

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES MEETING
10/09/2023

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6 P.M.

Trustee Gibson directed the Cemetery Manager to call the roll and the following members of the Board answered present:

Trustees: Joseph Gibson, President, Garrett Thalgott, Vice President and Brad Williams, Secretary/Treasurer.

Staff: Misty Porter, Cemetery Manager and Kyle Durflinger, Ground Supervisor.

“Consent Agenda:

- A. Approval of Minutes of the September 11, 2023, Board Meeting as submitted by Staff. (Recommend that the Minutes of the September 11, 2023, Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented for the month October 2023. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Consent Agenda as presented.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Approval by Board of Monthly Cemetery Audit for September 2023.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Monthly Cemetery Audit for September 2023 as presented and forwarded on to the Township Board for action and approval at their October 23, 2023, meeting.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Discussion and approval of Preliminary Fiscal Year 2025 Levy for Tax Year 2024.

Discussion took place: Misty stated that the levy has been at \$506,600.00 since 2014 at least. Trustee Gibson stated that he believes the levy has been the same for probably 20 years. The Cemetery Manager suggested that the Levy be increased to \$600,000.00 due to costs of everyday operations increasing. Misty said that she has discussed the levy increase with The Township Supervisor who agreed to the increase.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Preliminary Fiscal Year 2025 Levy in the amount of \$600,000.00.

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Discussion and approval of dates for Cemetery Board of Trustees meeting for the 2024 calendar year. (Recommend that the dates for the Cemetery Board meetings for 2024 calendar year be approved.)

Discussion took place: The Cemetery Manager stated that the November meeting has been scheduled for the 1st Monday of the month due to the 2nd Monday being a holiday.

Motion by Trustee Thalgott and seconded by Trustee Williams to approve the dates for Cemetery Board of Trustees meeting for the 2024 calendar year.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Discussion and approval of Holiday dates for the Cemetery for the 2024 calendar year. (Recommend that the Holiday dates for the Cemetery for 2024 calendar year be approved.)

Motion by Trustee Thalgott and seconded by Trustee Gibson to approve the Holiday dates for the Cemetery for the 2024 calendar year.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

2023 Year to Date Burials: Evergreen Memorial Cemetery – 48
East Lawn Memorial Gardens Cemetery - 64
Park Hill Cemetery - 36
Evergreen Memorial Pet Cemetery - 0

Comments: The Grounds Supervisor said that they are back to mowing since the Cemetery Walk has ended. Misty said that the walk had 1 day of rain and had 2,279 attendees. Trustee Thalgott asked if The McLean County Museum of History could come and present their sponsorship request in February as they have done in the past. Misty said that she will let Candace know about the presentation. Trustee Gibson said that it would be a good idea to have a wrap up meeting with the cemetery manager, grounds supervisor, and the museum to discuss customers visiting during the walk. Everyone agreed that is a good idea.

Public Comments: No one came forward to address the Board.

Motion by Trustee Thalgott, seconded by Trustee Williams to adjourn. Time: 6:48 P.M.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustee Gibson, Thalgott and Williams.

Nays: None.

Motion carried.

Respectfully submitted,

Joseph Gibson, President

Garrett Thalgott, Vice President

Brad Williams, Secretary/Treasurer

Passed and approved this 13th day of November 2023.

Attest: _____ President

_____ Vice President

_____ Secretary/Treasurer

MDP