

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY  
BOARD OF TRUSTEES MEETING  
11/13/2023

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6 P.M.

Trustee Gibson directed the Cemetery Manager to call the roll and the following members of the Board answered present:

Trustees: Joseph Gibson, President, Garrett Thalgott, Vice President and Brad Williams, Secretary/Treasurer.

Staff: Misty Porter, Cemetery Manager and Kyle Durflinger, Ground Supervisor.

“Consent Agenda:

- A. Approval of Minutes of the October 09, 2023, Board Meeting as submitted by Staff. (Recommend that the Minutes of the October 09, 2023, Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented for the month November 2023. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Consent Agenda as presented.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Approval by Board of Monthly Cemetery Audit for October 2023.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Monthly Cemetery Audit for October 2023 as presented and forward on to the Township Board for action and approval at their November 27, 2023, meeting.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Discussion and approval of Fiscal Year 2025 Tax Levy for Tax Year 2024. (Recommend that the FY 2024 Tax Levy in the amount of \$600,000.00 be approved and forwarded on to the Township Board for action and approval at their November 27, 2023, meeting.

Discussion took place: Trustee Gibson said to keep in mind that the levy can be decreased in the future if the funds are not needed.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve Fiscal Year 2025 Tax Levy for Tax Year 2024.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

2023 Year to Date Burials: Evergreen Memorial Cemetery - 50  
East Lawn Memorial Gardens Cemetery - 71  
Park Hill Cemetery - 43  
Evergreen Memorial Pet Cemetery - 0

Comments: Misty said that the Wreaths Across America event will be on December 16<sup>th</sup>, 2023, at Noon. She said that so far 200 out of 825 wreaths have been sponsored. Kyle said that the grounds crew have finished up mowing and have moved on to leaf clean-up. He said there are about 2 weeks left for the seasonal crew.

Public Comments: No one came forward to address the Board.

Motion by Trustee Williams, seconded by Trustee Thalgott to adjourn. Time: 6:34 P.M.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustee Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Respectfully submitted,

Joseph Gibson, President

Garrett Thalgott, Vice President

Brad Williams, Secretary/Treasurer

Passed and approved this 11<sup>th</sup> day of December 2023.

Attest: \_\_\_\_\_ President

\_\_\_\_\_ Vice President

\_\_\_\_\_ Secretary/Treasurer

MDP