

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES MEETING
July 12, 2021

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery Maintenance Building located at 302 E. Miller St., at 6:00 P.M.

Trustee Gibson directed the Cemetery Manager to call the roll and the following members of the Board answered present:

Trustees: Joseph Gibson, President, Garrett Thalgott, Vice President and Brad Williams, Secretary/Treasurer.

Staff: Misty Porter, Cemetery Manager, and Kyle Durflinger, Ground Supervisor.

“Consent Agenda:

- A. Approval of Minutes of the June 14, 2021, Board Meeting as submitted by Staff. (Recommend that the Minutes of the June 14, 2021, Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented for the month July 2021. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Gibson, seconded by Trustee Thalgott to approve the Consent Agenda as presented.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Approval by Board of Monthly Cemetery Audit for June 2021.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Monthly Cemetery Audit for June 2021 as presented and forward on to Township Board for action and approval at their August 2, 2021, meeting.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams

Nays: None.

Motion carried.

Approval by Board to transfer \$150,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Motion by Trustee Thalgott, seconded by Trustee Williams to approve a transfer of \$150,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Discussion and approval of increasing all Open/Close Fees by \$100.00 effective immediately.

Motion by Trustee Gibson, seconded by Trustee Thalgott to approve increasing all Open/Close Fees by \$100.00.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Discussion and approval of increasing all Ground, Niche, and Crypt Space Fees by \$200.00 effective immediately.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve increasing all Ground, Niche, and Crypt Space Fees by \$200.00.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Discussion and approval of increasing Dorothy Gage Memorial Garden Infant Package Fee by \$100.00 effective immediately.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve increasing Dorothy Gage Memorial Garden Infant Package Fee by \$100.00.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Discussion and approval of increasing Pet Cemetery Burial Package Fee by \$100.00 effective immediately.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve increasing Pet Cemetery Burial Package Fee by \$100.00.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Trustee Williams left the meeting at 6:20 P.M.

2021 Year to Date Burials: Evergreen Memorial Cemetery - 46
East Lawn Memorial Gardens Cemetery - 60
Park Hill Cemetery - 41
Evergreen Memorial Pet Cemetery - 1

Comments: Misty Stated she will not be present at the August board meeting. Kyle stated that the Cemetery flooded in the southeast corner. Kyle also said that the shop breakroom and bathrooms backed up with sewage. Misty said that items made of wood without feet were damaged. Trustee Thalgott asked if the pipe leak outside the office has been fixed. Misty said that there have been several plumbing companies out to look at the area, due to the location of the pipe some are not comfortable digging in the area.

Public Comments: No one came forward to address the Board.

Motion by Trustee Gibson , seconded by Trustee Thalgott to adjourn. Time: 6:30 P.M.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson and Thalgott.

Nays: None

Not Present: Trustee Williams.

Motion carried.

Respectfully submitted,

Joseph Gibson, President

Garrett Thalgott, Vice President

Brad Williams, Secretary/Treasurer

Passed and approved this 9th day of August 2021.

Attest: _____ President

_____ Vice President

_____ Secretary/Treasurer

MDP