

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES MEETING
September 11, 2023

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6 PM.

Trustee Gibson directed the Cemetery Manager to call the roll and the following members of the Board answered present:

Trustees: Joseph Gibson, President, Garrett Thalgott, Vice President and Brad Williams, Secretary/Treasurer.

Staff: Misty Porter, Cemetery Manager and Kyle Durlinger, Ground Supervisor.

“Consent Agenda:

- A. Approval of Minutes of the August 14, 2023, Board Meeting as submitted by Staff. (Recommend that the Minutes of the August 14, 2023, Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented for the month September 2023. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Consent Agenda as presented.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustee Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Approval by Board of Monthly Cemetery Audit for August 2023.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Monthly Cemetery Audit for August 2023 as presented and forward on to the Township Board for action and approval at their September 25, 2023, meeting.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustee Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Approval by Board to accept Annual Financial Report for the Fiscal Year Ended March 31, 2023, as presented by Richard W. Phillips, CPA and placed on file with the State Comptroller's office and County Clerk.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Annual Financial Report for the Fiscal Year Ended March 31, 2023, as presented by Richard W. Phillips, CPA.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

2023 Year to Date Burials: Evergreen Memorial Cemetery - 42
East Lawn Memorial Gardens Cemetery - 59
Park Hill Cemetery - 32
Evergreen Memorial Pet Cemetery - 0

Comments: Kyle stated that Capodice Excavating got all the dirt removed from the back road. The Grounds Supervisor also stated that the grounds crew is getting all the sites ready for the cemetery walk.

Public Comments: No one came forward to address the Board.

Motion by Trustee Williams, seconded by Trustee Thalgott to adjourn. Time: 6:13 P.M.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustee Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Respectfully submitted,

Joseph Gibson, President

Garrett Thalgott, Vice President

Brad Williams, Secretary/Treasurer

Passed and approved this 9th day of October 2023.

Attest: _____ President

_____ Vice President

_____ Secretary/Treasurer

MDP