

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES MEETING
October 14, 2019

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

Trustees: Joseph Gibson, President, Garrett Thalgott, Vice President and Brad Williams, Secretary/Treasurer.

Staff and elected official: Terry Hansen, Cemetery Manager, Misty Porter, Office Administrator, and Deb Skillrud, Township Supervisor.

“Consent Agenda:

- A. Approval of Minutes of the September 9, 2019 Board Meeting as submitted by Staff. (Recommend that the Minutes of the September 9, 2019 Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented, with addendum to the pay request for the month October 2019. (Recommend that the Anticipated Expenditures and addendum be approved as presented.)

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Consent Agenda as presented.

Ayes: Trustees Gibson, Thalgott and Williams.

Nays: None.

Motion carried.

Approval by Board of Monthly Cemetery Audit for September 2019.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Monthly Cemetery Audit for September 2019 as presented and forward on to Township Board for action and approval at their October 28th, 2019 meeting.

Ayes: Trustees Gibson, Thalgott and Williams.

Nays: None.

Motion carried.

Approval by Board to transfer \$75,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Motion by Trustee Williams, seconded by Trustee Thalgott to approve a transfer of \$75,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Ayes: Trustees Gibson, Thalgott and Williams.

Nays: None.

Motion carried.

Approval by the Board to approve the employee bonus increase.

Motion by Trustee Williams, seconded by Trustee Thalgott to approve the employee bonus increase.

Ayes: Trustees Gibson, Thalgott and Williams.

Nays: None.

Motion carried.

Approval by the Board to approve the revised pet policy.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the revised pet policy.

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion Carried.

Approval by the Board to approve the revised rules & regulations policy.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the revised rules & regulations policy.

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion Carried.

Approval of Fiscal Year 2020 – 2021 Budget and Levy.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Fiscal Year 2020 – 2021 Budget and Levy.

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion Carried.

Discussion of the Purchasing Policy presented by the City of Bloomington Township. No approval needed as the policy was approved at the September 9th, 2019 meeting.

2019 Year to Date Burials: Evergreen Memorial Cemetery - 41
East Lawn Memorial Gardens Cemetery - 87
Park Hill Cemetery - 64
Evergreen Memorial Pet Cemetery – 1

Comments: The annual financial report has been received and is located in the cemetery office. The Evergreen Cemetery Walk event put on by the Mclean County Museum of History brought 3,231 people into the cemetery.

Public Comments: No one came forward to address the Board.

Motion by Trustee Garrett Thalgott, seconded by Trustee Williams to adjourn. Time: 6:43 p.m.

Ayes: Trustee Gibson, Thalgott and Williams

Nays: None

Motion carried.

Respectfully submitted,

Joseph Gibson, President

Garrett Thalgott, Vice President

Brad Williams, Secretary/Treasurer

Passed and approved this 12th day of November 2019.

Attest: _____ President

_____ Vice President

_____ Secretary/Treasurer

MDP