

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES MEETING
October 12, 2020

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery Maintenance Building located at 302 E. Miller St., at 6:00 P.M.

Trustees: Joseph Gibson, President, Garrett Thalgott, Vice President and Brad Williams, Secretary/Treasurer.

Staff: Misty Porter, Cemetery Manager, Kyle Durlflinger, Grounds Supervisor.

“Consent Agenda:

- A. Approval of Minutes of the September 14, 2020 Board Meeting as submitted by Staff. (Recommend that the Minutes of the September 14, 2020 Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented for the month October 2020. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Consent Agenda as presented.

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Approval by Board of Monthly Cemetery Audit for September 2020.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Monthly Cemetery Audit for September 2020 as presented and forward on to Township Board for action and approval at their October 26, 2020 meeting.

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Approval of Fiscal Year 2021 – 2022 Preliminary Budget.

Motion by Trustee Gibson, seconded by Trustee Williams to approve the Fiscal Year 2021 – 2022 Preliminary Budget.

Ayes: None.

Nays: Trustees Gibson, Thalgott and Williams.

Motion denied.

Approval by Board to transfer \$75,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Motion by Trustee Williams, seconded by Trustee Thalgott to approve transfer \$75,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion Carried.

Approval to merge the funds received from the Marquis Family Trust into Account (7114). These funds are for the care and maintenance of the Marquis Family Graves. For the care and maintenance 5% of the funds will be withdrawn from the account yearly.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the merging of funds into Account (7114).

Ayes: Trustees Gibson, Thalgott, and Williams

Nays: None.

Motion Carried.

Approval to keep the funds received from the Kuchan Trust in Account (7774). These funds are for the purpose of raising, repairing, or resetting stones within the cemetery.

Motion by Trustee Thalgott, seconded by Trustee Gibson to approve keeping the Kuchan funds in Account (7774).

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion Carried.

2020 Year to Date Burials: Evergreen Memorial Cemetery - 44
East Lawn Memorial Gardens Cemetery - 88
Park Hill Cemetery - 75
Evergreen Memorial Pet Cemetery - 4

Comments: Misty stated the board has received the year end audit for fiscal year 2019-2020.
Misty stated the cemetery needs more advertisement.

Public Comments: No one came forward to address the Board.

Motion by Trustee Williams, seconded by Trustee Thalgott to adjourn. Time: 6:49 P.M.

Ayes: Trustee Gibson, Thalgott and Williams.

Nays: None

Motion carried.

Respectfully submitted,

Joseph Gibson, President
Garrett Thalgott, Vice President
Brad Williams, Secretary/Treasurer

Passed and approved this 9th day of November 2020.

Attest: _____ President

_____ Vice President

_____ Secretary/Treasurer

MDP