

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES MEETING
December 11, 2017

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

The meeting was called to order by Board President Eugene Lorch and the following were present:

Trustees: Eugene Lorch, President, Gregory Fraley, Vice President and Joseph Gibson, Secretary/Treasurer.

Staff and Elected Official: Tina Crow, Cemetery Manager, Gabrielle Nichols Cemetery Administrative Assistant, Deb Skillrud, Township Supervisor.

“Consent Agenda”

- A. Approval of Minutes of the November 13, 2017 Board Meeting as submitted by Staff. (Recommend that the Minutes of the November 13, 2017 Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented for the month of December 2017. (Recommend that the Anticipated Expenditures to be approved as presented.)

Motion by Trustee Gibson, seconded by Trustee Fraley to approve the Consent Agenda as presented.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Approval by Board on Monthly Cemetery Audit of November 2017.

Motion by Trustee Gibson, seconded by Trustee Fraley to approve the Monthly Cemetery Audit of November 2017 as presented and forward on to Township Board for action and approval at their December 18, 2017 meeting.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Discussion by Cemetery Board of Trustees regarding purchase of a \$100,000 2 year Certificate of Deposit from Edward Jones Investments.

It was discussed that the Cemetery is unable to invest through Edward Jones Investments due to requirements of the City of Bloomington Township's Investment Policy.

Discussion and approval of adjusting pay periods for Cemetery employees from the 15th and last day of the month to every other Friday.

It was decided that Deb Skillrud, Township Supervisor, would research payroll services.

Discussion and approval regarding transferring Cemetery Bank Accounts from Heartland Bank and Trust to Prairie State Bank and Trust.

It was decided by the Board to keep Cemetery Bank Accounts at Heartland Bank and Trust.

Discussion and approval to refund Ursala Reed \$233 for cancellation of account.

Motion by Trustee Gibson, seconded by Trustee Fraley to approve \$233 refund to Ursala Reed for cancellation of account.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

2017 Year to Date Burials: Evergreen Memorial Cemetery – 64
East Lawn Memorial Gardens Cemetery – 167
Park Hill Cemetery – 103
Evergreen Memorial Pet Cemetery – 2

Public Comments: No one came forward to address the Board.

Motion by Trustee Fraley, seconded by Trustee Gibson to adjourn. Time 6:47 p.m.

Motion carried, (viva voce).

Respectfully submitted,

Eugene Lorch, President
Gregory Fraley, Vice President
Joseph Gibson, Secretary/Treasurer

Passed and approved this 8th day of January 2018.

Attest: _____ Secretary/Treasurer

_____ President

_____ Vice President

GYN