EVERGREEN MEMORIAL CEMETERY MEETING NOTICE AND AGENDA

Meeting:Board of Trustees, Evergreen Memorial CemeteryDate:02/08/2021Place:ZOOM - Virtual MeetingTime:6:00 P.M.

In light of the COVID-19 pandemic, this Cemetery Board meeting will be conducted "virtually" through **ZOOM**, which is accessible through computer or mobile phone. The ZOOM information for this meeting is as follows: **Computer**: In a web browser go to: https://us02web.zoom.us/j/83963119406?pwd=QTVUVzZ2U2t3WTNCRytRMTh0VHF6UT09 App: If you are using the ZOOM App on your smart phone or tablet, click join meeting: Meeting ID: 839 6311 9406 Password: evergreen

- I. Call to order: Joe Gibson
- II. Roll Call of Attendance
- III. "Consent Agenda

(All Items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Cemetery Board, Township Supervisor, or staff.)

- A. Approval of Minutes of the January 11, 2021 Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of the January 11, 2021 Meeting be approved as presented.)
- B. Approval of anticipated expenditures as presented for the month of February 2021. (Recommend that the Anticipated Expenditures be approved as presented.)
- IV. Approval by the Board on Monthly Cemetery Audit of January 2021. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their February 22, 2021 meeting.)
- V. Comment
- VI. Public Comment
- VII. Adjournment

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

COUNTY OF McLEAN)

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of January 2021**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this 8th day of February 2021.

)SS

Supervisor of the Town of the City of Bloomington, McLean County,	
Illinois.	Notary Public

This 8th day of February 2021.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of \$149,550.56 at HEARTLAND BANK (7774), BLOOMINGTON, MCLEAN COUNTY, ILLINOIS and a balance of \$467,452.69 at HEARTLAND BANK (7782), BLOOMINGTON, MCLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:	Secretary/Treasurer for Cemetery Board:
Joseph B Gibson	Brad A Williams
Cemetery Board Vice President:	Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Garrett Thalgott	Bloomington, McLean County, Illinois

This 22nd day of February 2021.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy	WARD 6: Jenn Carrillo
WARD 2: Donna Boelen	WARD 7: Mollie Ward
WARD 3: Mboka Mwilambwe	WARD 8: Jeff Crabill
WARD 4: Julie Emig	WARD 9: Kimberly Bray
WARD 5: Joni Painter	Trustee Tari Renner
	Board of Trustees of the Town of the City of Bloomington, McLean
	County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Month of: JANUARY 2021

			Month of: JANUARY 2021						
Funds at Cor	nmencement								
	Cash: Heartla	nd Bank 7774 (Checking)				\$	159,957		
	Cash: Heartla	nd Bank 7782 (Reserve)				\$	467,421		
	Trust Account:	Heartland Bank 7114 (O	/C Trust & GB/S/Mc Trust)			\$	207,051		
	Trust Account:	Heartland Bank 3189 (Irr	evocable Trust) ~ as of 09/30/2020			\$	216,696		
		,	Funds at Commencer	nent	-		<u> </u>	\$	1,051,125
Public Funds	Received This	Month						,	,, -
		erty Replacement Tax						\$	7,193
Other Funds	Received This M							Ŧ	.,
	Opening/Closi					\$	5,500		
	Sale of Lots					\$	7,370		
	Sale of Crypts					\$	2,490		
							2,490 750		
	Sale of Niches					\$			
		emetery Spaces				\$	25		
	Sales - Other					\$	450		
	Interest: Check	-				\$	34		
	Income from T					\$	1,436		
	Inspection Fee					\$	300		
	Heartland Ban	k Trust 3189 Activity			_	\$	22,204	\$	40,559
			Total Funds Received This Mo	onth				\$	47,753
			Total Funds Availa	able				\$	1,098,877
Funds Expen	ded This Month							\$	32,748
			TOTAL Funds at Month B	End				\$	1,066,129
Funds at Mor	nth End						=		
	Cash: Heartla	nd Bank 7774 (Checking)				\$	149,551		
		nd Bank 7782 (Reserve)				\$	467,453		
		, , , , , , , , , , , , , , , , , , ,	/C Trust & GB/S/Mc Trust)			\$	210,226		
		-	evocable Trust) ~ as of 12/31/2020			\$	238,900		
			TOTAL Funds at Month B	End	-	+		\$	1,066,129
							=		<u> </u>
Checking Ac	count Activity								
encolarig / la	-	lance at Commencement						\$	159,957
	Checkbook Bu							Ψ	100,001
	Deposits	Personal Property Repla	cement Tax	\$	7,193				
	Depende	Opening/Closing Fees		\$	5,500				
		Sales - Other		φ \$	450				
		Sale of Lots			7,370				
				\$	-				
		Sale of Crypts		\$	2,490				
		Sale of Niches		\$	750				
		Other Income		\$	25				
		Interest: Checking		\$	3				
		Income from Trusts		\$	1,421				
		Inspection Fees		\$	300				
		Prepaid O/C Deposits tra	ansferred (to)/from Acct 7114	\$	(3,160)				
		Total Deposits for Me	onth			\$	22,342		
			Total Funds Availa	able	-			\$	182,299
	Checks Writter	n							
		Compensation & Benefit	S	\$	25,144				
		Administrative Expenses		\$	1,559				
		Cemetery Improvements		\$	5,301				
		Cemetery Operations	,	\$	745				
		Total Checks Writ	ten	<u> </u>		\$	32,748		
			Total Checks Wri	tten	-	٣	0_,1 10	\$	32,748
			Checkbook Balance at Month E				-	\$	149,551
Bank Pocono	iliation at Montl	h End	Show Sumiou at month				=	-	,
Ballk Recolld						¢	150 117		
	Balance per Ba					\$ ¢	159,117		
	Plus Outstandi					\$	800		
	Less Outstand	ing Unecks	Chaekheek Pelence ner Peser - ""-	lian	-	\$	(10,366)	\$	149,551
			Checkbook Balance per Reconciliat	lion			-	ψ	143,001

Statement of Receipts and E	Disbursements
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Revenue \$ 7,193 41000 Personal Property Replacement Tax \$ 7,193 42000 Opening/Closing Fee \$ 5,500 42200 Sale of Crybts \$ 7,370 43000 Sale of Crybts \$ 2,490 43100 Sale of Niches \$ 750 44700 Other Income \$ 2,500 44850 Sales - Other \$ 450 44850 Sales - Other \$ 34 49000 Income from Trusts \$ 1,436 49021 Inspection Fees \$ 300 Expense \$ 300 Compensation & Benefits \$ 10,340 50102 Wages: Cheministrative Staff \$ 10,340 50202 IMRF (2020 = 11,62%; 2021 = 11,41%)) \$ 1,628 50202 IMRF (2020 = 11,62%; 2021 = 11,41%)) \$ 1,628 50202 IMRF (2020 = 11,62%; 2021 = 11,41%)) \$ 1,628 50202 IMRF (2020 = 11,62%; 2021 = 11,41%)) \$ 1,628 50204 Employee Health Insurance \$ 7,281 50205 Direct Deposit Transmittal Fees \$ 18 Total Administrative Expenses \$ 235 65450 Other Admin Expenses \$ 1,559 Cemetery Improvements, Maintenance & Repair \$ 2,306		Jan-	<u>21</u>	
42000 Opening/Closing Fee \$ 5.500 42500 Sale of Lots \$ 7.370 43000 Sale of Crypts \$ 2.490 43100 Sale of Niches \$ 7.50 441700 Other Income \$ 25 44480 Sales - Other \$ 345 44300 Increst: Checking/Reserve \$ 345 49000 Income from Trusts \$ 1,436 49001 Inspection Fees \$ 300 Expense \$ 10,340 Compensation & Benefits \$ 10,340 50101 Wages: Cemetery Staff \$ 1,628 50102 Wages: Cemetery Staff \$ 1,059 502020 IMRF (2020 = 11.62%; 2021 = 11.41%)) \$ 1,628 502020 IMRF (2020 = 11.62%; 2021 = 11.41%)) \$ 1,628 50203 Direct Deposit Transmittal Fees \$ 18 Total Compensation & Benefits \$ 1,559 Cemetery Improvements, Maintenance & Repair \$ 5 51500 Contractual Services \$ 5 548 54000 Mausoleum (including debt service) \$ 5.006 57600 Operat				
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58000 Mausoleum (including debt service) Total Cemetery Improvements, Maintenance & Repair\$ 5,066Cemetery Operations\$ 5,301Cemetery Operations\$ 12756500 Equipment Repairs\$ 12756800 Disposal of Leaves/Branches\$ 10057602 Grounds Maintenance/Repair\$ 518Total Cemetery Operations\$ 745Total Expense\$ 32,748	Cemetery Improvements, Maintenance & Repair			
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Cemetery Operations\$12756500 Equipment Repairs\$10056800 Disposal of Leaves/Branches\$10057602 Grounds Maintenance/Repair\$518Total Cemetery Operations\$745Total Expense\$\$32,748	58000 Mausoleum (including debt service)	\$ 5,066		
56500 Equipment Repairs \$ 127 56800 Disposal of Leaves/Branches \$ 100 57602 Grounds Maintenance/Repair \$ 518 Total Cemetery Operations \$ 745 Total Expense \$ 32,748	Total Cemetery Improvements, Maintenance & Repair	 :	\$	5,301
56800 Disposal of Leaves/Branches\$10057602 Grounds Maintenance/Repair\$518Total Cemetery Operations\$745Total Expense\$32,748	Cemetery Operations			
57602 Grounds Maintenance/Repair \$ 518 Total Cemetery Operations \$ 745 Total Expense \$ 32,748	56500 Equipment Repairs	\$ 127		
Total Cemetery Operations\$ 745Total Expense\$ 32,748	56800 Disposal of Leaves/Branches	\$ 100		
Total Cemetery Operations\$ 745Total Expense\$ 32,748	57602 Grounds Maintenance/Repair	\$ 518		
Total Expense \$ 32,748		 	\$	745
			\$	32,748
			\$	(7,200)

Year to Date AMENDED Budget Comparison

		5	-		Revised			
Revenue	Income		Jan-21			\$ (Over Budaet	% of Budaet
41000 Personal Property Replacement Tax \$ 40.733 \$ 40.733 \$ 90.000 \$ (15.293) 166.5% 42000 Marker Commission \$ 81.56 \$ 90.000 \$ (15.293) 109.2% 43000 Sale of Lots \$ 63.328 \$ 58.000 \$ (6.460) 74.2% 43100 Sale of Niches \$ 10.000 \$ (2.100) 44.2% (4.000) \$ (2.240) \$ (1.204) 49.8% 44700 Sale of Niches \$ 11.06 \$ 2.400 \$ (1.204) 49.8% 44200 Increme from Trusts \$ 11.468 \$ 4.000 \$ (1.244) 49.8% 49020 Increme from Trusts \$ 14.889 \$ 4.000 \$ (1.83%) 4.000 \$ (1.83%) 4.000 \$ (1.8493) 98.1% 5 5.000 \$ (1.4893) 98.1% 5 5.000 \$ (1.4893) 98.1% 5 5.000 \$ (1.4893) 98.1% 5 5.011 (1.4893) 98.1% 5								¥
41000 Personal Property Replacement Tax \$ 40.733 \$ 40.703 \$ 90.000 \$ (16.293) 166.5% 42000 Sale of Crypts \$ 81.56 \$ 90.000 \$ (15.293) 109.2% 43000 Sale of Crypts \$ 16.900 \$ (6.460) 74.2% 43100 Sale of Niches \$ 10.900 \$ (23.100) 42.3% 44700 Sale of Niches \$ 11.906 \$ (2.000) \$ (2.000) 40.000 44700 Sale of Niches \$ 11.906 \$ (2.000) \$ (12.04) 49.8% 44200 Sale of Niches \$ 5 6.230 \$ (1.000) \$ (12.04) 49.8% 43000 Interest \$ 5 0.000 \$ (10.893) 372.2% 49021 Inspection Fees \$ 2.700 \$ 3.000 \$ (14.893) 98.1% Total Income \$ 754.607 \$ 769.500 \$ (14.893) 98.1% <td></td> <td>\$</td> <td>506,314</td> <td>\$</td> <td>506,600</td> <td>\$</td> <td>(286)</td> <td>99.9%</td>		\$	506,314	\$	506,600	\$	(286)	99.9%
42000 Opening/Closing Fee \$ 74.710 \$ 90.000 \$ (15.290) 83.0%, 42100 Marker Commission \$ 63.328 \$ 50.000 \$ (16.290) 84.166 \$ 90.000 \$ (16.460) 74.2%, 43100 Sale of Crypts \$ 16.540 \$ 25.000 \$ (6.460) 74.2%, 44100 Sale of Durial Supplies \$ 15.000 \$ (2.2) 0.60%, 42.000, \$ (2.2) 0.60%, 442002 Interest \$ 15.050 \$ 0.000, \$ (1.2,49,8%, 40.000, \$ (1.0,889,9,372.2%, 49020 Incerest \$ 6.230,8,3,000,8 \$ 2.700,8,3,300,8,5 \$ (1.4,893,9,88,1%,22%,2%,2%,2%,2%,2%,2%,2%,3%,3%,3%,3%,3%,3%,3%,3%,3%,3%,3%,3%,3%							· · ·	
42100 Marker Commission \$ 8,156 9,000 \$ (644) 90.6% 42500 Sale of Crypts \$ 63.228 \$ 58.000 \$ (646) 74.2% 43100 Sale of Niches \$ 16,900 \$ 60.00% \$ (23,100) 42.3% 44700 Sale of Niches \$ 1,900 \$ 2.400 \$ (1,24) 42.3% 44300 Sale of Niches \$ 1,196 \$ 2.400 \$ (1,24) 42.3% 44300 Sale of Linal Supplies \$ 14,869 \$ 4.000 \$ (1,24) 49.8% 49000 Interest \$ 14,869 \$ 4.000 \$ (1,83) 49.00 \$ (1,83) 98.1% 5 (1,00) \$ (1,83) 98.1% 5 (1,00) \$ (1,83) 98.1% 5 (1,10) \$ (1,1,83) 98.1% 5 (1,1,14) (1,14,83) 98.1% 5 (1,14,83) 98.1% 5 (1,14,14) (1,14,83) 98.1% 5				\$	-		-	
42500 Sale of Lots \$ 63.228 \$ 68.000 \$ 5.228 109.29% 43100 Sale of Niches \$ 18.640 \$ 25.000 \$ (6.460) 74.2% 44700 Sale of Niches \$ 18.640 \$ 25.000 \$ (2.00) 60.0% 44200 Sales - Other \$ 18.640 \$ 2.000 \$ (2.450) 18.849 44300 Income from Trusts \$ 14.889 \$ 4.000 \$ (2.450) 18.849 49020 Other Income & Special Events \$ 6.230 \$ 3.000 \$ (2.450) 18.849 49021 Inspection Fees \$ 174.878 \$ 4.007 \$ 769.500 \$ (14.83) 98.1% Expense Compensation & Benefits \$ 143.139 \$ 225.000 \$ (14.83) 98.1% 50202 IMRF (2020 = 11.62%, 2021 = 11.41%) \$ 143.139 \$ 225.000 \$ (14.83) 98.1% 50203 IDES - Unemployment Insurance \$ 3.448 \$ 13.500 \$ (6.62)			-					
43000 Sale of Crypts \$ 16,400 \$ 25,000 \$ (6,460) 74.2% 44700 Sale of Niches \$ 16,900 \$ 22,100 \$ (23,100) 42.3% 44700 Sale of Niches \$ 1,196 \$ 2,400 \$ (1,204) 42.3% 43000 Interest \$ 1,196 \$ 2,400 \$ (1,204) 49.8% 43000 Interest \$ 1,488 \$ 4,000 \$ (1,204) 49.8% 49000 Interest \$ 14,889 \$ 3,000 \$ (1,204) 49.8% 49020 Other Income & Special Events \$ 6,230 \$ 3,000 \$ (3,00) 90.0% Compensation & Benefits \$ 754,607 \$ 769,500 \$ (14,883) 98.1% Sol101 Wages: Administrative Staff \$ 143,139 \$ 22,500 \$ (30,810) 61.5% Sol202 Inspice Haelfits \$ 143,1739 \$ 22,800 \$ (30,08) 49.9% Sol202 Wages: Cemetery Staff \$ <td< td=""><td></td><td></td><td></td><td></td><td>,</td><td></td><td>()</td><td></td></td<>					,		()	
43100 Sale of Niches \$ 16,000 \$ (23,100) 42,3% 44700 Sale of Niches \$ 300 \$ 5000 \$ (200) 60,0% 44200 Sales - Other \$ 1,196 \$ 2,400 \$ (1,204) 49,8% 43000 Income from Trusts \$ 14,889 \$ 4,000 \$ (2,450) 18,3% 49020 Other Income & Special Events \$ 6,230 \$ 3,500 \$ 2,730 178,0% 49021 Inspection Fees \$ 7,74,607 \$ 769,500 \$ (14,893) 98,1% Compensation & Benefits \$ 143,139 \$ 225,000 \$ (30,810) 61,5% 50101 Wages: Administrative Staff \$ 143,139 \$ 223,333 \$ (9,558) 59,0% 50202 IMRF (2020 = 11,62%; 2021 = 11,41%) \$ 2,141 \$ 36,600 \$ (15,459) 57,8% 50205 IMRF (2020 = 11,62%; 2021 = 12,41%) \$ 21,414 \$ 36,600 \$ (16,00) 9,2% 50205/5000 \$ (15,459)			-		-		-	
44700 Sale of Burial Supplies \$ 300 \$ (200) 60.0% 44200 Sales - Other \$ 1,196 \$ 2,400 \$ (1,204) 49,8% 49000 Income from Trusts \$ 14,889 \$ 4,000 \$ 10,898 372.2% 49020 Other Income Special Events \$ 6,230 \$ 3,000 \$ (2,450) 18,3% 49021 Inspection Fees \$ 2,700 \$ 3,000 \$ (300) 90.0% Total Income \$ 754,607 \$ 769,500 \$ (14,893) 98,1% Expense Compensation & Benefits \$ 49,190 \$ 80,000 \$ (30,810) 61,5% 50101 Wages: Cemetery Staff \$ 14,3139 \$ 225,000 \$ (30,810) 61,5% 50202 INFF (2020 = 11,62%; 2021 = 11,41%) \$ 3,448 13,705 \$ (30,33) 49,9% 50205 IVERF (2020 = 11,62%; 2021 = 11,41%) \$ 21,414 \$ 36,600 \$ (17,7,919) 69,5% 50205 IVERF (2020 = 11,62%; 2021 = 11,41%)					-			
42400 Sales - Other \$ 1,196 \$ 2,400 \$ (1,204) 49.8% 43000 Income from Trusts \$ 16,889 \$ 4,000 \$ (1,204) 49.8% 49020 Other Income & Special Events \$ 6,230 \$ 3,500 \$ (2,450) 18.3% 49021 Inspection Fees \$ 6,230 \$ 3,000 \$ (2,460) \$ (3,00) 00.0% Total Income Total Revenue \$ 754,607 \$ 769,500 \$ (14,893) 98.1% Expense Compensation & Benefits \$ 174,807 \$ 769,500 \$ (14,893) 98.1% 50101 Wages: Administrative Staff \$ 49,190 \$ 80,000 \$ (30,810) 61.5% 50102 Wages: Cemetery Staff \$ 143,139 \$ 225,000 \$ (81,861) 63.8% 50202 IMFF (2020 = 11,62%; 2021 = 11,41%) \$ 36.800 \$ (15,459) 57.8% 50205/50206 Other Payroll Expenses \$ 24.400 \$ (17,919) 59.435 <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td>· · · /</td><td></td></t<>							· · · /	
43500 Interest \$ 550 \$ 3.000 \$ (2.450) 18.3% 49000 Income from Trusts \$ 14.889 \$ 4.000 \$ 10.889 372.2% 49021 Inspection Fees \$ 2.700 \$ 3.000 \$ (3.00) 90.0% Total Revenue \$ 764.607 \$ 769.500 \$ (14.893) 98.1% Total Income \$ 754.607 \$ 769.500 \$ (14.893) 98.1% Expense \$ 744.607 \$ 769.500 \$ (14.893) 98.1% S0101 Wages: Cametery Staff \$ 49.190 \$ 80.000 \$ (30.810) 61.5% 50102 Wages: Cametery Staff \$ 143.139 \$ 225.000 \$ (81.861) 63.6% 50202 IDES - Unemployment Insurance \$ 3.848 \$ 13.500 \$ (16.459) 57.8% 50205 MDES - Unemployment Insurance \$ 2.9.962 \$ 60.000 \$ (30.038) 49.9% 50205/50206 Other Payroll Expenses \$ 2.0.840 \$ 2.1.000 \$ (16.0) 99.2% 51500 Cantractual Services \$ 6.690 \$ 10.000 \$ (3.310) 66.9% 52000 Utilities \$ 1.1.225 \$ 4.000 \$ (1.00) 83.3% 55500 Legal	••						· · ·	
49000 Income from Trusts \$ 14,889 \$ 4,000 \$ 10,889 372.2% 49020 Other Income & Special Events \$ 6,230 \$ 3,500 \$ 2,730 178.0% 49021 Inspection Fees \$ 754,607 \$ 769,500 \$ (14,893) 98.1% Expense \$ 754,607 \$ 769,500 \$ (14,893) 98.1% Expense \$ 754,607 \$ 769,500 \$ (14,893) 98.1% Expense \$ 754,607 \$ 769,500 \$ (14,893) 98.1% Compensation & Benefits \$ 143,139 \$ 80,000 \$ (30,810) 61.5% 50101 Wages: Cemetery Staff \$ 143,139 \$ 22,000 \$ (81,861) 63.6% 50202 IMRF (2020 = 11,62%, 2021 = 11,41%) \$ 21,141 \$ 36.000 \$ (14,693) 49.9% 50205/50206 Other Payroll Expenses \$ 249.408 \$ (177.919) 59.5% Administrative Expenses \$ 261,469				•	-			
49020 Other Income & Special Events \$ 6.2.30 \$ 3.500 \$ 2.7.30 178.0% 49021 Inspection Fees Total Revenue \$ 754.607 \$ 769.500 \$ (300) 90.0% Total Income \$ 754.607 \$ 769.500 \$ (14.893) 98.1% Expense \$ 754.607 \$ 769.500 \$ (14.893) 98.1% S0101 Wages: Administrative Staff \$ 49.190 \$ 80.000 \$ (30.810) 61.5% S0102 Wages: Cemetery Staff \$ 143.139 \$ 225.000 \$ (81.861) 63.6% S0202 IMFF (2020 = 11.62%; 2021 = 11.41%) \$ 21.141 \$ 36.600 \$ (15.9% 57.8% S0204 Employee Health Insurance \$ 2.848 \$ 13.500 \$ (16.0) 99.2% S1100 Casualty Insurance \$ 2.0840 \$ 21.000 \$ (13.01) 66.9% S2000 Unitities \$				•	-			
49021 Inspection Fees S 2,700 S 3,000 S (300) 90.0%. Total Income \$ 754,607 \$ 769,500 \$ (14,893) 98.1%. Expense Compensation & Benefits \$ 754,607 \$ 769,500 \$ (14,893) 98.1%. S0101 Wages: Administrative Staff \$ 49,190 \$ 80,000 \$ (30,810) 61.5%. S0102 Wages: Centery Staff \$ 143,139 \$ 225,000 \$ (81,861) 63.6%. S0202 IMRF (2020 = 11.62%; 2021 = 11.41%) \$ 21,141 \$ 36,600 \$ (15,459) 57.8%. S0203 IDES - Unemployment Insurance \$ 29.962 \$ 60,000 \$ (30,03) 49.9% S0205/50206 Other Payroll Expenses \$ 21,449 \$ 439.408 \$ (177.919) 59.5% Administrative Expenses \$ 21,489 \$ 439.00 \$ (1,00) 8,33.3% \$ 96.5%			-	•	-		-	
Total Income \$ 754,607 \$ 769,500 \$ (14,893) 98.1% Expense Compensation & Benefits 50101 Wages: Administrative Staff \$ 49,190 \$ 80,000 \$ (30,810) 61.5% 50101 Wages: Cemetery Staff \$ 143,139 \$ 225,000 \$ (81,861) 63.6% 50202 IMRF (2020 = 11.62%; 2021 = 11.41%) \$ 13,775 \$ 23,333 \$ (9,558) 59.0% 50203 IDES - Unemployment Insurance \$ 3,844 \$ 13,500 \$ (9,652) 28.5% 50204 Employee Health Insurance \$ 29,962 \$ 60,000 \$ (30,038) 49.9% 50205/50206 Other Payroll Expenses \$ 2461,489 \$ 439,408 \$ (17,7919) 59.5% Administrative Expenses \$ 20,840 \$ 21,000 \$ (13,03) 67.4% 51100 Casualty Insurance \$ 2,697 \$ 4,000 \$ (13,03) 67.4% 52000 Utilities \$ 2,697 \$ 4,000 \$ (13,03) 67.4% 52000 Utilities \$ 2,607 \$ 4,000 \$ (13,03) 67.4% 52000 Utilities \$ 2,607 \$ 4,000 \$ (13,03) 67.4%					-		-	
Total Income \$ 754,607 \$ 769,500 \$ (14,893) 98.1% Expense Compensation & Benefits 50101 Wages: Administrative Staff \$ 49,190 \$ 80,000 \$ (30,810) 61.5% 50101 Wages: Cemetery Staff \$ 143,139 \$ 225,000 \$ (81,861) 63.6% 50202 IMRF (2020 = 11.62%; 2021 = 11.41%) \$ 13,775 \$ 23,333 \$ (9,558) 59.0% 50203 IDES - Unemployment Insurance \$ 3,844 \$ 13,500 \$ (9,652) 28.5% 50204 Employee Health Insurance \$ 29,962 \$ 60,000 \$ (30,038) 49.9% 50205/50206 Other Payroll Expenses \$ 2461,489 \$ 439,408 \$ (17,7919) 59.5% Administrative Expenses \$ 20,840 \$ 21,000 \$ (13,03) 67.4% 51100 Casualty Insurance \$ 2,697 \$ 4,000 \$ (13,03) 67.4% 52000 Utilities \$ 2,697 \$ 4,000 \$ (13,03) 67.4% 52000 Utilities \$ 2,607 \$ 4,000 \$ (13,03) 67.4% 52000 Utilities \$ 2,607 \$ 4,000 \$ (13,03) 67.4%		\$						
Expense Compensation & Benefits 50101 Wages: Administrative Staff \$ 49,190 \$ 80,000 \$ (30,810) 61.5% 50102 Wages: Cemetery Staff \$ 143,139 \$ 225,000 \$ (81,861) 63.6% 50201 Payroll Taxes - FICA \$ 13,775 \$ 23,333 \$ (9,558) 59.0% 50202 IMRF (2020 = 11,62%; 2021 = 11,41%) \$ 21,141 \$ 36,600 \$ (15,459) 57.8% 50204 Employee Health Insurance \$ 3,848 \$ 13,500 \$ (9,652) 28.5% 50205/50206 Other Payroll Expenses \$ 435 \$ 975 \$ (540) 44.6% Administrative Expenses \$ 20,862 \$ 60,000 \$ (30,038) 49.9% 50205/50206 Other Payroll Expenses \$ 435 \$ 975 \$ (540) 44.6% 51100 Casualty Insurance \$ 20,840 \$ 21,000 \$ (177,919) 59.5% Administrative Expenses \$ 6,690 \$ 10,000 \$ (1,000 \$ (1,000 \$ 6,9% 51500 Contractual Services \$ 6,690 \$ 10,000 \$ (1,033) 67.4% 52500 Utilities \$ 2,697 \$ 4,000 \$ (1,033) 67.4% 52500 Utilities \$ 2,697 \$ 4,000 \$ (1,033) 67.4% 54500 Dues/Seminars \$ 500 \$ 600 \$ (100) 83.3% 55500 Legal Expense \$ - \$ 2,000 \$ (2,000) 0.0% 54500 Legal Expense \$ - \$ 7,500 \$ (7,275) 60.7% 55400 Advertising \$ - \$ 2,000 \$ (3,000) 0.0% 55100 Audit Expense \$ - \$ 7,500 \$ (1,000) 83.3% 55500 Legal Expense \$ - \$ 7,500 \$ (1,000) 83.3% 55500 Legal Expense \$ - \$ 3,000 \$ (3,000) 0.0% 55100 Audit Expense \$ - \$ 7,500 \$ (1,000) 8 (3,200) 0.0% 55200 Financial Administration \$ 12,200 \$ 12,200 \$ - 100.0% 55200 Financial Administrative Expenses \$ 3,908 \$ 5,000 \$ (3,000) 0.0% 55100 Audit Expense \$ - \$ 3,000 \$ (3,000) 0.0% 55100 Audit Expense \$ - \$ 3,000 \$ (3,000) 0.0% 55100 Audit Expense \$ 3,908 \$ 5,000 \$ (1,092) 78.2% 57601 Flags & Flag Poles \$ 4,780 \$ 10,000 \$ (5,220) 47.8% 57800 Operating Equipment \$ 10,073 \$ 15,000 \$ (4,227) 67.2% 58000 Mausoleum (including debt service) \$ 50,660 \$ 60,792 \$ (10,132) 83.3% 58000 Scattering Grounds/Ossuary \$ 9 8 10,000 \$ (0,991) 0.1%		\$						
Compensation & Benefits 50101 Wages: Administrative Staff \$ 49,190 \$ 80,000 \$ (30,810) 61.5% 50102 Wages: Cemetery Staff \$ 143,133 \$ 225,000 \$ (81,861) 63.6% 50201 Payroll Taxes - FICA \$ 13,775 \$ 23,333 \$ (9,558) 59.0% 50202 IMRF (2020 = 11.62%; 2021 = 11.41%) \$ 21,141 \$ 36.600 \$ (15,459) 57.8% 50204 Employee Health Insurance \$ 29,962 \$ 60.000 \$ (30,03) 49.9% 50205/50206 Other Payroll Expenses \$ 435 \$ 975 \$ (540) 44.6% Total Compensation & Benefits \$ 20,840 \$ 21,000 \$ (160) 99.2% Administrative Expenses \$ 20,840 \$ 21,000 \$ (160) 99.2% 51100 Casualty Insurance \$ 20,840 \$ 21,000 \$ (160) 99.2% 52000 Office Supplies \$ 2,697 \$ 4,000 \$ (1303) 67.4% 52500 Utilities \$ 11,225 \$ 18,500 \$ (100) 83.3% 54000 DecySeminars \$ 500 \$ 6000 \$ (100) 83.3% 554000 Decyal	Total income	Ψ	754,007	Ψ	103,500	Ψ	(14,033)	30.170
Compensation & Benefits 49,190 \$ 80,000 \$ (30,810) 61.5% 50101 Wages: Administrative Staff \$ 143,139 \$ 225,000 \$ (81,861) 63.6% 50201 Payroll Taxes - FICA \$ 13,775 \$ 23,333 \$ (9,558) 59.0% 50202 IMRF (2020 = 11.62%; 2021 = 11.41%) \$ 21,141 \$ 36.600 \$ (15,459) 57.8% 50204 Employee Health Insurance \$ 29,962 \$ 60,000 \$ (30,03) 49.9% 50205/50206 Other Payroll Expenses \$ 435 \$ 975 \$ (540) 44.6% Total Compensation & Benefits \$ 20,840 \$ (17,919) 59.5% Administrative Expenses \$ 20,840 \$ (17,919) 59.5% Administration \$ 20,840 \$ (10,00) \$ (31,01) 66.9% 52000 Office Supplies \$ 11,225 \$ 18,500 \$ (10,00)	Expense							
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50102 Wages: Cemetery Staff \$ 143,139 \$ 225,000 \$ (81,861) 63.6% 50201 Payroll Taxes - FICA \$ 13,775 \$ 23,333 \$ (9,558) 59.0% 50202 IMRF (2020 = 11.62%; 2021 = 11.41%) \$ 36,600 \$ (15,459) 57.8% 50204 Employee Health Insurance \$ 29,962 \$ 60,000 \$ (30,038) 49.9% 50205/50206 Other Payroll Expenses \$ 435 \$ 975 \$ (540) 44.6% 50205/50206 Other Payroll Expenses \$ 261,489 \$ 439,408 \$ (177,919) 59.5% Administrative Expenses \$ 20,800 \$ 21,000 \$ (160) 99.2% 51100 Casualty Insurance \$ 20,800 \$ 11,020 \$ (1,303) 66.9% 52000 Office Supplies \$ 20,901 \$ (3,310) 66.9% \$ (100) 83.3% 54000 Advertising \$ - \$ 20,000 \$ (1,303) 67.4% 54000 Advertising	•	\$	49,190	\$	80.000	\$	(30.810)	61.5%
50201 Payroll Taxes - FICA \$ 13,775 \$ 23,333 \$ (9,558) 59.0% 50202 IMRF (2020 = 11.62%; 2021 = 11.41%) \$ 21,141 \$ 36,600 \$ (15,459) 57.8% 50203 IDES - Unemployment Insurance \$ 29,962 \$ 60,000 \$ (9,552) 28.5% 50205/50206 Other Payroll Expenses \$ 435 \$ 975 \$ (540) 44.6% Compensation & Benefits \$ 261,489 \$ 439,408 \$ (177,919) 59.5% Administrative Expenses \$ 20,840 \$ 21,000 \$ (160) 99.2% 51000 Contractual Services \$ 6,690 \$ 10,000 \$ (1,303) 67.4% 52000 Office Supplies \$ 2,697 \$ 4,000 \$ (1,303) 67.4% 54000 Advertising \$ - \$ 2,000 \$ (1,00) 83.3% 5500 Legal Expense \$ - \$ 3,000 \$ (1,00) 83.3% 55200 Financial Administration			-		-			63.6%
50202 IMRF (2020 = 11.62%; 2021 = 11.41%) \$ 21,141 \$ 36,600 \$ (15,459) 57.8% 50203 IDES - Unemployment Insurance \$ 3,848 \$ 13,500 \$ (9,652) 28.5% 50204 Employee Health Insurance \$ 29,962 \$ 60,000 \$ (30,038) 49.9% 50205/50206 Other Payroll Expenses \$ 261,489 \$ 437.400 \$ (177,919) 59.5% Administrative Expenses \$ 261,489 \$ 439.408 \$ (177,919) 59.5% 51100 Casualty Insurance \$ 20,840 \$ 21,000 \$ (160) 99.2% 51500 Contractual Services \$ 6,690 \$ 10,000 \$ (1,303) 67.4% 52000 Utilities \$ 2,697 \$ 4,000 \$ (1,303) 67.4% 54000 Advertising \$ 2,607 \$ 40,000 \$ (1,303) 67.4% 55100 Legal Expense \$ 1,225 \$ 18,500 \$ (7,275) 60.7% 55200 Fi				\$				
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50204 Employee Health Insurance \$ 29,962 \$ 60,000 \$ (30,038) 49.9% 50205/50206 Other Payroll Expenses Total Compensation & Benefits \$ 435 \$ 975 \$ (540) 44.6% Administrative Expenses \$ 261,489 \$ 439,408 \$ (177,919) 59.5% Administrative Expenses \$ 20,840 \$ 21,000 \$ (160) 99.2% 51100 Casualty Insurance \$ 20,840 \$ 21,000 \$ (160) 99.2% 52000 Office Supplies \$ 2,697 \$ 4,000 \$ (1,303) 67.4% 52000 Utilities \$ 11,225 \$ 18,500 \$ (7,275) 60.7% 54000 Advertising \$ - \$ 2,000 \$ (100) 83.3% 55500 Legal Expense \$ - \$ 3,000 \$ (3,000) 0.0% 55400 Special Event Expenses \$ 5,279 \$ 10,000 \$ (3,462) 65.4% 57500 Office Equipme			-		-			
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Year to Date **AMENDED** Budget Comparison (cont.)

Year to Date AMENDED Buc	dget Com	iparison (cont.)				
				Revised			
		<u>Jan-21</u>		<u>Budget</u>	<u>\$</u> C	<u>)ver Budget</u>	% of Budget
Cemetery Operations							
55500 Fuel, Oil & Equipment	\$	4,597	\$	11,000	\$	(6,403)	41.8%
56000 Tree Removal/Monument Repair	\$	6,960	\$	19,000	\$	(12,040)	36.6%
56500 Equipment Repairs	\$	1,065	\$	5,000	\$	(3,935)	21.3%
56600 Cemetery Supplies & Maintenance	\$	2,243	\$	5,000	\$	(2,757)	44.9%
56700 Rental Equipment & Leasing	\$	-	\$	1,000	\$	(1,000)	0.0%
56800 Removal of Leaves/Branches	\$	1,860	\$	5,000	\$	(3,140)	37.2%
57000 Office Repairs & Maintenance	\$	4	\$	5,000	\$	(4,996)	0.1%
57602 Grounds Maintenance/Repairs	\$	5,833	\$	10,000	\$	(4,167)	58.3%
57603 Road, Fence, Lot, Drains	\$	18	\$	50,000	\$	(49,982)	0.0%
57700 Equipment Building	\$	1,048	\$	1,000	\$	48	104.8%
58100 Grave Markers	\$	3,579	\$	20,000	\$	(16,421)	17.9%
59900 Other Cemetery Expenses	\$	15	\$	16,000	\$	(15,985)	0.1%
Total Cemetery Operations	\$	27,223	\$	148,000	\$	(120,777)	18.4%
Total Expense	\$	417,572	\$	780,000	\$	(362,428)	53.5%
Net Income	\$	337,035	\$	(10,500)	\$	347,535	

		Checking Account Activity		
Date	Number	Name		<u>Amount</u>
10500 Heartland (7774)				
01/04/2021	Deposit	HBT - Heartland Bank & Trust		302.62
01/05/2021	Deposit	HBT - Heartland Bank & Trust		2,240.10
01/05/2021	41966	Kyle J Durflinger		-1,400.00
01/05/2021	41967	Misty D Porter		-1,900.00
01/05/2021	41968	Kyle J Durflinger		-1,200.00
01/05/2021	41969	Evergreen FS Inc		-517.50
01/05/2021	41970	NICOR Gas		-269.63
01/05/2021	41971	COMCAST Business		-228.67
01/05/2021	41972	Ameren Illinois		-255.98
01/06/2021	Deposit	HBT - Heartland Bank & Trust		2,122.85
01/08/2021	Deposit	HBT - Heartland Bank & Trust		3,097.22
01/08/2021	Deposit	HBT - Heartland Bank & Trust		3,796.14
01/12/2021	Deposit	HBT - Heartland Bank & Trust		212.23
01/12/2021	41973	Heartland Bank & Trust - mausoleum		-5,066.00
01/12/2021	41974	CNH Capital		-127.03
01/12/2021	41975	Dave Capodice Excavating Inc		-100.00
01/13/2021	Deposit	HBT - Heartland Bank & Trust		48.10
01/14/2021	Deposit	HBT - Heartland Bank & Trust		19.15
01/15/2021	20210115	Payroll Direct Deposit		-5,476.84
01/15/2021	41883441	EFTPS - IRS		-1,556.54
01/15/2021	1681367008	IL Dept of Revenue		-315.37
01/15/2021	33116799	EFTPS - IRS		-132.54
01/15/2021	0381632480	IL Dept of Revenue		-23.34
01/19/2021	41976	VISA BMCU1484		-779.44
01/19/2021	41977VOID	Heartland Bank & Trust - mausoleum		0.00
01/20/2021	Deposit	HBT - Heartland Bank & Trust		10,818.34
01/20/2021	Deposit	HBT - Heartland Bank & Trust		23.97
01/25/2021	Deposit	HBT - Heartland Bank & Trust		241.10
01/26/2021	41978	City of Bloomington TWP - Reimburse		-6,370.48
01/27/2021	Deposit	HBT - Heartland Bank & Trust		212.15
01/28/2021	Deposit	HBT - Heartland Bank & Trust		2,105.00
01/29/2021	20210131	Payroll Direct Deposit		-4,963.20
01/29/2021	12294837	EFTPS - IRS		-1,500.30
01/29/2021	0933591056	IL Dept of Revenue		-304.95
01/29/2021	0201214914	Mattingly, Alicia		800.00
01/29/2021	0201214938	Foley, Laurence & Connie		-1,000.00
01/29/2021	0201214938	Pitchford, John & Pearline		-730.00
01/29/2021	0201214938	Pitchford, John & Pearline		-730.00
01/29/2021	0201214942	Allen, Annie M		-500.00
01/29/2021	0201214942	Smith, Edith B		-500.00
01/29/2021	0201214942	Dunbar, Julie		-500.00
01/29/2021	Credit	Interest		2.72
			Total	-10,406.12

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CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Misty Porter, Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from January 12, 2021 through February 8, 2021.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this 8th day of February 2021.

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This 8th day of February 2021.

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President: Joseph B Gibson

Cemetery Board Vice President: Garrett Thalgott Secretary/Treasurer for Cemetery Board:

Brad A Williams

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

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CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: February 8, 2021 Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
56600	American Cemetery Supplies/VISA	Mausoleum Crypt Supplies (estimated)	2/28/21	\$150.00
55400	Bandana's Bar B Que/VISA	employee lunch from donation funds	2/28/21	\$104.95
52500	City of Bloomington (water)	Utility <mark>(estimated)</mark>	2/28/21	\$2,000.00
58100	Cold Spring Memorial Group	Grave Markers	2/28/21	\$906.10
54000	Cumulus Media Radio Bloomington	Business Advertisement - 3 months (estimated)	2/28/21	\$1,485.00
42500	Durbin, Charles	Customer Refund	2/28/21	\$1,262.70
56000	Embark Tree Removal	tree removal emergency (estimated)	2/28/21	\$4,650.00
55450	Farm & Fleet/VISA	Safety Supplies (estimated)	2/28/21	\$250.00
56600	Farm & Fleet/VISA	kitty litter, paint supplies (estimated)	2/28/21	\$400.00
56600	Farm & Fleet/VISA	shovels & grabbers (estimated)	2/28/21	\$200.00
52000	Farm & Fleet/VISA	door mat (estimated)	2/28/21	\$40.00
55400	Illinois Route 66 Scenic Byway/VISA	Annual Membership Dues	2/28/21	\$150.00
56500	Martin Sullivan	Equipment Repairs: chainsaw chains	2/28/21	\$92.25
56500	Martin Sullivan	Weight Box (estimated)	2/28/21	\$380.00
57800	Midwest Equipment/VISA	new blowers & trimmers w/trade in (estimated)	2/28/21	\$4,330.00
56600	RP Lumber Company Inc/VISA	Rags	2/28/21	\$14.99
55400	United States Flag Store/VISA	veterans markers <mark>(estimated)</mark>	2/28/21	\$750.00
52000	US Postmaster/VISA	Office Supplies: Postage (estimated)	2/28/21	\$120.00
55450	Walmart/VISA	tp, trash bags <mark>(estimated)</mark>	2/28/21	\$40.00
		TOTAL: Requests for Payments		\$17,325.99