

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES MEETING
May 14, 2018

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

Trustees: Eugene Lorch, President, Joseph Gibson, Secretary/Treasurer.

Trustee absent: Gregory Fraley, Vice President.

Staff: Tina Crow, Cemetery Manager, Gabrielle Nichols, Administrative Assistant.

“Consent Agenda:

- A. Approval of Minutes of the April 9, 2018 Board Meeting as submitted by Staff. (Recommend that the Minutes of the April 9, 2018 Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented with addendum to pay request for the month May 2018. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Gibson seconded by Trustee Lorch to approve the Consent Agenda as presented.

Ayes: Trustees Lorch and Gibson.

Nays: None

Motion carried.

Approval by Board on Monthly Cemetery Audit of April 2018.

Motion by Trustee Gibson, seconded by Trustee Lorch to approve the Monthly Cemetery Audit of April 2018 as presented and forward on to Township Board for action and approval at their May 29, 2018 meeting.

Ayes: Trustees Lorch and Gibson.

Nays: None

Motion carried.

Approval by Board to transfer \$100,000 from Reserve Account (7782) to Business Checking Account (7774).

Motion by Trustee Gibson seconded by Trustee Lorch to approve transfer of \$100,000 from Reserve Account (7782) to Business Checking Account (7774).

Ayes: Trustees Lorch and Gibson.

Nays: None

Motion carried.

Approval by Board to transfer \$50,000 from Reserve Account (7782) to Business Checking account (7774) to make the additional \$50,000 Mausoleum payment to Heartland Bank & Trust that was approved at the April 9, 2018 Board of Trustees meeting.

Motion by Trustee Gibson, seconded by Trustee Lorch to approve transfer of \$50,000 from Reserve Account (7782) to Business Checking account (7774) to make the additional \$50,000 Mausoleum payment to Heartland Bank & Trust that was approved at the April 9, 2018 Board of Trustees meeting.

Ayes: Trustees Lorch and Gibson.

Nays: None

Motion carried.

Discussion and approval to not renew credit card machine account contract with Merchants Choice.

Motion by Trustee Gibson seconded by Trustee Lorch to approve to not renew the credit card machine account contract with Merchants Choice

Motion carried, (viva voce).

Discussion and approval to use the Square Card Reader System to process credit card payment to the Cemetery.

Motion by Trustee Gibson seconded by Trustee Lorch to approve using the Square Card Reader system to process credit card payments to the Cemetery.

Motion carried, (viva Voce).

Discussion regarding 1210 Wright Street.

Discussion regarding investment of Prepay Funds.

Discussion regarding Request for Proposal (RFP) for payroll services.

2018 Year to Date Burials:	Evergreen Memorial Cemetery - 26
	East Lawn Memorial Gardens Cemetery - 66
	Park Hill Cemetery - 42
	Evergreen Memorial Pet Cemetery – 0

Public Comments: No one came forward to address the Board.

Motion by Trustee Gibson seconded by Trustee Lorch to adjourn. Time: 7:00 p.m.

Respectfully submitted,

Eugene Lorch, President
 Gregory Fraley, Vice President
 Joseph Gibson, Secretary/Treasurer

Passed and approved this 11th day of June 2018.

Attest: _____ Secretary/Treasurer

_____ President

_____ Vice President

GYN