

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES MEETING
04/13/2020

The Board of Trustees for the Evergreen Memorial Cemetery met virtually via ZOOM, at 6:06 P.M.

Trustees Present: Joseph Gibson, President, Garrett Thalgott, Vice President.
Trustee Absent: Brad Williams, Secretary/Treasurer.

Staff and Elected Official Present: Misty Porter, Cemetery Manager, Deb Skillrud, Township Supervisor.

“Consent Agenda:

- A. Approval of Minutes of the March 09, 2020 Board Meeting as submitted by Staff. (Recommend that the Minutes of the March 09, 2020 Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures, with estimated expenses for fiscal year 2020-2021 as presented for the month April 2020. (Recommend that the Anticipated Expenditures with estimates be approved as presented.)

Motion by Trustee Thalgott, seconded by Trustee Gibson to approve the Consent Agenda as presented.

Ayes: Trustees Gibson, and Thalgott.

Nays: None.

Motion carried.

Approval by Board of Monthly Cemetery Audit for April 2020.

Motion by Trustee Thalgott, seconded by Trustee Gibson to approve the Monthly Cemetery Audit for April 2020 as presented and forward on to Township Board for action and approval at their April 20, 2020 meeting.

Ayes: Trustees Gibson, and Thalgott.

Nays: None.

Motion carried.

Approval by Board to transfer \$150,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Motion by Trustee Thalgott, seconded by Trustee Gibson to approve a transfer of \$150,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Ayes: Trustees Gibson, and Thalgott.

Nays: None.

Motion carried.

Comments: Joe said to hold off on the purchase of a Certificate of Deposit due to the COVID-19 pandemic. Misty said that the mausoleum door was damaged and has already been repaired. Deb suggests getting security cameras. Misty also, announced the appointments of Kyle to Grounds Supervisor and Chris to Grounds Lead. Misty said the office staff created click and sign contracts to make them easier to complete online.

Public Comments: No one came forward to address the Board.

Motion by Trustee Thalgott, seconded by Trustee Gibson to adjourn. Time: 6:20 P.M.

Ayes: Trustee Gibson, and Thalgott.

Nays: None

Motion carried.

Respectfully submitted,

Joseph Gibson, President

Garrett Thalgott, Vice President

Passed and approved this 11th day of May 2020.

Attest: _____ President

_____ Vice President

_____ Secretary/Treasurer

MDP