

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES MEETING
June 11, 2018

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

Trustees: Eugene Lorch, President, Gregory Fraley, Vice President, Joseph Gibson, Secretary/Treasurer.

Staff & elected official: Tina Crow, Cemetery Manager, Gabrielle Nichols, Administrative Assistant, Deb Skillrud, Township Supervisor.

“Consent Agenda:

- A. Approval of Minutes of the May14, 2018 Board Meeting as submitted by Staff. (Recommend that the Minutes of the May 14, 2018 Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented with addendum to pay request for the month June 2018. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Fraley, seconded by Trustee Gibson to approve the Consent Agenda as presented.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Approval by Board on Monthly Cemetery Audit of May 2018.

Motion by Trustee Fraley, seconded by Trustee Gibson to approve the Monthly Cemetery Audit of May 2018 as presented and forward on to Township Board for action and approval at their June 25, 2018 meeting.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Approval by Board to transfer \$70,000 from Reserve Account (7782) to Business Checking Account (7774).

Motion by Trustee Fraley, seconded by Trustee Gibson to approve transfer of \$70,000 from Reserve Account (7782) to Business Checking Account (7774).

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Board approval of Request for Proposal (RFP) for payroll services as presented by cemetery staff.

Motion by Trustee Gibson, seconded by Trustee Fraley to accept RFP for payroll services as presented by cemetery staff.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried

2018 Year to Date Burials:	Evergreen Memorial Cemetery - 27
	East Lawn Memorial Gardens Cemetery - 71
	Park Hill Cemetery - 42
	Evergreen Memorial Pet Cemetery – 0

Public Comments: No one came forward to address the Board.

Motion by Trustee Gibson, seconded by Trustee Fraley to adjourn. Time: 6:48 p.m.

Respectfully submitted,

Eugene Lorch, President
Gregory Fraley, Vice President
Joseph Gibson, Secretary/Treasurer

Passed and approved this 9th day of July 2018.

Attest: _____ Secretary/Treasurer

_____ President

_____ Vice President

GYN