

EVERGREEN MEMORIAL CEMETERY
MEETING NOTICE AND AGENDA

Meeting: Board of Trustees, Evergreen Memorial Cemetery
Date: 09/14/2020
Place: Evergreen Memorial Cemetery Maintenance Building
302 E. Miller St., Bloomington, IL 61701
Time: 6:00 P.M.

- I. Call to order: Joe Gibson
- II. Roll Call of Attendance
- III. “Consent Agenda

(All Items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Cemetery Board, Township Supervisor, or staff.)

- A. Approval of Minutes of the August 10, 2020 Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the August 10, 2020 Meeting be approved as presented.)
 - B. Approval of anticipated expenditures as presented for the month of September 2020. (Recommend that the Anticipated Expenditures be approved as presented.)
- IV. Approval by the Board on Monthly Cemetery Audit of August 2020. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their September 28, 2020 meeting.)
- V. Approval by Board to transfer \$75,000.00 from Reserve Account (7782) to Business Checking Account (7774). (Recommend the transfer of \$75,000.00 from the Reserve Account (7782) to Business Checking Account (7774) be approved.)
- VI. Discussion and approval that the cemetery is paying the credit card fees for the Wreaths Across America Wreath sales charged at the cemetery. (Recommend approval that the cemetery is paying the credit card fees for the Wreaths Across America Wreath sales charged at the cemetery.)
- VII. Discussion and approval of Fiscal Year 2021 – 2022 Preliminary Levy (Recommend that the FY 2021 – 2022 Preliminary Levy be approved and forwarded on the Township Board for action and approval at their September 28, 2020 meeting.)

EVERGREEN MEMORIAL CEMETERY
MEETING NOTICE AND AGENDA

- VIII. Discussion and approval of employee retention pay. (Recommend the employee retention pay is approved.)

- IX. Discussion and approval of the funds received from the Marquis Family Trust to be merged into the Account (7114). (Recommend the funds be merged in account (7114).)

- X. 2020 Year to Date Burials: Evergreen Memorial Cemetery - 41
 East Lawn Memorial Gardens Cemetery - 78
 Park Hill Cemetery - 67
 Evergreen Memorial Pet Cemetery - 0

- XI. Comment

- XII. Public Comment

- XIII. Adjournment

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of August 2020**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **14th day of September 2020**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **14th day of September 2020**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance **\$31,207.36** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$434,554.30** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$196,516.83** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

This **28th day of September 2020**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

This page was intentionally left blank.

Town of the City of Bloomington--Cemetery Fund

Month of: **AUGUST 2020**

Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$	45,050	
Cash: Heartland Bank 7782 (Reserve)	\$	389,855	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	193,906	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2020	\$	<u>209,006</u>	
Funds at Commencement			\$ 837,816

Public Funds Received This Month

Real Estate Tax Levy			\$ 44,535
Personal Property Replacement Tax			\$ 4,609

Other Funds Received This Month

Opening/Closing Fees	\$	6,650	
Sale of Lots	\$	9,510	
Sale of Crypts	\$	1,020	
Sale of Niches	\$	100	
Interest: Checking/Reserve	\$	166	
Income from Trusts	\$	1,728	
Other Income	\$	2,550	
Inspection Fees	\$	375	
			\$ 22,099

Total Funds Received This Month			\$ 71,243
Total Funds Available			\$ 909,060

Funds Expended This Month

TOTAL Funds at Month End			\$ 871,284
---------------------------------	--	--	-------------------

Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$	31,207	
Cash: Heartland Bank 7782 (Reserve)	\$	434,554	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	196,517	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2020	\$	<u>209,006</u>	
TOTAL Funds at Month End			\$ 871,284

Checking Account Activity

Checkbook Balance at Commencement			\$ 45,050
Deposits			
Personal Property Replacement Tax	\$	4,609	
Opening/Closing Fees	\$	6,650	
Sale of Lots	\$	9,510	
Sale of Crypts	\$	1,020	
Sale of Niches	\$	100	
Other Income	\$	2,550	
Interest: Checking	\$	2	
Income from Trusts	\$	1,687	
Inspection Fees	\$	375	
Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	<u>(2,570)</u>	
Total Deposits for Month			\$ 23,933
Total Funds Available			\$ 68,983
Checks Written			
Compensation & Benefits	\$	24,522	
Administrative Expenses	\$	1,568	
Cemetery Improvements, Maintenance & Repair	\$	5,066	
Cemetery Operations	\$	<u>6,620</u>	
Total Checks Written			\$ 37,776
Total Checks Written			\$ 37,776
Checkbook Balance at Month End			\$ 31,207

Bank Reconciliation at Month End

Balance per Bank Statement	\$	33,074	
Less Outstanding Checks	\$	<u>(1,867)</u>	
Checkbook Balance per Reconciliation			\$ 31,207

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Aug-20

Revenue			
40100 Real Estate Tax Levy	\$	44,535	
41000 Personal Property Replacement Tax	\$	4,609	
42000 Opening/Closing Fee	\$	6,650	
42500 Sale of Lots	\$	9,510	
43000 Sale of Crypts	\$	1,020	
43100 Sale of Niches	\$	100	
44700 Other Income	\$	2,550	
43500 Interest: Checking/Reserve	\$	166	
49000 Income from Trusts	\$	1,728	
49021 Inspection Fees	\$	375	
		<u>\$</u>	<u>71,243</u>
	Total Revenue		
			<u>\$ 71,243</u>
	Total Income		<u>\$ 71,243</u>
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	4,763	
50102 Wages: Cemetery Staff	\$	13,850	
50201 Payroll Taxes	\$	1,332	
50202 IMRF (2020 = 11.62%)	\$	2,070	
50204 Employee Health Insurance	\$	2,482	
50205 Direct Deposit Transmittal Fees	\$	25	
		<u>\$</u>	<u>24,522</u>
	Total Compensation & Benefits		\$ 24,522
Administrative Expenses			
52500 Utilities	\$	1,202	
54500 Dues/Seminars	\$	150	
55450 Other Admin Expenses	\$	216	
		<u>\$</u>	<u>1,568</u>
	Total Administrative Expenses		\$ 1,568
Cemetery Improvements, Maintenance & Repair			
58000 Mausoleum (including debt service)	\$	5,066	
		<u>\$</u>	<u>5,066</u>
	Total Cemetery Improvements, Maintenance & Repair		\$ 5,066
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	1,435	
56000 Tree Removal/Monument Repair	\$	4,250	
56500 Equipment Repairs	\$	56	
56600 Cemetery Supplies & Maintenance	\$	440	
56800 Disposal of Leaves/Branches	\$	300	
57602 Grounds Maintenance/Repair	\$	139	
		<u>\$</u>	<u>6,620</u>
	Total Cemetery Operations		\$ 6,620
	Total Expense		<u>\$ 37,776</u>
Net Income			<u><u>\$ 33,468</u></u>

Town of the City of Bloomington--Cemetery Fund

Year to Date **AMENDED** Budget Comparison

Income		<u>Aug-20</u>	<u>Revised</u> <u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
40100 Real Estate Tax Levy	\$	298,650	\$ 506,600	\$ (207,950)	59.0%
41000 Personal Property Replacement Tax	\$	26,239	\$ 24,500	\$ 1,739	107.1%
42000 Opening/Closing Fee	\$	26,910	\$ 90,000	\$ (63,090)	29.9%
42100 Marker Commission	\$	3,269	\$ 9,000	\$ (5,731)	36.3%
42500 Sale of Lots	\$	26,679	\$ 58,000	\$ (31,321)	46.0%
43000 Sale of Crypts	\$	7,210	\$ 25,000	\$ (17,790)	28.8%
43100 Sale of Niches	\$	4,775	\$ 40,000	\$ (35,225)	11.9%
44700 Sale of Burial Supplies	\$	-	\$ 500	\$ (500)	0.0%
42400 Sales - Other	\$	160	\$ 2,400	\$ (2,240)	6.7%
43500 Interest	\$	307	\$ 3,000	\$ (2,693)	10.2%
49000 Income from Trusts	\$	3,364	\$ 4,000	\$ (636)	84.1%
49020 Other Income & Special Events	\$	3,450	\$ 3,500	\$ (50)	98.6%
49021 Inspection Fees	\$	1,125	\$ 3,000	\$ (1,875)	37.5%
Total Revenue	\$	<u>402,138</u>	<u>\$ 769,500</u>	<u>\$ (367,362)</u>	<u>52.3%</u>
Total Income	\$	402,138	\$ 769,500	\$ (367,362)	52.3%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff	\$	23,840	\$ 80,000	\$ (56,160)	29.8%
50102 Wages: Cemetery Staff	\$	78,749	\$ 225,000	\$ (146,251)	35.0%
50201 Payroll Taxes - FICA	\$	7,386	\$ 23,333	\$ (15,947)	31.7%
50202 IMRF (2020 = 11.62%)	\$	11,392	\$ 36,600	\$ (25,208)	31.1%
50203 IDES - Unemployment Insurance	\$	2,578	\$ 13,500	\$ (10,922)	19.1%
50204 Employee Health Insurance	\$	12,412	\$ 60,000	\$ (47,588)	20.7%
50205/50206 Other Payroll Expenses	\$	147	\$ 975	\$ (828)	15.1%
Total Compensation & Benefits	\$	<u>136,504</u>	<u>\$ 439,408</u>	<u>\$ (302,904)</u>	<u>31.1%</u>
Administrative Expenses					
51100 Casualty Insurance	\$	20,840	\$ 21,000	\$ (160)	99.2%
51500 Contractual Services	\$	3,659	\$ 10,000	\$ (6,341)	36.6%
52000 Office Supplies	\$	1,588	\$ 4,000	\$ (2,412)	39.7%
52500 Utilities	\$	6,130	\$ 18,500	\$ (12,370)	33.1%
54000 Advertising	\$	-	\$ 2,000	\$ (2,000)	0.0%
54500 Dues/Seminars	\$	150	\$ 600	\$ (450)	25.0%
55500 Legal Expense	\$	-	\$ 3,000	\$ (3,000)	0.0%
55100 Audit Expense	\$	-	\$ 7,500	\$ (7,500)	0.0%
55200 Financial Administration	\$	-	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$	5,177	\$ 10,000	\$ (4,823)	51.8%
55450 Other Admin Expenses	\$	1,986	\$ 5,000	\$ (3,014)	39.7%
57900 Office Equipment	\$	-	\$ 3,000	\$ (3,000)	0.0%
Total Administrative Expenses	\$	<u>39,531</u>	<u>\$ 96,800</u>	<u>\$ (57,269)</u>	<u>40.8%</u>
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles	\$	4,780	\$ 10,000	\$ (5,220)	47.8%
57800 Operating Equipment	\$	9,090	\$ 15,000	\$ (5,910)	60.6%
58000 Mausoleum (including debt service)	\$	25,330	\$ 60,792	\$ (35,462)	41.7%
58400 Scattering Grounds/Ossuary	\$	9	\$ 10,000	\$ (9,991)	0.1%
Total Cemetery Improvements, Maintenance & Repairs	\$	<u>39,208</u>	<u>\$ 95,792</u>	<u>\$ (56,584)</u>	<u>40.9%</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date **AMENDED** Budget Comparison (cont.)

	<u>Aug-20</u>	Revised Budget	\$ Over Budget	% of Budget
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 3,419	\$ 11,000	\$ (7,581)	31.1%
56000 Tree Removal/Monument Repair	\$ 6,710	\$ 19,000	\$ (12,290)	35.3%
56500 Equipment Repairs	\$ 542	\$ 5,000	\$ (4,458)	10.8%
56600 Cemetery Supplies & Maintenance	\$ 1,613	\$ 5,000	\$ (3,387)	32.3%
56700 Rental Equipment & Leasing	\$ -	\$ 1,000	\$ (1,000)	0.0%
56800 Removal of Leaves/Branches	\$ 750	\$ 5,000	\$ (4,250)	15.0%
57000 Office Repairs & Maintenance	\$ 4	\$ 5,000	\$ (4,996)	0.1%
57602 Grounds Maintenance/Repairs	\$ 1,122	\$ 10,000	\$ (8,878)	11.2%
57603 Road, Fence, Lot, Drains	\$ 18	\$ 50,000	\$ (49,982)	0.0%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 631	\$ 20,000	\$ (19,369)	3.2%
59900 Other Cemetery Expenses	\$ -	\$ 16,000	\$ (16,000)	0.0%
Total Cemetery Operations	\$ 14,810	\$ 148,000	\$ (133,190)	10.0%
Total Expense	\$ 230,053	\$ 780,000	\$ (549,947)	29.5%
Net Income	\$ 172,084	\$ (10,500)	\$ 182,584	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
08/02/2020	Credit	Interest	1.00
08/03/2020	Deposit	HBT - Heartland Bank & Trust	316.95
08/07/2020	Deposit	HBT - Heartland Bank & Trust	600.00
08/07/2020	Deposit	HBT - Heartland Bank & Trust	400.00
08/10/2020	Deposit	HBT - Heartland Bank & Trust	29.12
08/11/2020	Deposit	HBT - Heartland Bank & Trust	2,142.70
08/11/2020	41876	Heartland Bank & Trust - mausoleum	-5,066.00
08/11/2020	41877	Evergreen FS Inc	-726.87
08/11/2020	41878	American Cemetery Supplies Inc	-59.15
08/11/2020	41879	Embark Tree Removal	-4,250.00
08/11/2020	41880	RP Lumber Company Inc	-92.41
08/11/2020	41881	COMCAST Business	-229.23
08/11/2020	41882	Dave Capodice Excavating Inc	-439.05
08/14/2020	Deposit	HBT - Heartland Bank & Trust	2,475.00
08/14/2020	20200815	Payroll Direct Deposit	-5,515.52
08/14/2020	50609755	EFTPS - IRS	-1,539.42
08/14/2020	0553615072	IL Dept of Revenue	-323.14
08/18/2020	41883	VISA BMCU...1484	-364.22
08/19/2020	0819200584	Stubbs, Lawrence D & Teresa J	300.00
08/19/2020	0819200584	Firmand, Louis	730.00
08/19/2020	0819200580	Curry, Rhonda & Reginald	-1,000.00
08/19/2020	0819200580	Butler Hart, Debbie (Olson)	-900.00
08/19/2020	0819200580	Price, Mary	-1,200.00
08/19/2020	0819200580	Bomeli, Deborah	-500.00
08/21/2020	Deposit	HBT - Heartland Bank & Trust	430.00
08/21/2020	Deposit	HBT - Heartland Bank & Trust	2,045.30
08/24/2020	Deposit	HBT - Heartland Bank & Trust	2,629.70
08/25/2020	41884	Evergreen FS Inc	-707.92
08/25/2020	41885	City of Bloomington Water Dept	-537.17
08/25/2020	41886	Ameren Illinois	-322.13
08/25/2020	41887	NICOR Gas	-113.61
08/26/2020	41888	City of Bloomington TWP - Reimburse	-6,561.71
08/28/2020	Deposit	HBT - Heartland Bank & Trust	11,793.89
08/31/2020	Deposit	HBT - Heartland Bank & Trust	3,442.17
08/31/2020	20200831	Payroll Direct Deposit	-7,746.20
08/31/2020	33424408	EFTPS - IRS	-2,365.60
08/31/2020	1648423392	IL Dept of Revenue	-469.99
08/31/2020	41889	IDFPR	-150.00
08/31/2020	Credit	Interest	0.62
		Total	<u><u>-13,842.89</u></u>

This page was intentionally left blank.

CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **August 11, 2020 through September 14, 2020.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **14th day of September 2020.**

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **14th day of September 2020.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

This page was intentionally left blank.

CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: September 14, 2020 Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
51500	ADT Security/Others/VISA	Monthly Bill	9/30/20	\$90.58
51500	ADT Security/Others/VISA	Deposit	9/30/20	\$661.30
51500	ADT Security/Others/VISA	Balance on Installation	9/30/20	\$661.30
58100	Cold Spring Memorial Group	Grave Markers	9/30/20	\$99.00
55400	Dollar General/VISA	Special Event: WAA Event (visitor treats)	9/30/20	\$27.35
56600	Farm & Fleet/VISA	cleaner & rags for shop vehicles	9/30/20	\$6.98
59900	Farm & Fleet/VISA	dog food/medicine for fox	9/30/20	\$15.48
57800	Grass Flap/VISA	Metal Chute Blockers/no-drill bracket (estimated)	9/30/20	\$700.00
56600	Growing Grounds/VISA	weed killer, stump out	9/30/20	\$14.97
57800	Growing Grounds/VISA	seed spreader	9/30/20	\$69.99
57602	Growing Grounds/VISA	trees w/installation (estimated)	9/30/20	\$4,000.00
56600	Harbor Freight/VISA	solar flag pole lights	9/30/20	\$59.97
57602	Lowe's/VISA	weed n feed	9/30/20	\$57.98
56600	Martin Sullivan	oil, collant	9/30/20	\$16.79
56600	Midwest Equipment/VISA	weed-eater string	9/30/20	\$54.95
55100	Phillips & Associates CPAS, PC	FY2019 Audit & State Comptroller's Report	9/30/20	\$7,150.00
56000	Pontiac Granite	reset monument and fix markers damaged by tree	9/30/20	\$250.00
56600	RP Lumber Company Inc/VISA	batteries for paper towel dispenser	9/30/20	\$15.49
55400	Spotted Dog/VISA	Employee lunch - WAA event	9/30/20	\$75.00
58100	Triple H Company	Mausoleum Vases/Rings (Estimated)	9/30/20	\$481.45
TOTAL: Requests for Payments				\$14,508.58

This page was intentionally left blank.