

MINUTES OF THE EVERGREEN MEMORIAL CEMETERY
BOARD OF TRUSTEES

December 08, 2015

The Board of Trustees for the Evergreen Memorial Cemetery met in the Cemetery office located at 302 East Miller St. at 6:00 P.M.

The meeting was called to order by Board President Eugene Lorch and the following were present:

Trustees Present: Eugene Lorch, President, and Greg Fraley, Vice President.

Trustee Absent: Pamala Eaton, Secretary/Treasurer.

Others: Tina Crow, Cemetery Manager, Deb Skillrud, Township Supervisor, Catherine Davis, Township Comptroller, and Gaye Nichols, Cemetery Administrative Assistant.

The Minutes of the November 10, 2015 board meeting were presented.

Motion by Trustee Fraley, seconded by Trustee Lorch that the Minutes of November 10, 2015 regular meeting be accepted as presented.

Motion carried, (viva voce).

The Minutes of the November 15, 2015 special board meeting were presented.

Motion by Trustee Fraley, seconded by Trustee Lorch that the Minutes of the November 15, 2015 special board meeting be accepted as presented.

Motion carried, (viva voce).

November 2015 financials were presented.

Motion by Trustee Fraley and seconded by Trustee Lorch to approve the financials for November 2015 as presented.

Ayes: Trustees Trustee Lorch and Fraley.

Nays: None.

Motion carried.

Approval of anticipated Expenditures for December 2015 as presented.

Motion by Trustee Fraley, seconded by Trustee Lorch to approve anticipated expenditures for December 2015 as presented.

Ayes: Trustees Lorch and Fraley.

Nays: None.

Motion carried.

Approval of Cemetery Employee salary increases as presented.

Motion by Trustee Fraley, seconded by Trustee Lorch to approve Cemetery Employee salary increases as presented.

Ayes: Trustees Lorch and Fraley.

Nays: None.

Motion carried.

Approval of changes to Cemetery Employee drug/alcohol testing policy.

Motion by Trustee Fraley, seconded by Trustee Lorch to approve changes to the random drug and/or alcohol testing policy for employees to a mandatory minimum of testing once each year for all Cemetery employees (at the Cemetery Board's discretion) with Cemetery Board approval of additional "for cause" testing as needed.

Ayes: Trustees Lorch and Fraley.

Motion carried, (viva voce).

Discussion regarding application of Health Insurance Policy and if it should be offered at this time to the "full-time, less than 12-month employees" to meet federal standards under ACA.

Discussion regarding any future plans to increase the number of cemetery employees.

Update regarding Rules and Regulations sign.

Update regarding cabinet with vandal cover for office porch.

Discussion of 2015 year-to-date burials for local cemeteries.

Comments: None.

Public Comments: No one came forward to address the Board.

