

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES MEETING
January 13, 2025

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 E. Miller St., at 6:00 P.M.

Trustee Gibson directed the Cemetery Manager to call the roll and the following members of the Board answered present:

Trustees: Joseph Gibson, President, Garrett Thalgott, Vice President and Brad Williams, Secretary/Treasurer.

Staff: Misty Porter, Cemetery Manager and Kyle Durlinger, Ground Supervisor.

“Consent Agenda:

- A. Approval of Minutes of the December 09, 2024, Board Meeting as submitted by Staff. (Recommend that the Minutes of the December 09, 2024, Meeting be approved as presented.)
- B. Approval of Anticipated Expenditures as presented for the month January 2025. (Recommend that the Anticipated Expenditures be approved as presented.)”

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Consent Agenda as presented.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Approval by Board of Monthly Cemetery Audit for December 2024.

Motion by Trustee Thalgott, seconded by Trustee Williams to approve the Monthly Cemetery Audit for December 2024 as presented and forward on to Township Board for action and approval at their January 27, 2025, meeting.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Approval by Board to transfer \$200,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Motion by Trustee Thalgott, seconded by Trustee Williams to approve a transfer of \$200,000.00 from Reserve Account (7782) to Business Checking Account (7774).

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson , Thalgott, and Williams.

Nays: None.

Motion carried.

Discussion of Fiscal Year 2026 Budget.

Discussion took place:

Trustee Gibson mentioned that the budget will decrease this upcoming fiscal year. Trustee Thalgott said that it is nice to see the budget go back down. He congratulated the staff on being able to budget and manage the cemetery so well. The Cemetery Manager said that the biggest expenses next year will be for equipment such as mowers and a John Deere blower as the current one has been having several issues and paving the mausoleum parking area.

2024 Year to Date Burials: Evergreen Memorial Cemetery - 82
 East Lawn Memorial Gardens Cemetery - 70
 Park Hill Cemetery - 43
 Evergreen Memorial Pet Cemetery - 1

Comments:

Trustee Gibson said that the Wreaths Across America event went well even with the bad weather. Trustee Williams thanked the staff for all their hard work. The Cemetery Manager said the cemetery has 1 current seasonal position open and will be looking to hire someone next month.

Public Comments: No one came forward to address the Board.

Motion by Trustee Williams, seconded by Trustee Thalgott to adjourn. Time: 6:21 P.M.

Trustee Gibson directed the Cemetery Manager to call the roll which resulted in the following:

Ayes: Trustees Gibson, Thalgott, and Williams.

Nays: None.

Motion carried.

Respectfully submitted,

Joseph Gibson, President

Garrett Thalgott, Vice President

Brad Williams, Secretary/Treasurer

Passed and approved this 10th day of February 2025.

Attest: _____ President

_____ Vice President

_____ Secretary/Treasurer

MDP