

EVERGREEN MEMORIAL CEMETERY
MEETING NOTICE AND AGENDA

Meeting: Board of Trustees, Evergreen Memorial Cemetery
Date: 05/11/2026
Place: Evergreen Memorial Cemetery Office Building
302 E. Miller St., Bloomington, IL 61701
Time: 6:00 P.M.

- I. Call to order
- II. Roll Call of Attendance
- III. Opening of sealed proposals for Bronze Sculpture Request for Proposal (RFP) 2026-01.
- IV. Opening of sealed proposals for New Equipment Request for Proposal (RFP) 2026-02.
- V. Consent Agenda

(All Items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to comments by the Cemetery Board, Township Supervisor, or staff.)

- A. Approval of Minutes of April 13, 2026, Board Meeting as submitted by Cemetery staff. (Recommend that the Minutes of April 13, 2026, Meeting be approved as presented.)
 - B. Approval of anticipated expenditures as presented for the month of May 2026. (Recommend that the Anticipated Expenditures be approved as presented.)
- VI. Approval by the Board on Monthly Cemetery Audit of April 2026. (Recommend that the Audit be approved as presented and forwarded on to Township Board for action and approval at their May 26, 2026, meeting.)
- VII. Approval by Board to transfer \$200,000.00 from Reserve Account (7782) to Business Checking Account (7774). (Recommend the transfer of \$200,000.00 from the Reserve Account (7782) to Business Checking Account (7774) be approved.)
- VIII. 2026 Year to Date Burials: Evergreen Memorial Cemetery - 27
East Lawn Memorial Gardens Cemetery - 28
Park Hill Cemetery - 16
Evergreen Memorial Pet Cemetery - 8

EVERGREEN MEMORIAL CEMETERY
MEETING NOTICE AND AGENDA

- IX. Discussion and approval of accepting proposal for Bronze Sculpture Request for Proposal (RFP) 2026-01. (Recommend accepting proposal for Bronze Sculpture Request for Proposal (RFP) 2026-01 be approved.)
- X. Discussion and approval of accepting proposal for New Equipment Request for Proposal (RFP) 2026-02. (Recommend accepting proposal for New Equipment Request for Proposal (RFP) 2026-02 be approved.)
- XI. Comment
- XII. Public Comment
- XIII. Adjournment

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

) SS

Town of the City Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWNSHIP SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of April 2026**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **11th day of May 2026**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois

Notary Public

This **11th day of May 2026**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of \$357,213.57 in ILLINOIS FUNDS (0905) in SPRINGFIELD, ILLINOIS, \$96,271.72 at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS and a balance of \$483,978.23 at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Cemetery Board Vice President:

Garrett Thalgot

Secretary/Treasurer of Cemetery Board:

Brad A Williams

Board of Trustees of the Evergreen Memorial Cemetery, Town of the
City of Bloomington, McLean County, Illinois

This **26th day of May 2026**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Micheal Mosley

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Abby Scott

WARD 5: Michael Straza

Trustee Dan Brady

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

TOWN OF THE CITY OF BLOOMINGTON: CEMETERY FUND

Statement of Funds: Month of		April	2025 Tax Levy (Extension):										600,098			
SUMMARY			Public Funds at Commencement										Public Funds at Month End			
Beginning Public Fund Balance	\$	981,330	Cash: Heartland Bank (7774)										Cash: Heartland Bank (7774)			
Beginning Trust Fund Balance	\$	721,442	Reserve: Heartland Bank (7782)										Reserve: Heartland Bank (7782)			
Combined Beginning Balance	\$	1,702,772	Reserve: Illinois Funds (0905)										Reserve: Illinois Funds (0905)			
Total Monthly Revenue	\$	35,166	Public Commencement Balance										Public Ending Balance			
Total Monthly Expenses	\$	76,325	Trust Funds at Commencement										Trust Funds at Month End			
Heartland Bank Trust 3189 Activity	\$	(5,849)	Heartland Bank (7114-Trust O/C)										Heartland Bank (7114-Trust O/C)			
Changes in Payroll Liabilities	\$	-	Illinois Funds (0904-Trust O/C)										Illinois Funds (0904-Trust O/C)			
Ending Balance	\$	1,655,765	Heartland Bank Irrev Trust (3189)										Heartland Bank Irrev Trust (3189)			
			Trust Commencement Balance										Trust Ending Balance			
			Combined Commencement Balance										Combined Ending Balance			
			\$ 1,702,772										\$ 1,655,765			

Total Monthly Revenue	\$35,166
Total Monthly Expenses	\$76,325

REVENUE	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total	Budget	% of Budget
40100-Real Estate Tax Levy	\$ -												\$ -	\$ 600,000	0.0%
41000-Personal Property Replacement Tax	\$ 5,880												\$ 5,880	\$ 70,000	8.4%
42000-Opening/Closing Fee	\$ 8,839												\$ 8,839	\$ 100,000	8.8%
42100-Marker Commission	\$ -												\$ -	\$ 10,000	0.0%
42500-Sale of Lots	\$ 8,330												\$ 8,330	\$ 65,000	12.8%
43000-Sale of Crypts	\$ 220												\$ 220	\$ 11,000	2.0%
43100-Sale of Niches	\$ 100												\$ 100	\$ 35,000	0.3%
44700-Sale of Burial Supplies	\$ -												\$ -	\$ 500	0.0%
44850-Sale of Pet Cemeteries	\$ -												\$ -	\$ 700	0.0%
44900-Sales-Others	\$ -												\$ -	\$ 1,500	0.0%
43500-Interest	\$ 2,433												\$ 2,433	\$ 25,000	9.7%
49000-Income from Trusts	\$ 908												\$ 908	\$ 11,000	8.3%
49020-Other Income & Special Events	\$ 8,231												\$ 8,231	\$ 6,000	137.2%
49021-Inspection Fees	\$ 225												\$ 225	\$ 3,500	6.4%
Revenue Total	\$ 35,166	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,166	\$ 939,200	3.7%

EXPENSES	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total	Budget	% of Budget
Administrative Expenses															
51100-Casualty Insurance	\$ 20,569												\$ 20,569	\$ 26,000	79.1%
51500-Contractual Services	\$ 2,040												\$ 2,040	\$ 14,000	14.6%
52000-Office Supplies	\$ -												\$ -	\$ 4,000	0.0%
52500-Utilities	\$ 924												\$ 924	\$ 20,000	4.6%
54000-Advertising	\$ 258												\$ 258	\$ 5,000	5.2%
54500-Dues/Seminars	\$ -												\$ -	\$ 600	0.0%
55500-Legal Expenses	\$ -												\$ -	\$ 600	0.0%
55100-Audit Expenses	\$ -												\$ -	\$ 8,000	0.0%
55200-Financial Administration	\$ -												\$ -	\$ 12,200	0.0%
55400-Special Event Expenses	\$ -												\$ -	\$ 5,000	0.0%
55450-Other Admin Expenses	\$ 444												\$ 444	\$ 8,000	5.5%
57900-Office Expenses	\$ -												\$ -	\$ 5,000	0.0%
Administrative Total	\$ 24,234	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,234	\$ 108,400	22.4%
Cemetery Improvements, Maintenance, & Repairs															
57601-Flags & Poles	\$ -												\$ -	\$ 6,000	0.0%
57800-Operating Equipment	\$ -												\$ -	\$ 140,000	0.0%
58000-Mausoleum	\$ 5,800												\$ 5,800	\$ 150,000	3.9%
58260-Columbariums	\$ -												\$ -	\$ 1	0.0%
58300-Veterans Memorial	\$ -												\$ -	\$ 1	0.0%
58400-Scattering Grounds/Ossuary	\$ -												\$ -	\$ 1	0.0%
Cemetery Improvements Total	\$ 5,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,800	\$ 296,003	2.0%

Cemetery Operations																									
55500-Fuel, Oil, and Equipment	\$	663																		\$	663	\$	14,000	4.7%	
56000-Tree Removal/Monument Repair	\$	-																		\$	-	\$	15,000	0.0%	
56500-Equipment Repairs	\$	388																		\$	388	\$	12,000	3.2%	
56600-Cemetery Supplies/Maintenance	\$	773																		\$	773	\$	15,000	5.2%	
56700-Rental Equipment	\$	-																		\$	-	\$	12,000	0.0%	
56800-Disposal of Leaves/Branches	\$	300																		\$	300	\$	7,000	4.3%	
57000-Office Building Maintenance/Repair	\$	-																		\$	-	\$	20,000	0.0%	
57602-Grounds Maintenance/Repair	\$	1,394																		\$	1,394	\$	34,000	4.1%	
57603-Road, Fence, Lot, Drains	\$	-																		\$	-	\$	2,000	0.0%	
57700-Equipment Building/Workshop	\$	65																		\$	65	\$	10,000	0.6%	
58100-Grave Markers	\$	441																		\$	441	\$	15,000	2.9%	
59900-Other Cemetery Expenses	\$	-																		\$	-	\$	75,000	0.0%	
Cemetery Operations Total	\$	4,024	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	4,024	\$	231,000	1.7%
Compensation & Benefits																									
50101-Wages:Administrative Staff	\$	6,870																		\$	6,870	\$	93,900	7.3%	
50102-Wages:Cemetery Staff	\$	26,584																		\$	26,584	\$	334,000	8.0%	
50201-Payroll Taxes	\$	2,492																		\$	2,492	\$	32,800	7.6%	
50202-IMRF / Employer	\$	1,564																		\$	1,564	\$	43,000	3.6%	
50203-IDES: Unemployment Insurance	\$	-																		\$	-	\$	13,500	0.0%	
50204-Employee Health Insurance	\$	4,738																		\$	4,738	\$	85,000	5.6%	
50205,6,7-Other Payroll Expenses	\$	20																		\$	20	\$	800	2.5%	
Cemetery Operations Total	\$	42,267	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	42,267	\$	603,000	7.0%
Expenses Total	\$	76,325	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	76,325	\$	1,238,403	6.2%
Net Income	\$	(41,159)	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	(41,159)	\$	(299,203)	13.8%

TOWN OF THE CITY OF BLOOMINGTON: CEMETERY FUND

Checking Account Activity: Heartland Bank (7774) Reconciliation Summary

	<u>4/30/2026</u>
Beginning Balance	284,055.86
Cleared Transactions	
Checks and Payments - 32 items	-72,345.75
Deposits and Credits - 19 items	35,115.02
Total Cleared Transactions	<u>-37,230.73</u>
Cleared Balance	<u>246,825.13</u>
Uncleared Transactions	
Checks and Payments - 15 items	-150,553.41
Total Uncleared Transactions	<u>-150,553.41</u>
Register Balance as of 04/30/2026	<u>96,271.72</u>
New Transactions	
Checks and Payments - 1 items	-750.00
Total New Transactions	<u>-750.00</u>
Ending Balance	<u>95,521.72</u>

TOWN OF THE CITY OF BLOOMINGTON: CEMETERY FUND

Reconciliation Report

Date	Num	Name	Clr	Amount	Balance
10500 Heartland 7774 Checking					142,235.43
04/02/2026	Deposit	HBT - Heartland Bank & Trust	√	194.65	142,430.08
04/03/2026	Deposit	HBT - Heartland Bank & Trust	√	322.44	142,752.52
04/06/2026	Deposit	HBT - Heartland Bank & Trust	√	561.56	143,314.08
04/07/2026	VOID43017	VISA BMCU...1484	√	1,556.83	144,870.91
04/07/2026	43022	Barco Products, LLC	√	-710.56	144,160.35
04/10/2026	Debit	Heartland Bank & Trust	√	-30.00	144,130.35
04/10/2026	Deposit	HBT - Heartland Bank & Trust	√	578.85	144,709.20
04/10/2026	Deposit	HBT - Heartland Bank & Trust	√	3,039.00	147,748.20
04/13/2026	20260415	Payroll Direct Deposit	√	-12,206.77	135,541.43
04/13/2026	Deposit	HBT - Heartland Bank & Trust	√	9.37	135,550.80
04/14/2026	43023	ColdSpring Memorial Group	√	-441.00	135,109.80
04/14/2026	43024	Cybernautic, Inc	√	-2,040.00	133,069.80
04/14/2026	43025	Dave Capodice Excavating Inc	√	-1,694.25	131,375.55
04/14/2026	43026	Kaeb Sanitary Supply Inc	√	-264.60	131,110.95
04/14/2026	43027	Column Software PBC/Pantagraph	√	-257.65	130,853.30
04/14/2026	43028	VISA BMCU...1484		-911.15	129,942.15
04/15/2026	11251079	EFTPS - IRS	√	-3,206.82	126,735.33
04/15/2026	0-923-962-6	IL Dept of Revenue	√	-722.44	126,012.89
04/15/2026	Deposit	HBT - Heartland Bank & Trust	√	266.90	126,279.79
04/16/2026	ACH	City of Bloomington Water Dept	√	-4.73	126,275.06
04/16/2026	Transfer	Dixon, Richard	√	-600.00	125,675.06
04/16/2026	Transfer	Meredith, Ted	√	-1,200.00	124,475.06
04/16/2026	Transfer	Cowdrey, Thomas & Deborah	√	-1,200.00	123,275.06
04/16/2026	Transfer	Sessamen, Gene & Virginia	√	800.00	124,075.06
04/16/2026	Transfer	Gummerman, Richard K & Verma J	√	400.00	124,475.06
04/16/2026	Deposit	HBT - Heartland Bank & Trust	√	121.12	124,596.18
04/17/2026	Deposit	HBT - Heartland Bank & Trust	√	23.87	124,620.05
04/22/2026	Deposit	HBT - Heartland Bank & Trust	√	193.10	124,813.15
04/23/2026	Deposit	HBT - Heartland Bank & Trust	√	96.40	124,909.55
04/24/2026	Deposit	HBT - Heartland Bank & Trust	√	115.44	125,024.99
04/25/2026	Deposit	HBT - Heartland Bank & Trust	√	96.40	125,121.39
04/27/2026	20260430	Payroll Direct Deposit	√	-13,168.86	111,952.53
04/27/2026	ACH	City of Bloomington Water Dept	√	-512.20	111,440.33
04/27/2026	ACH	NICOR Gas	√	-141.14	111,299.19
04/27/2026	ACH	NICOR Gas	√	-265.73	111,033.46
04/28/2026	43029	German-Bliss Equipment		-387.52	110,645.94
04/28/2026	43030	Ron Smith Printing Co		-508.00	110,137.94
04/28/2026	43031	Evergreen FS Inc		-663.44	109,474.50
04/28/2026	43032	VISA BMCU...1484		-319.00	109,155.50
04/28/2026	43033	TOIRMA		-20,569.00	88,586.50
04/28/2026	43034	Messing Construction Company		-5,800.00	82,786.50
04/28/2026	43035	City of Bloomington TWP - Reimburse	√	-8,648.05	74,138.45
04/28/2026	Deposit	HBT - Heartland Bank & Trust	√	26,111.44	100,249.89
04/30/2026	11994043	EFTPS - IRS	√	-3,529.62	96,720.27
04/30/2026	0-246-141-6	IL Dept of Revenue	√	-784.15	95,936.12
04/30/2026	Credit	Interest	√	335.60	96,271.72
				-45,963.71	96,271.72
				-45,963.71	96,271.72
				-45,963.71	96,271.72

CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

) SS

Town of the City Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWNSHIP SUPERVISOR--CEMETERY FUND

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Misty Porter, Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from April 14, 2026 through May 11, 2026.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **11th day of May 2026**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois

Notary Public

This **11th day of May 2026**.

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer of Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery,
Town of the City of Bloomington, McLean County, Illinois

CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT

May 11, 2026 Meeting

ACCT	COMPENSATION & BENFITS	DESCRIPTION	DUE DATE	AMOUNT
50101	Wages: Administrative			
50101	Admininstrative SAFTEY BONUS	M Porter (gross bonus; direct deposit)	5/31/2026	\$ 300.00
50101	Admininstrative SAFTEY BONUS	M Williams (gross bonus; direct deposit)	5/31/2026	\$ 300.00
50102	Wages: Cemetery			
50102	Cemetery SAFETY BONUS	A Anderson (gross bonus; direct deposit)	5/31/2026	\$ 300.00
50102	Cemetery SAFETY BONUS	A Madison (gross bonus; direct deposit)	5/31/2026	\$ 300.00
50102	Cemetery SAFETY BONUS	C Anderson (gross bonus; direct deposit)	5/31/2026	\$ 300.00
50102	Cemetery SAFETY BONUS	K Durlinger (gross bonus; direct deposit)	5/31/2026	\$ 300.00
50102	Cemetery SAFETY BONUS	N Armstrong (gross bonus; direct deposit)	5/31/2026	\$ 300.00
50102	Cemetery SAFETY BONUS	W Novy (gross bonus; direct deposit)	5/31/2026	\$ 300.00
50102	Cemetery SAFETY BONUS	J Burroughs (gross bonus; direct deposit)	5/31/2026	\$ 300.00
SUBTOTAL: COMPENSATION & BENFITS				\$ 2,700.00

ACCT	VENDORS	DESCRIPTION	DUE DATE	AMOUNT
52000	VISA/Amazon/Others	Office Supplies (estimated)	5/31/2026	\$ 1,000.00
56000	VISA/Bree Construction & Tree Serv/Others	Storm Tree Cleanup (estimated)	5/31/2026	\$ 12,000.00
56800	VISA/Henson Services/Others	Storm Tree Disposal (estimated)	5/31/2026	\$ 3,000.00
56700	VISA/Midwest Construction Rentals/Others	Equipment Rental (estimated)	5/31/2026	\$ 5,000.00
TOTAL: VENDOR PAYMENTS				\$ 21,000.00
TOTAL: REQUEST FOR PAYMENTS				\$ 23,700.00