

EVERGREEN MEMORIAL CEMETERY
MEETING NOTICE AND AGENDA

Meeting: Board of Trustees, Evergreen Memorial Cemetery
Date: 10/14/2019
Place: Evergreen Memorial Cemetery Office Building
302 E. Miller St., Bloomington, IL 61701
Time: 6:00 P.M.

- I. Call to order: Joe Gibson
- II. Roll Call of Attendance
- III. Motion to Recess to Executive Session - 5ILCS 120/2(c)(1) Performance of specific former employee including compensation.
- IV. Motion to Adjourn Executive Session and Return to the Regular Meeting.
- V. "Consent Agenda

(All Items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Cemetery Board, Township Supervisor, or staff.)

- A. Approval of Minutes of the September 9, 2019 Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the September 9, 2019 Meeting be approved as presented.)
- B. Approval of anticipated expenditures as presented for the month of October 2019. (Recommend that the Anticipated Expenditures be approved as presented.)
- VI. Approval by the Board on Monthly Cemetery Audit of September 2019. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their October 28, 2019 meeting.)
- VII. Approval by Board to transfer \$75,000.00 from Reserve Account (7782) to Business Checking Account (7774). (Recommend the transfer of \$75,000.00 from the Reserve Account (7782) to Business Checking Account (7774) be approved.)
- VIII. Approval by the Board to increase employee bonus. (Recommend approval of the employee bonus increase.)
- IX. Approval by the Board to approve the revised pet policy. (Recommend approval of the revised pet policy.)

EVERGREEN MEMORIAL CEMETERY
MEETING NOTICE AND AGENDA

- X. Approval by the Board to approve the revised rules & regulations policy. (Recommend approval of the revised rules & regulations policy.)
- XI. Discussion and approval of Fiscal Year 2020 – 2021 Budget and Levy. (Recommend that the FY 2020 – 2021 Budget and Levy be approved and forwarded on the Township Board for action and approval.)
- XII. Discussion and Approval of the Final Purchasing Policy presented by the City of Bloomington Township. (Recommend approval of the Purchasing Policy.)
- XIII. 2019 Year to Date Burials: Evergreen Memorial Cemetery - 41
 East Lawn Memorial Gardens Cemetery - 87
 Park Hill Cemetery - 64
 Evergreen Memorial Pet Cemetery – 1
- XIV. Public Comment
- XV. Comment
- XVI. Adjournment

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of September 2019**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **14th day of October 2019**.

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **14th day of October 2019**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance **\$130,714.53** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$373,518.43** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$176,546.30** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Secretary/Treasurer for Cemetery Board:

Joseph B Gibson

Brad A Williams

Cemetery Board Vice President:

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

Garrett Thalgott

This **28th day of October 2019**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwiliambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: **SEPTEMBER 2019**

Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$	81,953	
Cash: Heartland Bank 7782 (Reserve)	\$	293,912	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	175,211	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2019	\$	203,139	
		<u> </u>	\$ 754,215

Public Funds Received This Month

Real Estate Tax Levy			\$ 154,479
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Other Funds Received This Month

Opening/Closing Fees	\$	3,500	
Sale of Lots	\$	5,620	
Sale of Crypts	\$	3,695	
Sale of Niches	\$	780	
Sales - Other	\$	419	
Interest: Reserve/Checking	\$	169	
Income from Trusts	\$	35	
Other Income	\$	161	
Inspection Fees	\$	75	
Heartland Bank Trust 3189 Activity	\$	5,791	\$ 20,246

Total Funds Received This Month	\$	<u>174,725</u>	
Total Funds Available			\$ 928,940

Funds Expended This Month

Change in Payroll Liabilities 09/30/2019			\$ 39,884
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TOTAL Funds at Month End			<u><u>\$ 889,709</u></u>
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Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$	130,715	
Cash: Heartland Bank 7782 (Reserve)	\$	373,518	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	176,546	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2019	\$	208,930	
		<u> </u>	\$ 889,709

TOTAL Funds at Month End			<u><u>\$ 889,709</u></u>
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Checking Account Activity

Checkbook Balance at Commencement			\$ 81,953
Deposits			
Opening/Closing Fees	\$	3,500	
Sale of Pet Spaces	\$	200	
Sale of Lots	\$	5,620	
Sale of Crypts	\$	3,695	
Sale of Niches	\$	780	
Sales - Other	\$	219	
Other Income	\$	161	
Interest: Checking	\$	42	
Inspection Fees	\$	75	
Transfer (to)/from Reserve Acct 7782	\$	75,000	
Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	(1,300)	
Total Deposits for Month		<u> </u>	\$ 87,993

Total Funds Available			\$ 169,945
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Checks Written

Compensation & Benefits	\$	29,246	
Administrative Expenses	\$	1,582	
Cemetery Improvements, Maintenance & Repair	\$	6,890	
Cemetery Operations	\$	2,166	
Total Checks Written		<u> </u>	\$ 39,884

Change in Payroll Liabilities 09/30/2019			\$ (653)
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Total Checks Written			\$ 39,231
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Checkbook Balance at Month End			<u><u>\$ 130,715</u></u>
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Bank Reconciliation at Month End

Balance per Bank Statement	\$	140,536	
Plus Outstanding Deposits	\$	24	
Less Outstanding Checks	\$	(9,846)	

Checkbook Balance per Reconciliation			<u><u>\$ 130,715</u></u>
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Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Sep-19

Revenue			
40100 Real Estate Tax Levy		\$ 154,479	
42000 Opening/Closing Fee		\$ 3,500	
42500 Sale of Lots		\$ 5,620	
43000 Sale of Crypts		\$ 3,695	
43100 Sale of Niches		\$ 780	
44700 Sales - Other		\$ 419	
44850 Sales of Pet Cemetery Spaces		\$ -	
43500 Interest: Reserve		\$ 127	
43500 Interest: Checking		\$ 42	
49000 Income from Trusts		\$ 35	
49020 Other Income & Special Events		\$ 161	
49021 Inspection Fees		\$ 75	
	Total Revenue		\$ 168,934
	Total Income		\$ 168,934
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff		\$ 4,852	
50102 Wages: Cemetery Staff		\$ 15,941	
50201 Payroll Taxes		\$ 1,445	
50202 IMRF		\$ 1,856	
50203 IDES - Unemployment Insurance		\$ 1,435	
50204 Employee Health Insurance		\$ 3,686	
50205 Direct Deposit Transmittal Fees		\$ 32	
	Total Compensation & Benefits		\$ 29,246
Administrative Expenses			
52000 Office Supplies		\$ 136	
52500 Utilities		\$ 1,153	
55400 Special Event Expenses		\$ 21	
55450 Other Admin Expenses		\$ 203	
57900 Office Equipment		\$ 69	
	Total Administrative Expenses		\$ 1,582
Cemetery Improvements, Maintenance & Repair			
57800 Operating Equipment		\$ 324	
58000 Mausoleum (including debt service)		\$ 6,566	
	Total Cemetery Improvements, Maintenance & Repair		\$ 6,890
Cemetery Operations			
55500 Fuel, Oil and Equipment		\$ 1,170	
56500 Equipment Repairs		\$ 47	
56600 Cemetery Supplies & Maintenance		\$ 401	
56800 Disposal of Leaves/Branches		\$ 80	
57602 Grounds Maintenance/Repair		\$ 164	
58100 Grave Markers		\$ 304	
	Total Cemetery Operations		\$ 2,166
	Total Expense		\$ 39,884
Net Income			\$ 129,050

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income		<u>Sep-19</u>	<u>Revised Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
40100 Real Estate Tax Levy	\$	494,174	\$ 506,600	\$ (12,426)	97.5%
41000 Personal Property Replacement Tax	\$	27,218	\$ 30,000	\$ (2,782)	90.7%
42000 Opening/Closing Fee	\$	48,410	\$ 60,000	\$ (11,590)	80.7%
42100 Marker Commission	\$	9,170	\$ 8,000	\$ 1,170	114.6%
42500 Sale of Lots	\$	27,837	\$ 70,000	\$ (42,163)	39.8%
43000 Sale of Crypts	\$	9,560	\$ 10,000	\$ (440)	95.6%
43100 Sale of Niches	\$	19,710	\$ 10,000	\$ 9,710	197.1%
44700 Sale of Burial Supplies	\$	-	\$ 1,500	\$ (1,500)	0.0%
44800 Chapel Fee	\$	-	\$ 1,000	\$ (1,000)	0.0%
44850 Sale of Pet Cemetery Spaces	\$	200	\$ 1,000	\$ (800)	20.0%
42400 Sales - Other	\$	1,644	\$ 2,400	\$ (756)	68.5%
43500 Interest	\$	1,406	\$ 3,500	\$ (2,094)	40.2%
49000 Income from Trusts	\$	3,100	\$ 500	\$ 2,600	620.1%
49020 Other Income & Special Events	\$	2,146	\$ 5,000	\$ (2,854)	42.9%
49021 Inspection Fees	\$	1,425	\$ 3,000	\$ (1,575)	47.5%
		<u>\$ 646,001</u>	<u>\$ 712,500</u>	<u>\$ (66,499)</u>	<u>90.7%</u>
Total Revenue					
	\$	646,001	\$ 712,500	\$ (66,499)	90.7%
Total Income					
	\$	646,001	\$ 712,500	\$ (66,499)	90.7%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff	\$	42,992	\$ 104,000	\$ (61,008)	41.3%
50102 Wages: Cemetery Staff	\$	115,636	\$ 225,000	\$ (109,364)	51.4%
50103 Trustee Compensation	\$	917	\$ 3,000	\$ (2,083)	30.6%
50201 Payroll Taxes	\$	11,184	\$ 25,398	\$ (14,214)	44.0%
50202 IMRF	\$	15,291	\$ 32,900	\$ (17,609)	46.5%
50203 IDES - Unemployment Insurance	\$	4,643	\$ 20,000	\$ (15,357)	23.2%
50204 Employee Health Insurance	\$	24,985	\$ 70,000	\$ (45,015)	35.7%
50205/50206 Other Payroll Expenses	\$	201	\$ 1,000	\$ (799)	20.1%
		<u>\$ 215,848</u>	<u>\$ 481,298</u>	<u>\$ (265,450)</u>	<u>44.8%</u>
Total Compensation & Benefits					
	\$	215,848	\$ 481,298	\$ (265,450)	44.8%
Administrative Expenses					
51100 Casualty Insurance	\$	20,711	\$ 20,317	\$ 394	101.9%
51500 Contractual Services	\$	4,381	\$ 10,000	\$ (5,619)	43.8%
52000 Office Supplies	\$	1,319	\$ 4,000	\$ (2,681)	33.0%
52500 Utilities	\$	7,228	\$ 18,500	\$ (11,272)	39.1%
54000 Advertising	\$	104	\$ 2,000	\$ (1,896)	5.2%
54500 Dues/Seminars	\$	-	\$ 600	\$ (600)	0.0%
55500 Legal Expense	\$	285	\$ 3,000	\$ (2,715)	9.5%
55100 Audit Expense	\$	-	\$ 7,100	\$ (7,100)	0.0%
55200 Financial Administration	\$	-	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$	7,513	\$ 10,000	\$ (2,487)	75.1%
55450 Other Admin Expenses	\$	3,635	\$ 4,500	\$ (865)	80.8%
57900 Office Equipment	\$	69	\$ 3,000	\$ (2,931)	2.3%
		<u>\$ 45,246</u>	<u>\$ 95,217</u>	<u>\$ (49,971)</u>	<u>47.5%</u>
Total Administrative Expenses					
	\$	45,246	\$ 95,217	\$ (49,971)	47.5%
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles	\$	4,393	\$ 5,000	\$ (607)	87.9%
57800 Operating Equipment	\$	45,564	\$ 71,800	\$ (26,237)	63.5%
58000 Mausoleum (including debt service)	\$	31,896	\$ 62,000	\$ (30,104)	51.4%
58150 Real Estate for Parking Lot	\$	-	\$ 5,000	\$ (5,000)	0.0%
58300 Veterans Memorial	\$	-	\$ 43,000	\$ (43,000)	0.0%
58350 Dirt Shelter	\$	-	\$ 11,000	\$ (11,000)	0.0%
58400 Scattering Grounds/Ossuary	\$	-	\$ 4,000	\$ (4,000)	0.0%
		<u>\$ 81,853</u>	<u>\$ 201,800</u>	<u>\$ (119,947)</u>	<u>40.6%</u>
Total Cemetery Improvements, Maintenance & Repairs					
	\$	81,853	\$ 201,800	\$ (119,947)	40.6%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Sep-19</u>	<u>Revised Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 5,851	\$ 11,000	\$ (5,149)	53.2%
56000 Tree Removal/Monument Repair	\$ 27,800	\$ 30,000	\$ (2,200)	92.7%
56500 Equipment Repairs	\$ 2,486	\$ 4,000	\$ (1,514)	62.1%
56600 Cemetery Supplies & Maintenance	\$ 2,502	\$ 5,000	\$ (2,498)	50.0%
56700 Rental Equipment & Leasing	\$ 132	\$ 1,000	\$ (868)	13.2%
56800 Removal of Leaves/Branches	\$ 1,070	\$ 7,000	\$ (5,930)	15.3%
56900 Abandoned Lot Reclamation	\$ -	\$ 5,000	\$ (5,000)	0.0%
57000 Office Repairs & Maintenance	\$ 24,280	\$ 3,000	\$ 21,280	809.3%
57602 Grounds Maintenance/Repairs	\$ 6,103	\$ 16,000	\$ (9,897)	38.1%
57603 Road, Fence, Lot, Drains	\$ 38,379	\$ 40,000	\$ (1,621)	95.9%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 9,867	\$ 9,000	\$ 867	109.6%
59900 Other Cemetery Expenses	\$ 7,572	\$ 10,500	\$ (2,928)	72.1%
Total Cemetery Operations	\$ 126,042	\$ 142,500	\$ (16,458)	88.5%
Total Expense	\$ 468,989	\$ 920,815	\$ (451,826)	50.9%
Net Income	\$ 177,012	\$ (208,315)	\$ 385,327	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
09/02/2019	Credit	Interest	17.27
09/03/2019	Deposit	HBT - Heartland Bank & Trust	519.71
09/03/2019	41656	COMCAST Business	-224.37
09/03/2019	41657	Ameren Illinois	-329.77
09/06/2019	Deposit	HBT - Heartland Bank & Trust	3,695.00
09/10/2019	Deposit	HBT - Heartland Bank & Trust	43.76
09/10/2019	41658	Heartland Bank & Trust - mausoleum	-5,066.00
09/10/2019	41659	Nichols, Gabrielle Y	-359.95
09/10/2019	41660	Evergreen FS Inc	-1,169.75
09/10/2019	41661	Core 3 - Construction Services	-1,500.00
09/10/2019	41662	AT&T Mobility	-140.40
09/10/2019	41663	Kaeb Sanitary Supply Inc	-136.42
09/10/2019	41664	Midwest Equipment II	-772.36
09/10/2019	41665	VISA BMCU...1484	-556.53
09/10/2019	41666	Dave Capodice Excavating Inc	-244.00
09/11/2019	0911191102	Transfer	75,000.00
09/11/2019	0911191117	Hunt, Lindel, Virginia & David	-100.00
09/11/2019	0911191121	Johnson, Curt	-1,200.00
09/11/2019	Deposit	HBT - Heartland Bank & Trust	2,949.04
09/11/2019	Deposit	HBT - Heartland Bank & Trust	1,069.75
09/11/2019	41549STOP	Illinois Route 66 Scenic Byway Inc	100.00
09/11/2019	41549FEE	Heartland Bank & Trust	-32.00
09/13/2019	20190915	Payroll Direct Deposit	-6,917.82
09/13/2019	40554677	EFTPS - IRS	-1,917.30
09/13/2019	41667	TX Child Support SDU	-85.00
09/16/2019	Deposit	HBT - Heartland Bank & Trust	511.52
09/17/2019	41668	City of Bloomington Water Dept	-458.22
09/17/2019	Deposit	HBT - Heartland Bank & Trust	69.05
09/19/2019	Deposit	HBT - Heartland Bank & Trust	4,470.00
09/20/2019	Deposit	HBT - Heartland Bank & Trust	583.50
09/24/2019	Deposit	HBT - Heartland Bank & Trust	48.10
09/27/2019	Deposit	HBT - Heartland Bank & Trust	435.00
09/27/2019	Deposit	HBT - Heartland Bank & Trust	583.50
09/30/2019	Deposit	HBT - Heartland Bank & Trust	23.97
09/30/2019	20190930	Payroll Direct Deposit	-7,423.82
09/30/2019	50344414	EFTPS - IRS	-2,100.68
09/30/2019	1054443104	IL Dept of Revenue	-838.04
09/30/2019	41669	City of Bloomington TWP - Reimburse	-8,290.37
09/30/2019	41670	TX Child Support SDU	-85.00
09/30/2019	0604281440	IDES - IL Dept of Emp Sec	-1,434.50
09/30/2019	Credit	Interest	24.98
		Total	<u><u>48,761.85</u></u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

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Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **September 10, 2019 through October 14, 2019**.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **14th day of October 2019**.

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **14th day of October 2019**.

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:
Joseph B Gibson

Secretary/Treasurer for Cemetery Board:
Brad A Williams

Cemetery Board Vice President:
Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City
of Bloomington, McLean County, Illinois

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CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: October 14, 2019 Meeting

ACCT	COMPENSATION & BENEFITS	DESCRIPTION	Date Due	Amount
50101	Wages: Administrative			
50101	Wages: Administrative BONUS	M Porter (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$250.00
50101	Wages: Administrative SAFETY BONUS	M Porter (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$50.00
50101	Wages: Administrative BONUS	T Crow (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$250.00
50101	Wages: Administrative SAFETY BONUS	T Crow (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$50.00
50101	Wages: Administrative BONUS	D O'Reilly (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$250.00
50101	Wages: Administrative SAFETY BONUS	D O'Reilly (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$50.00
50102	Wages: Cemetery			
50102	Wages: Cemetery BONUS	A Anderson (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$250.00
50102	Wages: Cemetery SAFETY BONUS	A Anderson (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$75.00
50102	Wages: Cemetery BONUS	C Anderson (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$250.00
50102	Wages: Cemetery SAFETY BONUS	C Anderson (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$75.00
50102	Wages: Cemetery BONUS	K Durlinger (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$250.00
50102	Wages: Cemetery SAFETY BONUS	K Durlinger (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$75.00
50102	Wages: Cemetery BONUS	T Hansen (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$250.00
50102	Wages: Cemetery SAFETY BONUS	T Hansen (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$75.00
50102	Wages: Cemetery BONUS	W Novy (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$250.00
50102	Wages: Cemetery SAFETY BONUS	W Novy (Net Check Amount, Paper Check, Hand Deliver)	11/7/19	\$75.00
SubTotal: Compensation & Benefits				\$2,525.00
ACCT	VENDORS	DESCRIPTION	Date Due	Amount
57602	AB Hatchery & Garden Center/VISA	Grass Seed	10/31/19	\$300.00
56600	American Cemetery Supplies/VISA	grave markers & mausoleum supplies (freight charges)	10/31/19	\$192.49
55200	City of Bloomington Township	Financials	10/31/19	\$12,200.00
58100	Cold Spring Memorial Group	Grave Markers	10/31/19	\$297.90
57602	Dave Capodice Excavating	Dirt (estimated)	10/31/19	\$4,000.00
56800	Dave Capodice Excavating	Shredding/Removal of Branches & Leaves (estimated)	10/31/19	\$1,000.00
56500	Don Owen Tire Service/VISA	Equipment Repairs	10/31/19	\$284.00
55400	Event Experience, The/VISA	Special Event: Cemetery Walk	10/31/19	\$165.00
55500	Evergreen FS Inc	Fuel (estimated)	10/31/19	\$6,000.00
55450	Heartland Bank & Trust	stop payment fee (IL Rte 66 Scenic Byway)	10/31/19	\$32.00
56500	Interstate ALL-Battery Center/VISA	Battery	10/31/19	\$44.85
55400	Illinois Portable Toilets/VISA	Portable Restroom Services	10/31/19	\$440.00
55400	Illinois Route 66 Scenic Byway	Special Event ~ reissue check	10/31/19	\$100.00
56600	Lowe's/VISA	porcelain tile thinset	10/31/19	\$23.48
56500	Martin Sullivan	Equipment Repairs (repair hurricane)	10/31/19	\$23.60
55400	McLean County Historical Society	Cemetery Walk; voucher tickets paid (est) ~ HAND CARRY	10/31/19	\$1,367.00
57800	Midwest Equipment/VISA	Shears	10/21/19	\$109.95
56500	Midwest Equipment/VISA	blower repairs	10/21/19	\$218.40
56500	Midwest Equipment/VISA	mower: battery, fuel pump, motor	10/21/19	\$143.07
52000	Office Depot/VISA	Office Supplies	10/31/19	\$116.67
57900	Office Depot/VISA	Router for shop	10/31/19	\$139.99
57900	Office Depot/VISA	Router for shop RETURNED	10/31/19	-\$139.99
55100	Phillips & Associates CPAS, PC	FY2019 Audit & State Comptroller's Report	10/31/19	\$6,950.00
58100	Pontiac Granite	infant marker: Markel	10/31/19	\$150.00
55400	Ron Smith Printing Co/VISA	Radbourne Cards	10/31/19	\$70.00
57602	RP Lumber Company Inc/VISA	foam sealant	10/31/19	\$16.47
56600	RP Lumber Company Inc/VISA	spray paint	10/31/19	\$16.47
55400	Sam's Club/VISA	Sr Expo: Pretzels	10/31/19	\$62.74
55400	Sam's Club/VISA	Cem Walk: cider	10/31/19	\$56.62
57000	SBC Heating & Air Cond Inc	furnace repair	10/31/19	\$675.28
56000	TNT Tree Service & Stump Removal/VISA	Inv #560: Dangerous Tree Removal ~ HAND CARRY	10/25/19	\$2,000.00
56000	TNT Tree Service & Stump Removal/VISA	Inv #560: Dangerous Tree Removal	10/31/19	\$1,500.00
56000	TNT Tree Service & Stump Removal/VISA	Inv #562: Broken Limbs Removal	10/31/19	\$500.00
55450	VISA	late fee & interest (estimated)	10/31/19	\$120.00
SubTotal: VENDOR Payments				\$39,175.99
TOTAL: Requests for Payments				\$41,700.99

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