

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES
March 13, 2017

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

The meeting was called to order by Board Vice President Gregory Fraley and the following were present:

Trustees: Greg Fraley, Vice President and Joe Gibson, Secretary/Treasurer.

Absent: Trustee Eugene Lorch, President

Staff/Elected Official: Tina Crow, Cemetery Manager, Deborah Skillrud, Township Supervisor, and Gabrielle Nichols, Cemetery Administrative Assistant.

“Consent Agenda”

- A. Approval of Minutes of the February 13, 2017 Board Meeting, as submitted by Cemetery staff. (Recommend that the Minutes of the February 13, 2017 Meeting Minutes be approved as presented.)
- B. Approval by Board on Monthly Cemetery Audit of February 2017. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their March 27, 2017 meeting.)
- C. Approval of anticipated expenditures as presented for the month of March 2017. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Gibson, seconded by Trustee Fraley to approve the Consent Agenda as presented.

Ayes: Trustee Fraley and Gibson.

Nays: None.

Motion carried.

Update by Trustee Gibson regarding credit card machine contract.

Consensus reached by the Board that further discussion and decision making be held over until the Board's April 10, 2017 meeting.

Approval to return burial cut off hours from 2:00 p.m. to 3:00 p.m.

Motion by Trustee Gibson, seconded by Trustee Fraley to return burial cut off hours from 2:00 pm to 3:00 pm. effective immediately.

Motion carried, (viva voce).

Approval to increase open/close fee to \$100 for all burials.

Motion by Trustee Gibson, seconded by Trustee Fraley to increase open/close fee to \$100 for all burials effective April 1, 2017.

Ayes: Trustee Fraley and Gibson.

Nays: None.

Motion carried.

Discussion regarding proper disposal of obsolete Cemetery property.

Consensus reached by the Board that further discussion and decision making be held over until the Board's April 10, 2017 meeting.

2017 Year to Date Burials: Evergreen Memorial Cemetery - 9
East Lawn Memorial Gardens Cemetery – 42
Park Hill Cemetery - 23
Evergreen Memorial Pet Cemetery – 0

Public Comment: No one came forward to address the Board.

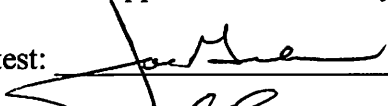
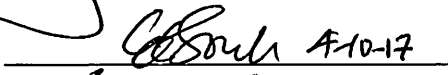
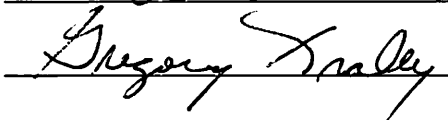
Motion by Trustee Gibson, seconded by Trustee Fraley to adjourn. Time 6:48 p.m.

Motion carried, (viva voce).

Respectfully submitted,

Eugene Lorch, President
Gregory Fraley, Vice President
Joseph Gibson, Secretary/Treasurer

Passed and approved this 10th day of April 2017.

Attest:  Secretary/Treasurer
 President
 Vice President

GYN