

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES MEETING
August 8, 2022

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6 P.M.

Trustee Gibson directed the Cemetery Manager to call the roll and the following members of the Board answered present:

Trustees: Joseph Gibson, President, Garrett Thalgott, Vice President and Brad Williams, Secretary/Treasurer.

Staff: Misty Porter, Cemetery Manager and Kyle Durflinger, Ground Supervisor.

“Consent Agenda:

- A. Approval of Minutes of the July 11, 2022, Board Meeting as submitted by Staff. (Recommend that the Minutes of the July 11, 2022, Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented for the month August 2022. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Williams, seconded by Trustee Thalgott to approve the Consent Agenda as presented.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott and Williams.

Nays: None.

Motion carried.

Approval by Board of Monthly Cemetery Audit for July 2022.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Monthly Cemetery Audit for July 2022 as presented and forward on to Township Board for action and approval at their August 29, 2022, meeting.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott and Williams.

Nays: None.

Motion carried.

Discussion and approval by Board to purchase new grounds equipment.

Discussion took place: Trustee Thalgott said that he spoke with a local company, and they do not have any demo models available, and that stock is low on all heavy machinery. Kyle stated that if we are going to be able to move forward with the RFP process it should be sooner than later in order to stay in this fiscal year. Trustee Gibson said to move forward with the RFP process.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve moving forward with the RFP process to purchase new grounds equipment.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

2022 Year to Date Burials: Evergreen Memorial Cemetery - 46
East Lawn Memorial Gardens Cemetery - 70
Park Hill Cemetery - 52
Evergreen Memorial Pet Cemetery - 1

Comments: Kyle said that the columbariums at the ossuary will moved back to the mausoleum on Wednesday.

Public Comments: No one came forward to address the Board.

Motion by Trustee Williams, seconded by Trustee Thalgott to adjourn. Time: 6:18 P.M.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott and Williams.

Nays: None.

Motion carried.

Respectfully submitted,

Joseph Gibson, President

Garrett Thalgott, Vice President

Brad Williams, Secretary/Treasurer

Passed and approved this 12th day of September 2022.

Attest: _____ President

_____ Vice President

_____ Secretary/Treasurer

MDP