

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY  
BOARD OF TRUSTEES MEETING  
July 8, 2019

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

Trustees: Joseph Gibson, President, Garrett Thalgott, Vice President and Brad Williams, Secretary/Treasurer.

Staff and elected official: Terry Hansen, Cemetery Manager, and Misty Porter, Office Administrator, Deb Skillrud, Township Supervisor.

“Consent Agenda:

- A. Approval of Minutes of the June 10, 2019 Board Meeting as submitted by Staff.  
(Recommend that the Minutes of the June 10, 2019 Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented for the month July 2019.  
(Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Thalgott, seconded by Trustee Gibson to approve the Consent Agenda as presented.

Ayes:. Trustees Gibson, Thalgott and Williams

Nays: None

Motion carried.

Approval by Board of Monthly Cemetery Audit for June 2019.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Monthly Cemetery Audit for June 2019 as presented and forward on to Township Board for action and approval at their July 22, 2019 meeting.

Ayes: Trustees Gibson, Thalgott and Williams

Nays: None

Motion carried.

Approval by Board to transfer \$75,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Motion by Trustee Thalgott, seconded by Trustee Williams to approve a transfer of \$75,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Ayes: Trustees Gibson, Thalgott and Williams

Nays: None

Motion carried.

2019 Year to Date Burials: Evergreen Memorial Cemetery - 31  
East Lawn Memorial Gardens Cemetery - 59  
Park Hill Cemetery - 43  
Evergreen Memorial Pet Cemetery – 0

Comments: Misty Porter updated the Board on the status of the windows for the mausoleum. A purchasing policy was brought to the Board by COBT for review and will be discussed at a later board meeting. The Office Administrator asked where to invest some of the reserve account money, this too will be discussed at a later meeting.

Public Comments: No one came forward to address the Board.

Motion by Trustee Williams, seconded by Trustee Gibson to adjourn. Time: 6:18 p.m.

Ayes: Trustee Gibson, Thalgott and Williams

Nays: None

Motion carried.

Respectfully submitted,

Joseph Gibson, President

Garrett Thalgott, Vice President

Brad Williams, Secretary/Treasurer

Passed and approved this 12<sup>th</sup> day of August 2019.

Attest: \_\_\_\_\_ President

\_\_\_\_\_ Vice President

\_\_\_\_\_ Secretary/Treasurer

MDP