

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES MEETING
September 9, 2019

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

Trustees: Joseph Gibson, President, Garrett Thalgott, Vice President and Brad Williams, Secretary/Treasurer.

Staff: Terry Hansen, Cemetery Manager, and Misty Porter, Office Administrator

“Consent Agenda:

- A. Approval of Minutes of the August 12, 2019 Board Meeting as submitted by Staff. (Recommend that the Minutes of the August 12, 2019 Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented for the month September 2019. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Consent Agenda as presented.

Ayes: Trustees Gibson, Thalgott, and Williams

Nays: None

Motion carried.

Approval by Board of Monthly Cemetery Audit for August 2019.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Monthly Cemetery Audit for August 2019 as presented and forward on to Township Board for action and approval at their September 23, 2019 meeting.

Ayes: Trustees Gibson, Thalgott, and Williams

Nays: None

Motion carried.

Approval by Board to transfer \$75,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Motion by Trustee Williams, seconded by Trustee Thalgott to approve a transfer of \$75,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Ayes: Trustees Gibson, Thalgott, and Williams

Nays: None

Motion carried.

Approval by Board that the Cemetery will pay the credit card fees for the sale of Cemetery Walk tickets.

Motion by Trustee Thalgott, Seconded by Trustee Williams to approve paying the credit card fees for the sale of Cemetery Walk tickets sold at the cemetery.

Ayes: Trustees Gibson, Thalgott, and Williams

Nays: None

Motion carried.

Approval by Board that the Cemetery will pay the credit card fees for the sale of wreaths for Wreaths Across America.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve paying the credit card fees for the sale of wreaths for Wreaths Across America sold at the cemetery.

Ayes: Trustee Gibson, Thalgott, and Williams

None: None

Motion carried.

Approval by Board to buy back a former employee's burial spaces and open/closing fee. This will be a one-time exception.

Motion by Trustee Thalgott, seconded by Trustee Gibson to approve buying back a former employee's burial space and open/closing fee. This will be a one-time exception.

Ayes: Trustees Gibson, Thalgott, and Williams

Nays: None

Motion carried.

Board approval of the purchasing policy presented by the City of Bloomington Township contingent on adding edits made by the Board.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the purchasing policy presented by the City of Bloomington Township contingent on adding edits made by the Board.

Ayes: Trustees Gibson, Thalgott, and Williams

Nays: None

Motion carried.

Approval by Board of the preliminary fiscal year 2020-2021 budget and levy.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the preliminary fiscal year 2020-2021 budget and levy.

Ayes: Trustees Gibson, Thalgott, and Williams

Nays: None

Motion carried.

Approval by Board to offer a 10% discount to veterans and their spouse's spaces only.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve offering a 10% discount to veterans and their spouse's spaces only.

Ayes: Trustees Gibson, Thalgott, and Williams

Nays: None

Motion carried.

2019 Year to Date Burials: Evergreen Memorial Cemetery - 37
East Lawn Memorial Gardens Cemetery - 79
Park Hill Cemetery - 56
Evergreen Memorial Pet Cemetery – 0

Comments: Wheelchairs will be available for the Cemetery Walk event in October.

Public Comments: No one came forward to address the Board.

Motion by Trustee Thalgott, seconded by Trustee Williams to adjourn. Time: 6:58 p.m.

Ayes: Trustee Gibson, Thalgott, and Williams

Nays: None

Motion carried.

Respectfully submitted,

Joseph Gibson, President
Garrett Thalgott, Vice President
Brad Williams, Secretary/Treasurer

Passed and approved this 14th day of October 2019.

Attest: _____ President

_____ Vice President

_____ Secretary/Treasurer

MDP