	Total Revenue		\$ 25,966
		Total Income	\$ 25,966
Expense			
Compensation & Benefits			
50101	Wages: Administrative Staff	\$	6,781
50102	Wages: Cemetery Staff	\$	18,044
50103	Trustee Compensation	\$	750
50201	Payroll Taxes	\$	1,821
50202	IMRF	\$	3,140
50204	Employee Health Insurance	\$	4,098
50205	Direct Deposit Transmittal Fees	\$	39
	Total Compensation & Benefits		\$ 34,672
Administrative Expenses			
51500	Contractual Services	\$	35
52000	Office Supplies	\$	147
52500	Utilities	\$	1,092
54000	Advertising	\$	139
54500	Dues/Seminars	\$	25
55450	Other Admin Expenses	\$	548
	Total Administrative Expenses		\$ 1,986
Cemetery Improvements, Maintenance & Repair			
57601	Flags & Flag Poles	\$	2,700
57800	Operating Equipment	\$	10,446
58000	Mausoleum (including debt service)	\$	5,066
	Total Cemetery Improvements, Maintenance & Repair		\$ 18,212
Cemetery Operations			
55500	Fuel, Oil and Equipment	\$	172
56500	Equipment Repairs	\$	455
56600	Cemetery Supplies & Maintenance	\$	220
57602	Grounds Maintenance/Repair	\$	185
57603	Road, Fence, Lot, Drains	\$	617
58100	Grave Markers	\$	914
	Total Cemetery Operations		\$ 2,564
		Total Expense	\$ 57,434
Net Income			\$ (31,468)

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income	<u>Apr-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ -	\$ 506,600	\$ (506,600)	0.0%
41000 Personal Property Replacement Tax	\$ 4,344	\$ 39,000	\$ (34,656)	11.1%
42000 Opening/Closing Fee	\$ 4,860	\$ 55,000	\$ (50,140)	8.8%
42100 Marker Commission	\$ -	\$ 7,000	\$ (7,000)	0.0%
42500 Sale of Lots	\$ 9,273	\$ 72,200	\$ (62,927)	12.8%
43000 Sale of Crypts	\$ 2,575	\$ 12,000	\$ (9,425)	21.5%
43100 Sale of Niches	\$ 1,160	\$ 20,000	\$ (18,840)	5.8%
44700 Sale of Burial Supplies	\$ 200	\$ 2,500	\$ (2,300)	8.0%
44800 Chapel Fee	\$ -	\$ 1,000	\$ (1,000)	0.0%
42400 Sales - Other	\$ -	\$ 2,400	\$ (2,400)	0.0%
43500 Interest: Reserve/Checking/Back Taxes	\$ 54	\$ 4,000	\$ (3,946)	1.3%
49000 Income from Trusts	\$ 13	\$ 2,500	\$ (2,487)	0.5%
49020 Other Income & Special Events	\$ 2,887	\$ 2,500	\$ 387	115.5%
49021 Inspection Fees	\$ 600	\$ 4,000	\$ (3,400)	15.0%
Total Revenue	<u>\$ 25,966</u>	<u>\$ 730,700</u>	<u>\$ (704,734)</u>	<u>3.6%</u>
Total Income	\$ 25,966	\$ 730,700	\$ (704,734)	3.6%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 6,781	\$ 81,000	\$ (74,219)	8.4%
50102 Wages: Cemetery Staff	\$ 18,044	\$ 233,000	\$ (214,956)	7.7%
50103 Trustee Compensation	\$ 750	\$ 3,000	\$ (2,250)	25.0%
50201 Payroll Taxes	\$ 1,821	\$ 24,250	\$ (22,429)	7.5%
50202 IMRF	\$ 3,140	\$ 40,000	\$ (36,860)	7.9%
50203 IDES - Unemployment Insurance	\$ -	\$ 20,000	\$ (20,000)	0.0%
50204 Employee Health Insurance	\$ 4,098	\$ 60,000	\$ (55,902)	6.8%
50205 Direct Deposit Transmittal Fees	\$ 39	\$ 700	\$ (662)	5.5%
50206 TASC Annual Fees	\$ -	\$ 300	\$ (300)	0.0%
Total Compensation & Benefits	<u>\$ 34,672</u>	<u>\$ 462,250</u>	<u>\$ (427,578)</u>	<u>7.5%</u>
Administrative Expenses				
51100 Casualty Insurance	\$ -	\$ 23,000	\$ (23,000)	0.0%
51500 Contractual Services	\$ 35	\$ 5,000	\$ (4,965)	0.7%
52000 Office Supplies	\$ 147	\$ 2,500	\$ (2,353)	5.9%
52500 Utilities	\$ 1,092	\$ 16,000	\$ (14,908)	6.8%
54000 Advertising	\$ 139	\$ 4,000	\$ (3,861)	3.5%
54500 Dues/Seminars	\$ 25	\$ 600	\$ (575)	4.2%
55500 Legal Expense	\$ -	\$ 1,000	\$ (1,000)	0.0%
55100 Audit Expense	\$ -	\$ 6,850	\$ (6,850)	0.0%
55200 Financial Administration	\$ -	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$ -	\$ 10,000	\$ (10,000)	0.0%
55450 Other Admin Expenses	\$ 548	\$ 4,500	\$ (3,952)	12.2%
57900 Office Equipment	\$ -	\$ 1,000	\$ (1,000)	0.0%
Total Administrative Expenses	<u>\$ 1,986</u>	<u>\$ 86,650</u>	<u>\$ (84,664)</u>	<u>2.3%</u>
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 2,700	\$ 8,500	\$ (5,800)	31.8%
57800 Operating Equipment	\$ 10,446	\$ 12,000	\$ (1,554)	87.1%
58000 Mausoleum (including debt service)	\$ 5,066	\$ 60,792	\$ (55,726)	8.3%
58150 Real Estate for Parking Lot	\$ -	\$ 30,000	\$ (30,000)	0.0%
58300 Veterans Memorial	\$ -	\$ 10,000	\$ (10,000)	0.0%
Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 18,212</u>	<u>\$ 121,292</u>	<u>\$ (103,080)</u>	<u>15.0%</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Apr-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 172	\$ 15,000	\$ (14,828)	1.1%
56000 Tree Removal/Monument Repair	\$ -	\$ 19,000	\$ (19,000)	0.0%
56500 Equipment Repairs	\$ 455	\$ 4,000	\$ (3,545)	11.4%
56600 Cemetery Supplies & Maintenance	\$ 220	\$ 2,500	\$ (2,280)	8.8%
56700 Rental Equipment & Short-term Leases	\$ -	\$ 1,000	\$ (1,000)	0.0%
56800 IGA for Leaves/Branches	\$ -	\$ 7,200	\$ (7,200)	0.0%
56900 Abandoned Lot Reclamation	\$ -	\$ 7,200	\$ (7,200)	0.0%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 185	\$ 35,700	\$ (35,515)	0.5%
57603 Road, Fence, Lot, Drains	\$ 617	\$ 40,000	\$ (39,383)	1.5%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 914	\$ 6,000	\$ (5,086)	15.2%
59900 Other Cemetery Expenses	\$ -	\$ 10,000	\$ (10,000)	0.0%
Total Cemetery Operations	\$ 2,564	\$ 149,100	\$ (146,536)	1.7%
Total Expense	\$ 57,434	\$ 819,292	\$ (761,858)	7.0%
Net Income	\$ (31,468)	\$ (88,592)	\$ 57,124	

Town of the City of Bloomington--Cemetery Fund

<u>Date</u>	<u>Number</u>	<u>Checking Account Activity</u>	<u>Amount</u>
10500 Heartland (7774)			
04/01/2017	EFT	Woodforest National Bank	-451.82
04/05/2017	Deposit	HBT - Heartland Bank & Trust	385.00
04/06/2017	Deposit	HBT - Heartland Bank & Trust	50.00
04/07/2017	Deposit	HBT - Heartland Bank & Trust	1,568.00
04/10/2017	Deposit	HBT - Heartland Bank & Trust	10.00
04/11/2017	40888	Heartland Bank & Trust - mausoleum	-5,066.00
04/11/2017	40889	Ameren Illinois	-374.22
04/11/2017	40890	BL Pest Control	-35.00
04/11/2017	40891	CNH Capital	-13.03
04/11/2017	40892	Cold Spring Memorial Group	-914.40
04/11/2017	40893	Evergreen FS Inc	-172.14
04/11/2017	40894	Office Depot Inc	-146.72
04/11/2017	40895	OSF Occupational Health	-76.50
04/11/2017	40896	Pantagraph; Lee Industries - Central IL	-139.00
04/11/2017	40897	Peoria Flag & Decorating Company	-2,700.00
04/11/2017	40898	RP Lumber Company Inc	-11.97
04/11/2017	40899	VISA Elan...6929	-399.99
04/11/2017	40900	Midwest Equipment	-10,446.00
04/11/2017	40901	VISA BMCU...1484	-295.27
04/13/2017	TXFR	Transfer	150,000.00
04/13/2017	20170415	Payroll Direct Deposit	-8,041.76
04/13/2017	Deposit	HBT - Heartland Bank & Trust	10,045.00
04/13/2017	20101175	EFTPS - IRS	-2,472.38
04/13/2017	71088838	EFTPS - IRS	-35.06
04/17/2017	Deposit	HBT - Heartland Bank & Trust	5,469.29
04/18/2017	Deposit	HBT - Heartland Bank & Trust	3,160.00
04/20/2017	Deposit	HBT - Heartland Bank & Trust	25.00
04/21/2017	Deposit	HBT - Heartland Bank & Trust	1,200.00
04/21/2017	Deposit	HBT - Heartland Bank & Trust	812.00
04/25/2017	40902	City of Bloomington TWP - Reimburse	-10,123.99
04/25/2017	40903	Dave Capodice Excavating Inc	-184.97
04/25/2017	40904	All Types Fence Inc	-617.13
04/25/2017	40905	Frontier Communications	-229.02
04/25/2017	40906	NICOR Gas	-162.00
04/25/2017	40908	City of Bloomington Water Dept	-326.77
04/28/2017	Deposit	HBT - Heartland Bank & Trust	3,075.00
04/28/2017	Deposit	HBT - Heartland Bank & Trust	100.00
04/28/2017	20170430	Payroll Direct Deposit	-10,072.68
04/28/2017	70803535	EFTPS - IRS	-3,004.84
04/28/2017	1-533-698-4	IL Dept of Revenue	-801.50
04/28/2017	40907	IL State Disbursement Unit	-120.25
Total			<u><u>118,464.88</u></u>

ORDINANCE NO. 2017 - _____

AN ORDINANCE APPROVING A LINE ITEM TRANSFER TO THE FISCAL YEAR 2018 BUDGET FOR EVERGREEN MEMORIAL CEMETERY

WHEREAS, the City of Bloomington Township (“Township”) has prepared a line item transfer to the Fiscal Year 2018 Budget for Evergreen Memorial Cemetery as provided by the Township Code (60 ILCS 1/80 – 60) and by the Municipal Budget Law (50 ILCS 330/3); and

WHEREAS, Evergreen Memorial Cemetery experienced an increase in sales which staff believes was a direct result of the AVTT Wall event held at the Cemetery in the fall of 2016; and

WHEREAS, Township staff believes that the success of this event should be seen as a onetime occurrence; and

WHEREAS, Township staff believes that debt reduction brings benefit to the property taxpayers of the City of Bloomington;

NOW THEREFORE BE IT ORDAINED by the Township Board of the City of Bloomington Township as follows:

Section 1. The City of Bloomington Township shall make a line item transfer to the Fiscal Year 2018 Budget for Evergreen Memorial Cemetery as follows:

Transfer from: Account #10500 Heartland Checking Account 7774 in the amount of \$50,000.

Transfer to: Account #58000 Mausoleum – Including Debt Service in the amount of \$50,000.

Section 2. \$50,000 payment shall be for the Mausoleum Loan Principal.

Section 3. This Ordinance shall take effect immediately upon passage and approval.

PASSED this ____nd day of May, 2017.

APPROVED this ____th day of May, 2017.

APPROVED: _____

Deborah L. Skillrud
Township Supervisor

ATTEST: _____

Cherry Lawson
Township Clerk

EVERGREEN MEMORIAL CEMETERY **INTERGOVERNMENTAL AGREEMENT**

This Intergovernmental Agreement is made and entered into on this 22 day of May 2017, by and with the City of Bloomington, McLean County, Illinois, herein referred to as “City” and Evergreen Memorial Cemetery, herein referred to as “Cemetery”.

WHEREAS, the City has collaborated for the past few years with Evergreen Memorial Cemetery to dispose of Cemetery leaves and branches; and

WHEREAS, the City has recently covered the cost of expenses associated with the disposal of Cemetery leaves and branches; and

THEREFORE, IT IS AGREED BY THE CITY AND CEMETERY AS FOLLOWS:

Section 1. Interim. The Cemetery delivered leaves to the City for a flat fee of \$2,200 for Fiscal Year 2016 and Fiscal Year 2017, and during that time the amount of debris was tracked by the City and the Cemetery.

Section 2. Tracking and Payment. Effective May 1, 2017 through April 30, 2018, the Cemetery will continue to deliver leaves to the City transfer station and unchipped branches to the corner of East Street and Jackson Street in Bloomington for a flat fee of \$5,000 for Fiscal Year 2018. Accomplished in a series of phases, the City intends to receive \$10,000 for services provided to the Cemetery by Fiscal Year 2023. This fee should be paid in a lump sum payable by June 1, 2017 to the City from the Cemetery. After tracking the amount of debris delivered to the City transfer station from the Cemetery, it was realized that the volume of debris was much larger than anticipated. In 2016, the Cemetery hauled 161 brush trips and 77 trips with leaves for the City to dispose of at a cost of \$100 per dump truck load of brush trips and \$85 for every load of leaves. After Fiscal Year 2018, the City requests that the flat fee increase by \$1,000 per year in the following years.

Section 3. Term of Agreement and Amendments to Agreement.

This Agreement shall remain in full force and effect from the date first above written until March 31, 2018. Thereafter, this Agreement shall roll-over for successive one-year periods (expiring on March 31 of the subsequent year). However, at any time after October 31, 2017, this Agreement can be terminated/cancelled by either party for any reason by notifying the other party of its intent to terminate/cancel the Agreement. Such notice of intent to terminate/cancel the Agreement shall be provided in writing to the representative of the other party who signed this Agreement (or their duly qualified successor) at least ninety (90) calendar days' prior to the proposed date of cancellation.

Any automatic roll-over or notice of intent to terminate/cancel the Agreement does not prohibit the parties from renegotiating a future agreement or an amendment to this Agreement. Should this Agreement roll-over past March 31, 2018, or should this Agreement be amended by the parties in the future, the parties agree that the fee structure as outlined in Section 2 shall be replaced with an amount based on full and partial costs associated with the disposal of the material.

Specifically, the structure may include, but shall not exceed:

- a. Charging the Cemetery full cost based on cubic yards of debris delivered to the City during the tracking period, in addition to labor and equipment expenses incurred as well as charges assessed to the City by external entities to dispose of the debris, or
- b. Charging the Cemetery partial costs to cover the costs of disposal only. These costs would include City labor expenses as well as payments to external entities for disposal of unchipped branches and the disposal of leaf debris, or
- c. Providing the service free of charge to the Cemetery.

EXECUTED and ADOPTED this _____ day of May, 2017, at Bloomington, Illinois.

City of Bloomington, Illinois
A Municipal Corporation

Evergreen Memorial Cemetery
Board of Trustees

By: _____
David A. Hales, City Manager

By: _____
Eugene C. Lorch, Evergreen
Memorial Cemetery Board
President