

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES MEETING
November 12, 2019

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:01 p.m.

Trustees: Joseph Gibson, President, Garrett Thalgott, Vice President and Brad Williams, Secretary/Treasurer.

Staff: Terry Hansen, Cemetery Manager, and Misty Porter, Office Administrator

“Consent Agenda:

- A. Approval of Minutes of the October 14, 2019 Board Meeting as submitted by Staff. (Recommend that the Minutes of the October 14, 2019 Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented for the month November 2019. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Consent Agenda as presented.

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Approval by Board of Monthly Cemetery Audit for October 2019.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Monthly Cemetery Audit for October 2019 as presented and forward on to Township Board for action and approval at their November 25, 2019 meeting.

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Approval by Board to transfer \$50,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Motion by Trustee Williams, seconded by Trustee Thalgott to approve a transfer of \$50,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Approval by the Board to approve the revised employee handbook.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the revised employee handbook.

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion Carried.

Approval by the Board to approve the revised Cemetery Pricing Sheet.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the revised Cemetery Pricing Sheet.

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion Carried.

Approval by the Board to approve the revised U.S. Army Ranger Joshua P. Rodgers Veteran's Field Policy.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the revised U.S. Army Ranger Joshua P. Rodgers Veteran's Field Policy.

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion Carried.

Approval by the Board to approve the Burial Space and Open/Close Fee Policy.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Burial Space and Open/Close Fee Policy.

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion Carried.

Discussion and approval of dates for Cemetery Board of Trustees meeting for the 2020 calendar.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the dates for the 2020 calendar Board of Trustee Meetings.

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion Carried.

2019 Year to Date Burials: Evergreen Memorial Cemetery - 55
East Lawn Memorial Gardens Cemetery - 96
Park Hill Cemetery - 68
Evergreen Memorial Pet Cemetery - 1

Comments: None.

Public Comments: No one came forward to address the Board.

Motion by Trustee Thalgott, seconded by Trustee Williams to adjourn. Time: 6:34 p.m.

Ayes: Trustee Gibson, Thalgott and Williams

Nays: None

Motion carried.

Respectfully submitted,

Joseph Gibson, President

Garrett Thalgott, Vice President

Brad Williams, Secretary/Treasurer

Passed and approved this 9th day of December 2019.

Attest: _____ President

_____ Vice President

_____ Secretary/Treasurer

MDP