

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY  
BOARD OF TRUSTEES MEETING

January 8, 2018

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

The meeting was called to order by Board President Eugene Lorch and the following were present:

Trustees: Eugene Lorch, President, Gregory Fraley, Vice President and Joseph Gibson, Secretary/Treasurer.

Staff: Tina Crow, Cemetery Manager and Gabrielle Nichols, Cemetery Administrative Assistant.

Motion to Recess to Executive Session - 5ILCS 120/2(c)(1) Performance of specific former employee including compensation.

Motion by Trustee Fraley, seconded by Trustee Gibson to Recess to Executive Session regarding 5ILCS 120/2(c)(1) Performance of specific former employee including compensation. Time: 6:02 p.m.

Motion to Adjourn Executive Session - 5ILCS 120/2(c)(1) and Return to the Regular Meeting.

Motion by Trustee Fraley, seconded by Trustee Gibson to adjourn the Executive Session and return to the Regular Meeting. Time: 6:04 p.m.

The Cemetery Board has determined the need for confidentiality still exists regarding the minutes for the May 5, 2017 Executive Session and will review said minutes in 6 months.

“Consent Agenda”

- A. Approval of Minutes of the December 11, 2017 Board Meeting as submitted by Staff. (Recommend that the Minutes of the December 11, 2017 Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented for the month January 2018. (Recommend that the Anticipated Expenditures to be approved as presented.)

Motion by Trustee Fraley, seconded by Trustee Gibson to approve the Consent Agenda as presented.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Approval by Board on Monthly Cemetery Audit of December 2017.

Motion by Trustee Fraley, seconded by Trustee Gibson to approve the Monthly Cemetery Audit of December 2017 as presented and forward on to Township Board for action and approval at their January 22, 2018 meeting.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Discussion and approval of Preliminary FY 2018-2019 Budget.

Motion by Trustee Fraley, seconded by Trustee Gibson to approve the FY 2018-2019 Budget.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Discussion and approval by Cemetery Board to rescind the August 2017 approval to purchase a \$100,000 2 year Certificate of Deposit from State Farm Bank.

Motion by Trustee Fraley, seconded by Trustee Gibson to rescind the August 2017 approval to purchase a \$100,000 2 year CD from State Farm Bank.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Discussion and approval by Cemetery Board to rescind Payment Voucher/Request for Payment dated 11/14/2017 for State Farm Bank in the amount of \$100,000 and Payment Voucher/Request for Payment dated 11/15/2017 in the amount of \$100,000 for Edward Jones for purchase of Certificate of Deposits due to the inability to invest with either institution.

Motion by Trustee Gibson, seconded by Trustee Fraley to rescind Payment Voucher/Request for Payment dated 11/14/2017 for State Farm Bank in the amount of \$100,000 and Payment Voucher/Request for Payment dated 11/15/2017 in the amount of \$100,000 for Edward Jones for purchase of Certificate of Deposits due to the inability to invest with either institution.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried

Discussion and approval by Cemetery Board to purchase a \$100,000 Certificate of Deposit from Flanagan State Bank at 1.25 % for 18 months or at the current rate of interest at time of investment.

Motion by Trustee Fraley, seconded by Trustee Gibson to purchase a \$100,000 Certificate of Deposit from Flanagan State Bank at 1.25 % for 18 months or at the current rate of interest at time of investment.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried

Discussion and approval of the Resolution Adopting a Policy Prohibiting Sexual Harassment for the Town of the City of Bloomington Township.

Motion by Trustee Gibson, seconded by Trustee Fraley to approve the Resolution Adopting a Policy Prohibiting Sexual Harassment for the Town of the City of Bloomington Township.

Motion carried, (viva voce).

Discussion and approval to continue holding over additional \$49,000 payment to Heartland Bank and Trust for payment towards Mausoleum loan principle until March 2018.

Motion by Trustee Fraley, seconded by Trustee Gibson to continue holding over additional \$49,000 payment to Heartland Bank and Trust for payment towards Mausoleum loan principle until March 2018.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None

Motion carried.

Discussion and approval by Board to rescind the April 10, 2017 approval to cancel Merchants Choice contract for Cemetery Credit Card processing vendor.

Motion by Trustee Fraley, seconded by Trustee Gibson to approve rescinding the April , 2017 approval to cancel Merchants Choice contract as Cemetery Credit Card processing vendor.

Motion carried, (viva voce).

Discussion of Cemetery Payroll and hiring a Payroll Service.

Discussion of 1210 S. Wright St. property.

2017 Year to Date Burials: Evergreen Memorial Cemetery – 68  
East Lawn Memorial Gardens Cemetery – 176  
Park Hill Cemetery – 107  
Evergreen Memorial Pet Cemetery – 2

Public Comments: No one came forward to address the Board.

Motion by Trustee Fraley, seconded by Trustee Gibson to adjourn. Time: 7:12 p.m.

Respectfully submitted,

Eugene Lorch, President

Gregory Fraley, Vice President  
Joseph Gibson, Secretary/Treasurer

Passed and approved this 12<sup>th</sup> day of February, 2018.

Attest: \_\_\_\_\_ Secretary/Treasurer

\_\_\_\_\_ President

\_\_\_\_\_ Vice President

GYN