

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY  
BOARD OF TRUSTEES MEETING  
July 11, 2022

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery Office building located at 302 E. Miller St., at 6 P.M.

Trustee Gibson directed the Cemetery Manager to call the roll and the following members of the Board answered present:

Trustees: Joseph Gibson, President, Garrett Thalgott, Vice President and Brad Williams, Secretary/Treasurer.

Staff: Misty Porter, Cemetery Manager and Kyle Durlinger, Ground Supervisor.

“Consent Agenda:

- A. Approval of Minutes of the June 13, 2022, Board Meeting as submitted by Staff. (Recommend that the Minutes of the June 13, 2022, Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented for the month July 2022. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Consent Agenda as presented.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott and Williams.

Nays: None.

Motion carried.

Approval by Board of Monthly Cemetery Audit for June 2022.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Monthly Cemetery Audit for June 2022 as presented and forward on to Township Board for action and approval at their July 25, 2022, meeting.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott and Williams.

Nays: None.

Motion carried.

Discussion of purchasing new grounds equipment.

Discussion took place: Kyle stated that the cemetery could use a safer more stable piece of equipment for heavy lifting and dirt work. He said that the current piece of equipment used for those tasks tends to be unstable and doesn't have good lifting power for the larger headstones in the cemetery. The Grounds Supervisor suggested the cemetery purchase a skid steer due to their lifting power, size, and stability. He said the cemetery recently rented one for a tight space project and was very happy with the overall ability of the machine. Trustee Thalgott suggested trying to rent the machine only if something comes up. Kyle stated that the rental the cemetery used was a 2 week wait and wouldn't want a family's headstone on the ground for that long should one fall. He said that if the cemetery owned the machine, it would be readily available for any tasks that need done. Trustee Gibson asked if the cemetery does an RFP to include a demo before accepting a bid. Trustee Thalgott asked to continue this discussion at the next meeting before moving forward with an RFP.

2022 Year to Date Burials:   Evergreen Memorial Cemetery - 41  
  East Lawn Memorial Gardens Cemetery - 63  
  Park Hill Cemetery - 43  
  Evergreen Memorial Pet Cemetery - 1

Comments: Misty said that the cemetery plans to do another radio advertisement since the last time seemed to bring in more visitors and families preplanning their arrangements. The Cemetery manager said she has been working on updating all the maps for the cemetery to include new areas for burials. The Grounds Supervisor said that the road work has been completed.

Public Comments: No one came forward to address the Board.

Motion by Trustee Williams, seconded by Trustee Thalgott to adjourn. Time: 6:45 P.M.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott and Williams.

Nays: None.

Motion carried.

Respectfully submitted,

Joseph Gibson, President

Garrett Thalgott, Vice President

Brad Williams, Secretary/Treasurer

Passed and approved this 8<sup>th</sup> day of August 2022.

Attest: \_\_\_\_\_ President

\_\_\_\_\_ Vice President

\_\_\_\_\_ Secretary/Treasurer

MDP