

**EVERGREEN MEMORIAL CEMETERY**  
**MEETING NOTICE AND AGENDA**

Meeting: Board of Trustees, Evergreen Memorial Cemetery  
Date: 12/10/2018  
Place: Evergreen Memorial Cemetery Office  
302 E. Miller St., Bloomington, IL 61701  
Time: 6:00 P.M.

- I. Call to order: Joe Gibson
- II. Roll Call of Attendance
- III. "Consent Agenda

*(All Items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Cemetery Board, Township Supervisor, or staff.)*

- A. Approval of Minutes of the November 5, 2018 Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the November 5, 2018 Meeting be approved as presented.)
- B. Approval of anticipated expenditures as presented for the month of December 2018. (Recommend that the Anticipated Expenditures be approved as presented.)
- IV. Approval by the Board on Monthly Cemetery Audit of November 2018. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their December 17, 2018 meeting.)
- V. Approval by Board to transfer \$100,000.00 in multiple transfers from Reserve Account (7782) to Business Checking Account (7774). (Recommend the transfer of \$100,000.00 in multiple transfers from the Reserve Account (7782) to Business Checking Account (7774) be approved.)
- VI. Discussion and approval to dissolve the Cemetery Petty Cash Fund and the monies be deposited in to the Business Checking Account (7774). (Recommend that the petty cash fund be dissolved, and the funds be deposited into the Business Checking Account (7774) be approved.)
- VII. Discussion regarding possible Cemetery Price Sheet increases.
- VIII. 2018 Year to Date Burials: Evergreen Memorial Cemetery - 68  
East Lawn Memorial Gardens Cemetery - 131  
Park Hill Cemetery - 73  
Evergreen Memorial Pet Cemetery –3
- IX. Comment

X. Public Comment

XI. Adjournment

**STATEMENT OF FUNDS--SUPERVISOR**

ALL ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND**

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of November 2018**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **10th day of December 2018**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **10th day of December 2018**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$50.00** in Petty Cash held at Evergreen Memorial Cemetery Office, **\$10,954.37** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$287,294.20** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$127,367.75** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$207,078.29** in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:  
\_\_\_\_\_  
Joseph B Gibson  
Secretary/Treasurer for Cemetery Board:  
\_\_\_\_\_  
Garrett Thalgot

Cemetery Board Vice President:  
\_\_\_\_\_  
Gregory E Fraley  
Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of  
Bloomington, McLean County, Illinois

This **17th day of December 2018**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy  
\_\_\_\_\_

WARD 6: Karen Schmidt  
\_\_\_\_\_

WARD 2: David Sage  
\_\_\_\_\_

WARD 7: Scott Black  
\_\_\_\_\_

WARD 3: Mboka Mwilambwe  
\_\_\_\_\_

WARD 8: Diana DeSio Hauman  
\_\_\_\_\_

WARD 4: Amelia Buragas  
\_\_\_\_\_

WARD 9: Kimberly Bray  
\_\_\_\_\_

WARD 5: Joni Painter  
\_\_\_\_\_

Trustee Tari Renner  
\_\_\_\_\_  
Board of Trustees of the Town of the City of Bloomington, McLean County,  
Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

\_\_\_\_\_  
Town Clerk

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**Town of the City of Bloomington--Cemetery Fund**

Month of: **NOVEMBER 2018**

**Funds at Commencement**

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	68,155	
Cash: Heartland Bank 7782 (Reserve)	\$	273,246	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 10/31/2018	\$	207,078	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	123,739	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2018	\$	207,429	
		<u>\$</u>	879,698

**Public Funds Received This Month**

Real Estate Tax Levy	\$	14,045	\$	14,045
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**Other Funds Received This Month**

Opening/Closing Fees	\$	3,960		
Sale of Lots	\$	3,169		
Sale of Crypts	\$	1,500		
Sale of Niches	\$	200		
Sales - Other	\$	112		
Interest: Reserve/Checking/Back Taxes	\$	31	\$	8,972

Total Funds Received This Month	\$	23,017
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Total Funds Available	\$	902,715
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**Funds Expended This Month**

<b>TOTAL Funds at Month End</b>	<b>\$</b>	<b>840,174</b>
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**Funds at Month End**

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	10,954	
Cash: Heartland Bank 7782 (Reserve)	\$	287,294	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 10/31/2018	\$	207,078	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	127,368	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2018	\$	207,429	
		<u>\$</u>	<u>840,174</u>

**Checking Account Activity**

Checkbook Balance at Commencement	\$	68,155
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Opening/Closing Fees	\$	3,960
Sale of Lots	\$	3,169
Sale of Crypts	\$	1,500
Sale of Niches	\$	200
Other Sales	\$	112
Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	(3,600)

Total Deposits for Month	\$	5,341
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Total Funds Available	\$	73,496
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Checks Written

Compensation & Benefits	\$	40,065
Administrative Expenses	\$	4,852
Cemetery Improvements, Maintenance & Repair	\$	7,891
Cemetery Operations	\$	9,734

Total Checks Written	\$	62,541
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Change in Payroll Liabilities 11/30/2018

Total Checks Written	\$	62,541
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<b>Checkbook Balance at Month End</b>	<b>\$</b>	<b>10,954</b>
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**Bank Reconciliation at Month End**

Balance per Bank Statement	\$	31,119
Plus Outstanding Deposits	\$	24
Less Outstanding Checks	\$	(20,189)

<b>Checkbook Balance per Reconciliation</b>	<b>\$</b>	<b>10,954</b>
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**Town of the City of Bloomington--Cemetery Fund**

Statement of Receipts and Disbursements

**Nov-18**

Revenue			
40100 Real Estate Tax Levy		\$ 14,045	
42000 Opening/Closing Fee		\$ 3,960	
42500 Sale of Lots		\$ 3,169	
43000 Sale of Crypts		\$ 1,500	
43100 Sale of Niches		\$ 200	
43500 Interest: Back Tax Revenue		\$ 3	
49000 Income from Trusts		\$ 28	
49002 Other Income - Veteran Flags		\$ 112	
	Total Revenue		\$ 23,017
		Total Income	\$ 23,017
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff		\$ 8,507	
50102 Wages: Cemetery Staff		\$ 20,517	
50201 Payroll Taxes		\$ 2,027	
50202 IMRF		\$ 3,660	
50204 Employee Health Insurance		\$ 5,322	
50205 Direct Deposit Transmittal Fees		\$ 32	
	Total Compensation & Benefits		\$ 40,065
Administrative Expenses			
51500 Contractual Services		\$ 639	
52000 Office Supplies		\$ 114	
52500 Utilities		\$ 1,133	
54000 Advertising		\$ 1,832	
55500 Legal Expense		\$ 342	
55400 Special Event Expenses		\$ 507	
55450 Other Admin Expenses		\$ 285	
	Total Administrative Expenses		\$ 4,852
Cemetery Improvements, Maintenance & Repair			
58000 Mausoleum (including debt service)		\$ 7,891	
	Total Cemetery Improvements, Maintenance & Repair		\$ 7,891
Cemetery Operations			
55500 Fuel, Oil and Equipment		\$ 1,087	
56500 Equipment Repairs		\$ 1,081	
56600 Cemetery Supplies & Maintenance		\$ 186	
56800 IGA for Leaves/Branches		\$ 6,000	
56900 Abandoned Lot Reclamation		\$ 608	
57602 Grounds Maintenance/Repair		\$ 261	
58100 Grave Markers		\$ 511	
	Total Cemetery Operations		\$ 9,734
		Total Expense	\$ 62,541
Net Income			\$ (39,524)

**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison

Income		<u>Nov-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
40100 Real Estate Tax Levy		\$ 506,322	\$ 506,600	\$ (278)	99.9%
41000 Personal Property Replacement Tax		\$ 28,505	\$ 40,000	\$ (11,495)	71.3%
42000 Opening/Closing Fee		\$ 39,112	\$ 60,000	\$ (20,888)	65.2%
42100 Marker Commission		\$ 6,933	\$ 8,000	\$ (1,067)	86.7%
42500 Sale of Lots		\$ 37,083	\$ 75,000	\$ (37,917)	49.4%
43000 Sale of Crypts		\$ 5,400	\$ 16,000	\$ (10,600)	33.8%
43100 Sale of Niches		\$ 5,500	\$ 15,000	\$ (9,500)	36.7%
44700 Sale of Burial Supplies		\$ 2,250	\$ 1,000	\$ 1,250	225.0%
44800 Chapel Fee		\$ (100)	\$ 500	\$ (600)	-20.0%
44850 Sale of Pet Cemetery Spaces		\$ 375	\$ 1,000	\$ (625)	37.5%
42400 Sales - Other		\$ 11	\$ 2,400	\$ (2,389)	0.5%
43500 Interest		\$ 2,272	\$ 6,000	\$ (3,728)	37.9%
49000 Income from Trusts		\$ 210	\$ 2,500	\$ (2,290)	8.4%
49020 Other Income & Special Events		\$ 55,452	\$ 2,500	\$ 52,952	2218.1%
49021 Inspection Fees		\$ 1,500	\$ 5,000	\$ (3,500)	30.0%
	Total Revenue	<u>\$ 690,826</u>	<u>\$ 741,500</u>	<u>\$ (50,674)</u>	<u>93.2%</u>
Total Income		\$ 690,826	\$ 741,500	\$ (50,674)	93.2%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff		\$ 69,569	\$ 100,370	\$ (30,801)	69.3%
50102 Wages: Cemetery Staff		\$ 158,308	\$ 210,000	\$ (51,692)	75.4%
50103 Trustee Compensation		\$ 2,167	\$ 3,000	\$ (833)	72.2%
50201 Payroll Taxes		\$ 16,083	\$ 23,945	\$ (7,862)	67.2%
50202 IMRF		\$ 28,735	\$ 39,215	\$ (10,480)	73.3%
50203 IDES - Unemployment Insurance		\$ 4,161	\$ 20,000	\$ (15,839)	20.8%
50204 Employee Health Insurance		\$ 41,373	\$ 60,000	\$ (18,627)	69.0%
50205 Direct Deposit Transmittal Fees		\$ 270	\$ 400	\$ (131)	67.4%
50206 TASC Annual Fees		\$ (0)	\$ 400	\$ (400)	0.0%
	Total Compensation & Benefits	<u>\$ 320,664</u>	<u>\$ 457,330</u>	<u>\$ (136,666)</u>	<u>70.1%</u>
Administrative Expenses					
51100 Casualty Insurance		\$ 19,725	\$ 22,000	\$ (2,275)	89.7%
51500 Contractual Services		\$ 11,830	\$ 10,000	\$ 1,830	118.3%
52000 Office Supplies		\$ 2,061	\$ 4,000	\$ (1,939)	51.5%
52500 Utilities		\$ 10,448	\$ 18,500	\$ (8,052)	56.5%
54000 Advertising		\$ 4,018	\$ 5,000	\$ (982)	80.4%
54500 Dues/Seminars		\$ -	\$ 600	\$ (600)	0.0%
55500 Legal Expense		\$ 342	\$ 3,000	\$ (2,658)	11.4%
55100 Audit Expense		\$ -	\$ 9,000	\$ (9,000)	0.0%
55200 Financial Administration		\$ 12,200	\$ 18,000	\$ (5,800)	67.8%
55400 Special Event Expenses		\$ 10,548	\$ 10,000	\$ 548	105.5%
55450 Other Admin Expenses		\$ 4,295	\$ 4,500	\$ (205)	95.4%
57900 Office Equipment		\$ 2,951	\$ 1,000	\$ 1,951	295.1%
	Total Administrative Expenses	<u>\$ 78,418</u>	<u>\$ 105,600</u>	<u>\$ (27,182)</u>	<u>74.3%</u>
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles		\$ 5,889	\$ 8,500	\$ (2,611)	69.3%
57800 Operating Equipment		\$ 56,870	\$ 30,000	\$ 26,870	189.6%
58000 Mausoleum (including debt service)		\$ 93,881	\$ 110,792	\$ (16,911)	84.7%
58150 Real Estate for Parking Lot		\$ -	\$ 40,000	\$ (40,000)	0.0%
58250 Real Estate--repurchase lots		\$ -	\$ 42,000	\$ (42,000)	0.0%
58300 Veterans Memorial		\$ -	\$ 10,000	\$ (10,000)	0.0%
58400 Scattering Grounds/Ossuary		\$ 6,717	\$ 4,000	\$ 2,717	167.9%
	Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 163,357</u>	<u>\$ 245,292</u>	<u>\$ (81,935)</u>	<u>66.6%</u>

**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison (cont.)

	<u>Nov-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 6,566	\$ 10,000	\$ (3,434)	65.7%
56000 Tree Removal/Monument Repair	\$ 27,500	\$ 12,000	\$ 15,500	229.2%
56500 Equipment Repairs	\$ 3,375	\$ 4,000	\$ (625)	84.4%
56600 Cemetery Supplies & Maintenance	\$ 3,445	\$ 2,500	\$ 945	137.8%
56700 Rental Equipment & Short-term Leases	\$ 137	\$ 1,000	\$ (863)	13.7%
56800 IGA for Leaves/Branches	\$ 6,000	\$ 6,000	\$ -	100.0%
56900 Abandoned Lot Reclamation	\$ 1,364	\$ 5,000	\$ (3,636)	27.3%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 8,091	\$ 16,000	\$ (7,909)	50.6%
57603 Road, Fence, Lot, Drains	\$ 2,232	\$ 19,000	\$ (16,768)	11.7%
57700 Equipment Building	\$ 177	\$ 1,000	\$ (823)	17.7%
58100 Grave Markers	\$ 8,612	\$ 9,000	\$ (388)	95.7%
59900 Other Cemetery Expenses	\$ 3,000	\$ 5,000	\$ (2,000)	60.0%
Total Cemetery Operations	\$ 70,500	\$ 91,000	\$ (20,500)	77.5%
Total Expense	\$ 632,939	\$ 899,222	\$ (266,283)	70.4%
Net Income	\$ 57,887	\$ (157,722)	\$ 215,609	



**Town of the City of Bloomington--Cemetery Fund**

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
11/01/2018	Deposit	HBT - Heartland Bank & Trust	389.92
11/02/2018	Debit	Deluxe for Business	-58.37
11/05/2018	Deposit	HBT - Heartland Bank & Trust	1,934.67
11/06/2018	41407	Heartland Bank & Trust - mausoleum	-5,066.00
11/06/2018	41408	BL Pest Control	-35.00
11/06/2018	41409	Cold Spring Memorial Group	-511.20
11/06/2018	41410	Dave Capodice Excavating Inc	-2,824.82
11/06/2018	41411	Evergreen FS Inc	-1,086.81
11/06/2018	41412	Henson Disposal Inc	-283.95
11/06/2018	41413	Martin Sullivan Inc	-26.40
11/06/2018	41414	Mescher Law Offices PC	-950.00
11/06/2018	41415	Midwest Equipment II	-183.28
11/06/2018	41416	Dave Capodice Excavating Inc	-261.00
11/06/2018	41417	Wreaths Across America	-15.00
11/08/2018	Deposit	HBT - Heartland Bank & Trust	675.35
11/08/2018	1108181067	McPherson, Jack	-400.00
11/08/2018	1108181070	Brumbaugh, Lois J	-400.00
11/08/2018	1108181075	Gehrand, Keith & Barri	-400.00
11/08/2018	1108181081	Gehrand, Keith & Barri	-400.00
11/08/2018	1108181085	White, Donna & David	-800.00
11/08/2018	1108181088	Hunt, Lindel, Virginia & David	-800.00
11/08/2018	1108181092	Reeser, Irene	-400.00
11/09/2018	Deposit	HBT - Heartland Bank & Trust	1,390.00
11/14/2018	41418	VISA BMCU...1484	-3,912.91
11/14/2018	41419	City of Bloomington Water Dept	-409.03
11/15/2018	20181115	Payroll Direct Deposit	-8,814.95
11/15/2018	80611377	EFTPS - IRS	-2,521.94
11/15/2018	41420	TX Child Support SDU	-85.00
11/15/2018	41421	IL State Disbursement Unit	-144.30
11/16/2018	Deposit	HBT - Heartland Bank & Trust	772.00
11/16/2018	41422	Aaron M Anderson	-175.00
11/16/2018	41423	Christopher D Anderson	-175.00
11/16/2018	41424	Billy D Crow	-175.00
11/16/2018	41425	Kyle J Durlinger	-175.00
11/16/2018	41426	Terry L Hansen	-175.00
11/16/2018	41427	Wesley A Novy	-175.00
11/16/2018	41428	Deonte A Tucker	-175.00
11/16/2018	41429	Tina M Crow	-150.00
11/16/2018	41430	Gabrielle Y Nichols -	-150.00
11/16/2018	53083798	EFTPS - IRS	-265.58
11/20/2018	Deposit	HBT - Heartland Bank & Trust	23.97
11/21/2018	Deposit	HBT - Heartland Bank & Trust	2,422.00
11/26/2018	Deposit	HBT - Heartland Bank & Trust	612.67
11/27/2018	41431	City of Bloomington - Finance Dept	-6,000.00
11/27/2018	41432	City of Bloomington TWP - Reimburse	-12,814.70
11/27/2018	41433	NICOR Gas	-180.54
11/27/2018	41434	COMCAST Business	-219.74
11/27/2018	41435	Ameren Illinois	-323.35
11/28/2018	20130531	American Express	112.00
11/30/2018	Deposit	HBT - Heartland Bank & Trust	23.97
11/30/2018	Deposit	HBT - Heartland Bank & Trust	455.00
11/30/2018	20181130	Payroll Direct Deposit	-9,716.53
11/30/2018	63168792	EFTPS - IRS	-2,846.60
11/30/2018	1277178528	IL Dept of Revenue	-1,100.68
11/30/2018	41436	TX Child Support SDU	-85.00
11/30/2018	41437	IL State Disbursement Unit	-144.30
		Total	<u><u>-57,200.43</u></u>

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**CERTIFICATE FOR PAYMENT OF ACCOUNTS**

CEMETERY FUND ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

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Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS**

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **November 6, 2018 through December 10, 2018.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **10th day of December 2018.**

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **10th day of December 2018.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the CEMETERY BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the CEMETERY BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson

Cemetery Board Vice President:

Gregory E Fraley

Board of Trustees of the Evergreen Memorial Cemetery, Town of the  
City of Bloomington, McLean County, Illinois

Secretary/Treasurer for Cemetery Board:

Garrett Thalgott

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

\_\_\_\_\_  
Cemetery Manager

**Evergreen Memorial Cemetery: Exhibit "A"**

REQUEST FOR PAYMENT: **December 10, 2018** Meeting

ACCT	COMPENSATION & BENEFITS	DESCRIPTION	Date Due	Amount
50206	City of Bloomington Township	IASC annual fee (estimated)	12/31/18	\$1,000.00
<b>SubTotal: Compensation &amp; Benefits</b>				<b>\$1,000.00</b>

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
51500	ADT Security/VISA	Monthly service: 4026527689 & 402627683	12/31/18	\$103.98
55450	Amazon/VISA	2 Books: <i>Old Hoss</i> & <i>Baseball's First Stars</i>	12/31/18	\$22.08
52000	Amazon/VISA	Printer Toner	12/31/18	\$601.69
51500	BL Pest Control	Contractual Service: Pest Control	12/31/18	\$35.00
51500	Chief City Mechanical Inc	COB: Cross Connection Control Program	12/31/18	\$146.00
58100	Cold Spring Memorial Group	Grave Markers	12/31/18	\$1,180.80
55500	Evergreen FS Inc	Fuel (estimated)	12/31/18	\$485.85
58000	Heartland Bank & Trust (mausoleum note)	Mausoleum Note: principal & interest	12/31/18	\$5,066.00
54500	ICFHA: Illinois Cemetery & Funeral Home	Dues/Seminars	12/31/18	\$350.00
55450	illinoislaborlawposters.com/VISA	2018-2019 All-in-One Fed & State Labor Law poster ~ <i>disputed ch</i>	12/31/18	\$20.90
56600	Lowe's/VISA	ice melt & concrete mix	12/31/18	\$83.22
55450	Lowe's/VISA	holiday greenery	12/31/18	\$39.96
56500	Martin Sullivan	Plow blade	12/31/18	\$112.62
55500	Martin Sullivan	Oil Filter	12/31/18	\$7.41
56900	Mescher Law Offices PC	Section H Lot Reclamation	12/31/18	\$665.00
56600	Midwest Equipment	repair leaf vacuum	12/31/18	\$168.00
56500	NAPA Auto Parts	door handle for truck	12/31/18	\$97.99
52000	Office Depot	Office Supplies	12/31/18	\$127.61
55450	Owen Nursery And Florist	holiday greenery & tree	12/31/18	\$200.25
55450	Pantagraph - Lee Industries - Central IL/VISA	E-edition Subscription	12/31/18	\$18.00
51500	PC Guy	office computer installation & repairs	12/31/18	\$40.00
59900	Pontiac Granite	3 granite vases	12/31/18	\$270.00
58100	Pontiac Granite	2 infant markers	12/31/18	\$400.00
56600	RP Lumber Company Inc	paint supplies	12/31/18	\$103.38
55450	Sams Club	Coffee, cups, bowls, plates, spoons, forks	12/31/18	\$15.96
55400	TGIFriday's/VISA	holiday lunch	12/31/18	\$216.69
55450	VISA	late fee & interest	12/31/18	\$20.00
55400	Walmart/VISA	Special Event: Wreaths Across America ceremony	12/31/18	\$10.75
52000	Walmart/VISA	mouse traps for office	12/31/18	\$4.92
<b>SubTotal: VENDOR Payments</b>				<b>\$10,614.06</b>
<b>TOTAL: Requests for Payments</b>				<b>\$11,614.06</b>

Trustee Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Trustee Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Trustee Approval: \_\_\_\_\_

Date: \_\_\_\_\_