

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES

November 14, 2016

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 p.m.

The meeting was called to order by Board President Eugene Lorch and the following were present:

Trustees: Eugene Lorch, President, Greg Fraley, Vice President, and Joseph Gibson, Secretary/Treasurer.

Others: Tina Crow, Cemetery Manager, Deborah Skillrud, Township Supervisor, Catherine Davis, Township Comptroller and Gabrielle Nichols, Cemetery Administrative Assistant.

“Consent Agenda”

- A. Approval of Minutes of the October 10, 2016 Board Meeting, as submitted by Cemetery staff. (Recommend that the Minutes of the October 10, 2016 Meeting be approved as presented.)
- B. Approval by Board on Monthly Cemetery Audit of October 2016. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their November 28, 2016 meeting.)
- C. Approval of anticipated expenditures as presented for the month of November 2016. (Recommend that the Anticipated Expenditures be approved as presented.)

Motion by Trustee Gibson and seconded by Trustee Fraley to approve the Consent Agenda as presented.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Discussion and review of the Proposed Fiscal Year (FY) 2018 Tax Levy for the Cemetery.

Motion by Trustee Fraley and seconded by Trustee Gibson to approve the Proposed F Y 2018 Tax Levy for the Cemetery.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Discussion and review of Cemetery Board's Annual List of Meetings for 2017.

Motion by Trustee Fraley and seconded by Trustee Gibson to approve the Board's Annual List of Meetings for 2017.

Motion carried, (viva voce).

Discussion regarding employee holiday lunch on November 18, 2016 with holiday and safety bonus checks for said employees.

Motion by Trustee Fraley and seconded by Trustee Lorch to approve employee holiday lunch on November 18, 2016 with the following addition: holiday and safety bonus checks would include administrative staff.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Discussion regarding seasonal employees final work day on November 25, 2016 and providing a check as final payment for the season.

Motion by Trustee Fraley and seconded by Trustee Gibson to approve seasonal employees final work day on November 25, 2016 and providing a check as final pay for the season.

Ayes: Trustees Lorch, Fraley and Gibson.

Nays: None.

Motion carried.

Discussion regarding the Cemetery's possible exemption from state fuel taxes with the Illinois Department of Revenue, (IDOR).

Discussion regarding possible disposal of large sections of cut down trees.
Recommendation to contact Corsaw Lumber, Smithfield IL.

Discussion regarding employee uniforms with Evergreen Memorial Cemetery embroidered on work shirts.

Discussion regarding 2016 year to date burials at local cemeteries.

Public Comment: No one came forward to address the Board.

Motion by Trustee Lorch seconded by Trustee Gibson to adjourn. Time 7:12 p.m.

Motion carried, (viva voce).

Respectfully submitted,

Eugene Lorch, President
Gregory Fraley, Vice President
Joseph Gibson, Secretary/Treasurer

Passed and approved this 12th day of December 2016.

Attest: _____ Secretary/Treasurer

E. Lorch 12-12-16 President

Gregory Fraley 12/12/16 Vice President

GYN