

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY  
BOARD OF TRUSTEES MEETING  
December 9, 2019

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

Trustees: Joseph Gibson, President and Brad Williams, Secretary/Treasurer.

Trustee absent: Garrett Thalgott, Vice President

Staff: Terry Hansen, Cemetery Manager, and Misty Porter, Office Administrator

“Consent Agenda:

- A. Approval of Minutes of the November 12, 2019 Board Meeting as submitted by Staff. (Recommend that the Minutes of the November 12, 2019 Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented for the month December 2019. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Gibson, seconded by Trustee Williams to approve the Consent Agenda as presented.

Ayes: Trustee Gibson and Trustee Williams.

Nays: None.

Motion carried.

Approval by Board of Monthly Cemetery Audit for November 2019.

Motion by Trustee Gibson, seconded by Trustee Williams to approve the Monthly Cemetery Audit for November 2019 as presented and forward on to Township Board for action and approval at their December 16, 2019 meeting.

Ayes: Trustee Gibson and Trustee Williams.

Nays: None.

Motion carried.

Approval by Board to transfer \$50,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Motion by Trustee Gibson, seconded by Trustee Williams to approve a transfer of \$50,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Ayes: Trustee Gibson and Trustee Williams.

Nays: None.

Motion carried.

2019 Year to Date Burials: Evergreen Memorial Cemetery - 60  
East Lawn Memorial Gardens Cemetery - 104  
Park Hill Cemetery - 72  
Evergreen Memorial Pet Cemetery – 1

Comments: We have the Wreaths Across America Event this Saturday December 14<sup>th</sup>, 2019.

Public Comments: No one came forward to address the Board.

Motion by Trustee Gibson, seconded by Trustee Williams to adjourn. Time: 6:10 p.m.

Ayes: Trustee Gibson and Trustee Williams.

Nays: None.

Motion carried.

Respectfully submitted,

Joseph Gibson, President  
Brad Williams, Secretary/Treasurer

Passed and approved this 13<sup>th</sup> day of January 2020.

Attest: \_\_\_\_\_ President

\_\_\_\_\_ Vice President

\_\_\_\_\_ Secretary/Treasurer