

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES MEETING
September 10, 2018

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

Trustees: Joseph Gibson , President, Gregory Fraley, Vice President, Garrett Thalgott, Secretary/Treasurer.

Staff and elected officials: Tina Crow, Cemetery Manager, Gabrielle Nichols, Administrative Assistant, Terry Hanson, Cemetery Grounds Supervisor, Deb Skillrud, Township Supervisor.

Opening of sealed bids for new 1-ton, full sized truck with aluminum hydraulic dump bed. No decision made regarding acceptance of any bid.

“Consent Agenda:

- A. Approval of Minutes of the August 13, 2018 Board Meeting as submitted by Staff. (Recommend that the Minutes of the August 13, 2018 Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented with addendum to pay request for the month September 2018. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Fraley, seconded by Trustee Thalgott to approve the Consent Agenda as presented.

Ayes: Trustees Gibson, Fraley and Thalgott.

Nays: None

Motion carried.

Approval by Board of Monthly Cemetery Audit of August 2018.

Motion by Trustee Fraley, seconded by Trustee Thalgott to approve the Monthly Cemetery Audit of August 2018 as presented and forward on to Township Board for action and approval at their September 24, 2018 meeting.

Ayes: Trustees Gibson, Fraley and Thalgott.

Nays: None

Motion carried.

Approval by Board to transfer up to \$125,000.00 in multiple transfers from Reserve Account (7782) to Business Checking Account (7774).

Motion by Trustee Thalgott, seconded by Trustee Fraley to approve up to \$125,000.00 in multiple transfers from Reserve Account (7782) to Business Checking Account (7774).

Ayes: Trustees Gibson, Fraley and Thalgott.

Nays: None

Motion carried.

Approval by the Board to increase the pet burial fee to \$600.00.

Motion by Trustee Fraley, seconded by Trustee Thalgott to approve increasing the pet burial fee to \$600.00.

Ayes: Trustees Gibson, Fraley and Thalgott.

Nays: None

Motion carried.

Discussion and approval of moving Cemetery bank accounts from Heartland Bank and Trust to Prairie State Bank and Trust.

It was decided to hold this item over until a later date.

Cemetery Board approval to request the Township Board adopt the Ordinance Approving Line Item Transfers to the FY 2019 Budget for Evergreen Memorial Cemetery.

Motion by Trustee Fraley, seconded by Trustee Thalgott to request the Township Board adopt the Ordinance Approving Line Item Transfers to the FY 2019 Budget for Evergreen Memorial Cemetery.

Ayes: Trustees Gibson, Fraley and Thalgott.

Nays: None

Motion carried.

2018 Year to Date Burials: Evergreen Memorial Cemetery - 47
 East Lawn Memorial Gardens Cemetery - 102
 Park Hill Cemetery - 56
 Evergreen Memorial Pet Cemetery – 2

Public Comments: No one came forward to address the Board.

Motion by Trustee Fraley, seconded by Trustee Thalgott to adjourn. Time: 6:53 p.m.

Respectfully submitted,

Joseph Gibson, President
Gregory Fraley, Vice President

Passed and approved this 8th day of October 2018.

Attest: _____ Secretary/Treasurer

_____ President

_____ Vice President

GYN