

EVERGREEN MEMORIAL CEMETERY
MEETING NOTICE AND AGENDA

Meeting: Board of Trustees, Evergreen Memorial Cemetery
Date: 09/09/2019
Place: Evergreen Memorial Cemetery Office Building
302 E. Miller St., Bloomington, IL 61701
Time: 6:00 P.M.

- I. Call to order: Joe Gibson
- II. Roll Call of Attendance
- III. "Consent Agenda

(All Items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Cemetery Board, Township Supervisor, or staff.)

- A. Approval of Minutes of the August 12, 2019 Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the August 12, 2019 Meeting be approved as presented.)
 - B. Approval of anticipated expenditures as presented for the month of September 2019. (Recommend that the Anticipated Expenditures be approved as presented.)
- IV. Approval by the Board on Monthly Cemetery Audit of August 2019. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their September 23, 2019 meeting.)
- V. Approval by Board to transfer \$75,000.00 from Reserve Account (7782) to Business Checking Account (7774). (Recommend the transfer of \$75,000.00 from the Reserve Account (7782) to Business Checking Account (7774) be approved.)
- VI. Discussion and approval that the cemetery is paying the credit card fees for the Cemetery Walk Ticket sales charged at the cemetery. (Recommend approval that the cemetery is paying the credit card fees for the Cemetery Walk Ticket sales charged at the cemetery).
- VII. Discussion and approval that the cemetery is paying the credit card fees for the Wreaths Across America Wreath sales charged at the cemetery. (Recommend approval that the cemetery is paying the credit card fees for the Wreaths Across America Wreath sales charged at the cemetery.)

EVERGREEN MEMORIAL CEMETERY
MEETING NOTICE AND AGENDA

- VIII. Discussion and approval to buy back a former employees 2 burial spaces and 1 open/close fee. (Recommend approval to buy back a former employees 2 burial spaces and 1 open/close fee).
- IX. Discussion and approval of the purchasing policy presented by the City of Bloomington Township. (Recommend approval of the purchasing policy presented by the City of Bloomington Township).
- X. Discussion and approval of Fiscal Year 2020 – 2021 Preliminary Budget and Levy (Recommend that the FY 2020 – 2021 Preliminary Budget and Levy be approved and forwarded on the Township Board for action and approval at their September 23, 2019 meeting.)
- XI. Discussion and approval of offering a veteran’s discount. (Recommend approval for offering a veteran’s discount).
- XII. 2019 Year to Date Burials: Evergreen Memorial Cemetery - 37
 East Lawn Memorial Gardens Cemetery - 79
 Park Hill Cemetery - 56
 Evergreen Memorial Pet Cemetery - 0
- XIII. Comment
- XIV. Public Comment
- XV. Adjournment

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of August 2019**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **9th day of September 2019**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **9th day of September 2019**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance **\$81,952.68** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$293,912.07** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$175,211.38** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Secretary/Treasurer for Cemetery Board:

Joseph B Gibson

Brad A Williams

Cemetery Board Vice President:

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City
of Bloomington, McLean County, Illinois

Garrett Thalgot

This **23rd day of September 2019**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: AUGUST 2019

Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$	69,141	
Cash: Heartland Bank 7782 (Reserve)	\$	265,655	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	171,772	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2019	\$	203,139	
			<u>Funds at Commencement</u>
			\$ 709,707

Public Funds Received This Month

Real Estate Tax Levy		\$	78,257
Personal Property Replacement Tax		\$	776

Other Funds Received This Month

Opening/Closing Fees	\$	4,420	
Sale of Lots	\$	3,355	
Sale of Crypts	\$	1,015	
Sale of Niches	\$	50	
Sales - Other	\$	700	
Income from Trusts	\$	39	
Other Income	\$	55	
Inspection Fees	\$	225	
			<u>\$ 9,859</u>

Total Funds Received This Month	\$	88,893
Total Funds Available	\$	798,600

Funds Expended This Month

Change in Payroll Liabilities 08/31/2019	\$	44,539
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TOTAL Funds at Month End

\$ 754,215

Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$	81,953	
Cash: Heartland Bank 7782 (Reserve)	\$	293,912	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	175,211	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2019	\$	203,139	
			<u>TOTAL Funds at Month End</u>
			<u><u>\$ 754,215</u></u>

Checking Account Activity

Checkbook Balance at Commencement		\$	69,141
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Deposits			
Personal Property Replacement Tax	\$	776	
Opening/Closing Fees	\$	4,420	
Sale of Lots	\$	3,355	
Sale of Crypts	\$	1,015	
Sale of Niches	\$	50	
Sales - Other	\$	700	
Other Income	\$	55	
Inspection Fees	\$	225	
Transfer (to)/from Reserve Acct 7782	\$	50,000	
Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	(3,400)	
Total Deposits for Month			<u>\$ 57,197</u>

Total Funds Available \$ 126,338

Checks Written			
Compensation & Benefits	\$	29,295	
Administrative Expenses	\$	2,754	
Cemetery Improvements, Maintenance & Repair	\$	5,066	
Cemetery Operations	\$	7,423	
Total Checks Written			<u>\$ 44,539</u>

Change in Payroll Liabilities 08/31/2019 \$ (153)

Total Checks Written \$ 44,385

Checkbook Balance at Month End \$ 81,953

Bank Reconciliation at Month End

Balance per Bank Statement	\$	82,167	
Plus Outstanding Deposits	\$	418	
Less Outstanding Checks	\$	(633)	

Checkbook Balance per Reconciliation \$ 81,953

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Aug-19

Revenue			
40100 Real Estate Tax Levy	\$	78,257	
41000 Personal Property Replacement Tax	\$	776	
42000 Opening/Closing Fee	\$	4,420	
42500 Sale of Lots	\$	3,355	
43000 Sale of Crypts	\$	1,015	
43100 Sale of Niches	\$	50	
44700 Sales - Other	\$	700	
49000 Income from Trusts	\$	39	
49020 Other Income & Special Events	\$	55	
49021 Inspection Fees	\$	225	
Total Revenue		<u>\$</u>	<u>88,893</u>
	Total Income		<u>\$</u> 88,893
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	4,191	
50102 Wages: Cemetery Staff	\$	17,782	
50201 Payroll Taxes	\$	1,535	
50202 IMRF	\$	2,068	
50204 Employee Health Insurance	\$	3,686	
50205 Direct Deposit Transmittal Fees	\$	33	
Total Compensation & Benefits		<u>\$</u>	<u>29,295</u>
Administrative Expenses			
51500 Contractual Services	\$	339	
52000 Office Supplies	\$	366	
52500 Utilities	\$	1,379	
55400 Special Event Expenses	\$	304	
55450 Other Admin Expenses	\$	366	
Total Administrative Expenses		<u>\$</u>	<u>2,754</u>
Cemetery Improvements, Maintenance & Repair			
58000 Mausoleum (including debt service)	\$	5,066	
Total Cemetery Improvements, Maintenance & Repair		<u>\$</u>	<u>5,066</u>
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	385	
56000 Tree Removal/Monument Repair	\$	1,000	
56500 Equipment Repairs	\$	507	
56600 Cemetery Supplies & Maintenance	\$	704	
56700 Rental Equipment & Short-term Leases	\$	132	
56800 Disposal of Leaves/Branches	\$	200	
57602 Grounds Maintenance/Repair	\$	3,620	
58100 Grave Markers	\$	859	
59900 Other Cemetery Expenses	\$	16	
Total Cemetery Operations		<u>\$</u>	<u>7,423</u>
	Total Expense		<u>\$</u> 44,539
Net Income			<u><u>\$</u> 44,354</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income	<u>Aug-19</u>	Revised Budget	\$ Over Budget	% of Budget
Revenue				
40100 Real Estate Tax Levy	\$ 339,695	\$ 506,600	\$ (166,905)	67.1%
41000 Personal Property Replacement Tax	\$ 27,218	\$ 30,000	\$ (2,782)	90.7%
42000 Opening/Closing Fee	\$ 44,910	\$ 60,000	\$ (15,090)	74.9%
42100 Marker Commission	\$ 9,170	\$ 8,000	\$ 1,170	114.6%
42500 Sale of Lots	\$ 22,217	\$ 70,000	\$ (47,783)	31.7%
43000 Sale of Crypts	\$ 5,865	\$ 10,000	\$ (4,135)	58.7%
43100 Sale of Niches	\$ 18,930	\$ 10,000	\$ 8,930	189.3%
44700 Sale of Burial Supplies	\$ -	\$ 1,500	\$ (1,500)	0.0%
44800 Chapel Fee	\$ -	\$ 1,000	\$ (1,000)	0.0%
44850 Sale of Pet Cemetery Spaces	\$ -	\$ 1,000	\$ (1,000)	0.0%
42400 Sales - Other	\$ 1,425	\$ 2,400	\$ (975)	59.4%
43500 Interest	\$ 1,237	\$ 3,500	\$ (2,263)	35.3%
49000 Income from Trusts	\$ 3,065	\$ 500	\$ 2,565	613.1%
49020 Other Income & Special Events	\$ 1,985	\$ 5,000	\$ (3,015)	39.7%
49021 Inspection Fees	\$ 1,350	\$ 3,000	\$ (1,650)	45.0%
Total Revenue	\$ 477,067	\$ 712,500	\$ (235,433)	67.0%
Total Income	\$ 477,067	\$ 712,500	\$ (235,433)	67.0%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 38,140	\$ 104,000	\$ (65,860)	36.7%
50102 Wages: Cemetery Staff	\$ 99,695	\$ 225,000	\$ (125,305)	44.3%
50103 Trustee Compensation	\$ 917	\$ 3,000	\$ (2,083)	30.6%
50201 Payroll Taxes	\$ 9,739	\$ 25,398	\$ (15,659)	38.3%
50202 IMRF	\$ 13,435	\$ 32,900	\$ (19,465)	40.8%
50203 IDES - Unemployment Insurance	\$ 3,209	\$ 20,000	\$ (16,791)	16.0%
50204 Employee Health Insurance	\$ 21,298	\$ 70,000	\$ (48,702)	30.4%
50205/50206 Other Payroll Expenses	\$ 170	\$ 1,000	\$ (830)	17.0%
Total Compensation & Benefits	\$ 186,602	\$ 481,298	\$ (294,696)	38.8%
Administrative Expenses				
51100 Casualty Insurance	\$ 20,711	\$ 20,317	\$ 394	101.9%
51500 Contractual Services	\$ 4,381	\$ 10,000	\$ (5,619)	43.8%
52000 Office Supplies	\$ 1,183	\$ 4,000	\$ (2,817)	29.6%
52500 Utilities	\$ 6,076	\$ 18,500	\$ (12,424)	32.8%
54000 Advertising	\$ 104	\$ 2,000	\$ (1,896)	5.2%
54500 Dues/Seminars	\$ -	\$ 600	\$ (600)	0.0%
55500 Legal Expense	\$ 285	\$ 3,000	\$ (2,715)	9.5%
55100 Audit Expense	\$ -	\$ 7,100	\$ (7,100)	0.0%
55200 Financial Administration	\$ -	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$ 7,492	\$ 10,000	\$ (2,508)	74.9%
55450 Other Admin Expenses	\$ 3,432	\$ 4,500	\$ (1,068)	76.3%
57900 Office Equipment	\$ -	\$ 3,000	\$ (3,000)	0.0%
Total Administrative Expenses	\$ 43,664	\$ 95,217	\$ (51,553)	45.9%
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 4,393	\$ 5,000	\$ (607)	87.9%
57800 Operating Equipment	\$ 45,240	\$ 71,800	\$ (26,560)	63.0%
58000 Mausoleum (including debt service)	\$ 25,330	\$ 62,000	\$ (36,670)	40.9%
58150 Real Estate for Parking Lot	\$ -	\$ 5,000	\$ (5,000)	0.0%
58300 Veterans Memorial	\$ -	\$ 43,000	\$ (43,000)	0.0%
58350 Dirt Shelter	\$ -	\$ 11,000	\$ (11,000)	0.0%
58400 Scattering Grounds/Ossuary	\$ -	\$ 4,000	\$ (4,000)	0.0%
Total Cemetery Improvements, Maintenance & Repairs	\$ 74,963	\$ 201,800	\$ (126,837)	37.1%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Aug-19</u>	Revised Budget	\$ Over Budget	% of Budget
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 4,682	\$ 11,000	\$ (6,318)	42.6%
56000 Tree Removal/Monument Repair	\$ 27,800	\$ 30,000	\$ (2,200)	92.7%
56500 Equipment Repairs	\$ 2,439	\$ 4,000	\$ (1,561)	61.0%
56600 Cemetery Supplies & Maintenance	\$ 2,101	\$ 5,000	\$ (2,899)	42.0%
56700 Rental Equipment & Leasing	\$ 132	\$ 1,000	\$ (868)	13.2%
56800 Removal of Leaves/Branches	\$ 990	\$ 7,000	\$ (6,010)	14.1%
56900 Abandoned Lot Reclamation	\$ -	\$ 5,000	\$ (5,000)	0.0%
57000 Office Repairs & Maintenance	\$ 24,280	\$ 3,000	\$ 21,280	809.3%
57602 Grounds Maintenance/Repairs	\$ 5,939	\$ 16,000	\$ (10,061)	37.1%
57603 Road, Fence, Lot, Drains	\$ 38,379	\$ 40,000	\$ (1,621)	95.9%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 9,563	\$ 9,000	\$ 563	106.3%
59900 Other Cemetery Expenses	\$ 7,572	\$ 10,500	\$ (2,928)	72.1%
Total Cemetery Operations	\$ 123,876	\$ 142,500	\$ (18,624)	86.9%
Total Expense	\$ 429,105	\$ 920,815	\$ (491,710)	46.6%
Net Income	\$ 47,962	\$ (208,315)	\$ 256,277	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
08/01/2019	Deposit	HBT - Heartland Bank & Trust	505.27
08/05/2019	Deposit	HBT - Heartland Bank & Trust	33.47
08/06/2019	41633	Ameren Illinois	-356.95
08/06/2019	41634	COMCAST Business	-224.37
08/06/2019	41635	AT&T Mobility	-120.78
08/07/2019	Deposit	HBT - Heartland Bank & Trust	970.00
08/08/2019	Deposit	HBT - Heartland Bank & Trust	19.15
08/13/2019	41636	Heartland Bank & Trust - mausoleum	-5,066.00
08/13/2019	41637	Dave Capodice Excavating Inc	-1,597.70
08/13/2019	41638	Evergreen FS Inc	-385.23
08/13/2019	41639	American Cemetery Supplies Inc	-579.38
08/13/2019	41640	Bellas Landscaping	-1,475.00
08/13/2019	41641	ColdSpring Memorial Group	-858.50
08/13/2019	41642	Henson Disposal Inc	-339.20
08/13/2019	41643	Midwest Equipment	-127.34
08/13/2019	41644	Ron Smith Printing Co	-90.00
08/13/2019	41645	RP Lumber Company Inc	-57.34
08/13/2019	41646	VISA BMCU...1484	-2,880.24
08/15/2019	20190815	Payroll Direct Deposit	-7,303.81
08/15/2019	34599784	EFTPS - IRS	-2,108.04
08/15/2019	41647	IL State Disbursement Unit	-93.46
08/15/2019	41648	TX Child Support SDU	-85.00
08/16/2019	Deposit	HBT - Heartland Bank & Trust	2,310.00
08/16/2019	Deposit	HBT - Heartland Bank & Trust	38.67
08/19/2019	Deposit	HBT - Heartland Bank & Trust	564.05
08/20/2019	41649	Hansen, Terry -	-376.59
08/20/2019	41650	Secretary of State of IL, Index Dept	-10.00
08/20/2019	41651	Mid-America Insurance Services Inc	-25.00
08/20/2019	41652	City of Bloomington Water Dept	-442.16
08/20/2019	41653	NICOR Gas	-108.52
08/21/2019	0821192103	Transfer	50,000.00
08/21/2019	0821192113	Mintus, Steven	-1,000.00
08/21/2019	0821192117	Raydon, Roger	-2,400.00
08/22/2019	Deposit	HBT - Heartland Bank & Trust	38.90
08/23/2019	Deposit	HBT - Heartland Bank & Trust	2,146.39
08/23/2019	Deposit	HBT - Heartland Bank & Trust	243.12
08/27/2019	Deposit	HBT - Heartland Bank & Trust	950.28
08/27/2019	Deposit	HBT - Heartland Bank & Trust	2,236.75
08/27/2019	41654	City of Bloomington TWP - Reimburse	-8,599.36
08/30/2019	Deposit	HBT - Heartland Bank & Trust	417.80
08/30/2019	20190830	Payroll Direct Deposit	-7,729.44
08/30/2019	34139856	EFTPS - IRS	-2,256.46
08/30/2019	0745878112	IL Dept of Revenue	-881.59
08/30/2019	41655	TX Child Support SDU	-85.00
Total			12,811.39

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CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

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Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **August 13, 2019 through September 9, 2019.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **9th day of September 2019.**

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **9th day of September 2019.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

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CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: September 9, 2019 Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
56600	American Cemetery Supplies/VISA	grave markers & mausoleum supplies	9/30/19	\$303.96
58000	CORE 3	Mausoleum Repairs (final payment for punch list)	9/30/19	\$1,500.00
57900	Farm & Fleet/VISA	Office Microwave	9/30/19	\$59.99
52000	Kaeb Janitorial Supplies	Dispenser towels	9/30/19	\$136.42
56600	Midwest Equipment/VISA	weed-eater string & fuel filter	9/30/19	\$401.41
57800	Midwest Equipment/VISA	Stihl Edger Curved Shaft Pro	9/30/19	\$323.95
56500	Midwest Equipment/VISA	weed-eater repairs	9/30/19	\$47.00
58100	Pontiac Granite	infant marker	9/30/19	\$150.00
58100	Pontiac Granite	granite base under vet marker at mausoleum	9/30/19	\$1,000.00
55450	Sam's Club/VISA	annual renewal fee	9/30/19	\$45.00
55400	Sam's Club/VISA	cups, coffee, hot cocoa	9/30/19	\$60.64
57900	Sam's Club/VISA	mobile square reader	9/30/19	\$8.98
55400	Walmart/VISA	candy & table décor	9/30/19	\$59.96
TOTAL: Requests for Payments				\$4,097.31

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